

Trustees' Annual Report for the period							
		Period start date			Period end date		
From	01	04	2020	To	31	03	2021

Section A Reference and administration details

Charity name	NORTHCLIFFE ALLOTMENT SOCIETY
Other names charity is known by	-
Registered charity number (if any)	1185394
Charity's principal address	30 LYNTON DRIVE
	SHIPLEY
	WEST YORKSHIRE
Postcode	BD18 3DJ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Val HARRIS	Secretary		
2	Alex JONES	-		
3	Ian ASHE	-		
4	Jen DYER	-		
5	Stephen BLUNDELL	Treasurer		
6	Rachael DURRETT	-	01/04/20 – 05/09/20	
7	Deborah MOORE	-		
8	Katie JENNINGS	-	30/09/20 – 31/03/21	
9	Julie SOWTER	-	30/09/20 – 31/03/21	
10	John FRANKLIN	-	30/09/20 – 31/03/21	
11	-			
12	-			

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
-	
-	
-	

- You may choose to include additional information where relevant about:
- policies and procedures adopted for the induction and training of trustees;
 - the charity's organisational structure and any wider network with which the charity works;
 - relationship with any related parties;
 - trustees, consideration of major risks and the system and procedures to manage them.

Additional governance issues (Optional information)

Elected by membership
Charitable Incorporated Organisation (CIO)
CIO Association Constitution

Description of the charity's trusts

Section B Structure, governance and management

Name of chief executive or names of senior staff members (Optional information)

Type of adviser	Name	Address
-		
-		
-		
-		

Names and addresses of advisers (Optional information)

Summary of the objects of the charity set out in its governing document

The objects of the Charitable Incorporated Organisation are:

‘To further or benefit the residents of Shipley (West Yorkshire) and the surrounding area without distinction of age, gender, sexual orientation, race or political, religious or other opinions by providing allotment facilities in the interests of social welfare for recreational leisure time occupation with the objective of improving life for the residents.’

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Trustees confirm that they have had regard to the Charity Commission’s public benefit guidance where relevant.

Northcliffe Allotment Society is a membership organisation. Full membership is available to all individuals holding the tenancy of an allotment plot on the site managed by the Charity, however membership is available to any individual, corporate body, or individual or corporate body representing an organisation which is not incorporated.

The trustees of the Charity are unpaid.

The Charity is funded through a combination of membership fees and rent charges for the use of allotment plots.

The main activities undertaken by the Charity are:

- the allocation and letting of allotment plots through a transparent application process that is open to the public
- the management and maintenance of the allotment site, under a service level agreement with the local authority
- The provision of volunteering opportunities to members and to the wider community in relation to landscape management and conservation
- The organising of social and community events which are open to members and to the wider community
- The publishing of periodic newsletters containing horticultural information and advice, and other material of interest to members and supporters

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

- A regular community gardening project which involves plot holders, people from the waiting list and members of the wider community, creating a new community wildlife space to be open to the public and bringing back an overgrown plot to become a communal orchard.
- Greater involvement of members on many aspects of the support plot holders, for example plant swap, talks, classes.
- Provision of bulk ordering services for members and events to the committee.
- Review of all policies, and appointment of a safeguarding officer to the committee.
- An effective committee that works well to ensure the CIO works within the relevant regulations and statutes and meets the needs of its members.
- A well organised waiting list and system for letting plots; the site is always fully let; people on the waiting list kept regularly updated.
- A new and updated web site that acts as the public face for people interested in the allotments.
- Held 2019/20 AGM outdoors to comply with Covid restrictions.
- Continued to hold all-member and committee meetings throughout the pandemic, using video conferencing.
- Secure systems so that people could continue to meet and work safely.
- We have kept the site open and continue to engage with members and volunteers through the pandemic, putting in place Covid

- You may choose to include further statements, where relevant, about:
- policy on grantmaking;
 - policy programme related investment;
 - contribution made by volunteers.

Section E**Financial review****Brief statement of the charity's policy on reserves**

The Charity currently maintains only Unrestricted reserves, as up to the end of this financial year it had not received any Restricted funding. Unrestricted reserves are maintained to provide a buffer for unforeseen operational costs, and for foreseeable expenses, asset replacement, and for future investment in the allotment site managed by the Charity.

Details of any funds materially in deficit

Not applicable. The Charity does not hold any funds in deficit.

Further financial review details (Optional information)

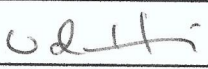

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F**Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	VAL HARRIS	STEPHEN BLUNDELL
Position (eg Secretary, Chair, etc)	SECRETARY	TREASURER
Date	5/11/21	



CHARITY COMMISSION
FOR ENGLAND AND WALES

NORTHCLIFFE ALLOTMENT SOCIETY

1185394

Receipts and payments accounts

CC16a

For the period
from

Period start date
01/04/2020

To

Period end date
31/03/2021

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Fees, Grants and Donations	1	-	-	1	4,950
Member Subscriptions	560	-	-	560	58
Rental Income from Allotment Plots	11,742	-	-	11,742	170
Resale of Horticultural Supplies & Sundries	3,426	-	-	3,426	876
Fundraising and Social Events	-	-	-	-	388
Bank Interest	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	15,729	-	-	15,729	6,442
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	15,729	-	-	15,729	6,442
A3 Payments					
Rent Refunds	40	-	-	40	220
Horticultural Supplies	3,524	-	-	3,524	740
Site Maintenance	2,676	-	-	2,676	785
Fundraising and Social Events	12	-	-	12	322
Administrative Expenses	-	-	-	-	72
Insurance	413	-	-	413	403
Utilities	98	-	-	98	100
Bank Charges	437	-	-	437	18
	-	-	-	-	-
Sub total	7,200	-	-	7,200	2,660
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	7,200	-	-	7,200	2,660
Net of receipts/(payments)	8,529	-	-	8,529	3,782
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	6,956	-	-	6,956	3,174
Cash funds this year end	15,485	-	-	15,485	6,956

Section B Statement of assets and liabilities at the end of the period

B1 Cash funds		Categories		Details	
Total cash funds					
(agree balances with receipts and payments account(s))					
				Cash	
				Current Account (Unity Trust)	
		15,485		to nearest £	
OK				Unrestricted funds	
				to nearest £	
		-			
		-		Restricted funds	
OK				to nearest £	
		-		Endowment funds	
OK				to nearest £	
		-			

[illegible]

B3 Investment assets			
Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
ns		-	-
		-	-
		-	-
		-	-
		-	-

[illegible][illegible]

Signed by one or two trustees on behalf of all the trustees

CCXX R2 accounts (22)

Signature

Print Name

Approval
Date of

STEVEN BINDER
VAN HANDEL

15/11/20