

Sisters of the Cross and Passion CIO

Annual Report and Accounts

31 March 2022

Charity Registration Numbers
1185348 (England and Wales)
20015893 (Republic of Ireland)

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Reference and administration details of the charity, its trustees and advisers

Trustees	<p>Sister Claire Dawson C.P. (appointed 10 August 2022)</p> <p>Sister Margaret Gorman C.P. (Sister Carmel)</p> <p>Sister Anne Hammersley C.P.</p> <p>Sister Margaret O'Regan C.P. (Sister Therese)</p> <p>Sister Margaret Steed C.P. (Sister Savio)</p>
ROI Committee	<p>Sister Máire Ni Shúilleabháin</p> <p>Sister Anne Harnett</p> <p>Sister Savio Steed</p> <p>Sister Carmel Miley</p>
Province Leader	Sister Margaret Steed C.P.
Province Bursar	Mrs Sakina Lowe
Principal address	<p>Cross & Passion Convent</p> <p>299 Boarshaw Road</p> <p>Middleton</p> <p>Manchester</p> <p>M24 2PF</p>
Telephone	0161 655 3184
Email	pltcpsisters@gmail.com
Website	www.crossandpassion.com
Charity Registration Number England and Wales	1185348
Charity Registration Number Republic of Ireland	20015893
Accountants	<p>Buzzacott LLP</p> <p>130 Wood Street</p> <p>London</p> <p>EC2V 6DL</p>
Auditors	<p>RSM UK Audit LLP</p> <p>Bluebell House</p> <p>Brian Johnson Way</p> <p>Preston</p> <p>Lancashire</p> <p>PR2 5PE</p>

Reference and administration details of the charity, its trustees and advisers

Investment Managers	Sarasin & Partners LLP Juxon House 100 St Paul's Churchyard London EC4M 8BU Charles Stanley & Co Ltd 55 Bishopsgate London EC2N 3AS
Principle bankers	The Royal Bank of Scotland plc 1 Dale Street Liverpool L2 2PP Bank of Ireland 2 College Green Dublin 2
Solicitors England and Wales	Wrigleys Solicitors LLP 19 Cookridge Street Leeds LS12 3AG
Solicitors Northern Ireland	Conway, Todd & Co 22 Market Square Antrim BT41 4DT Edwards & Co 28 Hill Street Belfast BT1 2LA
Solicitors the Republic of Ireland	Mason Hayes + Curran South Bank House Barrow Street Dublin 4
Finance and General Purposes Committee	Elizabeth Wilson, Wrigley's Solicitors Amanda Francis, Buzzacott Andrew Mather, CS2
Insurance Brokers	Steve Burns, Marsh Insurance, UK Liam Conlon, Arachas, Ireland
Energy Broker	Charles Lowe, EnergyFlowe Ltd, UK

Report of the trustees Year to 31 March 2022

The Trustees present their statutory report, together with the accounts of the Sisters of the Cross and Passion CIO (the 'Charity' or 'CIO'), for the year ended 31 March 2022.

The accounts have been prepared in accordance with the accounting policies set out on pages 49 to 55 and comply with the Charity's Trust Deed, the Charities Act 2011 and the Irish Charities Act 2009. The accounts also comply with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and the Republic of Ireland (FRS 102).

The Charity was dormant until midnight on 31 March 2021 and until that time had no assets and no liabilities. With effect from 1 April 2001, certain of the activities, assets and liabilities of Sisters of the Cross and Passion (Charity Registration No. 1038483) (the charitable trust) were transferred to the Charity in accordance with a legal transfer of undertakings deed.

PART ONE

CHAPTER ONE – Who we are

Introduction

The Sisters of the Cross and Passion is an international Roman Catholic Religious Congregation founded in industrial England in 1852. It is divided into a number of individual areas and provinces under the authority of the Congregational Leadership Team (CLT), members of which reside in the UK, Republic of Ireland, the USA and Argentina and their offices are in Larne, Antrim, Northern Ireland.

The Sisters in St Paul's Province live in England and Wales. The accounts accompanying this report are those of the Sisters of the Cross and Passion CIO, which held and administered certain of the assets of St Paul's Province during the year to 31 March 2022. The Charity is governed by a dated 17 September 2019 and is registered with the Charity Commission:

Charity Registration Number	England and Wales	1185348
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Charity Registration Number	Republic of Ireland	20015893
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Mission and Objectives

The corporate mission of the Sisters of the Cross and Passion is to witness to the reconciling, forgiving and compassionate love of God through openness to the needs of the world and especially those of the poor and marginalised.

The Sisters of the Cross and Passion identify with Christ in his Passion, Death and Resurrection. We aspire to a more just and compassionate world, where the rights and dignity of the whole of creation is upheld and respected.

What follows is an account of the work of the CIO from April 2021 – March 2022. Benefits are identifiable and touch the lives of the people whom the Sisters seek to serve in all their ministries.

Mission and Objectives (continued)

The objectives of the Sisters of the Cross and Passion, as stated in the Constitution of the Sisters of the Cross and Passion CIO, are the relief of poverty, the provision of relief assistance and comfort to the sick, the provision of education and the advancement of the teachings of the Roman Catholic Church (or other such charitable purposes as are lawfully authorised from time to time by the constitutions of the Congregation) by such means as are suited to the time and place in which the provision is to be made.

To fulfil these objectives, the Sisters regularly evaluate their pastoral activities in the light of their charism, present day needs and requests for help in new ministries and new localities. They continue to evaluate their pastoral activities in the light of their diminishing numbers, increasing age profile and decreasing financial resources. Policies and procedures are reviewed and updated regularly in accordance with statutory regulations and congregational objectives.



As Sisters of the Cross and Passion we hope that our lives witness to the reconciling, merciful and compassionate love of God. We are covenanted to be bearers of the mercy of God by responding to the needs of the world in our time, as Venerable Elizabeth Prout, our foundress, did in hers.

While Justice, Peace and the Integrity of Creation remain an integral part of our spirituality, two major issues evolved from our Province Chapter in August 2016.

They were:



1. *A deep concern for the many crises of our times and how we can best use our diminishing resources to respond with compassion to these crises.*

At our Province Assembly, 29 March 2017, there was a further development regarding this issue. We agreed to set aside a Crisis Fund to support projects, undertaken by others, which are compatible with our vision and which we ourselves are no longer able to undertake.

2. *How we can provide quality care for our increasing number of elderly Sisters.*

In fulfilment of the objectives of the CIO it is the policy of the Province to enable its members to undertake a broad range of charitable activities. The principal areas in which the members of the Congregation are involved are set out below.

- 1 Education**
- 2 Health Care**
- 3 Pastoral and Spiritual Care**
- 4 Social Care**
- 5 Activities supported by the Crisis Fund**

CHAPTER TWO - Activities, Achievements, Future Plans

1 Education

Whilst the apostolate of the Sisters in earlier years was very strongly based in teaching, Sisters, who have vast experience in education, now bring their skills to the administration of pastoral care and community development.

Teachers' Enterprise in Religious Education

"The mission of the Teachers' Enterprise in Religious Education (TERE) is to support teachers in Catholic schools and in the wider Christian community in their daily task of unfolding for teachers and pupils the mystery of God, the teaching of the Church and its application to daily life."



Its objectives are to:

- ◆ Promote the teaching of religious education with the same academic rigour as the other subjects in the curriculum;
- ◆ Provide opportunities for teachers to deepen their theological understanding of the Christian faith and its application to daily life;
- ◆ Create a variety of resources, for example text books, website with online interactive elements for classroom use, CD ROMS etc.

One Sister is involved as a full-time director in this project.

Covid-19

The worldwide effects of the spread of Covid-19 had a direct effect on our mission when schools were in lockdown. Teachers expressed gratitude for home-learning resources for religious education on our website www.tere.org. In addition, permission was granted to schools that had purchased *The Way, the Truth and the Life* CD/DVD ROMs to put the contents on their own website provided access was available only to their pupils. In the autumn term 2020 in-service training was provided, on Zoom, for each year at primary school, that is, Early Years Foundation Stage, Years 1-6. Feedback from teachers was very positive.

This was a very useful Zoom session on how to make religious education meaningful for our pupils. It has given me a much better understanding of theology in The Way, The Truth and The Life.

Thinking about the key messages in each lesson and why they are important has been a great help. The example of how to link the task to the children's experience will be very useful.

Telephone support for teachers is always available. To offer further support to schools, a decision was made to convert *The Way, The Truth, & The Life* programme into digital format to be available on our website by November 2021. Teachers continue to express appreciation for the wide range of free resources available for all age groups on our website.

Teachers' Enterprise in Religious Education (continued)

Support to the Religious Education Service

The Bishop's Conference of England and Wales is in the process of developing a new curriculum for religious education in Catholic schools. As *The Teachers' Enterprise in Religious Education* is one of the leading providers of materials for religious education, we are involved in the consultation and have regular meetings with the National RE Advisor. This is a work in progress.



Future Plans

Provision of in-service training by Zoom will continue because it is enabling teachers in schools from all over the United Kingdom to participate in greater numbers than if they had to travel to London.

Plans are in progress for another religious education programme to deliver the new curriculum directory for Catholic Schools. The title will be *The Vine and The Branches* and will be available in digital format on a new website.

In the words of Cardinal Nichols, *"This is a group of teachers working hard to improve classroom RE, especially in Catholic Schools. This enterprise has my full support and encouragement."*

Religious Orders in Education, ROE



This Association was initiated in July 2019 to enrich Catholic education in England and Wales by supporting religious orders in their mission as trustees or founders of schools and colleges. To this end the Association celebrates and builds on a rich heritage of religious orders in education and supports them in continuing to work together collaboratively. One Sister attended the meetings held on Zoom.

Le Chéile Trust

The Le Chéile Trust mission is to *"promote Catholic education as an option within the Irish education system and to develop the schools given to the Trust in the service of their local communities."*



Two Sisters are members of Le Chéile Catholic Education Trust. They have been attending meetings by Zoom over the past year.

This Trust now manages the two schools; Maryfield in Dublin and Cross and Passion College (CPC), Kilcullen.

Le Chéile Trust (continued)

The transfer of the Trusteeship of Maryfield College, Dublin has been completed. While the Trust has taken on the management of the Cross and Passion College, Kilcullen, the process of donating the property and land is still in progress as there are complications involved with an attached building, which used to be the convent. That building had been sold to KARE, a charity that provides special needs education in the Kildare area. One room in that building is used as a college classroom and at the present time they need that space until a new extension is built. The Department of Education is granting an extension to the school, in which they hope to get planning permission for an extra classroom. When that is complete, the room which is in the KARE building may be ceded to them and the transfer can then be completed.

Both schools celebrate their heritage and Sisters are regularly invited to attend events in the schools. This included attendance at the recently launched Teresa Lambe Bursary in CPC Kilcullen. Professor Teresa Lambe, a past pupil of CPC, was instrumental in researching the AstraZeneca Covid vaccine at the Jenner Institute in Oxford. The bursary is set up to encourage more girls to take part in the STEM (Science, Technology, Engineering, and Mathematics) subjects. The prize is a financial award, as well as a visit to the Jenner Institute in Oxford. We were happy to support this initiative in the school.



Maryfield College, Dublin



Cross and Passion College, Kilcullen



Prof Teresa Lambe



(2nd left) receiving her award

Newbridge Youth Training and Development Centre (YTDC)

YTDC in Kildare, Ireland offers educational and training opportunities to young people, between the ages of 16 and 21, who have left formal education without achieving the Leaving Certificate. One Sister, who has been a director of this board for many years, retired in September 2021.

Leeds Trinity University



Leeds Trinity University (LTU) was co-founded by the Sisters of the Cross and Passion and the Catholic Education Service as a Teacher Training College in 1967. In the fifty five years since its foundation, it has transformed itself into a university renowned for teaching excellence and has been ranked by the Times and Sunday Times as the sixth best university in the country for teaching quality. Leeds Trinity offers undergraduate, post graduate, foundation and top-up courses, as well as apprenticeship and work based learning.



In accordance with the Articles of Association, the trusteeship of the University remains the Diocese of Leeds. While the Sisters are no longer actively involved in the day-to-day life of LTU, they have a representative on the board of governors. The Congregation also has the right to nominate up to five people to be independent directors on the board.

"Our mission is guided by our Catholic identity and faith foundation...We are committed to the promotion of dignity, respect, social justice and equality in order to deliver positive social and economic impacts." (LTU Mission Statement.)

Leeds Trinity is the first University in Yorkshire to achieve the Race Equality Charter (REC) Bronze Award in November 2020 in recognition of its commitment to improving the representation, progression and success of black, Asian minority ethnic students and staff. To quote Professor Charles Egbu, Vice Chancellor of Trinity University:

We have taken positive steps forward towards race equality in higher education, but recognise the progress we still need to make.

Following the REC Bronze Award in 2020, Leeds Trinity University received the Gold Whatuni Student Choice Award in 2021 for diversity and inclusion and was short listed for Outstanding Contribution to Equality, Diversity and Inclusion at the Times Higher Education (THE) Awards in 2021.



Leeds Trinity University (continued)

The U-Connect scheme initiated by Leeds Trinity was launched in September 2021. It is a diversity mentoring scheme which will provide cross-instructional mentoring to colleagues at Leeds Trinity, Sheffield Hallam, York St John, Huddersfield and Sheffield Universities. The aim of the scheme is to provide university staff from diverse backgrounds with career support, development and progression. Participants can engage in the scheme as a mentor or be mentored by someone from a different institution. The scheme was initiated by Leeds Trinity University as part of its ongoing commitment to ensure an inclusive and diverse community of students, staff, governors and partners in which everyone is valued equally.

These are some of the values that we, as Sisters of the Cross and Passion, aspire to and are happy to see implemented.

2 Health Care

Communities of Care

Jesus said, "I have come that you may have life, life in all its fullness."

John 10 10

It is our desire that Sisters in communities of care will be encouraged and have the opportunity to live life as fully as possible, in both its human and spiritual dimension, for as long as possible. (Province Chapter Mandate 2016)

In order to provide this care the Province owns and manages four care communities.

Elmleigh, Yorkshire, is located in the residential town of Ilkley, in Wharfedale. This is a non-registered, residential care community. The majority of the Sisters are ambulant but in need of assisted living.

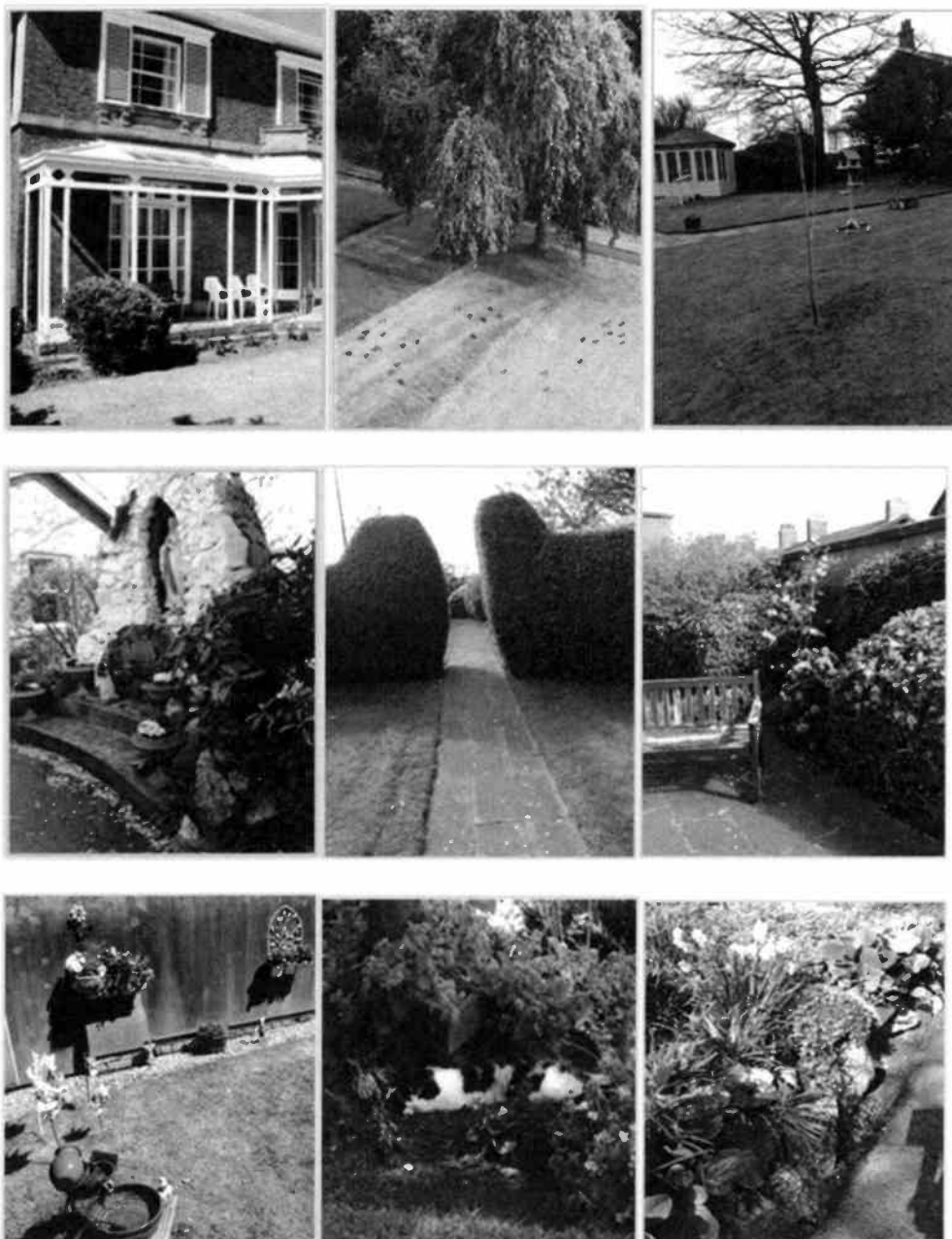
East Holme, Lancashire, is located in Lytham-St-Anne's on the Fylde coast. It is a registered nursing home with two levels of care: independent living upstairs and a 10 bed full nursing unit downstairs, with four beds dedicated to dementia care. The CIO became registered with the Care Quality Commission (CQC) on 1 April 2021, and was therefore able to assume the specified CQC-regulated activities on that date. The home has the CQC rating of **good**, which it received after an inspection in 2018. It has been a challenging year because of Covid restrictions and Covid outbreaks among the staff. Although restrictions have been eased for most people, care homes still follow the local health authority guidance. The manager has been highly recommended by the CQC Engagement and Support Call Team, who did an online inspection in June 2020. An extract from the report reads:



"We were assured there was effective management of the service during the pandemic. The registered manager and deputy manager were accessible and had introduced processes to keep people and staff safe. You sought guidance and delivered care and treatment to ensure the threat of Covid-19 had diminished. Staffing levels were good, allowing Cross and Passion Convent to provide a resilient service with continuity of care being embedded within the service."

Communities of Care (continued)

Our Communities of Care had beautiful gardens for our Sisters to enjoy during lockdown.



Villa Pacis, Belfast, Northern Ireland, was opened in June 1995 as a non-registered retirement convent for Sisters. It is now a 15 bed care community for our Sisters, with four Sisters receiving full nursing care. The other Sisters living there are ambulant, but require assisted living.

Communities of Care (continued)

Marino, Dublin, Ireland, is also a non-registered residential care community for Sisters in need of assisted living.

As a result of a fire report issued in August 2020, in which the building failed to reach fire safety standards, the building had to be evacuated. This was completed by the end of October 2020 and involved finding alternative accommodation for 15 residents, ranging in age from 84 to 99. Fortunately we found a 12-bed unit in a local residential nursing home, Beneavin Manor, to which 12 of the Sisters were moved. Most of the staff were made redundant. A complete refurbishment of the building was undertaken, beginning in January 2021, to make it a safe place for both residents and staff. The active Sisters in Dublin have all been involved in helping with the evacuation, in caring for the Sisters, visiting them regularly in their temporary nursing home and welcoming them back to Marino.



In spite of the many setbacks due to Covid restrictions, the work of refurbishing the building and bringing it up to fire safety standards has been completed and the residents returned in the last week of March 2022. A number of the staff, who had been made redundant, also returned to work in the care home. A new management team was appointed, as the previous manager and bursar had opted to take retirement.

The first residents to return home to Marino!



And the welcome they received from both staff and Sisters!

Communities of Care (continued)

While we are happy that the work has been completed to a high standard and that the Sisters are once again back in a place where they feel at home, we realise that this has been achieved at a great human and financial cost.

Three sisters requiring specialist care became resident in other care homes; one in Sybil Hill Nursing Home, one in Catherine McAuley Nursing Home and one in Highfield Healthcare. They all passed away during the year, but had received the best possible care in the latter years of their lives.

There are currently 49 Sisters in the four care communities, but this number fluctuates because of deaths or Sisters needing respite care.

Each of our care communities has a managerial structure which employs appropriate staff. Each community has a pastoral Sister, who organises the spiritual care and liaises between the Sisters and the management.

The Province Leadership Team (PLT) is in weekly contact with the care managers by phone. During 2021/22, because of Covid restrictions, meetings with the managers and Sisters have taken place on Zoom. In this crisis we greatly appreciate the way in which our managers and staff have coped, and are still coping; complying with government regulations and doing all they can to protect the Sisters in their care. To date our care communities have not had any Covid related deaths and the residents and staff have all been vaccinated. Managers are encouraged to keep in touch with each other to share ideas, and sometimes find solutions to problems together, thus creating a strong support system for good management of our care communities.

Looking to the future management of our care homes, we had input from HR consultancy services. After consultation with our managers we have engaged three of these HR consultancy services to give additional support to our managers in terms of employment, health and safety and risk assessment. The services we have engaged are; Croner, England (to work with Elmleigh and East Holme); Peninsula, Northern Ireland (to work with Villa Pacis); and Collier Broderick, Dublin (to work with Marino).

Pastoral care of the Sisters has continued, but again alongside the implementation of Covid restrictions, which has meant using live-streamed religious services and Zoom contact with priests when needed.

Normally regular visits are carried out by the named Sisters for safeguarding in the Province, to ensure the statutory safeguarding norms are adhered to. This was reduced to telephone conversations during the year.

The total expenditure of our care homes is financed by the Sisters of the Cross and Passion CIO. This is part of the cost of maintaining members of the Province.

St Gemma's Hospice



St Gemma's Hospice in Leeds, founded by the Sisters of the Cross and Passion in 1978, is a charitable company and a subsidiary of the Sisters of the Cross and Passion CIO. In September 2017, St Gemma's Academic Unit of Palliative Care was the first in Britain to be recognised as a University Teaching Hospice. This prestigious national status reflects the substantial research and teaching activity undertaken in collaboration with the University of Leeds. Health care professionals from across the city receive training here and the research helps to improve patient care.

In line with other health and social care providers, St Gemma's is regulated by the Care Quality Commission and is subject to inspection. Their current rating is **outstanding**. This rating was maintained in the CQC inspection which took place on 2 November 2021. Among its outstanding practices, the CQC Report published on 11 January 2022, stated: **that the staff treated patients with compassion and kindness, respected their privacy and dignity, took into account their individual needs, and helped them to understand their conditions**. It was noted at the January Board meeting, which followed the publication of the Report, that this inspection had been carried out under the new hospital testing regime and it was of great credit to the management and staff to have maintained an outstanding rating, especially after operating in a time of pandemic for so long. The past two years have indeed been very challenging and St Gemma's has responded to the Covid-19 pandemic with flexibility and resilience. Even in these very difficult times, they have delivered their core services of compassionate care, not just in the hospice but also in the community. St Gemma's is currently listed in the Sunday Times Top 100 Best Companies for recognising their commitment to staff satisfaction and engagement. The hospice is also in the UK's top 50 Inclusive UK Employers. The list acknowledges organisations for, "*harnessing a truly diverse workforce*" and recognises "*the significant efforts of organisations nationwide that excel in their commitment to equality and inclusion across all strands of diversity.*"

They have also seen significant transformation of their clinical and support services in a very short period of time, including remote consultations with patients, support of families and the provision of more tele-education. Staff wellbeing is vitally important and wellbeing initiatives have been expanded to increase health promotion, support for working carers and, in light of Covid-19, providing safe spaces for the staff to discuss their fears and concerns.

The Covid-19 pandemic has made drastic changes to our world and has highlighted further the importance of a good death and support for the bereaved. It is very reassuring to know that the ethos upon which St Gemma's was founded is still alive and actively reaching out to people who are in need of care, especially in this time of crisis.



The Sisters of the Cross and Passion CIO retains ultimate control of the company, and as such its accounts, and those of its own subsidiary trading company, are included in the accounts attached to this report. From time to time, the CIO also gives the hospice financial support. As trustees of the hospice, the Sisters attend all board and strategy meetings.

3 Pastoral and Spiritual Care

Retreat Ministry

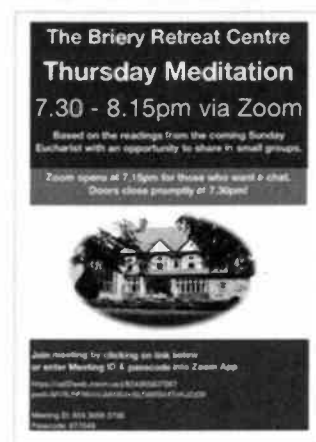
Retreat work has been one of the earliest works of our Congregation. Given the levels of stress in today's society, this work helps people to have rest, respite and spiritual renewal and as such, is an invaluable source of wellbeing for people from all walks of life. Sisters are involved in, and working directly with, three Retreat centres – The Briery and Drumalis, which we own and manage and Tearmann Spirituality Centre. One Sister sits on the Board of Minsteracres Retreat Centre.



The Briery Retreat and Conference Centre is a place of spiritual renewal, where those who come can find God in an atmosphere of love, prayer, healing and peace ~ where all are valued, encouraged to discover their gifts and challenged to use them in the service of others ~ where the poor, the suffering and the lonely can experience the power of the cross and the hope of resurrection in Christ.

Like all places of hospitality in the country, the Briery went into lockdown on 23 March 2020. However, with the easing of government restrictions and the widespread availability of the vaccine, the Briery has been officially open since 17 May 2021. Although not fully booked it has had a number of small groups, which has helped with the running costs. The 2022 programme was sent out in September 2021 and the response has been encouraging.

Whilst the Briery was in lockdown, staff began to think of ways in which they could reach people using technology such as Zoom. A Thursday meditation group was set up in April 2020 and has continued on a weekly basis with an attendance of 25 to 40 people each week. This is run by the lay retreat leaders, who take it in turn to lead the sessions.



Realising how isolated people were becoming in lockdown, they also set up an Ilkley Catholic WhatsApp group, to which people posted reflections, poetry and pictures or simply asked for prayers. It began with Ilkley Catholics, but very soon became ecumenical, reaching far and wide. This is another initiative which has continued.

The Elizabeth Prout Bereavement Support Group, which is a joint venture with the Diocese of Leeds and the Briery Retreat Centre, has begun its work in various parts of the Diocese. This group is supported by online training from the Briery. There is a great need for bereavement support in the aftermath of the pandemic as so many people are trying to recover from the loss of their loved ones, sometimes under very difficult circumstances.

Another initiative, which has continued to prove popular, is that taken by the retreat leaders who work with the group *Growing Old Gracefully*, preparing online themed liturgies.

Retreat Ministry (continued)

One of the factors which has helped the Briery to reopen is the fact that it has ensuite rooms, plus a large dining room and chapel, which enabled social distancing to be maintained. An enormous amount of work has been put into the preparation for reopening e.g. risk assessments with the necessary signage, sanitizers, serving and cleaning systems. The evaluation of the retreatants is a wonderful testimony to the hard work that had been done to ensure that everyone is safe.

Online work continued, with weeks of guided prayer given by recently trained prayer guides, supervised by the Briery retreat leaders. With the success of online retreats reaching a much wider number of people, it is seen that one way forward is to provide hybrid retreats. With that in view, an IT specialist was hired to fit cameras in the conference room and chapel to facilitate live-stream events. This has proved a successful way of reaching out to people in their spiritual need and at the same time reducing our carbon footprint on the planet.

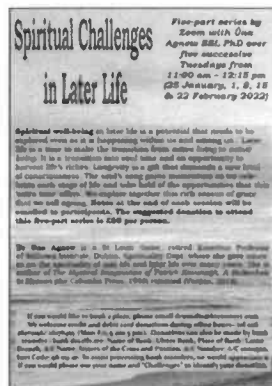
In the words of the Retreat Director; *"as we go forward the future is uncertain, but thanks to the Government Furlough Scheme and the Province Crisis Fund, we had our well-trained staff ready and waiting to return to work. During the year the 3-bedroomed cottage received a make-over and our first guest arrived on 12 April 2021, the very day that restrictions for self-catering establishments were lifted!! Our admin staff have arranged for lateral flow tests, so that all staff can have regular in-house tests. Hopefully, as more people have their vaccine and gain confidence, we will once again be faced with a full diary of events."*



Report of the trustees Year to 31 March 2022

Retreat Ministry (continued)

The BRIERY – Heritage Day & afternoon tea.



DRUMALIS: Tree planting, Zoom teaching and two Chapters in 2021.



Drumalis Retreat and Conference Centre is situated in Larne, Co Antrim, Northern Ireland. The Retreat Centre is located on a height above Larne overlooking Larne Harbour, with easy access to the Antrim coast road and its stunning coastal scenery.



Like all hospitality venues Drumalis Retreat and Conference Centre closed on a temporary basis on 23 March 2020, and staff were furloughed or made redundant.

As many of the activities as possible were transferred to virtual access via Zoom. This was done in order to:

- ♦ sustain connection with as many of the people as possible who normally avail of Drumalis retreats, conferences and courses;
- ♦ complete courses which were interrupted by the house closure;
- ♦ use this initiative to expand their outreach as geographical proximity was no longer an issue; and
- ♦ raise the profile of Drumalis, both nationally and internationally.

Retreat Ministry (continued)

As time passed it became obvious that loneliness and isolation were problems that many people were experiencing. The retreat team therefore focussed on regular events, which built on the already existing sense of community among the Drumalis service users. These included virtual gatherings on a fortnightly basis for prayer and fellowship. The Drumalis team have been available to offer pastoral care and support through telephone and other forms of communication within the restrictions in place.

Keeping in mind the three focuses of the Drumalis mission statement - *Spirituality, Ecology and Community Relations* - the following are a selection of online events which were provided in relation to each focus:

Spirituality

- ◆ The Gospel of Matthew; Sister Dr Pamela Thimmes OSC – 4 day-long sessions
- ◆ The Gospel of John; Sister Dr Pamela Thimmes OSC – 8 half-day sessions
- ◆ Summer Directed Retreat; Drumalis Ignatian Retreat Team – 4, 5 & 7 days
- ◆ Growth in Prayers and Reflective Living; Drumalis Ignatian Spirituality Team - 30 evening sessions
- ◆ Lenten Lockdown Prayer: A Lenten Journey through Ignatian Spirituality; Marian Curran - 6 morning sessions
- ◆ Day of Prayer for Lent; Magdalen Lawlor SND & Tom McGuinness SJ
- ◆ Advent Day of Reflection; Sister Dr Pamela Thimmes
- ◆ Fratelli Tutti; Joan Chittister OSB – one of the Elizabeth Prout lectures
- * *Pathways, Certificate in Christian Thought, Growth in Prayers and To Whom Shall We Go - Jesus in the Gospel of John – courses which have continued online.*

While in lockdown, the retreat team relied on Zoom as the only way they could continue to run adult faith development courses at Drumalis. However, as they slowly reopened to in-house guests, they discovered a new way of learning could be applied to courses such as **Pathways** and **Certificate in Christian Thought** – enabling participants to be at the centre, as well as those unable to travel to attend simultaneously via Zoom from their own homes. This of course required investment in IT equipment and staff, but it means that people from many parts of the world can participate in courses or retreats given in Drumalis. It also helps to reduce the carbon footprint of the retreat centre.

Retreat Ministry (continued)

Ecology

- ♦ Justice, Peace and the Integrity of Creation; Sister Margaret Rose McSparran CP & Sister Anne Harnett CP – 2 half day sessions
- ♦ A Message of Hope and Challenge in a Time of Global Emergency; another of the Elizabeth Prout Memorial lectures delivered by Sister Nellie McLaughlin
- ♦ Partnership with A Rocha suspended for the duration of lockdown, to be resumed



whenever it is possible. A Rocha UK works with individuals and communities, encouraging them to think about their use of the environment and develop practical ways to care for the planet, locally and globally. The partnership included the presence of an intern working on the grounds of

Drumalis, and that had to be stopped during the lockdown.

- ♦ One member of Drumalis has completed a training course to qualify as a Global Climate Animator. Drumalis continues to participate in the Eco Congregations Ireland activities.
- ♦ In 2020 the Environment Group had hoped to plant 200 trees to commemorate the bicentenary year of the birth of Elizabeth Prout, the foundress of the Cross and Passion Sisters, but because of Covid this had to be postponed. However, in January 2022, when restrictions were lifted, 2,000 trees were provided by the Woodland Trust, and planted in the grounds of Drumalis (see photo in gallery above).

Community Relations: Public Theology

- ♦ Is there life after Covid? The Search for Meaning and Moral Values; Dr Johnston McMaster supported by the Community Relations Council of Northern Ireland – 8 evening sessions
- ♦ Let Justice Well Up Like Water; a continuation of the previous series – 8 evening sessions
- ♦ Where in the World is God? Dr Johnston McMaster, as part of the Certificate in Christian Thought Adult Faith Development course - 4 half day sessions
- ♦ In the words of one of the Retreat Team;

"We significantly expanded our outreach in that people signed up for various events from the USA, all over England, Scotland and Ireland, South Africa and Switzerland. As a result we feel that our profile has been raised quite significantly."

"In an unexpected way it could be said that the global pandemic has opened up new possibilities for us and called us into new ways of responding to the needs of our world today and expanding our outreach."

One of the Trustees sits on the Drumalis Board, along with the two Sisters who work there. Serious consideration is being given as to how the work of Drumalis can be carried into the future.

Retreat Ministry (continued)

Minsteracres Retreat Centre is a Passionist, community-based retreat centre situated in Northumberland. Minsteracres, like the other retreat centres, provides a space where people are enabled to find healing and wholeness in their relationship with God, themselves, others and creation.



Minsteracres Retreat Centre

The retreat centre runs a large *Outreach programme*, which provides respite days/weekends for people on the margins of society. Some of the groups who come to Minsteracres on a regular basis are ***Kinship Carers, Blue Sky Trust, Free the Way, Cancer Support, Justice First, Freedom from Torture***, to name but a few. We do give occasional support to the outreach programme from our Crisis Fund.

One Sister sits on the Board of Trustees. Meetings have taken place via Zoom.

Tearmann Spirituality Centre situated in Glendalough, Co Wicklow, is a small, self-catering retreat centre. Glendalough is a valley steeped in the Celtic monastic tradition and is a popular place of pilgrimage.



Tearmann Spirituality Ctre

At Tearmann a number of different retreat programmes are offered. One Sister has been involved with the retreat work here since its founding in 1993. However, like many retreat centres, the Covid pandemic has taken its toll on this small centre, resulting in the closure of three of its self-catering apartments. Two apartments have been retained, from which the team will be available to meet with individuals and groups coming to Glendalough for spiritual guidance and pilgrimage.

In the words of the Retreat Director: *The centre has been a blessing for many people throughout the past 25 years. Hundreds of people have stayed in the apartments and benefited from the experience of being in Glendalough for a period of time, while thousands more people have walked the pilgrim paths with us, listening to the stories and sharing their own experiences.*

Parish Work

The work done by parish Sisters - visiting the sick and elderly, liturgical services, faith sharing groups, bereavement groups and programmes for preparation for baptism and confirmation - was affected by the lockdown restrictions which were put in place in March 2020. Now that churches are reopened and restrictions are eased, Sisters are able to take up this active role in parishes once again. There has been a noticeable increase in requests for prayers coming into all our Sisters, who see this as an invaluable service to the wider community. Parish Sisters are in Belfast, Dublin, Bolton, Halifax, Liverpool, London and Sutton St Helens.

Associates

Like our parish Sisters, the work of our associates has also been curtailed by lockdown restrictions. Congregational events, at which we would normally meet, had to be cancelled. Sisters have kept in touch with our associates and look forward to the time when we can resume meetings and gatherings.

Hospital Chaplaincy

Two Sisters work as hospital chaplains in Sutton St Helens and London, one of whom is voluntary and one receives a stipend. This work had been curtailed because of the pandemic, but now that restrictions are easing the Sisters are able to resume the work.

Spiritual Direction

A number of Sisters have been trained in *Spiritual Direction* and offer their services in our retreat centres. When the retreat centres closed they continued to offer spiritual direction online. One Sister is a Spiritual Director and Counsellor at St Luke's Centre, Manchester – *"the Church's ministry of wellbeing and healing"*. Again, this Sister has been working from home, in keeping with government guidance, but is now beginning to return to the Centre as restrictions are eased.



4 SOCIAL CARE

At the heart of our Charism is a call to respond to the crises of our day which afflict the people around us, especially the poor or marginalised. Our Chapter mandated each Sister to respond as well as she can to the needs of the area in which she lives and to grow in awareness of the global mission of the Congregation and support it, among other ways, in prayer. Given our age profile, we are no longer involved in social care as we once were. However, we do give financial support to this kind of work from our Crisis Fund. **(See 5)**

A number of Sisters are still involved directly, in a voluntary capacity, reaching out to people in need now that the Covid restrictions are eased.

Poverty, Homelessness, Hunger

One Sister works as a volunteer in Dublin at the Capuchin Centre for the homeless and people with addictions. Another Sister is involved in the STAR Project in Ballymun, Dublin. This is a registered charity which provides a drug rehabilitation programme, a family support service and easy street outreach team to people who need support for drug/alcohol issues and/or dealing with the effects of addiction within the family.

In Belfast a parish Sister supports St Patrick's Soup Kitchen and Rosemount, a project which operates from the parish to assist the hungry, homeless and addicted people of that area.

Asylum Seekers, Refugees and Migrants

For many years two Sisters helped in the Destitute Project at the Victoria Hall in Bolton. Because of age and ill health they have both had to withdraw from the heavier work. This is one of the projects we continue to support financially and we were happy to hear that at the beginning of June 2020, during Volunteers Week, **the Team at the Destitute Project was awarded the prestigious Queen's**

Award for Voluntary service (see photo above). Congratulations to all concerned. In spite of lockdown restrictions, they managed to distribute food parcels to the most needy. One of our trustees attended the online AGM.

Another Sister, who recently returned from our mission in Peru, helps in a refugee centre in Tallaght, Dublin.



Harehills English Language Project (HELP)



HELP PROJECT, LEEDS

Based in Harehills, a vibrant multi-cultural area of Leeds, HELP volunteers teach ESOL classes to asylum seekers and other migrant peoples. During lockdown, teaching continued on-line and in other creative ways. Classes are held in St Aidan's Anglican Church, which hosts a wide variety of activities for refugees and other needy groups. One Sister teaches at this project. When Covid restrictions were in place, some teaching continued online.

Counselling and Community Care

One Sister, a trained psychotherapist, works in and is the co-founder of WAVE, Belfast, a charity which provides support for those bereaved or traumatised by the "troubles", or people suffering from Post Traumatic Stress Disorder (PTSD). Another Sister, a trained counsellor, has recently moved from Ballycastle to Belfast and is hoping to continue offering counselling services once the Covid restrictions are lifted. Some of this work has been done by telephone or online over the past year.

5 Activities Supported by the Crisis Fund

In 2017, when one of our houses became vacant, there were suggestions that we use the house for asylum seekers or homeless people. Considering the decline in numbers of our active Sisters, and on the advice of our financial team, it was decided to ring-fence the money from the sale of the property to support projects, run by others, which are trying to alleviate the sufferings of asylum seekers, the homeless and crisis situations which are brought to our attention.

From this Crisis Fund we continue to support needs that are in line with our charitable objectives and meet the guidelines we set out in our Financial Support Policy.

Report of the trustees Year to 31 March 2022

Asylum Seekers

During the year £30,000 was donated to projects helping asylum seekers, with special care for:

- ◆ People whose application for asylum has been turned down and who now depend on charity while their applications are reconsidered
- ◆ Hope for Justice
- ◆ Harehills English Language Project
- ◆ The Destitute Project, Bolton
- ◆ De Paul International – Ukraine appeal
- ◆ Ledas, Leeds

Homelessness, Hunger, Destitution

£8,590 was donated to the relief of homelessness and destitution through:

- ◆ De Paul Night Shelter, Manchester
- ◆ Cardinal Hulme appeal
- ◆ Cornerstone Foodbank
- ◆ Loaves and Fishes Foodbank
- ◆ Middleton Foodbank
- ◆ Focus Ireland
- ◆ Trocaire Ireland
- ◆ Ruhama Ireland

Preference is given to applications for projects based in places where Sisters have worked or still have a presence, e.g. Bolton, Leeds, Liverpool, Manchester, London, Belfast and Dublin.

People with Physical or Mental Health Needs

£4,323 was donated to health care needs through:

- ◆ Children Today, Northern Ireland

General Areas of Need

£4,500 was donated to these projects through:

- ◆ Dr Rao – Covid appeal India
- ◆ Diocese of Leeds
- ◆ Diocese of Lancaster
- ◆ Pax Christi International
- ◆ Sightsavers
- ◆ Bowel Cancer UK

6 Missions

Our mission outreach has always been a part of our Charism. Almost half of our Sisters in the Province have had experience of working and living on our missions. These missions are now the responsibility of the CLT (Central Leadership Team) of the Congregation. Our contributions to the missions will therefore be channelled through the CLT.

7 Future Plans

The Charity's goals for 2022/23 are as follows:

- ◆ To encourage all Sisters in their ministries, encouraging them to live by the Directives for Ministry, which we set ourselves at our Chapter in Larne, August 2016 and which we further developed at our Assembly, March 2017. Those directives are detailed in Chapter Two of this report.
- ◆ To ensure the care of the sick and elderly by:
 - ◇ Encouraging them to care for their own wellbeing
 - ◇ Supporting them to live independently for as long as possible
 - ◇ Providing them with assisted living where possible
 - ◇ Continuing to provide for them in care communities where both their physical and spiritual needs are met
- ◆ To continue to live out our Organic Participative Model of Leadership in the Province through Links and Priority Group meetings and through consultation and discernment. To support the way of communication agreed at our Chapter and which is so vital to this form of leadership. Given our age profile, which in many cases restricts our ability to travel, to encourage and enable as many Sisters as possible to use Zoom as a means of communication. One positive outcome of the Covid-19 restrictions was the installation and use of online facilities in our retreat centres and care communities. Since March 2020 this has become the main way of keeping in touch with our Sisters.
- ◆ To be faithful stewards of the work entrusted to us by:
 - ◇ Valuing the resources of the Province/Charity
 - ◇ Maintaining, developing, donating or selling property in a responsible manner and in accordance with Charity law guidelines
 - ◇ Using the financial resources of the Province in a responsible manner, in keeping with the objectives as stated in the Constitution of the Sisters of the Cross and Passion CIO. In all these matters listening to our advisors
 - ◇ Ensuring that the committee in the Republic of Ireland (ROI Committee), which was set up to be compliant with Irish Charity Law, is enabled to do its work. The rules/terms of reference of the Committee of the Sisters of the Cross and Passion CIO in the Republic of Ireland, RCN: 20015893 CHY: 7368, were adopted on 30 March 2020 with effect from 1 April 2021. To this end a trustee from the CIO has been added to this committee
 - ◇ Be aware that all areas of management in the Charity will inevitably move to lay trustees, and begin to prepare for this.

Income

Income is generated through:

- ◆ Salaries
- ◆ Pensions
- ◆ Retreats
- ◆ Hospice Care
- ◆ Fund raising
- ◆ Charity shops
- ◆ Room hire
- ◆ Bank deposit interest
- ◆ Investments
- ◆ Donations, grants and legacies

Expenditure

The majority of the Sisters have given most of their working lives to the charitable activities of the Congregation. Where this work is for organisations independent of the Charity, any earnings and pensions are covenanted to the Charity.

Expenditure of the Charity comprises:

- ◆ The living and personal expenses of members of the Congregation and those costs incurred to enable them to carry out their individual ministry
- ◆ Provision of nursing care for our sick and elderly Sisters
- ◆ Financial support to the Congregation's Missions and central administration
- ◆ Donations and financial support to the Congregation's Missions and Central Administration
- ◆ Donations to charities with objects that are consistent with those of the Charity itself
- ◆ Those costs associated with the management of the Charity's investment portfolios and the compliance with regulatory and statutory requirements

Tangible Fixed Assets

Tangible fixed assets consist mostly of buildings with their furniture, fittings and plant in our convents. As of March 2022, members of the Province and Region live in 22 houses/flats, some of which are rented properties. These properties are in England and Ireland.

Results for the Year

As noted on page 3, the Charity was dormant until midnight on 31 March 2021 and until that time had no assets and no liabilities. With effect from 1 April 2001, certain of the activities, assets and liabilities of Sisters of the Cross and Passion (Charity Registration No. 1038483) (the charitable trust) were transferred to the Charity in accordance with a legal transfer of undertakings deed.

The consolidated statement of financial activities shows net expenditure before investment gains of £43,969,768 (2021 - £nil) with total income amounting to £18,697,650 before transfers from the charitable trust of £43,839,248, giving total income of £62,536,898 (2021 - £nil). Expenditure amounted to £18,567,130 (2021 - £nil).

Total income includes £1,469,782 (2021 - £nil) of salaries and pensions of individual members of the Congregation which are donated to the Charity either by deed of covenant or by gift aid, £4,201,141 (2021 - £nil) of other donations, legacies and similar income, £3,380,441 (2021 - £nil) of income from charity shops and £4,054,263 (2021 - £nil) being St Gemma's income from the Clinical Commissioning Group and Health Foundation. Other major categories of income include investment income and interest receivable, fundraising events and lotteries, and retreat and conference offerings.

Total expenditure includes expenditure on St Gemma's Hospice. The main expense of the hospice is staff costs which totalled £9,180,668 representing payments to the average staff count of 281. Other expenditure includes the personal and living costs of the members of the Congregation and their ministry, donations paid and the costs of administering the Charity.

Deducting expenditure from income (including the transfer from the charitable trust) for the year gives net income after investment gains for the year of £44,813,587 (2021 - £nil).

Investment performance

The purpose of holding listed investments is to earn income to be used by the sisters in their ministries while carrying out the charitable work of the Congregation now and in the future.

The Congregation has discretionary investment agreements with Charles Stanley & Co Limited, Sarasin & Partners LLP and Rathbone Investment Management Limited. The trustees meet with the fund managers and financial advisers during the year to ensure that the funds are managed in accordance with the investment policy and the religious and ethical principles of the Congregation. The objective of the fund managers is to achieve a reasonable return of both income and capital growth with no more than a conservative to moderate level of risk. The performance and structure of the principal portfolios continues to be closely monitored by the Finance and General Purposes Committee.

An income yield of 2.8% and a capital yield of 2.87% was achieved. At the end of the year the Charity's portfolio of listed investments comprised 42.72% unit funds, 28.75% UK equities, 5.11% UK fixed interest stocks, 17.19% overseas unit trusts, 4.42% alternative investments and 1.81% property.

The value of the listed investments at the end of March 2022 was £22,992,410. Net investment disposals during the year amounted to £3,949,401 (2021 - £nil).

Reserves policy

The Charity has a commitment to support members of the Congregation, many of whom continue to carry out charitable work long past the normal age of retirement. The sisters retire only because of ill health and/or old age and frailty. The trustees of the CIO accept responsibility for establishing an appropriate reserves policy to cater, in the first instance, for the medical care of the sisters now and in the future.

The funds set aside to provide for the sisters in later life, none of whom have resources of their own, were re-assessed during the year. The calculations, based on actuarial methods, indicate that £16 million is needed to be set aside in order to provide £20,000 per annum for sisters over 65 years of age and, because of the greater health needs, £30,000 to £40,000 per annum for sisters over 75 years of age and £40,000 to £50,000 for those over 90 years of age.

The board of management of St Gemma's Hospice has adopted a reserves policy to maintain a minimum level of resources to ensure that the hospice can continue to provide its current level of services, having regard to possible fluctuations in income and expenditure. These reserves should exclude those amounts designated for the upkeep and renovation of the hospice and those funds already invested in tangible fixed assets.

Total reserves of St Gemma's at 31 March 2022 were £14,163,966 of which £3,648,990 had been designated by the Board of Management for the continuing upkeep and renovation of the hospice.

The trustees have examined the need for free reserves i.e. those unrestricted funds not invested in tangible fixed assets, designated for specific purposes or otherwise committed. The trustees consider that, given the nature of the Charity's work and its commitments, the level of free reserves should be up to an amount equal to annual unrestricted expenditure.

Financial position

The consolidated balance sheet shows total reserves of £57,700,365 at 31 March 2022.

Included in total funds is an amount of £14,163,966 which is restricted. These funds, which include all funds relating to St Gemma's Hospice, include other monies that have either been raised for, and their use restricted to, specific purposes or they comprise donations subject to donor imposed conditions. Full details of these restricted funds can be found in note 15 to the accounts, together with an analysis of movements in the year.

The tangible fixed assets fund totals £26,022,639 (2021 - £nil) and represents those tangible fixed assets not financed out of restricted funds or used by St Gemma's Hospice.

Funds which are available to support the work of the sisters in the future are those shown on the consolidated balance sheet as general funds. These amounted to £1,224,810 at 31 March 2022 (2021 - £nil). These are deemed adequate in the light of current economic and political uncertainties and the continuing challenges presented by the aftermath of Covid-19.

CHAPTER FOUR – Trustee Duties and Compliance with Charity Requirements

1 Property

Sales and Donations

The completion of the sale of the property in Ballycastle, Northern Ireland, (3 Gortanclochair Park), took place on 2 July 2021. Monies received from the sale after deduction of costs amounted to £279,853.

The transfer of Cross and Passion College, Kilcullen land to the Le Chéile Trust is ongoing.

The property at 3/5 Carberry Road, Drumcondra, Dublin, is now in the process of being licenced to the Red Cross to house Ukrainian refugees. This is in keeping with our commitment to respond to present day crisis and charitable objectives to help the poor.

Ongoing Development

St Gemma's Hospice

A long term lease for the transfer of the whole property, including the convent, is nearing completion.

Maintenance

By its nature this is never ending.

- ♦ **East Holme:** Repairs to leaks in the plumbing system. Work to repair wood in the veranda and the conservatory roof is ongoing. Because the building is a listed building this work requires a specialist craftsman. A sink in the kitchen has been replaced. Lift maintenance and servicing of machinery is a recurring expense.
- ♦ **Elmleigh:** No major work has been undertaken this past year, just general repairs and maintenance. Lift repairs and servicing of machinery is a recurring expense.
- ♦ **The Briery:** Money has been outlaid on the necessary signage, sanitizers, PPE and equipment to ensure that the Briery was a safe place for visitors once the restrictions on hospitality were lifted. Necessary maintenance has been carried out, including the boiler and lift.
- ♦ **Villa Pacis:** Repairs to the boiler and a few plumbing repairs have been carried out, as well as servicing of the lift. A few of the rooms have been painted, but generally the lockdown restrictions have discouraged all but necessary work in the house.
- ♦ **Marino:** The building works were completed in March 2022 and this has now been signed off. We held a meeting with Aidan McDonald, our Project Manager from Val O'Brien & Associates, Dublin, on 4 April to discuss the overall project and the overspend, which will be €600,000 after the snagging work and additional installations. It was noted that the building had been finished to a high standard and we had received the Certificates for Fire Safety and Mobility & Accessibility, which was our main objective.

Maintenance (continued)

Aidan explained and highlighted the factors that contributed to this overspend as follows:

- ◆ A new eco air pump had been installed, at an additional cost; this is very good for the environment
- ◆ Redesign of fire safety strategy – additional suspended ceilings
- ◆ Smoke dampers for ventilation and fire ducts in kitchen
- ◆ New CCTV and security cameras
- ◆ New internet connections and televisions in all the Sisters' rooms
- ◆ Additional access points to the building due to fire risk. New hand rails, ramps and wheelchair access
- ◆ Building defects uncovered, which had to be stripped back and corrected
- ◆ Increased costs for the glazed facade to both the recreation room and the link extension supply chain issues, labour sourcing issues and compliance with Covid-19 protocols, as well as an under-estimation in the project contract sum initially

Whilst the figures would seem high on the face of it, we would point out that for works of this nature (refurbishment, extension of an existing building and fire compliance upgrade works) you could typically expect variations in the cost of the planned works of between 15 – 20%. This does not include instructed design changes outside of the initial scope of the contract. There were a lot of additional works which were never envisaged in the initial contract negotiations, but which led to the costs increasing, along with the various other items mentioned above.

The above overview outlines the various items which led to the increase in cost from the budgeted cost of €2,157,000 to the €2,750,000 bill, which was agreed with the contractor at the end of the construction project. The figure agreed at the final account represents a 27.5% uplift in the cost of the contract but, in our opinion, this represents good value for money considering the increased scope of works and upgrades completed and the challenges which arose in 'making good' over the course of the works.

Overall, we feel that the work and additional costs incurred were necessary to bring the care home to a good standard and meet all the fire regulations. We believe this was good value for money and the Sisters are happy to be back there safe and comfortable.



- ◆ **Drumalis:** Major repairs to a tank leak and a hot water pump were undertaken.
- ◆ **Middleton Convent:** Maintenance of the boiler and minor repairs to a shower and the boundary wall were the expenses incurred for this year.
- ◆ **Duncan Terrace:** General repairs, maintenance and painting of the exterior front of the house.

Maintenance (continued)

- ♦ **Tallaght:** Windows and external doors were replaced in house number 39. Hopefully this will save on energy costs.

Sisters are encouraged to be vigilant in the maintenance of houses for health and safety reasons, as well as general upkeep. PAT (Portable Appliance Testing) and fire risk assessments are carried out in our properties on a regular basis.

2 Policies, Reports and Plans

We reviewed our: Risk Management Policy
Disaster Plan
Safeguarding Policy
Crisis Fund Policy
GDPR Policy
We ensured that our care communities and our retreat centres all have Health and Safety Policies in place.

We compiled our: Annual Appraisal
Province Action Plan
CIO Annual Report and Accounts (UK)
Charity Commission Annual Report (Republic Ireland)

3 Safeguarding

The trustees are committed to implementing the policies and procedures of the Catholic Safeguarding Standards Agency (CSSA), the Religious Life Safeguarding Service (RLSS) and the National Board of Safeguarding Children in the Catholic Church in Ireland (NBSCCC). Two Sisters in Ireland (North and Republic of Ireland) are delegated to represent the Province. Two Sisters are delegated in England to represent the Province. They attend the meetings relating to safeguarding in their respective areas. We ensure that our policies and procedures are in accordance with statutory regulations of State and Church. Following the publication of the IICSA Report on Child Sexual Abuse in the Catholic Church in November 2020, there have been a number of commentaries and webinars – aids to understanding the Report. We continue to draw the attention of our Sisters, in particular our safeguarding leads, and trustees to these. In February 2022 we signed contracts with both the CSSA and RLSS to ensure that we are supported in implementing the policies and procedures of Safeguarding in England and Wales. A safeguarding Self Audit for 2021 was returned to NBSCCC, Ireland, in January 2022.

4 Archives

One Sister is engaged full-time in preserving the archives of the Province. She ensures that all collections are sorted, carefully stored and remain confidential. She is also the archivist for the entire Congregational archives. Finding a permanent home for the storage of our archives still remains one of our goals. In January 2021 we received the good news from Rome that our foundress, Elizabeth Prout, had been declared Venerable, a public acknowledgment of her sanctity. Our archivist has been busy with publicity about this good news. However public celebrations had to be put on hold because of Covid restrictions.

5 General Data Protection Regulation (GDPR)

With the help of our solicitors we have drawn up an umbrella Data Protection Policy for the Charity, which covers the processing and control of data from four main areas: employment data; data relating to Sisters in care; data relating to the users of our retreat centres and data kept on individual Sisters in the Province office. This policy is reviewed on an annual basis.

St Gemma's Hospice has its own Data Protection Policy. An IT security audit has been completed. All high level remediation advice from the previous assessment has been actioned and none of the vulnerability discovered during the latest assessment is considered an immediate threat to the security of St Gemma's Hospice.

6 Investment Policy

The Charity's investments are managed by Sarasin & Partners LLP, Charles Stanley & Co Limited in the UK and Oikocredit in the Republic of Ireland. There are no restrictions on the Charity's power to invest.

The Investment Strategy is set by the trustees and takes into account income requirements, the risk profile and investment managers' views of the market prospects in the medium term.

The policy is to maximise total return through diversified portfolios whilst providing a level of income advised by trustees from time to time. During the year we were advised to move more stocks to equities, as returns were more profitable.

There is also an Ethical Policy precluding any investment in any company which, after reasonable enquiry, clearly has significant profits from any activity whose objectives are contrary to ours and considered to be unjust or damaging to health and wellbeing. During the year we have divested from fossil fuel companies in the Charles Stanley portfolio and redirected our investment towards green energy and social housing.

The performance of the portfolios and the Charity's Investment Strategy are reviewed by the trustees, who meet with the investment managers twice yearly.

7 Insurance

A review of the major risks to which the Province is exposed and of systems established to mitigate those risks is undertaken annually by the trustees. The Province Bursar is in regular contact with insurers for Ireland (Arachas) and United Kingdom (Marsh Commercial).

8 Crisis Fund

Donations given to projects from our Crisis Fund are discussed, approved and recorded at our trustee meetings. The agreement of three trustees is needed to approve a donation. Due diligence is observed in checking the background details of the projects and those managing them. This includes alertness to possible scams. Acknowledgement is requested and accountability for any money given. In our edited minutes Sisters are appraised of donations which have been made and information shared on the projects which are supported.

8 Crisis Fund (continued)

Requests are sometimes made from the Congregational Leadership Team to assist the work of the Congregation in other parts of the world.

The Sisters acknowledge, with gratitude, those who have given donations towards our mission projects. Restricted donations go straight to the project for which the money has been given.

Whilst the trustees give support to United Kingdom organisations, whose work is within the objects of the Charity as stated in the Constitutions of the Sisters of the Cross and Passion CIO, the Charity does not regard itself as a grant-making entity and applications for grants are not invited.

9 Fundraising Policy

Income generation at St Gemma's is conducted by a team of fundraisers and retail staff directly employed by the Charity and led by the Director of Income Generation. No external professional fundraisers have been utilised during the year. The Hospice benefited from some relatively low value commercial participation partnerships with local companies, which were managed by the Senior Fundraiser (Corporate) and governed by written agreements. St Gemma's Hospice is registered with the Fundraising Regulator. The Director of Income Generation is a member of the National Association of Hospice Fundraisers. There have been no failures to comply with the standards set by these organisations.

The trustees of the Hospice monitor the activities of the Income Generation Team via quarterly meetings of the Finance and Business Committee. The chair of the Committee also meets with the directors of Corporate Services and Income Generation.

Policies to protect vulnerable individuals are in place and all fundraisers are aware of their responsibilities in this area.

10 Continued Professional Development

For our own professional development and to keep ourselves updated with changes we have attended the following online courses and Zoom meetings:

COREW, Conference/AGM	May, Oct 2021
COREW Meetings	July, Oct 2021
	Jan, Feb, Mar 2022
AMRI, Dublin – AGM	Sept 2021
AMRI Meetings	Apr, June, July, Oct 2021
Safeguarding (UK) RLSS	May, June, Sept,
	Nov 2021, Feb 2022
Safeguarding Dublin	Aug 2021, Jan 2022
Insurance Meetings	Jan, Mar 2022
<u>Trustee Training</u>	
MHC, Dublin	Nov 2021, Jan 2022
Challenge of Stewardship	Jan 2022

10 Continued Professional Development (continued)

Meetings planned for our own needs:

F&GP Committee with input from Investment Manager	May, Sept 2021; Feb 2022
Solicitors	Apr, May, June, July, Oct 2021, Feb, Mar 2022
Pre Audit	May 2021
Audit	July 2021
Audit Clearance	Sept 2021
Pre-Audit	Mar 2022

Meetings related to our Ministry:

St Gemma's Hospice, Leeds	AGM - Dec 2021
All Board meetings & 2 Strategy meetings	
Le Chéile Trust, Dublin	Oct 2021, Feb 2022
Religious Orders in Education (ROE), London	Dec 2021
Drumalis AGM	Oct 2021
Minsteracres Board, Northumberland	June, Dec 2021, Feb 2022
Leeds Trinity Patronal Feast	Nov 2021
Bolton Destitution Project AGM	June 2021
Care of the Earth webinar	22-28 Apr 2021
Climate Change Operation Noah	June, Aug 2021

Internal Province Meetings:

Trustee and PLT meetings	Monthly
CLT/ACC	July, Sept, Nov, Dec 2021, Jan, Mar 2022
ROI Committee	June, Oct 2021, Jan 2022
Links Sisters with PLT	May, Sept 2021, Mar 2022
Congregational Assembly	Mar 30 - 10 Apr 2022
Province Zoom with Sisters:	Monthly

CHAPTER FIVE – Governance – Trustee Responsibilities – Risk Management

1 Governance

Sisters of the Cross and Passion CIO

In terms of Canon Law, at international level the Congregational Leadership Team (CLT) is the major spiritual and administrative body of the Congregation of the Sisters of the Cross and Passion. The administration of the CLT continues to be centred in the United Kingdom.

The PLT consists of the Provincial Leader and her Councillors, who are elected at a Provincial Chapter by members of the Province for a term of five years. The Province Leader is the highest authority in the Province and is its official representative. Her authority extends to all the Sisters, communities and properties of the Province. The Provincial Leader and team are assisted in their work by the Provincial Bursar, who is now a lay woman, appointed in October 2019, and a group of Sisters (Links Sisters), who represent smaller clusters of Sisters. They meet the PLT three times annually and plan an annual assembly for all the Sisters who can attend. This system allows for maximum participation in decision-making by all Sisters throughout the Province.

In terms of civil law, the is a Charitable Incorporated Organisation (CIO), governed by a Constitution dated 17 September 2019 and is a registered Charity under the Charities Act 2011. Charity registration No 1185348 (England and Wales). It is also a registered Charity in the Republic of Ireland, Charity Registration No 20015893. The Sisters of the Cross and Passion CIO is the main vehicle for delivering Province activities (except with the limited exception of the retained assets, activities, contracts and liabilities retained in the charitable trust: Charity Registration No 1038483 (England and Wales)).

The trustees of the Sisters of the Cross and Passion CIO are the Congregational Leader, the Provincial Leader and Provincial Councillors. As all trustees are members of the Congregation they have a detailed knowledge of the work of the CIO and of its structure. The trustees, one of whom is the canonical bursar, are members of the Congregation and whilst their living and personal expenses are borne by the CIO, they receive no remuneration or reimbursement of expenses in connection with their duties as trustees. On being appointed, new trustees spend time with those trustees leaving office. They also meet with the Congregation's legal, accounting, investment and property advisors in order to obtain a full briefing of their responsibilities and the CIO's position. They attend training courses and seminars where appropriate.

The names of the trustees who served during the year are set out as part of the reference and administration details on page 1 of this annual report and accounts.

The members of the CIO are the charity's trustees. Future trustees will be appointed by trustees in office at the date of appointment. At any time there must be a minimum of three trustees. Apart from the first charity trustees, trustees are appointed for a term of three years.

1 Governance (continued)

Sisters of the Cross and Passion CIO (continued)

In selecting individuals for appointment the charity trustees have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

Key management personnel

The trustees consider that they together with the Province Bursar comprise the key management personnel of the charity in charge of directing and controlling, running and operating the charity on a day to day basis.

St Gemma's Hospice

St Gemma's Hospice was a subsidiary charity of the Sisters of the Cross and Passion Charity until 31 March 2021, when membership was transferred to the CIO. It has its own board of governance. All five trustees of the Sisters of the Cross and Passion are trustees on the Board of St Gemma's. The Board is responsible for the overall direction and management of the Hospice, approves strategy and oversees its implementation.

The Board has approved a scheme of delegation, under which the majority of operational management and decision making is delegated to the Chief Executive. The Chief Executive has a key role in the management and monitoring of service delivery, patient satisfaction, financial performance, the assessment and control of risk, and the prioritisation and allocation of resources.

The Chief Executive of the Hospice leads a Hospice Leadership Team (HLT) consisting of the Chief Nurse; Director of Income Generation; Acting Director of Income Generation; Chief Operating Officer and Company Secretary; Consultant in Palliative Medicine and Chief Medical Officer; and Director of Transformation and Culture. The HLT has a strategic role in driving forward the Hospice and assisting the Chief Executive in discharging the duties delegated by the Board. It is the HLT that is in charge of challenging, leading, running and supporting the Hospice to achieve its aims.

The pay of the HLT is reviewed by the Board of Trustees, through the Remuneration Committee. The amount paid to members of the HLT is carefully considered, comparable to other roles in the market, and is benchmarked against other local hospices and national hospice reward and charity reward surveys and data. Best practice recommendations on setting remuneration, including those of the National Council for Voluntary Organisations (NCVO), are also taken into consideration. The levels paid are those necessary to ensure a well-run, effective organisation in line with regulatory requirements. Competitive salaries also help the Hospice to attract, recruit and retain the best possible calibre of staff, in a fiercely competitive environment.

2 Trustees' Responsibilities Statement

The trustees are responsible for preparing the report of the trustees and the accounts in accordance with applied law and United Kingdom accounting standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales and the Republic of Ireland, requires the trustees to prepare accounts for each financial year, which give a true and fair view of the state of affairs of the Charity and the group and of the income and expenditure of the group for that period. In preparing these accounts, the trustees are required to:

2 Trustees' Responsibilities Statement (continued)

- ◆ select suitable accounting policies and then apply them consistently
- ◆ observe the methods and principles in accounting and reporting by Charities Statement of Recommended Practice, applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable to the United Kingdom and Republic of Ireland (FRS102)
- ◆ make judgments and estimates that are reasonable and prudent
- ◆ state whether applicable United Kingdom accounting standards have been followed, subject to any material disclosed and explained in the accounts
- ◆ prepare the accounts on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the accounts comply with the Charities Act 2011, applicable Charity (accounts and reports) Regulations, the Irish Charities Act 2009 and the provisions of the Charity's Trust Deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees confirm that they have complied with their duty under the Charities Act 2011 to have regard to the Charity Commission's guidance on public benefit. Throughout this report, in particular in Chapter Two, the Trustees have demonstrated how the Charity has been faithful to this. The activities of the Charity can be divided into five main areas, namely: Education; Health; Pastoral and Spiritual Care; Social Care and Projects we support financially.

3 Risk Management

Sisters of the Cross and Passion

The key risks for the Charity, as identified by the trustees, are described below, together with the principal ways they are mitigated:

- ◆ ***The age profile and health of the Sisters and future operation of the Charity.*** As of 31 March 2022 the Province has 80 members, including the Region. The average age at 31 March 2022 was 82. There are 13 Sisters over the age of 90 and 3 under the age of 70. There is one Sister under 60 in the Region. During the period April 2021 to March 2022, nine Sisters have died. The Trustees are aware that there is both a moral and legal obligation to care for the older Sisters. None of the Sisters have resources of their own, as all earnings, pensions and other income have been donated to the Charity under a gift aid compliant with Deed of Covenant.
- ◆ ***Key elements of the management of this risk are:***
 - ◇ ensuring that the Charity has available financial resources to finance this care, both now and in the years ahead, by setting aside assets in a designated fund, the value of which has been based on actuarial principles; and
 - ◇ ensuring that processes are in place to review regularly the ministries and needs of individual Sisters, encouraging those who need it to take on less demanding ministries and identifying those who need extra care and help.

3 Risk Management (continued)

Sisters of the Cross and Passion (continued)

- ♦ ***The value of investments and properties.*** The value of listed investments is dependent on movements in UK and world stock markets. The investments are managed by reputable investment managers, who adhere to a policy agreed by the trustees. The investment strategy is assessed regularly to ensure it remains appropriate to the Charity's needs, both now and into the future.
- ♦ ***Reliance on key staff and the need for succession planning.*** Advice is taken on investment management, accountancy, actuarial, architectural, legal and business matters from lay professionals. The Finance & General Purposes Committee meets three times a year, with sub-committees meeting when necessary. The Committee monitors risks and the Risk Management Policy and refers matters to the PLT for consideration.

A review of major risks to which the Province is exposed and the systems established to mitigate those risks is undertaken annually by the trustees. The Province Bursar is in regular contact with our insurers; Marsh Commercial UK and Arachas in the Republic of Ireland. A Zoom meeting was held with Marsh Commercial in Manchester in February 2022.

During their pastoral visits, the trustees continue to monitor the major risks to which the Charity may be exposed and systems are investigated and established to mitigate these risks. Since the lockdown in March 2020, meetings with Sisters and staff have been conducted by Zoom. The trustees attended various online courses during the year to keep abreast of any developments. See Chapter Four for a list of those courses.

St Gemma's Hospice

The trustees of the Hospice undertake an annual review of the principal risks and uncertainties that the Hospice faces, categorising them under the following headings:

- ♦ ***Governance and management*** – this includes the risks involved in change in the Hospice Leadership Team or the Board which might lack direction; lack of skills and training among members of staff and the poor use of its resources.
- ♦ ***Operational*** – these are risks inherent in the Hospice activities including the operation of the Hospice; the unsuitability of buildings; poor maintenance; shortcomings in the services provided; difficulties with staff; poor health and safety; lack of disaster recovery plan etc.
- ♦ ***Financial*** – these risks include those arising as a result of poor budgetary control; inappropriate spending; poor accounting; inappropriate investment policy etc.
- ♦ ***Reputational*** - these are risks that might result from damage to the Hospice's reputation.
- ♦ ***Regulatory*** – these include those risks outside the Hospice's control such as changes in government policies and non-compliance with laws and regulations.

3 Risk Management (continued)

St Gemma's Hospice (continued)

The Board of St Gemma's Hospice assesses and reviews the management of the major risks to which the Charity is exposed. There is a risk framework to support the identification and management of key risks and ensure risk management is an integral part of planning, decision-making and the day-to-day operations of service delivery. This framework incorporates procedures and processes and identifies clear roles and responsibilities in the reporting and management of key risks.

The risk register is developed by the Hospice Leadership Team and is scrutinised by the relevant committees and Board on a quarterly basis. The Chief Executive prepares an Annual Governance Statement (AGS) which identifies how the Hospice ensures effective governance and risk management in compliance with the Voluntary Code of Good Governance framework.

From a Covid-19 perspective, risk mitigation has centred on limiting the introduction of the virus to the Hospice, including the management of patients admitted with potential infection, the infection or potential infection of staff, and staff shortages due to isolation procedures. Controls have been introduced to significantly reduce the footfall. This has meant not permitting visitors to inpatients other than one person at the end of life, and not allowing any commercial visitors or volunteers.

Securing adequate PPE has been challenging across the health care sector, but St Gemma's has been able to procure sufficient supplies through a number of means such as active campaigning through the media, the support of the local community and through some NHS commercial channels.

4 Summary and Acknowledgements

This report is a summary of the work of the Congregation. The accounts accompanying this report show the movement of funds in the year ended 31 March 2022.

We, the Trustees, acknowledge with gratitude the professionalism and commitment of all our staff, volunteers and the individual members of the Congregation. Their dedication, support and positive approach are very encouraging for us.

We wish also to record our thanks to the professional bodies on whose advice and expertise we rely.

Approved by the Trustees and signed on their behalf by:

M. J. Steed

Sister Margaret Steed C.P.

Trustee

20 December 2022



Independent auditor's report to the trustees of Sisters of the Cross and Passion CIO

Opinion

We have audited the financial statements of Sisters of the Cross and Passion CIO (the 'parent charity') and its subsidiaries (the 'group') for the year ended 31 March 2022 which comprise the Consolidated statement of financial activities, the Charity statement of financial activities, the Group and parent charity Balance Sheets, the Consolidated Cash Flow Statement and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- ◆ give a true and fair view of the state of the group's and parent charity's affairs as at 31 March 2022 and of the group's and parent charity's incoming resources and application of resources for the year then ended;
- ◆ have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- ◆ have been prepared in accordance with the requirements of the Charities Act 2011 and the Irish Charities Act 2009.

Basis for opinion

We have been appointed auditors under section 151 of the Charities Act 2011 and report in accordance with regulations made under that Act.

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the group and parent charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the group's or parent charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, we do not express any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities Act 2011 and the Irish Charities Act 2009 require us to report to you if, in our opinion:

- ◆ the information given in the financial statements is inconsistent in any material respect with the trustees' annual report; or
- ◆ proper and sufficient accounting records have not been kept by the parent charity; or
- ◆ the parent charity financial statements are not in agreement with the accounting records and returns; or
- ◆ we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the statement of trustees' responsibilities set out on pages 34 and 35 the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the group and parent charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the group or parent charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which the audit was considered capable of detecting irregularities, including fraud

Irregularities are instances of non-compliance with laws and regulations. The objectives of our audit are to obtain sufficient appropriate audit evidence regarding compliance with laws and regulations that have a direct effect on the determination of material amounts and disclosures in the financial statements, to perform audit procedures to help identify instances of non-compliance with other laws and regulations that may have a material effect on the financial statements, and to respond appropriately to identified or suspected non-compliance with laws and regulations identified during the audit.

In relation to fraud, the objectives of our audit are to identify and assess the risk of material misstatement of the financial statements due to fraud, to obtain sufficient appropriate audit evidence regarding the assessed risks of material misstatement due to fraud through designing and implementing appropriate responses and to respond appropriately to fraud or suspected fraud identified during the audit.

However, it is the primary responsibility of management, with the oversight of those charged with governance, to ensure that the entity's operations are conducted in accordance with the provisions of laws and regulations and for the prevention and detection of fraud.

In identifying and assessing risks of material misstatement in respect of irregularities, including fraud, the group audit engagement team and component auditors:

- ◆ obtained an understanding of the nature of the sector, including the legal and regulatory frameworks that the group and parent charity operate in and how the group and parent charity are complying with the legal and regulatory frameworks;
- ◆ inquired of management, and those charged with governance, about their own identification and assessment of the risks of irregularities, including any known actual, suspected or alleged instances of fraud;
- ◆ discussed matters about non-compliance with laws and regulations and how fraud might occur including assessment of how and where the financial statements may be susceptible to fraud.

The extent to which the audit was considered capable of detecting irregularities, including fraud (continued)

As a result of these procedures we consider the most significant laws and regulations that have a direct impact on the financial statements are Charities SORP (FRS 102), Companies Act 2006, the Charities Act 2011, the parent charity's governing document and tax legislation. We performed audit procedures to detect non-compliances which may have a material impact on the financial statements which included reviewing the financial statements including the Trustees' Report, remaining alert to new or unusual transactions which may not be in accordance with the governing documents, inspecting correspondence with local tax authorities and evaluating advice received from external advisors.

The most significant laws and regulations that have an indirect impact on the financial statements are those in relation to the CQC. We performed audit procedures to inquire of management and those charged with governance whether the group is in compliance with these law and regulations and inspected correspondence with regulatory authorities.

The group audit engagement team identified the risk of management override of controls as the area where the financial statements were most susceptible to material misstatement due to fraud. Audit procedures performed included but were not limited to testing manual journal entries and other adjustments, evaluating the business rationale in relation to significant, unusual transactions and transactions entered into outside the normal course of business and challenging judgments and estimates.

All relevant laws and regulations identified at a Group level and areas susceptible to fraud that could have a material effect on the financial statements were communicated to component auditors. Any instances of non-compliance with laws and regulations identified and communicated by a component auditor were considered in our audit approach.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at <http://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

Other matters

In the previous accounting period the Sisters of the Cross and Passion CIO was dormant therefore the prior period financial statements were not subject to audit.

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with section 144 of the Charities Act 2011 and in accordance with section 50 of the Irish Charities Act 2009. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and its trustees as a body, for our audit work, for this report, or for the opinions we have formed.



RSM UK Audit LLP
Statutory Auditor
Bluebell House
Brian Johnson Way
Preston
PR2 5PE

Date: 21/12/22.

RSM UK Audit LLP is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006

Consolidated statement of financial activities Year to 31 March 2022

	Notes	Un-restricted funds £	Restricted funds £	Total funds 2022 £	Un-restricted funds £	Restricted funds £	Total funds 2021 £
Income from:							
Donations and legacies	1	1,635,606	4,035,317	5,670,923	—	—	—
Investment income and interest receivable	2	476,119	165,221	641,340	—	—	—
Charitable activities							
. Provision of hospice care	3	—	4,929,605	4,929,605	—	—	—
. Retreat and similar income		260,410	—	260,410	—	—	—
. Grants receivable		2,709,164	—	2,709,164	—	—	—
Other trading activities							
. Income from charity shops		—	3,380,441	3,380,441	—	—	—
. Room hire and rental income		8,912	—	8,912	—	—	—
. Fundraising events and lotteries		—	858,245	858,245	—	—	—
Other sources							
. Surplus on disposal of tangible fixed assets		166,281	—	166,281	—	—	—
. Miscellaneous income		21,515	50,814	72,329	—	—	—
		5,278,007	13,419,643	18,697,650	—	—	—
Transfer from Sisters of the Cross and Passion (Charity Registration Number 1038483) and its subsidiary	24	43,839,248	—	43,839,248	—	—	—
Total income		49,117,255	13,419,643	62,536,898	—	—	—
Expenditure on:							
Raising funds							
. Cost of raising donations		—	1,363,528	1,363,528	—	—	—
. Fundraising activities including charity shops		—	2,662,257	2,662,257	—	—	—
. Investment management costs		6,546	29,133	35,679	—	—	—
Charitable activities							
. Provision of hospice care	4	—	8,331,712	8,331,712	—	—	—
. Donations and support of overseas missions	5	60,848	—	60,848	—	—	—
. Support of members of the Congregation and their ministry	6	6,113,106	—	6,113,106	—	—	—
Total expenditure		6,180,500	12,386,630	18,567,130	—	—	—
Net income before net investment gains		42,936,755	1,033,013	43,969,768	—	—	—
Net investment gains		599,644	244,175	843,819	—	—	—
Net income and net movement in funds	8	43,536,399	1,277,188	44,813,587	—	—	—
Reconciliation of funds:							
Fund balances at 1 April 2021		—	12,886,778	12,886,778	—	—	—
Fund balances at 31 March 2022		43,536,399	14,163,966	57,700,365	—	—	—

All recognised gains and losses are included in the above statement of financial activities.

The CIO was registered with the Charity Commission on 17 September 2019 and remained dormant until 31 March 2021.

With effect from 1 April 2021, certain of the activities, transactions, assets and liabilities of Sisters of the Cross and Passion (Charity Registration No 1038483) (the charitable trust), were transferred to the CIO (see note 24). The CIO's activities commenced on 1 April 2021.

Consolidated statement of financial activities Year to 31 March 2022

The table below shows the income (excluding the transfer of net assets), expenditure, gains and losses of the CIO and its subsidiary for the year to 31 March 2022 compared to that of the charitable trust and its subsidiary for the year to 31 March 2021:

	CIO and subsidiary	Charitable Trust and subsidiary
	Year to 31 March 2022	Year to 31 March 2021
	£	£
Income	18,697,650	14,502,031
Expenditure	(18,567,130)	(17,721,422)
Net investment gains	843,819	6,049,647
Net income	974,339	2,830,256

The above are not directly comparable as the charitable trust still holds some assets.

Charity statement of financial activities Year to 31 March 2022

	Notes	Un-restricted funds £	Restricted funds £	Total funds 2022 £	Un-restricted funds £	Restricted funds £	Total funds 2021 £
Income from:							
Donations and legacies	1	1,635,606	—	1,635,606	—	—	—
Investment income	2	476,119	—	476,119	—	—	—
Retreat and Similar income		260,410	—	260,410			
Grants received		2,709,164	—	2,709,164	—	—	—
. Room hire		8,912	—	8,912	—	—	—
Other income (including foreign exchange gain)		187,796	—	187,796	—	—	—
		<u>5,278,007</u>	<u>—</u>	<u>5,278,007</u>	<u>—</u>	<u>—</u>	<u>—</u>
Transfer from Sisters of the Cross and Passion (Charity Registration Number 1038483) and its subsidiary							
	24	43,839,248	—	43,839,248	—	—	—
Total income		<u>49,117,255</u>	<u>—</u>	<u>49,117,255</u>	<u>—</u>	<u>—</u>	<u>—</u>
Expenditure on:							
Investment managers costs		6,546	—	6,546	—	—	—
Donations and support of overseas missions	5	60,848	—	60,848			
Support of members of the Congregation and their ministry	6	6,113,106	—	6,113,106			
Total expenditure		<u>6,180,500</u>	<u>—</u>	<u>6,180,500</u>	<u>—</u>	<u>—</u>	<u>—</u>
Net income before net investment gains		<u>42,936,755</u>	<u>—</u>	<u>42,936,755</u>	<u>—</u>	<u>—</u>	<u>—</u>
Other recognised gains & losses							
Gains losses on investment assets							
. Realised		165,006	—	165,006			
. Unrealised		434,638	—	434,638	—	—	—
Net income and net movement in funds	8	<u>43,536,399</u>	<u>—</u>	<u>43,536,399</u>	<u>—</u>	<u>—</u>	<u>—</u>
Reconciliation of funds:							
Fund balances at 1 April 2021		—	—	—	—	—	—
Fund balances at 31 March 2022		<u>43,536,399</u>	<u>—</u>	<u>43,536,399</u>	<u>—</u>	<u>—</u>	<u>—</u>

All recognised gains and losses are included in the above statement of financial activities.

The CIO was registered with the Charity Commission on 17 September 2019 and remained dormant until 31 March 2021.

With effect from 1 April 2021, certain of the activities, transactions, assets and liabilities of Sisters of the Cross and Passion (Charity Registration No 1038483) (the charitable trust), were transferred to the CIO (see note 24). The CIO's activities commenced on 1 April 2021.

The income of the charitable trust in the year to 31 March 2021 was £3,016,648 whereas the expenditure for the same year (excluding the transfer of net assets) was £6,131,726. Net gains amounting to £4,802,827 for the year resulted in the net income of the charitable trust (excluding the transfer of net assets) for the year to 31 March 2021 being £1,687,749.

Balance sheets 31 March 2022

		Group		Charity	
	Notes	2022 £	2021 £	2022 £	2021 £
Fixed assets:					
Tangible assets	11	28,586,478	—	26,022,639	—
Investments					
. Listed investments	12	22,992,410	—	16,246,335	—
. Programme related investments	12	133,645	—	133,645	—
Total fixed assets		51,712,533	—	42,402,619	—
Current assets:					
Stocks		15,752	—	—	—
Debtors	13	1,331,000	—	11,363	—
Investments		2,026,457	—	—	—
Cash at bank and in hand		4,216,517	—	1,417,220	—
Total current assets		7,589,726	—	1,428,583	—
Liabilities:					
Creditors: amounts falling due within one year	14	(1,601,894)	—	(294,803)	—
Net current assets		5,987,835	—	1,133,781	—
Total net assets		57,700,365	—	43,536,399	—
The funds of the Charity:					
Restricted funds	15	14,163,966	—	—	—
Unrestricted funds					
. Designated funds	16	16,288,950	—	16,288,950	—
. Tangible fixed assets fund	17	26,022,639	—	26,022,639	—
. General fund		1,224,810	—	1,224,810	—
		57,700,365	—	43,536,399	—

Approved by the trustees
and signed on their behalf by:

M. J. Steed

Sister Margaret Steed C.P.
Trustee

Approved on: 20th Dec 2022

Consolidated statement of cash flows 31 March 2022

	Notes	2022 £	2021 £
Cash flows from operating activities:			
Net cash provided by operating activities	A	621,515	—
Cash flows from investing activities:			
Investment income and interest received		641,340	—
Proceeds from the disposal of tangible fixed assets		284,353	—
Purchase of tangible fixed assets		(3,218,718)	—
Proceeds from the disposal of investments		4,115,109	—
Purchase of investments		(1,267,355)	—
Net cash provided by investing activities		554,729	—
Change in cash and cash equivalents in the year		1,176,244	—
Cash and cash equivalents transferred from Sisters of the Cross and Passion (Charity Registration 1038483)		1,784,402	—
Cash and cash equivalents relating to St Gemma's Hospice at 1 April 2021		3,951,855	—
Change in cash and cash equivalents due to exchange rate movements		55,446	—
Cash and cash equivalents at 31 March 2022	B	6,967,947	—

Notes to the statement of cash flows for the year to 31 March 2022.

A Reconciliation of net movement in funds to net cash used in operating activities

	2022 £	2021 £
Net movement in funds (as per the statement of financial activities)	44,813,587	—
Adjustments for:		
Depreciation charge	1,196,056	—
Gains on investments	(843,819)	—
Transfer from Sisters of the Cross and Passion (Charity Registration Number 1038483)	(43,839,248)	—
Investment income and interest receivable	(641,340)	—
Net surplus on disposal of tangible fixed assets	(131,456)	—
Decrease in stocks	2,474	—
Increase in debtors	(444,886)	—
Increase in creditors	510,147	—
Net cash provided by operating activities	621,515	—

B Analysis of cash and cash equivalents

	2022 £	2021 £
Cash at bank and in hand	4,216,517	—
Cash held by investment managers	724,973	—
Current asset investments	2,026,457	—
Total cash and cash equivalents	6,967,947	—

Consolidated statement of cash flows 31 March 2022

No separate reconciliation of net debt has been prepared as there is no difference between the net cash (debt) of the charity and the above cash and cash equivalents.

Principal accounting policies 31 March 2022

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the accounts are laid out below.

Basis of preparation

These accounts have been prepared for the year to 31 March 2022, with comparatives information given for the year to 31 March 2021.

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant accounting policies below or the notes to these accounts. The accounts are presented in sterling and are rounded to the nearest pound.

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (Charities SORP FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

The accounts are presented in sterling and are rounded to the nearest pound.

Critical accounting estimates and areas of judgement

Preparation of the accounts requires the trustees and management to make significant judgements and estimates.

The items in the accounts where these judgements and estimates have been made include:

- ◆ estimating the useful economic life of tangible fixed assets;
- ◆ the valuation of investments;
- ◆ allocation of support costs across charitable activities; and
- ◆ estimating the value of legacies to be recognised in accordance with FRS 102.

As set out in these accounting policies under "assessment of going concern", the trustees have considered the impact of the pandemic on the Charity and have concluded that although there may be some negative consequences, it is appropriate for the Charity to continue to prepare its accounts on the going concern basis.

Assessment of going concern

The trustees have assessed whether the use of the going concern assumption is appropriate in preparing these accounts. The trustees have made this assessment in respect to a period of one year from the date of approval of these accounts.

Principal accounting policies 31 March 2022

Assessment of going concern (continued)

The CIO was set up to continue aspects of the work of the unincorporated charity the Sisters of the Cross and Passion (Charity Registration Number England and Wales 1038483 and Scotland SC038416). Certain of the assets, liabilities and activities of the unincorporated charity were transferred to the CIO with effect from midnight on 31 March 2021.

The trustees of the charity have concluded that there are no material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity to continue as a going concern. The trustees are of the opinion that the charity will have sufficient resources to meet its liabilities as they fall due.

Consolidated accounts

The accounts consolidate, on a line by line basis, the results of the Charity and its charitable subsidiary, St Gemma's Hospice, and the hospice's subsidiary, St Gemma's Hospice Services Limited, made up to the balance sheet date.

Income recognition

Income is recognised in the period in which the Charity has entitlement to the income, the amount of income can be measured reliably and it is probable that the income will be received.

Income comprises donations and legacies, investment income and interest receivable, income from the provision of hospice care, retreat income, grants receivable, income from trading activities (including the operation of charity shops and income from fundraising events and lotteries) and miscellaneous income.

Donations, including salaries and pensions of individual religious received under Gift Aid or deed of covenant, are recognised when the Charity has confirmation of both the amount and settlement date. In the event of donations pledged but not received, the amount is accrued for where the receipt is considered probable. In the event that a donation is subject to conditions that require a level of performance before the Charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the Charity and it is probable that those conditions will be fulfilled in the reporting period.

In accordance with the Charities SORP FRS 102 volunteer time is not recognised.

Gifts in kind and donated services are included at the lower of their value to the Charity and their estimated market value.

Legacies are included in the statement of financial activities when the Charity is entitled to the legacy, the executors have established that there are sufficient surplus assets in the estate to pay the legacy, and any conditions attached to the legacy are within the control of the Charity.

Income recognition

Entitlement is taken as the earlier of the date on which either: the Charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor to the Charity that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the Charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the Charity, or the Charity is aware of the granting of probate, but the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material. In the event that the gift is in the form of an asset other than cash or a financial asset traded on a recognised stock exchange, recognition is subject to the value of the gift being reliably measurable with a degree of reasonable accuracy and the title of the asset having been transferred to the Charity.

Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the bank.

Contracts and service agreements in respect to the provision of hospice care are recognised to the extent that it is probable that the economic benefits will flow to the Charity and the revenue can be reliably measured. It is measured at fair value of the consideration received or receivable, excluding any relevant value added tax.

Income from the provision of retreats is recognised to the extent that it is probable that the economic benefits will flow to the Charity and the revenue can be reliably measured. It is measured at fair value of the consideration received or receivable, excluding any relevant value added tax.

Grants from government, NHS bodies, Clinical Commissioning Groups and from trusts and foundations have been included as income from charitable activities i.e. the provision of healthcare and related services where they amount to a contract for services but as donations where the money is given in response to an appeal or grant application or with greater freedom of use, e.g. for core purposes. Deferred income includes amounts received in respect of grants received for work to be carried out in the next financial year.

Income received by way of fundraising events, lotteries and other trading receipts are credited in the accounts when the Charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. These are shown gross before deductions of related expenses and net of VAT.

The surplus on the disposal of tangible fixed assets is calculated as the difference between the sale proceeds net of sale costs and the net book value of the asset immediately prior to disposal. It is accounted for once legal completion of the disposal has taken place.

Expenditure recognition

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to make a payment to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. The classification between activities is as follows:

- a. Expenditure on raising funds comprises the salaries, direct costs and overheads incurred in soliciting donations, the costs associated with operating charity shops and the fees paid to investment managers in connection with the management of the Charity's listed investments, net of rebates received. Rebates arise when the fees deducted automatically through charges for common investment funds and related transactions exceed the fees agreed between the Charity and its investment managers.
- b. Expenditure on charitable activities comprises expenditure on the Charity's primary charitable purposes as described in the trustees' report and includes:
 - ◆ Expenditure incurred in the provision of hospice services including the costs of providing clinical, emotional and spiritual care to physically ill people of all races and creeds at St Gemma's Hospice.
 - ◆ Expenditure on provision of retreats to members of the public.
 - ◆ Charitable donations which relate, in the main, to the support of the Charity's missionary work overseas and the support of the Roman Catholic charitable organisations.
 - ◆ Expenditure on the support of the work of the sisters. Such expenditure enables the members to carry out the work of the Charity in the areas of the advancement of the Roman Catholic faith and the relief of poverty.

All expenditure is stated inclusive of irrecoverable VAT.

Allocation of indirect costs and governance costs

Indirect costs represent indirect charitable expenditure. In order to carry out the primary purposes of the Charity and Group it is necessary to provide support in the form of personnel development, financial procedures, provision of office services and equipment and a suitable working environment.

Governance costs comprise the costs involving the public accountability of the Charity and Group (including audit costs) and costs in respect to its compliance with regulation and good practice.

Indirect costs and governance costs are able to be allocated to the specific charitable activities to which they relate.

Principal accounting policies 31 March 2022

Tangible fixed assets

All assets costing more than £1,000 and with an expected useful life exceeding one year are capitalised.

◆ Freehold land and buildings

Freehold land and buildings are shown on the balance sheet at deemed cost or, where donated, at their value at the date of donation.

Depreciation is provided at 2% per annum on a straight line basis to write the buildings off over their estimated useful life to the Charity.

◆ Improvements to leasehold properties

Improvements to leasehold properties are capitalised and depreciated at 5% per annum on a straight line basis.

◆ Plant, furniture and equipment

Expenditure on the purchase and replacement of items of plant, furniture and equipment, including computer equipment, is depreciated over a four to six year period on a reducing balance basis.

◆ Motor vehicles

Motor vehicles are capitalised and depreciated over a four to five year period on a reducing balance basis, in order to write off each vehicle over its estimated useful life.

Fixed asset investments

Listed investments are a form of basic financial instrument and are initially recognised at their transaction value and subsequently measured at their fair value as at the balance sheet date using the closing quoted market price.

The Charity does not acquire put options, derivatives or other complex financial instruments.

As noted above the main form of financial risk faced by the Charity is that of volatility in equity markets and investment markets due to wider economic conditions, the attitude of investors to investment risk, and changes in sentiment concerning equities and within particular sectors or sub sectors.

Realised gains (or losses) on investment assets are calculated as the difference between disposal proceeds and their opening carrying value or their purchase value is acquired subsequent to the first day of the financial year. Unrealised gains and losses are calculated as the difference between the fair value at the year end and their carrying value at that date. Realised and unrealised investment gains (or losses) are combined in the statement of financial activities and are credited (or debited) in the year in which they arise.

Programme related investments

Programme related investments comprise the following:

- ♦ Units in an investment vehicle promoting global justice by challenging people, churches and others to share their resources through socially responsible investments and by empowering disadvantaged people by providing them with credit. These are included on the balance sheet at cost with any diminution in value debited to the statement of financial activities.

Stocks

Stocks are valued at the lower of cost and net realisable value. Items donated for resale are not included in the accounts until they are sold.

Debtors

Debtors are recognised at their settlement amount, less any provision for non-recoverability. Prepayments are valued at the amount prepaid. They have been discounted to the present value of the future cash receipt where such discounting is material.

Cash at bank and in hand

Cash at bank and in hand represents such accounts and instruments that are available on demand or have a maturity of less than three months from the date of acquisition.

Creditors

Creditors are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Creditors are recognised at the amount the Charity anticipates it will pay to settle the debt. They have been discounted to the present value of the future cash payment where such discounting is material.

Fund structure

The general fund comprises those monies which may be used towards meeting the charitable objectives of the Charity and which may be applied at the discretion of the trustees.

The tangible fixed assets fund represents the net book value of the tangible fixed assets excluding those used by St Gemma's Hospice.

The designated funds are monies set aside out of general funds and designated for specific purposes, although the trustees may ultimately use such funds for other purposes.

The restricted funds are monies raised for, and their use restricted to, a specific purpose, or donations subject to donor imposed conditions.

Foreign currencies

Assets and liabilities in foreign currencies are translated into sterling at the rates of exchange ruling at the balance sheet date. Transactions in foreign currencies are translated into sterling at the average rate of exchange for the year. Exchange differences are taken into account in arriving at the net movement in funds.

Pension costs

Charity:

The Charity offers its employees membership of a defined contribution pension scheme administered by the National Employment Savings Trust (NEST). Contributions to the scheme are debited to the statement of financial activities in the year in which they are payable to the scheme. The assets of the scheme are held by an independent corporate trustee, whose activities are governed by the National Employment Savings Trust Order 2010, made by the Secretary of State in exercise of powers confirmed under the Pensions Act 2008.

St Gemma's Hospice operates two pension schemes:

- ◆ The National Health Service Superannuation Scheme, a defined benefit scheme which is only available to staff who have previously contributed to the scheme. The administration of this scheme is dealt with by the National Health Service agencies. Contributions to this scheme are paid in respect of current service, there is no liability to the hospice in respect of past service and the hospice has applied the multi-employer exemption under FRS 102 to account for the scheme as a defined contribution scheme.
- ◆ A Group Personal Pension Scheme, which is a defined contribution pension scheme, administered by Standard Life which is available to all employees.

Services provided by members of the Congregation

For the purpose of these accounts, no monetary value has been placed on the care, administrative and other services provided by the members of the Congregation.

Operating leases

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged to the statement of financial activities on a straight line basis over the lease term.

1 Donations and legacies

Group	Unrestricted funds £	Restricted funds £	Total funds 2022 £	Unrestricted funds £	Restricted funds £	Total funds 2021 £
Salaries and pensions of individual religious received under Gift Aid or deed of covenant	1,469,782	—	1,469,782	—	—	—
Legacies	—	2,350,710	2,350,710	—	—	—
Donations	160,703	1,369,218	1,529,921	—	—	—
Grants	—	315,389	315,389	—	—	—
Other voluntary income	5,121	—	5,121	—	—	—
Total funds	1,635,606	4,035,317	5,670,923	—	—	—

All unrestricted funds for 2022 relate to the Charity only. The Charity received no restricted donations and legacies in 2022.

In 2022, grants include government grants of £80,003 (2021 - £nil) relating to the Covid-19 retail grant scheme and Coronavirus Job Retention Scheme grants of £29,646 (2021 - £nil).

Included in donations is gift aid received or receivable of £154,605.

2 Investment income and interest receivable

Group	Unrestricted funds £	Restricted funds £	Total funds 2022 £	Unrestricted funds £	Restricted funds £	Total funds 2021 £
Income from listed investments	475,518	160,771	636,289	—	—	—
Interest receivable						
· Bank interest	396	4,450	4,846	—	—	—
· Interest on cash held by investment managers	205	—	205	—	—	—
	601	4,450	5,051	—	—	—
Total funds	476,119	165,221	641,340	—	—	—

All unrestricted funds for 2022 relate to the Charity only. The Charity received no restricted investment income and interest receivable in 2022.

3 Income from the provision of hospice care

Group	Unrestricted funds £	Restricted funds £	Total funds 2022 £	Unrestricted funds £	Restricted funds £	Total funds 2021 £
District Health Authority Income	—	4,054,263	4,054,263	—	—	—
Covid 19 grant income from NHS England	—	683,231	683,231	—	—	—
Training and education	—	142,855	142,855	—	—	—
Bistro	—	40,428	40,428	—	—	—
Other income	—	8,828	8,828	—	—	—
Total funds	—	4,929,605	4,929,605	—	—	—

4 Expenditure on the provision of hospice care

Group	Unrestricted funds £	Restricted funds £	Total funds 2022 £	Unrestricted funds £	Restricted funds £	Total funds 2021 £
In-patient care	—	5,410,700	5,410,700	—	—	—
Community care	—	1,610,278	1,610,278	—	—	—
Day hospice	—	460,229	460,229	—	—	—
Bereavement support	—	239,864	239,864	—	—	—
Education and research	—	610,641	610,641	—	—	—
Total funds	—	8,331,712	8,331,712	—	—	—

5 Donations and support of overseas missions

Group and Charity	Unrestricted funds £	Restricted funds £	Total funds 2022 £	Unrestricted funds £	Restricted funds £	Total funds 2021 £
Total funds: Grants to the Congregation's overseas missions	60,848	—	60,848	—	—	—

6 Support of members of the Congregation and their ministry

Group and Charity	Unrestricted funds £	Restricted funds £	Total funds 2022 £	Unrestricted funds £	Restricted funds £	Total funds 2021 £
Sisters' living and personal expenses	2,217,360	—	2,217,360	—	—	—
Premises	2,857,189	—	2,857,189	—	—	—
Education, training and spiritual renewal	231,438	—	231,438	—	—	—
Administrative and similar costs	539,786	—	539,786	—	—	—
Other costs	27,542	—	27,542	—	—	—
Foreign exchange (gains)/losses	67,693	—	67,693	—	—	—
Governance costs (note 7)	172,098	—	172,098	—	—	—
Total funds	6,113,106	—	6,113,106	—	—	—

7 Governance costs

Group	Unrestricted funds £	Restricted funds £	Total funds 2022 £	Unrestricted funds £	Restricted funds £	Total funds 2021 £
Accountancy	135,990	—	135,990	—	—	—
Auditor's remuneration	—	—	—	—	—	—
Statutory	25,583	18,500	44,083	—	—	—
Non-statutory	—	2,900	2,900	—	—	—
Other St Gemma's costs	—	85,483	85,483	—	—	—
Bank fees and charges	10,525	—	10,525	—	—	—
Total funds	172,098	106,883	278,981	—	—	—

7 Governance costs (continued)

The above governance costs have been allocated to the following activities:

	Unrestricted funds	Restricted funds	Total funds 2022	Unrestricted	Restricted	Total 2021
	£	£	£	£	£	£
Raising funds	—	34,232	34,232	—	—	—
In-patient care	—	46,920	46,920	—	—	—
Community care	—	11,514	11,514	—	—	—
Day hospice	—	6,192	6,192	—	—	—
Bereavement support	—	2,442	2,442	—	—	—
Education and research	—	5,583	5,583	—	—	—
Support of members of the Congregation and their ministry	172,098	—	172,098	—	—	—
	172,098	106,883	278,981	—	—	—

8 Net income and net movement in funds

This is stated after charging:

	Total 2022	Total 2021
Group	£	£
Staff costs (note 9)	11,205,373	—
Auditor's remuneration		
. Statutory	38,900	—
. Non statutory – taxation services	1,900	—
– reporting to Group auditors	1,000	—
Depreciation	1,091,144	—
Operating lease rental - land and buildings	485,740	—
Operating lease rental - equipment	7,595	—
	Total 2022	Total 2021
Charity	£	£
Staff costs (note 9)	2,024,705	—
Auditors' remuneration		
. Statutory	20,400	—
Depreciation	500,270	—

9 Staff costs and remuneration of key management personnel

	2022	2021
Group	£	£
Staff costs during the year were as follows:		
Wages and salaries	9,383,570	—
Social security costs	1,156,533	—
Other pension costs	665,268	—
	11,205,373	—

9 Staff costs and remuneration of key management personnel (continued)

Charity	2022 £	2021 £
Staff costs during the year were as follows:		
Wages and salaries	1,515,770	—
Social security costs	451,086	—
Other pension costs	57,849	—
	2,024,705	—

The number of employees who earned £60,000 per annum or more (excluding employer's pension contributions but including taxable benefits) during the year is shown below. All were employed at St Gemma's Hospice.

Group	Total 2022 No.	Total 2021 No.
£60,001- £70,000	2	—
£70,001- £80,000	2	—
£80,001- £90,000	2	—
£90,001- £100,000	1	—
£100,001- £110,000	1	—
£140,001- £150,000	1	—
	9	—

As shown above, St Gemma's Hospice has employed nine individuals who earned over £60,000. Four of these are medical consultants who are directly employed on NHS equivalent contracts, in line with national agreements. The others are members of the Hospice Leadership Team (HLT), responsible for running the Hospice. The Chief Executive is not the highest paid employee. No trustees received remuneration during the current or prior year. No travel or subsistence expenses were paid to trustees during the current or prior year.

The average number of full time equivalent employees during the year was:

	2022 No.	2021 No.
St Gemma's Hospice	281	—
Support of sisters and their ministry	115	—
	396	—

9 Staff costs and remuneration of key management personnel (continued)

The Trustees consider that they together with the Province Bursar comprise the key management personnel of the Charity in charge of directing and controlling, running and operating the Charity on a day to day basis.

In terms of St Gemma's Hospice, the Charity's subsidiary, the board of St Gemma's Hospice is responsible for the overall direction and management of the hospice. The board has overall responsibility for ensuring the hospice is managed efficiently, approves the strategy and oversees its implementation. At 31 March 2022 there were five members of the board who were representatives of the Sisters of the Cross and Passion.

The Chief Executive of the hospice leads a Hospice Leadership Team (HLT) consisting of the Chief Nurse; Director of Income Generation; Acting Director of Income Generation; Chief Operating Officer and Company Secretary; Consultant in Palliative Medicine and Chief Medical Officer; and Director of Transformation and Culture. The HLT has a strategic role in driving forward the hospice and assisting the Chief Executive in discharging the duties delegated by the board. It is the HLT that is in charge of challenging, leading, running and supporting the hospice to achieve its aims.

As explained in note 10 below, all Trustees and the Province Bursar are members of the Congregation and whilst their living and personal expenses are borne by the Charity they receive no remuneration or reimbursement of expenses in connection with their duties as Trustees.

The total remuneration (including taxable benefits, employer's pension contributions and employers' national insurance contributions) of the key management personnel of St Gemma's Hospice for the year was £685,000.

10 Trustees' expenses and remuneration and transactions with trustees

The Charity's Trustees are all members of the Congregation and consequently their living and personal expenses, all of which are consistent with the amounts paid in respect to other members of the Congregation, are borne by the Charity. No Trustees received any remuneration or reimbursement of expenses in connection with their duties as Trustees (2021 – none).

As members of the Congregation, none of the trustees have resources of their own as all earnings, pensions and other income have been donated to the charity under a Gift Aid compliant Deed of Covenant. During the year, the total amount donated by the trustees to the charity was £66,704 (2021: £nil). The trustees of St Gemma's Hospice did not receive any remuneration (2021 – none). The aggregate amount of cash donations received from Trustees during the year was £300 (2021 – £220).

No trustees of St Gemma's Hospice was reimbursed expenses during the year (2021 – £nil). Indemnity insurance is provided for the trustees of St. Gemma's Hospice. Premiums paid during the period were £1,210. The aggregate amount of cash donations received from the trustees of St Gemma's Hospice during the year was £300. Schofield Sweeney has provided legal advice in relation to St Gemma's Hospice lease arrangements. Chris Schofield (trustee of St Gemma's Hospice) is Chairman of Schofield Sweeney.

11 Tangible fixed assets

Group	Freehold land and buildings £	Improvements to leasehold property £	Plant, furniture and equipment £	Motor vehicles £	Total £
Cost or valuation					
At 1 April 2021	—	6,670,892	4,100,269	59,727	10,830,888
Transfer from Sisters of the Cross and Passion (note 24)	27,901,663	—	1,469,093	480,885	29,851,641
Exchange movement	(58,485)	—	(1,507)	(1,931)	(61,923)
Additions	2,800,318	—	417,200	1,200	3,218,718
Disposals	(160,000)	—	(24,342)	(73,467)	(257,809)
At 31 March 2022	<u>30,483,496</u>	<u>6,670,892</u>	<u>5,960,713</u>	<u>466,414</u>	<u>43,581,515</u>
Assets at historic cost	26,889,591	—	—	—	26,889,591
Revalued assets	10,264,798	6,670,892	5,960,713	466,414	23,362,817
	<u>37,154,389</u>	<u>6,670,892</u>	<u>5,960,713</u>	<u>466,414</u>	<u>50,252,408</u>
Depreciation					
At 1 April 2021	—	4,875,722	3,121,254	36,012	8,032,988
Transfer from Sisters of the Cross and Passion (note 24)	4,362,109	—	1,174,577	345,958	5,882,644
Charge for year	514,325	331,603	321,259	28,869	1,196,056
Currency adjustment	(10,430)	—	205	(1,515)	(11,739)
On disposals	(28,800)	—	(14,670)	(61,442)	(104,912)
At 31 March 2022	<u>4,837,204</u>	<u>5,207,325</u>	<u>4,602,626</u>	<u>347,882</u>	<u>14,995,037</u>
Net book values					
At 31 March 2022	<u>25,646,292</u>	<u>1,463,567</u>	<u>1,358,087</u>	<u>118,532</u>	<u>28,586,478</u>
At 1 April 2021	<u>—</u>	<u>1,795,170</u>	<u>979,015</u>	<u>23,715</u>	<u>2,797,900</u>

11 Tangible fixed assets (continued)

Charity	Freehold land and buildings £	Plant, furniture and equipment £	Motor vehicles £	Total £
Cost or valuation				
At 1 April 2021	—	—	—	—
Transfer from Sisters of the Cross and Passion (note 24)	18,023,202	1,385,207	377,025	19,785,434
Transfer in 1 July 2021	9,878,461	83,886	103,860	10,066,207
Additions	2,800,318	26,050	1,200	2,827,568
Exchange movement	(58,485)	(1,507)	(1,931)	(61,923)
Disposals	(160,000)	—	(63,472)	(223,472)
At 31 March 2022	30,483,496	1,493,636	416,682	32,393,814
Assets at historic cost	10,264,798	1,493,636	416,682	12,175,116
Revalued assets	20,218,698	—	—	20,218,698
	30,483,496	1,493,636	416,682	32,393,814
Depreciation				
At 1 April 2021	—	—	—	—
Transfer from Sisters of the Cross and Passion (note 24)	2,922,328	1,126,833	275,289	4,324,450
Transfer in 1 July 2021	1,439,781	47,744	70,669	1,558,194
Charge for year	514,325	43,385	22,985	580,695
Currency adjustment	(10,430)	205	(1,515)	(11,740)
On disposals	(28,800)	—	(51,625)	(80,425)
At 31 March 2022	4,837,204	1,218,167	315,803	6,371,175
Net book values				
At 31 March 2022	25,646,292	275,469	100,879	26,022,639
At 31 March 2021	—	—	—	—

12 Investments

At 31 March 2022 fixed asset investments comprised:

	Group		Charity	
	2022 £	2021 £	2022 £	2021 £
Programme related investments (see a below)	133,645	—	133,645	—
Listed investments and cash held for re-investment (see b below)	22,992,410	—	16,246,335	—
At 31 March 2022	23,126,055	—	16,379,980	—

12 Investments (continued)**a. Programme related investments**

The Charity holds units managed by Oikocredit International Share Foundation (Oikocredit). Oikocredit is incorporated as a foundation under the laws of the Netherlands and has its registered office in Amersfoort, Netherlands. The trustees consider it to be a suitable vehicle in which to invest, being a world-wide co-operative society, promoting global justice by challenging people, churches and others to share their resources through socially responsible investments and by empowering disadvantaged people by providing them with credit. Oikocredit offers a dual return to the investor: social and financial. In addition to earning modest financial returns, investors are secure in the knowledge that their money is being used to fight poverty, promote fair trade and respect our planet's natural resources. As a result, the trustees believe it appropriate to regard these funds as programme related investments and they are included on the balance sheet at cost.

Group and Charity	2022 £	2021 £
At 1 April 2021	—	—
Transfer from Sisters of the Cross and Passion (see note 24)	134,646	—
Exchange movements	(1,001)	—
At 31 March 2022	133,645	—

Group and Charity	2022 £	2021 £
Oikocredit	133,645	—

12 Investments (continued)

b. Listed investments and cash held for re-investment

Group	2022 £	2021 £
Listed investments		
Market value at 1 April 2021	—	—
Transfer from Sisters of the Cross and Passion	24,271,372	—
Additions at cost	1,267,355	—
Disposals at book value (proceeds: £4,115,109; gains: £165,708)	(3,949,401)	—
Net unrealised investment gains	678,111	—
Market value at 31 March 2022	22,267,437	—
Cash held by investment managers for reinvestment	724,973	—
	22,992,410	—
Cost of listed investments at 31 March 2022	14,345,587	—

At 31 March 2022 listed investments held, all of which were dealt in on a recognised stock exchange, comprised the following:

Group	2022 £	2021 £
Fixed interest based common investment funds	1,138,274	—
Equities	6,400,949	—
Unit trusts	9,512,582	—
Alternative investments	984,458	—
Overseas funds	3,828,034	—
Property	403,140	—
	22,267,437	—

Included in the investment portfolio was the following holding which, at 31 March 2022, had a market value which was deemed material in comparison with the market value of the total portfolio at that date:

Group	2022 Market value £	2022 Percentage of portfolio %	2021 Market value £	2021 Percentage of portfolio %
Sarasin Endowments Fund (Income Units)	9,512,582	42.7	—	—

12 Investments (continued)

b. Listed investments and cash held for re-investment (continued)

Charity	2022 £	2021 £
Listed investments		
Market value at 1 April 2021	—	—
Transfer from Sisters of the Cross and Passion (see note 24)	18,161,168	—
Additions at cost	74,269	—
Disposals at book value (proceeds: £3,134,066; gains: £165,006)	(2,969,060)	—
Net unrealised investment gains	434,639	—
Market value at 31 March 2022	15,701,016	—
Cash held by investment managers for reinvestment	545,319	—
	16,246,335	—
Cost of listed investments at 31 March 2022	9,468,007	—

At 31 March 2022, listed investments held, all of which were dealt in on a recognised stock exchange, comprised the following:

Charity	2022 £	2021 £
Property	454,844	—
Fixed interest based common investment funds	3,372,147	—
Equities	9,512,582	—
Unit trusts	494,238	—
Alternative investments	1,680,718	—
Overseas funds	186,487	—
	15,701,016	—

Included in the investment portfolio were the following individual holdings which, at 31 March 2022, had a market value which was deemed material in comparison with the market value of the total portfolio at that date:

Charity	2022 Market value £	2022 Percentage of portfolio %	2021 Market value £	2021 Percentage of portfolio %
Sarasin Endowments Fund (Income Units)	9,512,582	60.6	—	—

13 Debtors

	Group		Charity	
	2022 £	2021 £	2022 £	2021 £
Trade debtors	1,157	—	—	—
Income tax recoverable	210,372	—	—	—
Other debtors	962,932	—	—	—
Prepayments and accrued income	156,530	—	11,363	—
	1,331,000	—	11,363	—

14 Creditors: amounts falling due within one year

	Group		Charity	
	2022 £	2021 £	2022 £	2021 £
Expense creditors	50	—	—	—
Taxation and social security costs	50,838	—	50,838	—
Other creditors	850,604	—	21,735	—
Accrued expenditure	700,402	—	222,230	—
	1,601,894	—	294,803	—

15 Restricted funds

The income funds of the Group and Charity include restricted funds comprising the following unexpended balances of donations and grants held on trust to be applied for specific purposes.

Group	At 1 April 2021 £	Income £	Expenditure £	Transfers £	At 31 March 2022 £
Hospice funds					
Hospice general funds	8,385,066	12,695,384	(10,738,869)	(94,822)	10,246,759
Designated Funds					
Ear Marked Funds (designated funds in the Hospice)					
. Maintenance of the Hospice	418,627	—	—	(105,791)	312,836
. Building Development reserve	350,000	—	(5,995)	(39,364)	304,641
. Service Transformation fund	362,611	—	(105,436)	—	257,175
. Digital Development Reserve	250,000	—	(10,450)	(67,992)	171,558
. COVID Response Reserve	100,000	—	(25,000)	(36,059)	38,941
Tangible fixed assets fund	2,797,900	—	(590,874)	356,813	2,563,839
NHSE Covid funding	—	683,231	(683,231)	—	—
HMRC Job retention scheme	—	12,018	(12,018)	—	—
City wide education project	12,138	—	(1,471)	—	10,667
Funding from Clinical Commissioning Group for various specific projects	26,369	—	(5,467)	—	20,902
Other funds	184,067	273,185	(207,819)	(12,785)	236,648
	12,886,778	13,663,818	(12,386,630)	—	14,163,966

The specific purposes for which the funds are to be applied are as follows:

- ◆ St Gemma's Hospice general funds
This fund represents the net assets of St Gemma's Hospice, which are not otherwise specifically restricted to purposes other than the general running and operation of the Hospice.
- ◆ St Gemma's Hospice earmarked funds
These funds represent monies set aside out of funds available to the hospice by its trustees for future maintenance and renovation work, for staff development needs and to support the ongoing service development needs of the hospice.

15 Restricted funds (continued)

- ♦ St Gemma's Hospice tangible fixed assets fund
This fund represents the net book value of the tangible fixed assets used in the day to day work of the hospice.
- ♦ NHSE Covid funding
This fund represents the funding restricted towards the Hospice providing patient care to support the NHS Covid-19 response.
- ♦ Digital development reserve and Covid response reserve
These funds were created to support the transformation programme.
- ♦ City wide education project fund
The project is financed by NHS Leeds to improve the provision of palliative care education across the city in line with the End of Life Care Strategy.
- ♦ Clinical Commissioning Group funds
These funds represent monies received from the Clinical Commissioning Group for specified projects.
- ♦ Other funds for St Gemma's Hospice
These represent monies given towards specific projects or purposes within St Gemma's Hospice.

The funds held by St Gemma's Hospice are for use specifically for the purposes of providing palliative care. As such funds should be deemed restricted in the consolidated accounts regardless of how they have been classified in the accounts of St Gemma's Hospice.

16 Designated funds

The income funds of the Charity included designated funds which had been set aside out of unrestricted funds by the trustees for specific purposes.

Group and Charity	At 1 April 2021 £	Transfer from Sisters of the Cross and Passion (note 24) £	New designation £	Utilised/ released £	At 31 March 2022 £
Future healthcare of sisters	—	19,000,000	—	(3,000,000)	16,000,000
Crisis donations	—	160,305	—	(5,000)	155,305
Programme related investments fund	—	134,646	—	(1,001)	133,645
	—	19,294,951	—	(3,006,001)	16,288,950

16 Designated funds (continued)

The future healthcare of sisters fund consists of monies which the Trustees set aside in order to provide for the sisters in later life. The calculations, based on actuarial methods, indicated that £16 million is needed to be set aside in order to provide £20,000 per annum for sisters over 65 years of age and, because of greater health needs, £30,000 to £40,000 per annum for sisters over 75 years of age and £40,000 to £50,000 per annum for those over 90 years of age.

The crisis donations fund consists of monies which the trustees set aside from the proceeds of the disposal of a property in Liverpool. The fund will be used to fund donations to projects, run by others, which are trying to alleviate the suffering of asylum seekers, the homeless and crisis situations.

The programme related investments fund has been designated to represent the carrying value of the Charity's programme related investments. The amount has been set aside from the Charity's general funds in recognition of the fact that the assets have been invested in Oikocredit International Share Foundation and therefore cannot be regarded as funds that would be available to meet future contingencies.

17 Tangible fixed assets fund

Group and Charity	2022 Total £	2021 Total £
At 1 April 2021	—	—
Transfer from Sisters of the Cross and Passion (note 24)	15,465,359	—
Net movement in year	10,557,280	—
At 31 March 2022	26,022,639	—

The tangible fixed assets fund represents the net book value of the tangible fixed assets excluding those used by St Gemma's Hospice. A decision was made to separate this fund from the other funds of the Group and Charity in recognition of the fact that the tangible fixed assets are essential to the day to day work of the Group and Charity and as such their value should not be regarded as funds that would be realisable with ease, in order to meet future contingencies.

18 Analysis of net assets between funds

Group	General fund £	Tangible fixed assets fund £	Designated funds £	Restricted funds £	Total 2022 £
Fund balances at 31 March 2022 are represented by:					
Tangible fixed assets	—	26,022,639	—	2,563,839	28,586,478
Investments	246,336	—	16,133,645	6,746,073	23,126,054
Net current assets	978,474	—	155,305	4,854,054	5,987,833
Total net assets	1,224,810	26,022,639	16,288,950	14,163,966	57,700,365

18 Analysis of net assets between funds (continued)

Charity	General fund £	Tangible fixed assets fund £	Designated funds £	Restricted funds £	Total 2022 £
Fund balances at 31 March 2022 are represented by:					
Tangible fixed assets	—	26,022,639	—	—	26,022,639
Investments	246,336	—	16,133,645	—	16,379,981
Net current assets	978,474	—	155,305	—	1,133,799
Total net assets	1,224,810	26,022,639	16,288,950	—	43,536,399

The total unrealised gains as at 31 March 2022 constitute movements on revaluation and are as follows:

	Group 2022 £	Group 2021 £	Charity 2022 £	Charity 2021 £
Unrealised gains included above:				
On investments	7,921,850	—	6,233,009	—
Total unrealised gains at 31 March 2022	7,921,850	—	6,233,009	—
Reconciliation of movements in unrealised gains (losses)				
Unrealised gains at 1 April 2021	—	—	—	—
Transfer from Sisters of Cross and Passion	8,121,920	—	6,679,730	—
Less: in respect of disposals in the year	(878,181)	—	(881,360)	—
Net gains arising on revaluation in the year	678,111	—	434,639	—
Total unrealised gains at 31 March 2022	7,921,850	—	6,233,009	—

19 Pension commitments

Charity:

The Charity offers its employees membership of a defined contribution pension scheme administered by the National Employment Savings Trust (NEST). Contributions to the scheme are debited to the statement of financial activities in the year in which they are payable to the scheme. The assets of the scheme are held by an independent corporate trustee, whose activities are governed by the National Employment Savings Trust Order 2010, made by the Secretary of State in exercise of powers confirmed under the Pensions Act 2008.

St Gemma's Hospice operates two pension schemes:

♦ **National Health Service Pension Scheme**

A defined benefit scheme operated by the National Health Service Superannuation Scheme, which is only available to staff who have previously contributed to the scheme. The administration of the scheme is dealt with by the National Health Service Pension agencies. Contributions to this scheme are paid in respect of current service, and there is no liability to the hospice in respect of past service.

19 Pension commitments (continued)

♦ Group Personal Pension Scheme

In addition there is a Group Personal Pension Scheme, which is a defined contribution pension scheme, administered by Standard Life which is available to all employees.

The charge to the consolidated statement of financial activities of £607,420 represents contributions to funds during the year. Contributions payable to the schemes at the year end date totalling £27,219 are included in creditors.

20 Leasing commitments

Operating leases

At 31 March 2022, the Group had the following total future minimum lease payments under non-cancellable operating leases relating to land and buildings and office equipment:

Group	Land and buildings		Office equipment	
	2022 £	2021 £	2022 £	2021 £
Within one year	443,736	—	9,401	—
Between one and five years	965,346	—	26,141	—
	1,409,082	—	35,542	—

The Charity had no leasing commitments at 31 March 2022 (2021 – none).

21 St Gemma's Hospice

The charity wholly owns a subsidiary, St Gemma's Hospice, a charitable company constituted as a company limited by guarantee, Charity Registration No. 1015941 and Company Registration No. 02773867 (England and Wales). The charitable company became a subsidiary of the charity on 1 April 2021, having previously been a subsidiary of Sisters of Cross and Passion. The charitable company operates a hospice in Leeds providing palliative care, treatment or relief of people with active, progressive and advanced illnesses without regard to their means, culture, faith or belief. A summary of its results for the year is shown below. Audited accounts will be filed with both the Registrar of Companies and the Charity Commission.

21 St Gemma's Hospice (continued)

	Unrestricted funds £	Designated funds £	Restricted funds £	Total funds 2022 £
Income:				
Donations, legacies and trusts	3,750,114	—	285,203	4,035,317
Other trading activities	4,289,500	—	—	4,289,500
Investment income	165,221	—	—	165,221
Charitable activities	4,246,374	—	683,231	4,929,605
Total income	12,451,209	—	968,434	13,419,643
Expenditure:				
Cost of raising funds	3,948,450	106,468	—	4,054,918
Charitable activities	6,790,419	631,287	910,006	8,331,712
Total expenditure	10,738,869	737,755	910,006	12,386,630
Gains on investments	244,175	—	—	244,175
Net income (expenditure) before transfers	1,956,515	(737,755)	58,428	1,277,188
Transfers	(94,822)	107,607	(12,785)	—
Net movement in funds	1,861,693	(630,148)	45,643	1,277,188
Reconciliation of funds				
Fund balances at 1 April 2021	8,385,066	4,279,138	222,574	12,886,778
Fund balances at 31 March 2022	10,246,759	3,648,990	268,217	14,163,966

22 St Gemma's Hospice Services Limited

St Gemma's Hospice has a wholly owned subsidiary, St Gemma's Hospice Services Limited, a company incorporated in the United Kingdom and registered in England and Wales Company No. 03739423. The company undertakes trading activities including the sale of goods and the provision of room hire. A summary of its trading results for the year is shown below, the company donates its taxable profit to St Gemma's Hospice under Gift Aid. Audited accounts will be filed with the Registrar of Companies.

	2022 £
Profit and loss account	
Turnover	50,814
Cost of sales	(20,353)
Gross profit	30,461
Administrative expenses	(691)
Management charge	(20,200)
Operating profit	9,570
Amount gift aided to St Gemma's Hospice	(9,570)
Retained in subsidiary	—
Aggregate capital and reserves	2

23 Ultimate control

The Charity, which is constituted as a Charitable Incorporated Organisation, was controlled throughout the period by St Paul's Province of the Sisters of the Cross and the Passion by virtue of the fact that the members of the Congregation appoint the Trustees. The Province does not hold any assets, incur liabilities or enter into any transactions in its own right.

24 Transfer from Sisters of the Cross and Passion

On 1 April 2021, certain of the activities, assets and liabilities of the Sisters of the Cross and Passion (Charity Registration No. 1038483) (England and Wales) were transferred to the Sisters of the Cross and Passion CIO in accordance with a legal transfer of undertaking deed dated 31 March 2021. The net assets at 1 April 2021 comprised:

	1 April 2021 £
Tangible fixed assets (note 11)	
· Cost	19,790,592
· Depreciation	(4,325,233)
	15,465,359
Fixed asset investments (including cash held by investment managers of £466,935) (note 12)	18,762,634
Debtors (note 13)	10,501
Cash at bank and in hand	1,203,287
Creditors: amounts falling due within one year (note 14)	(224,728)
	35,217,053

The assets and liabilities were represented by the following funds:

	2021 £
Tangible fixed assets fund (note 17)	15,465,359
General funds	456,739
Restricted funds (note 15)	4
Designated funds (note 16)	19,294,951
	35,217,053

During the year ended 31 March 2022, further assets of £8,622,195 were transferred from the Sisters of the Cross and Passion, Charity Registration No. 1038483. These consisted of tangible fixed assets at a net book value of £8,508,015 (cost of £10,066,209, less depreciation of £1,558,194) and cash at bank of £114,180.

In addition, a donation of £1,450,000 was received from the Sisters of the Cross and Passion in relation to the proceeds from the sale of a freehold property in London.

25 Related parties

Other than the transactions detailed in notes 10 and 24, there are no related party transactions that require disclosure (2021 – none).

26 Taxation

The Sisters of the Cross and Passion CIO is a registered charity and, therefore, is not liable to income tax or corporation tax on income or gains derived from its charitable activities, as they fall within the various exemptions available to registered charities.

The trading subsidiary of St Gemma's Hospice is liable to corporation tax on its taxable profits. Current tax, including UK corporation tax and foreign tax, is provided at amounts expected to be paid (or recovered) using the tax rates and laws that have been enacted or substantively enacted by the balance sheet date.

27 Post balance sheet events

There are no post balance sheet events that require disclosure.

28 Liability of members

If the CIO is wound up, the members of the CIO have no liability to contribute to its assets and have no personal responsibility for settling its debts and liabilities.