



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **01/04/23** To **31/03/24**

Charity name: **NORTHCLIFFE ALLOTMENT SOCIETY**

Charity registration number: **1185394**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>The objectives of the Charitable Incorporated Organisation are:-</p> <p>"To further or benefit the residents of Shipley (West Yorkshire) and the surrounding area without distinction of age, gender, sexual orientation, race or political religious or other opinions by providing allotment facilities in the interest of social welfare for recreational leisure time occupation with the objective of improving life for residents"</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Northcliffe Allotment Society is a membership organisation.</p> <p>Full Membership is available to all individuals holding the tenancy of an allotment plot on the Site managed by the Charity. Membership is also available to any individual, corporate body, or individual or corporate body representing an organisation which is not incorporated.</p> <p>The trustees of the Charity are unpaid</p> <p>The activities of the charity are funded through the combination of membership fees, rent charges for use of allotment plots, proceeds raised through social events and grant funding if available linked to a specific project.</p> <p>The Main Activities undertaken by the Charity are:-</p> <ul style="list-style-type: none">▪ The allocation and letting of allotment plots through a transparent application process that is available to the public▪ The Management and maintenance of the allotments site▪ The provision of volunteering opportunities for members and the wider community in relation to landscape management, conservation and the management of the allotment site.

		<ul style="list-style-type: none"> ▪ The organisation of Social and Community Events which are open to members and the wider community ▪ The publishing of regular newsletters containing Horticultural information and advice along with other material that would be of interest to members and volunteers ▪ The Development and improvement of the communal facilities at the allotment site
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees confirm that they have had regard to the guidance issued by the Charity Commission

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The site engages with members and volunteers to provide a safe environment to enable people to meet and work safely</p> <p>There is a well organised waiting list and plot allocation system in place</p> <p>The site is fully occupied and people on the waiting list are regularly updated</p> <p>There is an effective Committee in place that ensures the charity works within the relevant regulations and statutes and meets the needs of its members and the community</p> <p>Provision of Services to members consistent with our objectives. These include bulk buys of horticultural supplies</p> <p>Organised social events and talks to widen the knowledge of members</p> <p>Remain accountable to our members and maintain the involvement of members in many aspects of the organisation, planning and day to day management of the allotment site</p> <p>Hold a regular Community Garden Project which involves members of the wider community. This project is creating a community wildlife space and orchard which are open to the public</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Charity is in a healthy positive position at the end of the period
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are maintained to provide a buffer for unforeseen operational costs, necessary site maintenance, asset replacement and future investment in the Site to benefit members
Amount of reserves held	Para 1.22	As at 310324 the reserves held £12,961
Reasons for holding zero reserves	Para 1.22	Not Applicable
Details of fund materially in deficit	Para 1.24	Not Applicable
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Not Applicable, the Charity is in a healthy position with no concerns

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The Charity's principal sources of funds are from income from Membership Fees and Plot Rentals
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	There are no risks facing the Charity
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	CIO Association Constitution
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation (CIO)
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Elected by Membership

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Northcliffe Allotment Society
Other name the charity uses	
Registered charity number	1185394
Charity's principal address	30 Lynton Drive Shipley West Yorkshire BD18 3DQ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Val Harris			
2	Ian Ashe			
3	Jen Dyer			
4	Stephen Blundell			
5	Deborah Moore	Secretary		
6	Katie Jennings			
7	Julie Sowter			
8	Rachel Smith	Treasurer		
9	Stuart Gadd		09/10/23	
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	Not Applicable
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	Not Applicable
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Not Applicable

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Val [Signature]	
Full name(s)	V. HARRELS	
Position (eg Secretary, Chair, etc)	CHAIR.	
Date	18th Nov 2024	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
NORTHCLIFFE ALLOTMENT SOCIETY

No (if any)
1185394

Receipts and payments accounts

CC16a

For the period
from

Period start date
01/04/2023

To

Period end date
31/03/2024

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Memberships	1,284	-	-	1,284	-
Plot Rentals	8,120	-	-	8,120	-
Key Sales	219	-	-	219	-
Resale of Supplies	3,542	-	-	3,542	-
Social Events	666	-	-	666	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	13,831	-	-	13,831	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	13,831	-	-	13,831	-
A3 Payments					
Site Maintenance, Equipment, Toilet Project	7,705	-	-	7,705	-
Supplies for Resale	3,115	-	-	3,115	-
Fund Raising & Social Events	131	-	-	131	-
Insurance	457	-	-	457	-
Utilities	2,849	-	-	2,849	-
Refunds	84	-	-	84	-
Bank Charges, Paypal	385	-	-	385	-
Misc Supplies, Expenses, Postage	149	-	-	149	-
	-	-	-	-	-
Sub total	14,874	-	-	14,874	-
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	14,874	-	-	14,874	-
Net of receipts/(payments)	- 1,043	-	-	- 1,043	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	14,004	-	-	14,004	-
Cash funds this year end	12,961	-	-	12,961	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash	108	-	-
	Current Account (Unity Trust)	12,668	-	-
	Paypal	185	-	-
	Total cash funds	12,961	-	-
	(agree balances with receipts and payments account(s))			

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Allotment Clubhouse Building		-	-
	WC/ Workshop		-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
Uoetts	VAL HARUCL	18-11-24