

Trustees' Annual Report for the period

		Period start date					Period end date		
From		01	04	2021	To		31	03	2022

Section A

Reference and administration details

Charity name	NORTHCLIFFE ALLOTMENT SOCIETY
Other names charity is known by	-
Registered charity number (if any)	1185394
Charity's principal address	30 LYNTON DRIVE
	SHIPLEY
	WEST YORKSHIRE
Postcode	BD18 3DJ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Val HARRIS	Secretary	-	-
2	Alex JONES	-	-	-
3	Ian ASHE	-	-	-
4	Jen DYER	-	-	-
5	Stephen BLUNDELL	Treasurer	-	-
6	Deborah MOORE	-	-	-
7	Katie JENNINGS	-	-	-
8	Julie SOWTER	-	-	-
9	Rachel SMITH	-	10/03/2022 – 31/03/2022	-

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
-	-
-	-
-	-

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
-		
-		
-		

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

CIO Association Constitution

How the charity is constituted
(eg. trust, association, company)

Charitable Incorporated Organisation (CIO)

Trustee selection methods
(eg. appointed by, elected by)

Elected by membership

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The objects of the Charitable Incorporated Organisation are:

'To further or benefit the residents of Shipley (West Yorkshire) and the surrounding area without distinction of age, gender, sexual orientation, race or political, religious or other opinions by providing allotment facilities in the interests of social welfare for recreational leisure time occupation with the objective of improving life for the residents.'

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The trustees confirm that they have had regard to the guidance issued by the Charity Commission on public benefit.

Northcliffe Allotment Society is a membership organisation. Full membership is available to all individuals holding the tenancy of an allotment plot on the site managed by the charity. Membership is also available to any individual, corporate body, or individual or corporate body representing an organisation which is not incorporated.

The trustees of the charity are unpaid.

The activities of the charity are funded through combination of membership fees, rent charges for the use of allotment plots, and grant funding linked to specific projects.

The main activities undertaken by the charity are:

- the allocation and letting of allotment plots through a transparent application process that is available to the public
- the management and maintenance of the allotment sites
- the provision of volunteering opportunities to members and the wider community in relation to landscape management, conservation, and the management of the allotment sites
- the organising of social and community events which are open to members and to the wider community
- publishing of regular newsletters containing horticultural information and advice, and other material of interest to members and supporters
- the development and improvement of communal facilities at the allotment site

Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

- We have kept the sites open and have continued to engage with members and volunteers throughout the pandemic, maintaining Covid Secure systems where necessary to enable people to continue to meet and work safely
- Held our 2020/21 AGM outdoors to maintain social distancing
- Maintained a well-organised waiting list and system for allocating plots. The sites remains fully occupied and people on the waiting list are regularly updated
- An effective committee that ensures the charity works within the relevant regulations and statutes and meets the needs of its members and the local community
- Provision of services to members consistent with our objects, such as the bulk ordering of horticultural supplies
- Remaining accountable to our members and maintaining the involvement of members in many aspects of the organisation, planning, and day to day management of the allotment site
- A regular community gardening project which involves members, local people waiting for allotment plots, and members of the wider community and refugees. Through this project, we are creating a new community wildlife space to be open to the public, and developing a community orchard
- Supported a local volunteer working towards a Duke of Edinburgh's award
- With the aid of Climate Action grant funding from Bradford Metropolitan District Council we have upgraded the water supply system on the site, incorporating a large rainwater harvesting tank
- Successfully obtained funding to support the construction of a workshop building which will house an accessible WC on the site in the coming year.

Section E

Financial review

Brief statement of the charity's policy on reserves

Reserves are maintained to provide a buffer for unforeseen operational costs, for asset replacement, and for future investment in the allotment site managed the charity.

Details of any funds materially in deficit

Not applicable. The charity does not hold any funds in deficit.

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

In addition to income from membership fees and rents for allotment plots, the charity received the following grant funding during the 2021/22 year:

Climate Action Fund (Bradford Metropolitan District Council)
Rainwater harvesting project and water system upgrade

£4,215.80

This project has enabled us to provide a reliable irrigation supply to plots in an area of the site which was previously not provided with water.

Section F

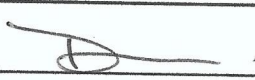
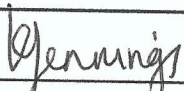
Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	DEBORAH MOORE	KATIE JENNINGS
Position (eg Secretary, Chair, etc)	SECRETARY	CHAIR
Date	14.11.2022	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name Northcliffe Allotment Society	No (if any) 1185394
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Receipts and payments accounts

For the period from	Period start date 01/04/2021	To	Period end date 30/03/2022
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Fees, Grants and Donations	29	4,216	-	4,245	-
Member Subscriptions	1,631	-	-	1,631	-
Rental Income from Allotment Plots	10,098	-	-	10,098	-
Resale of Horticultural Supplies & Sundries	2,797	-	-	2,797	-
Fundraising and Social Events	-	-	-	-	-
Bank Interest	-	-	-	-	-
Sub total (Gross income for AR)	14,555	4,216	-	18,771	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	14,555	4,216	-	18,771	-
A3 Payments					
Rent Refunds	112	-	-	112	-
Horticultural Supplies	2,729	-	-	2,729	-
Site Maintenance	5,649	-	-	5,649	-
Fundraising and Social Events	75	-	-	75	-
Insurance	419	-	-	419	-
Utilities	529	-	-	529	-
Bank Charges	407	-	-	407	-
Water System Upgrade Project	727	4,216	-	4,943	-
WC / Workshop Building Project	787	-	-	787	-
Refugee Project	70	-	-	70	-
Sub total	11,504	4,216	-	15,720	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	11,504	4,216	-	15,720	-
Net of receipts/(payments)	3,051	-	-	3,051	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	15,484	-	-	15,484	-
Cash funds this year end	18,535	-	-	18,535	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash	49	-	-
	Current Account (Unity Trust)	18,135	-	-
	Paypal	351	-	-
	Total cash funds	18,535	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

[illegible][illegible][illegible]

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature _____

Print Name _____

Date of approval

Val H.
Dye

VAC HINTERUS
TEN DYER

14-11-22