

Brightlight Theatre Company

Charity number - 1185359

Trustee Report – 2021

2021 was hopefully the last year that will be affected by Covid restrictions. However, we will continue to be mindful of everything going into 2022, and will closely monitor the information that affects our organisation.

Our charity objectives are: ‘to advance the arts at local, amateur level for the public benefit.’

And, ‘to increase public exposure to the arts by reaching out to new audiences and encouraging high standards through raising artistic skill and nurturing talent.’

Our charity year-end date was changed from 31 August to 31 December. This decision was taken as it was felt that a calendar year programme was easier to manage in terms of budgeting and membership administration.

A detailed budget was prepared showing that if we maintain audience numbers at previous show levels, we should make a small profit on each show, and be able to operate successfully for the foreseeable future. However, it was decided to increase the ticket prices for the December 21 show to reflect general increases in inflation, and also to acknowledge our biggest cost which is the hire of the school hall for rehearsals. The consensus is that the school hall is working well as a venue.

We currently have about £10,000 in the bank. This is the only asset of the charity, and we have no other liabilities or ongoing commitments.

We do need to keep pushing sales, and we recognise that our average audience age is on the higher side. Improving our social media presence is an area we would particularly like to develop – volunteers welcome!

We were also able to get onto internet banking in the period, so we have caught up on all historic expense claims.

The performance venue at Frimley is still regarded as ideal for our requirements, however there is recognition that the lighting infrastructure will need to be updated at some point. There is money available to put towards this cost, but we would hope to be able to apply for some grant funding as well.

We were able to offer a full programme of activities during the period, despite a large portion of the time being spent ‘remotely’. This included A virtual Christmas Carol, a radio play, and Brightlight Voices. The Vicar Of Dibley was very well received, and made over £1,800 profit.

We feel we have fulfilled our charity objectives.

Brightlight are absolutely delighted to welcome the recent new members; and look forward to offering a range of activities and opportunities for everyone to get involved in 2022.

Huge thanks to everyone involved

The trustees

Liam, Gillian, Greg

Brightlight Theatre Company
Accounts for the period to 31 December 2021

New HSBC Account -	61691570	£
Opening balance	12-Dec-20	0
Membership fees - 2021	650	
Membership fees - 2022	55	
Cash in from old account	13,433	
A Christmas Carol	409	
Vicar of Dibley	1,864	
Income	33	
		16,445

Expenses	3,611	
Donations (historic) to good causes	600	
Katcando	200	
		(4,411)

Balance carried forward	31-Dec-21	12,033.85
-------------------------	------------------	------------------

memo - there are two bank
accounts - current & deposit

2,000.00
10,033.85
12,033.85

Brightlight Theatre Company
Summary of movement from 31 August 2020

Income

£

Robert Smith	Feb-21 CAF donation - by cheque	20
Bank interest		1
Amazon		12

33

Brightlight Theatre Company
Summary of movement from 31 August 2020

Expenses

£

Storage	From 1 Nov 2020 - £40 per month	560
School Hall Hire		900
Historic expenses	Gillian, Greg	29
Historic expenses	Jamie - Vicky & Co	806
Historic expenses	Jamie - Bunch of Amateurs	823
Edge of Darkness - performance licence (REFUNDABLE)		274 (422)
Hall Hire - 2019 Christmas Party		131
PI Insurance - year to 31 Dec 2020 (not going to renew until we start performing (in twice because of late expense payment)		195
Online donation facility fees		14
Engraving, LM Award		8
Mugs		19
Refreshments - new members night		12
Woking Drama Festival - 2021		60
Insurance - year to 16 August 2022		185
Card Reader		20
		<hr/>
		3,611
		<hr/>

Membership subs for the year to 31 December 2021

Brightlight Theatre Company
School Hall hire for the year to 31 December 2021

Agreed rental fee is 20 per evening

So annual cost = 50 weeks
2 evenings per week

2,000 approx annual cost

Approx cost per show 667

Date	From	To	No.	Cost
Aug-21	17-Aug-21	26-Oct-21	22	440
Nov-21	02-Nov-21	27-Jan-21	23	460
				900

Brightlight Theatre Company
Summary of movement from 31 August 2020

A Christmas Carol

Income from donations	384
-----------------------	-----

Gift aid on above	102
-------------------	-----

Expenses	(77)
----------	------

409

Brightlight Theatre Company
Vicar Of Dibley

Vicar of Dibley

£

Ticket Sales	2,428
Front of House (still to split between raffle and refreshments)	281
	428.11
Gift aid on above	88
Expenses	
Hall Hire	(441)
Licence fee - £75 per show	(225)
Temporary Event Notices	(42)
Publicity / leaflets etc	(60)
Hamper	(28)

FOH / refreshments	Jamie	221	
	Allaine	12	
	Greg	5	
	Cat	30	
			(268)
Props / costume / set	Vickers A	25	
	Luck G	27	
	Schippers C	47	
	Cat	30	
	Allaine	68	
	Greg	5	
	Adam	39	
	Andrea	11	
	John	45	
			(297)

Profit before donation	1,863.98
------------------------	----------

Ticket sales		
Number	Price	Total
130	10	1,300
141	8	1,128
3	0	0
		2,428