



# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day01	Month10	Year2020		Day30	Month09	Year2021

## Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Postcode

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	John Galt	Chair		
2	Richard Moore	Treasurer	01/10/20 – 18/08/21	
3	Roger Clow	Treasurer	18/08/21 – 30/09/21	Board of Trustees
4				
5				
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10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Nancy Cooley	
Judith Margaret Mary Mackerras	07/11/20 – 30/09/21

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	CIO - FOUNDATION
How the charity is constituted (eg. trust, association, company)	CHARITABLE TRUST
Trustee selection methods (eg. appointed by, elected by)	BOARD OF TRUSTEES

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

To advance, improve, develop and maintain public education in, and appreciation of, the art and science, of music in all its aspects by any means the Trustees see fit, including through the presentation of public concerts and recitals.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The Board of Trustees have met regularly throughout the year to plan future events and organise the 2021 Festival of Song within the government strictures arising from the Covid 19 Pandemic.

The 2021 Festival proceeded and we were delighted to be able to present 5 concerts, 3 July 2021 to 5 July 2021 at our usual venue in Lewes, St Anne's Church.

The Trustees were delighted with the assistance of Cesca Eaton in managing the 2021 Festival.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The Trustees were sorry to lose the services of Richard Moore as Trustee.

We are pleased to have appointed Judith Margaret Mary Mackerras as Trustee and Secretary and Roger Heber Clow as Trustee and Treasurer. Planning had been started for a fund raising concert in January and preliminary discussions have taken place in connection with the 2022 Festival.

**Summary of the main achievements of the charity during the year**

The presentation of the 2021 Festival in July 2021 was a great achievement by all concerned particularly in view of the threat to performance by Covid 19. Particular thanks are due to Cesca Eaton for the management of the Festival and her team of volunteers who assisted in making the Festival a success.



## Section E Financial review

**Brief statement of the charity's policy on reserves**

The Festival does not have paid staff or fixed commitments and does not maintain a policy on reserves.

**Details of any funds materially in deficit**

None

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The Festival is very grateful to the Chalk Cliff Trust and individual donors for their financial support during the year under review.

The Festival is very grateful to Lewes Town Council for their financial support during the year under review.

The objectives of the Charity have been fulfilled with the 2021 Festival of Song by way of developing and maintaining public education in, and appreciation of, the art and science of music making through the presentation of public concerts and recitals.

Our piano fund continues to be maintained in a separate savings account, unfortunately in view of the excess of expenditure over income for the year under review no further cash can be transferred to this fund.

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees**

Signature(s)



Full name(s)

ROGER HAGEN CLOW

Position (eg Secretary, Chair, etc)

TREASURER

Date

10 August 2022



CHARITY COMMISSION  
FOR ENGLAND AND WALES

LEWES FESTIVAL OF SONG

No (if any)  
1185478

## Receipts and payments accounts

CC16a

For the period  
from

Period start date  
01/10/2020

To

Period end date  
30/09/2021


### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations	6,748	-	-	6,748	2,497
Grants	1,450	-	-	1,450	3,000
Ticket Sales	4,650	-	-	4,650	3,095
Other Income	180	-	-	180	-
Bank Interest	1	-	-	1	9
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>13,029</b>	<b>-</b>	<b>-</b>	<b>13,029</b>	<b>8,601</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>13,029</b>	<b>-</b>	<b>-</b>	<b>13,029</b>	<b>8,601</b>
<b>A3 Payments</b>					
Commission on ticket sales	211	-	-	211	-
Subscriptions & Advertising	1,586	-	-	1,586	96
Payments to musicians	5,656	-	-	5,656	925
Concert expenses	1,124	-	-	1,124	-
Printing	6	-	-	6	112
Website design and maintenance	563	-	-	563	147
Piano Maintenance costs	3,920	-	-	3,920	-
Festival Guest Fee	100	-	-	100	-
	-	-	-	-	-
<b>Sub total</b>	<b>13,166</b>	<b>-</b>	<b>-</b>	<b>13,166</b>	<b>1,280</b>
<b>A4 Asset and investment purchases. (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>13,166</b>	<b>-</b>	<b>-</b>	<b>13,166</b>	<b>1,280</b>
<b>Net of receipts/(payments)</b>	<b>- 137</b>	<b>-</b>	<b>-</b>	<b>- 137</b>	<b>7,321</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>- 137</b>	<b>-</b>	<b>-</b>	<b>- 137</b>	<b>7,321</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Current Account	5,979	-	-
	Savings Account	4,009	-	-
	Cash	53	-	-
	<b>Total cash funds</b>	<b>10,041</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
		Roger Haden CLOW	10.8.2022