



# Trustees' Annual Report for the period

From		Period start date			To		Period end date		
		16	Sep	2019			30	Sept	2020

## Section A Reference and administration details

Charity name

Essex Recovery Foundation

Other names charity is known by

Revolutionising Recovery

Registered charity number (if any)

CE018852

Charity's principal address

Social Finance

92 Albert Embankment

London

Postcode

SE1 7TY

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Marcus Roberts	Chair		n/a (original trustee)
2	James Cook	Treasurer		n/a (original trustee)
3	Nathan Marsh			n/a (original trustee)
4	Dipti Patel			n/a (original trustee)
5	Jane Richards		Joined 11 October 2019	ERF Board
6	Andrew Sheldon		Joined 12 July 2019	ERF Board
7	David Clarke		Joined 11 October 2019	ERF Board
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

## Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
General and Secretariat	Madeline Goldie	Social Finance, 92 Albert Embankment, London, SE1 7TY

## Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	<p>From the Constitution:</p> <p>'1. Apart from the first charity trustees, every trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees.</p> <p>2. In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO'</p> <p>To appoint new trustees, applications and CVs are considered at a full ERF Board meeting and candidate suitability agreed on via full Board vote.</p>

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

ERF trustees make available to each new charity trustee, on or before their first appointment:

- A copy of the current version of the ERF constitution
- A copy of the ERF's most recent Trustee's Annual Report and statement of accounts (if available)

Trustees govern the ERF in partnership with the Recovery Advisory Committee, which is made up of unpaid volunteers representing the wider Essex recovery community.

I ERF Board member is currently a staff member at Essex County Council, who are a close partner and supporter of ERF's mission.

I ERF Board member is currently the Deputy Cabinet Member for Education Excellence, Skills & Training at Essex County Council.

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

The objective of the Essex Recovery Foundation is to promote and protect the health and wellbeing of people suffering from drug and/or alcohol addiction, their families/carers, and the wider community, in particular but not exclusively by a) developing (and eventually implementing) a model to take on responsibility for commissioning services, support and activities in collaboration with the recovery community and providers, and b) raising awareness.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Essex Recovery Foundation was incorporated as a Charitable Incorporated Organisation on 16 September 2019.

Activities in Essex Recovery Foundation's (ERF's) first year included:

- Established and agreed ERF's foundational documents and policies
- Supported the establishment and growth of the ERF 'Recovery Advisory Committee', which is made up of volunteers who represent the broader Essex recovery community, and aims to engage the community, develop community voice and de-stigmatise recovery.
- Developed relationships with stakeholders in the Essex drug and alcohol services landscape and wider community

ERF trustees have complied with their duty to have due regard to the Charity Commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant.

**Additional details of objectives and activities (Optional information)**

- Unpaid volunteers who make up the Recovery Advisory Committee met monthly and engaged in community outreach activities to grow the Committee and profile of ERF

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

## Achievements and performance

**Summary of the main achievements of the charity during the year**

As the first year of operation of the charity, activity was largely focused on establishing the appropriate governance mechanisms and developing key policies.

Achievements in ERF's first year included:

- Established and agreed ERF's foundational documents and policies
- Established and grew the membership of the board of trustees
- Established and grew the membership of the 'Recovery Advisory Committee'
- Successfully retained momentum and growth of the Recovery Advisory Committee during the COVID-19 lockdown
- Successfully established strong relationships with stakeholders in the Essex drug and alcohol services landscape and wider community

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The ERF does not currently have a reserves policy. The ERF did not have any need to hold reserves during this financial reporting period as it received no income and had not financial liabilities. In the coming year the ERF does expect to receive funding, directly employee staff and take on some financial liabilities; A reserves policy will be agreed by the trustees prior to any of this activity.

### Details of any funds materially in deficit

n/a

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The ERF will seek funding for further activities in support of its mission in future financial reporting periods.

## Section F

## Other optional information

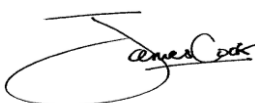
## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

James Cook

Position (eg Secretary, Chair, etc)

Treasurer

Date

27/7/2021





CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name	No (if any)
Essex Recovery Foundation	

## Receipts and payments accounts

CC16a

For the period from	Period start date	To	Period end date
	16/09/2019		30/09/2020

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
None	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b> (Gross income for AR)	-	-	-	-	-
<b>A2 Asset and investment sales, (see table).</b>					
None	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	-	-	-	-	-
<b>A3 Payments</b>					
None	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>A4 Asset and investment purchases. (see table)</b>					
None	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	-	-	-	-	-
<b>Net of receipts/(payments)</b>	-	-	-	-	-
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	-	-	-	-	-
<b>Cash funds this year end</b>	-	-	-	-	-



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank	-	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	-	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
<b>B2 Other monetary assets</b>	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	None	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	None		-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	None		-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	None		-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		James Cook	13/07/2021	