

Annual Report and Financial Statements of the Parochial Church Council for the year ended 31st December 2020

Correspondence Address:

St Oswald's Parish Office
School Lane
Ashbourne
DE6 1AN

Bank:

Lloyds Bank Plc
Compton
Ashbourne
DE6 1DY

Incumbent:

Revd. Duncan Ballard
3, Spire Close
Ashbourne
DE6 1DB

Independent Examiner:

Mr. B. Montgomery
Smith Cooper
54 St. John's Street
Ashbourne
DE6 1GH

Introduction

Background

St. Oswald's PCC has the responsibility of co-operating with its clergy in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for the Church of St. Oswald's (except the chancel) and the Church Centre.

Membership

Members of the PCC are either ex-officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules.

During the year the following served as members of the PCC:

<i>Incumbent:</i>	The Revd. Duncan Ballard	
<i>Retired Clergy</i>	The Revd Nigel Rode The Revd Maggie Rode	
<i>Curate:</i>	The Revd Amanda Marshall	
<i>Reader:</i>	Mr Mike Warner Mrs Lynda Herbert	
<i>Churchwardens:</i>	Mr Nick Taylor Mr Paul Elliott	
<i>Representatives on the Deanery Synod:</i>	Mr Martin Forrest	Until 30/11/2020
	Mr Michael Halls	Until 30/11/2020
	Miss Celia Yates	Until 30/11/2020
	Mr Roger Harrison	Until 30/11 and From 1/12/2020
	Mr Peter Walker	Until 30/11 and From 1/12/2020
	Mr John Elwell	From 1/12/2020
<i>Elected Members</i>	Mr John Titterton	Until 13/07/2020
	Mrs Christine Haycock	Until 26/07/2020
	Mrs Kay Wright	Until 21/10/2020
	Mrs Susan Damesin***	From APCM 2018
	Mrs Linda Barbour*	From APCM 2019
	Mrs Janet Wright**	From APCM 2019
	Mrs Jane Almond	From APCM 2020
	Mr Toby Gaddum	From APCM 2020
	Mrs Celia Dickinson*****	From APCM 2020
	Mr Michael Hyde****	From APCM 2017 and APCM 2020
	Mrs Lindsay Walker	From APCM 2017 and APCM 2020
<i>Co-Opted</i>	Mr Michael Halls	From 5/11/20
	Miss Celia Yates	From 5/11/20

* Electoral Roll Officer ** Secretary *** Minute Secretary **** Treasurer ***** Safeguarding Link

Committees

During 2020 the PCC operated with committees as follows:

Standing Committee:

The Standing Committee is empowered by law to conduct PCC business between meetings of the full Church Council. It also acts, when required, as the financial planning group. Membership consists of Incumbent, 2 Churchwardens, PCC Secretary and PCC Treasurer and another PCC member invited from a rota.

Forums.

Each Forum has clear 'Terms of Reference' and is focussed on supporting the mission of the church, as laid out in the Church Strategy Document. During 2020 only the Resourcing Forum met.

Resourcing Forum

To provide support and guidance to the PCC on the appropriate maintenance and management of the church premises (church and church hall) and grounds, and on the best use of our financial resources.

Electoral Roll

The Electoral Roll Officer records those eligible to vote in the church elections and reports to the PCC at its meetings. Due to the Covid -19 pandemic, the APCM which was scheduled to take place in April 2020 was deferred until October 2020. Revision of the Electoral Roll took place ahead of that meeting.

The Electoral Roll was revised again in early June 2021 and currently there are 111 (113 in 2020) on the Church Electoral Roll, 18 (19 in 2020) of whom are not resident within the parish of St. Oswald's church.

Church Attendance

During 2020 church attendance could not follow the usual pattern.

From early in the first lockdown, until the end of the year, a weekly Sunday service of Holy Communion or Morning Prayer was recorded. In addition daily Morning and Evening Prayer were recorded. Both of these were made available on YouTube and Facebook or via the website. It is, of course, not possible to ascertain exactly how many people accessed these services and watched them all through.

Weekly Edward Bear stories and prayers were also offered online along with a recorded Breakfast Church service in April. From May –July Breakfast Church was offered via the video-conferencing app 'Zoom'.

From July, in addition to the online services, a 10.30am Sunday service of Holy Communion was held in Church under strict Covid guidelines. These services continued until December (with the exception of November when churches had to close again). The average attendance at these services was 48.

**Independent Examiner's Report to the Parochial
Church Council of St Oswald, Ashbourne
Registered charity number: 1185390**

I report on the accounts for the year ended 31st December 2020.

Respective responsibilities of the PCC and Independent Examiner

The PCC consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- State whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiner's Statement

In connection with my examination, no matters have come to my attention

1. Which give me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with s.130 of the 2011 Act; or
 - to prepare accounts which accord with these accounting records which have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.


B J Montgomery, FCA
Smith Cooper Limited, 7 Compton Street, Ashbourne, DE6 1BX

Selected period: 01 January 2020 to 31 December 2020

Note

	From To	01 January 2020 31 December 2020	01 January 2019 31 December 2019
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Fabric - Fabric Fund (Restricted) Fund**Receipts**

Other voluntary receipts
Donations appeals etc
Legacies
Non-recurring one-off grants
Fabric income

	628.10		-
	500.00		1,500.00
	1,270.70		1,544.60
Total Other voluntary receipts	2,398.80		3,044.60

Investment Income
Fixed Interest Income
Deposit fund Interest

	1,454.49		1,729.66
	55.48		114.35
Total Investment Income	1,509.97		1,844.03

Total Receipts

	3,908.77		4,888.63
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Payments

Church Running Expenses
Church running - Insurance

	5,916.96		5,841.93
	5,916.96		5,841.93

Church Repairs & Maintenance
Church major repairs - Installation

	-		16,900.20
Total Church Repairs & Maintenance	-		16,900.20

Total Payments

Excess of Income and endowments over Expenditure
Brought forward balance
Adjustments

Total carried forward balance

	5,916.96		22,742.13
	(2,007.19)		(17,853.50)
	197,903.99		182,572.64
	18,210.83		33,184.85
Total carried forward balance	214,107.63		197,903.99

Special - Special Purposes Fund (Designated) Fund**Receipts**

Other voluntary receipts
Donations appeals etc
Legacies
Non-recurring one-off grants
Donations in memory

	10,000.00		240.00
	5,002.62		500.00
	-		9,000.00
	-		400.00
Total Other voluntary receipts	15,002.62		10,140.00

Gift Aid recovered
Tax recoverable on Gift Aid

	2,500.00		-
Total Gift Aid recovered	2,500.00		-

Receipts from church activities
Church guides - Bookstall

	-		370.00
Total Receipts from church activities	-		370.00

Total Receipts

	17,502.62		10,510.00
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Payments

Church Running Expenses
Parish training and mission
Upkeep of services
Administration
Copper rental

	3,600.00	-	850.00
	-	-	-
	632.00	-	-
	1,008.00	-	-
Total Church Running Expenses	5,240.00		1,008.00
			1,958.00

Church Repairs & Maintenance

Church major repairs - structure
Church major repairs - installation

	-	-	110.27
	-	-	3,591.28
Total Church Repairs & Maintenance	-		3,701.55

Hall Repairs & Maintenance

Hall + major repairs - installation

	500.00		2,900.00
Total Hall Repairs & Maintenance	500.00		2,900.00

Total Payments

Excess of income and endowments over Expenditure
Brought forward balance

Total carried forward balance

25,329.12 **13,566.50**

Bellmgs - Bellmgers Fund (Restricted) Fund**Receipts**

Other voluntary receipts
Donations appeals etc

	140.00		354.00
Total Other voluntary receipts	140.00		354.00

Total Receipts**Payments**

Church Running Expenses
Administration

	100.00		80.00
Total Church Running Expenses	100.00		80.00

Church Repairs & Maintenance

Church major repairs - installation

	105.00		350.00
Total Church Repairs & Maintenance	105.00		350.00

Total Payments

Excess of income and endowments over Expenditure
Brought forward balance

Total carried forward balance

2,929.93 **2,994.93**

Choir - Choir Fund (Restricted) Fund**Receipts**

Other voluntary receipts
Donations appeals etc
Choir fund

	50.00		155.00
	-		80.00
Total Other voluntary receipts	50.00		235.00

Gift Aid recovered

Tax recoverable on Gift Aid

	12.50		66.75
Total Gift Aid recovered	12.50		66.75

Total Receipts**Payments**

Church Running Expenses
Choir music & vestments
Administration

62.50

301.75

Total Payments

Excess of income and endowments over Expenditure
Brought forward balance

Total Church Running Expenses

157.50 395.43
157.50 80.00
157.50 475.43

157.50 475.43
(85.00) (173.68)
2,926.15 3,099.83

Total carried forward balance

2,831.15 2,926.15

Youthclub - Youth Club Fund (Restricted) Fund

Excess of income and endowments over Expenditure
Brought forward balance

Total carried forward balance

- -
- -
- -

Organ - Organ Fund (Restricted) Fund**Receipts**

Other voluntary receipts
Donations appeals etc

107.00 682.00
107.00 682.00

Total Receipts

Excess of income and endowments over Expenditure
Brought forward balance

Total carried forward balance

107.00 682.00
107.00 682.00
2,909.79 2,227.79

Flower - Flower Fund (Restricted) Fund**Payments**

Church Running Expenses
Flower equipment

102.42 -
102.42 -
102.42 -

Total Payments

Excess of income and endowments over Expenditure
Brought forward balance

Total carried forward balance

102.42 -
(102.42) -
783.64 783.64

Hall - Church Centre (Restricted) Fund**Receipts**

Other voluntary receipts
Non-recurring one-off grants

2,200.00 -
2,200.00 -
2,200.00 -

Gift Aid recovered
Tax recoverable on Gift Aid

- 61.25
- 61.25

Activities for generating funds
Church hall fund raising

5,166.73 1,542.70

	From To	01 January 2020 31 December 2020	01 January 2019 31 December 2019
Receipts from church activities Church hall lettings - objectives	Total Activities for generating funds	5,166.73	1,542.70
		1,670.00	5,035.50
	Total Receipts from church activities	1,670.00	5,035.50
Total Receipts		9,036.73	6,639.45
Payments Hall Running Costs Hall running - maintenance	Total Hall Running Costs	9,036.73	6,639.45
		9,036.73	6,639.45
Total Payments		9,036.73	6,639.45
Excess of income and endowments over Expenditure Brought forward balance		-	-
Total carried forward balance		-	-
General - General fund (Unrestricted) Fund			
Receipts			
Planned giving Gift Aid - Bank Gift Aid - Envelopes Parish Giving scheme Other planned giving	Total Planned giving	4,736.00 4,532.50 32,721.79 4,906.75	4,456.00 8,115.46 39,387.63 4,859.70
		46,897.04	47,818.79
Collections and other giving Loose plate collections One-off Gift Aid gifts Baptism collections Wedding collections Funeral collections	Total Collections and other giving	2,677.87 2,366.40 140.70 - 755.51	10,027.33 389.00 756.46 925.96 101.91
		5,940.48	12,200.66
Other voluntary receipts Giving through church boxes Donations appeals etc Special collections	Total Other voluntary receipts	291.17 2,371.30 - -	1,779.03 2,080.43 258.77 -
		2,662.47	4,118.23
Gift Aid recovered Tax recoverable on Gift Aid	Total Gift Aid recovered	12,302.80 12,302.80	12,832.79 12,832.79
Other receipts Churches re expenses	Total Other receipts	980.00 980.00	2,140.00 2,140.00
Activities for generating funds Book/leaflet sales - fund raising Magazine income - advertising Parish magazine sales	Total Activities for generating funds	- 657.00 397.00 1,054.00	2,250.00 920.00 862.20 4,032.20
Receipts from church activities Fees for weddings and funerals Social		4,820.00 180.00	6,003.00 700.00

		From To	01 January 2020 31 December 2020	01 January 2019 31 December 2019
Total Receipts from church activities				
			5,000.00	6,703.00
			74,846.79	89,845.67
Payments				
Missionary and Charitable Giving				
Giving to missionary societies			1,000.00	2,000.00
Giving - relief and development agencies			1,000.00	-
Special collections			-	258.77
Home mission			-	600.00
Secular charities			1,000.00	1,000.00
			3,000.00	3,858.77
			Total Missionary and Charitable Giving	
			44,298.00	50,798.00
			Common Fund	
			44,298.00	50,798.00
Clergy and Staffing costs				
Salary of parish administrator			5,405.84	7,217.31
Working expenses of clergy			2,210.67	4,614.12
Vicarage - water			412.02	381.32
			8,028.53	12,212.75
			Total Clergy and Staffing costs	
			-	-
Church Running Expenses				
Parish training and mission			665.95	893.68
Church office - telephone			-	564.00
Organ / piano tuning			730.67	2,232.99
Church maintenance			325.56	-
Cleaning			94.67	1,299.52
Upkeep of services			803.20	4,381.60
Organist & choir			1,414.71	2,349.79
Administration			519.32	1,048.71
Printing & stationery			253.08	370.61
Bank charges			-	302.28
Coffee			1,594.66	1,770.28
Church running - electric			2,713.63	3,685.55
Church running - gas			89.72	119.94
Church running - water			360.00	1,800.00
Magazine expenses			9,575.17	20,818.95
			Total Church Running Expenses	
			20,818.95	20,818.95
Hall Running Costs				
Hall running - electricity			1,120.10	2,029.47
Hall running - gas			1,056.82	817.33
Hall running - insurance			939.00	939.00
Hall running - maintenance			5,107.33	1,335.00
Hall running - water			253.42	607.02
			8,476.67	5,727.82
			Total Hall Running Costs	
			8,476.67	5,727.82
Governance Costs				
Governance costs examination/audit fee			24.00	21.80
			24.00	21.80
			Total Governance Costs	
			24.00	21.80
Total Payments				
Excess of income and endowments over Expenditure			73,402.37	93,437.89
Brought forward balance			1,444.42	(3,592.22)
Adjustments			5,805.39	9,397.61
			-	-
			Total carried forward balance	5,805.39

ST OSWALD'S PCC - ASHBOURNE

**Statement of Assets and Liabilities (by fund)
As at: 31 December 2020**

		Balance	Previous balance
Investments			
6520: CCLA (CBF) Investment Fund Shares			
Fabric Fund	Restricted	177,796.04	176,073.7
		177,796.04	176,073.7
6530: CCLA (CBF) Fixed Interest Fund			
Fabric Fund	Restricted	44,329.19	42,840.6
		44,329.19	42,840.6
	Investments	222,125.23	218,914.4
Cash At Bank And In Hand			
6501: Bank current account			
Bellringers Fund	Restricted	2,929.93	2,994.9
Choir Fund	Restricted	2,831.15	2,926.1
Fabric Fund	Restricted	(20,261.96)	(16,744.80)
Flower Fund	Restricted	681.22	783.6
Church Centre	Restricted	(636.80)	(636.80)
Organ Fund	Restricted	3,016.79	2,909.7
Special Purposes Fund	Designated	18,329.12	13,566.5
General fund	Unrestricted	(7,113.39)	(5,557.8)
Agency collection	Restricted	12,261.29	4,807.7
		12,037.35	5,049.3
6510: CCLA (CBF) deposit account			
Fabric Fund	Restricted	12,244.36	(4,265.6)
Special Purposes Fund	Designated	7,000.00	
General fund	Unrestricted	15,000.00	12,000.0
		34,244.36	7,734.3
	Cash At Bank And In Hand	46,281.71	12,783.7
Agency Accounts			
6690: Agency collections			
Agency collection	Restricted	12,261.29	4,807.7
		12,261.29	4,807.7
	Agency Accounts	12,261.29	4,807.7
	Grand Total	256,145.65	226,890.3