

ESSEX RECOVERY FOUNDATION

England & Wales · Charity number 1185335

Details

Status Registered

Legal form CIO

Registered 2019-09-16

Register [View on the Charity Commission register](#)

Contact

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Parkway
Chelmsford
CM2 7PX

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Website <https://www.essexrecoveryfoundation.org/>

Activities

Objects: TO PROMOTE AND PROTECT THE HEALTH AND WELLBEING OF PEOPLE SUFFERING FROM DRUG AND/OR ALCOHOL ADDICTION, THEIR FAMILIES/CARERS, AND THE WIDER COMMUNITY, IN PARTICULAR BUT NOT EXCLUSIVELY BY A) COMMISSIONING SERVICES, SUPPORT AND ACTIVITIES IN COLLABORATION WITH THE RECOVERY COMMUNITY, PROVIDERS AND OTHER PARTNERS AND B) RAISING AWARENESS.

Activities: We are revolutionising recovery from addiction to drug and alcohol. We do this by improving services: bringing the community voice and the evidence-base into service commissioning and working with local providers to improve delivery. We also do this by creating a positive environment around services: destigmatising addiction and helping people in recovery rebuild their lives.

Classification

- **How:** Makes Grants To Organisations, Provides Other Finance, Sponsors Or Undertakes Research, Acts As An Umbrella Or Resource Body, Other Charitable Activities
- **What:** The Advancement Of Health Or Saving Of Lives, Disability
- **Who:** The General Public/mankind

Geography

- Throughout England

Finances

Period end	Income	Expenditure	Assets	Employees
2024-09-30	£754,598	£631,678	£773,608	15
2023-09-30	£475,406	£322,038	-	-
2022-09-30	£183,201	£85,093	-	-
2021-09-30	£366,700	£1,320	-	-
2020-09-30	£0	£0	-	-

Trustees

Name	Role	Appointed
Andrew Sheldon		2020-02-07
David Robert Clarke		2020-02-07
Dr Marcus Eldon Roberts		2018-11-28
James Robert Cook		2018-11-28
Joseph Harrington		2022-01-21
Katherine Mitchell		2024-01-12
Madeline Goldie		2022-01-21

Accounts



ESSEX RECOVERY FOUNDATION
ANNUAL REPORT & ACCOUNTS
FOR THE YEAR ENDED 30th SEPTEMBER 2024

Registered Charity Number 1185335

EDMUND CARR LLP
Chartered Accountants
146 New London Road
Chelmsford
Essex
CM2 0AW

ESSEX RECOVERY FOUNDATION
YEAR ENDED 30 SEPTEMBER 2024

CONTENTS

Trustees' report	1
Independent Examiner's report to the Trustees	5
Statement of Financial Activities	6
Balance Sheet	7
Statement of cashflows	8
Notes to the accounts	9

ESSEX RECOVERY FOUNDATION
CHARITY INFORMATION
YEAR ENDED 30 SEPTEMBER 2024

REFERENCE AND ADMINISTRATIVE INFORMATION

Charity Name	Essex Recovery Foundation	
Charity Number	1185335	
Address	Moulsham Mill Parkway Chelmsford Essex CM2 7PX	
Trustees	Dr M Roberts Mrs M Goldie Mr J Harrington Mr D Clarke Mr A Sheldon Mrs D Patel (Resigned 21/03/2025) Mrs K Mitchell (Appointed 12/01/2024) Mr J Cook Mr N Marsh	
CEO	Mr L Hickmott	
Independent Examiner	Alex Stone FCCA Edmund Carr LLP 146 New London Road Chelmsford Essex CM2 0AW	
Banks	Lloyds Bank 25 Gresham Street London EC2V 7HN	Virgin Money Jubilee House Gosforth Newcastle NE3 4PL

ESSEX RECOVERY FOUNDATION

TRUSTEES' REPORT

YEAR ENDED 30 SEPTEMBER 2024

The trustees have pleasure in presenting their report and financial statements of the Charity for the year ended 30 September 2024.

OBJECTIVES AND ACTIVITIES

The Foundation exists to support people in Essex to build and sustain long-term recovery from addiction and for our recovery community to use their voice to influence change. Our charitable objectives are delivered through four strategic aims:

- Growing Communities
- Empowering People
- Influencing Change
- Changing Perceptions of Addiction and Recovery

Public Benefit

The directors confirm that they have had due regard to guidance published by the Charity Commission on public benefit.

ACHIEVEMENTS AND PERFORMANCE

1. Growing Communities

We have significantly expanded our network of recovery spaces and outreach activities:

- Weekly recovery spaces are now held in each quadrant of Essex, with additional “Walk & Talk” and community meet-ups in other districts.
- Two new spaces were launched in early 2024: Chelmsford (Riverside Leisure Centre) and Basildon (Towngate Theatre), both thriving with high weekly attendance.
- A pilot space was launched in Thurrock, supported by the development of a dedicated Community Engagement role.
- Over 150 people attended our space launch events across Essex, and outreach partnerships with services like Open Road, Next Chapter, and SHARP cohorts have flourished.
- We launched a new CRM system (Beacon) to streamline registration, communications, and event tracking.

2. Empowering People

This year has seen strong progress in building the capacity of people in recovery:

- Community members took part in accredited training such as Emergency First Aid and Professional Boundaries, with overwhelmingly positive feedback.
 - The “Understanding Commissioning” training day brought together over 20 individuals with lived experience to understand and engage with public health commissioning cycles.
 - A structured volunteer programme was launched, offering pathways for community members to take on Outreach Volunteer roles and support others entering recovery.
 - Five Community Researchers were recruited to support our "Community Voice" programme, which aims to amplify lived experience input into system change.
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ESSEX RECOVERY FOUNDATION
TRUSTEES' REPORT
YEAR ENDED 30 SEPTEMBER 2024

3. Influencing Change

Our commitment to system transformation through lived experience leadership has grown:

- “Community Voice” launched as a flagship programme to involve people in recovery in shaping commissioning processes across Essex.
- Strategic partnerships have been developed with Essex County Council, local authorities (e.g., Thurrock), and national recovery bodies.
- ERF is now recognised as a central partner in Essex’s recovery system and the way commissioning happens, adding real lived and living experience to contribute to key decisions.

4. Changing Perceptions of Addiction and Recovery

Public perception change remains central to our mission:

- The inaugural Essex Recovery Festival was held in August 2024, attracting over 300 attendees.
- We continued to grow our digital presence with a 220% increase in website traffic, driven by campaigns around recovery spaces, the festival, and Community Voice.
- Ongoing partnerships with schools, colleges, and community groups have ensured recovery stories are heard and stigma is challenged.

ESSEX RECOVERY FOUNDATION
TRUSTEES' REPORT
YEAR ENDED 30 SEPTEMBER 2024

FINANCIAL REVIEW

We received quarterly payments of £41,100 from year three of the three year National Lottery Community Fund grant (RC London and South East Region), totalling £123,300 within the financial year. The total value of the grant over three years is £366,700.

In April 2024 we received grants of £522,000 from Essex County Council which contributed to our overall operational costs, and particularly around community development and the lived experience element of commissioning drug and alcohol services in Essex.

Expenditure has increased through the year due to recruiting paid employees and subsequent elevated activity.

We have secured further funds from Essex County Council and have grant agreements in place for the 2024/25 and 2025/26 financial years.

In addition to these secure grant agreements, we are confident that we will continue to attract further funding due to our unique project with comprehensive plans for the future.

Reserves Policy

Our reserves policy is to hold a minimum of three months of operational costs in reserves at all times which equates to approximately £180,000. Unrestricted funds at 30 September 2024 were £14,130. The balance of restricted funds from Essex County Council held at the year end was £736,423. This included funds to cover project and core operating costs in the period 1 October 2024 to 30 September 2024 which amounted to £667,000. The National Lottery Community Fund grant fund balance of £23,055 is restricted to use on our projects.

Risk Management

The Trustees regularly review strategic and operational risks. Key areas of focus in 2023/24 included:

- Financial sustainability – mitigated by securing multi-year funding and developing earned income streams.
- Safeguarding – continued prioritisation through policy updates and team training.
- Governance of new ventures – notably Cornerstone Café and Community Voice, with appropriate legal and financial controls developed in advance of launch.

PLANS FOR THE FUTURE

Our focus for 2024/25 and beyond includes:

- Opening Cornerstone Café – a social value speciality coffee house and co-working space in central Chelmsford, run by people in recovery.
- Diversifying income through a new commercial brochure of services offered to other locations around the UK to support them in developing similar models to ERF.
- Scaling up “Community Voice” – embedding this programme across Essex and beyond.
- Ongoing investment in workforce wellbeing and development.

ESSEX RECOVERY FOUNDATION
TRUSTEES' REPORT
YEAR ENDED 30 SEPTEMBER 2024

STRUCTURE, GOVERNANCE AND MANAGEMENT

The charity is a charitable incorporated organisation (CIO) and is governed by its constitution dated 16 September 2019. Trustees have been appointed based on their skill set, lived experience of addiction and recovery and passion for the endeavour. We have an aspiration to eventually have 100% of trustees who have lived experience. Moving forward, we will identify any skills gaps and continue to approach potential trustees from within our recovery community and where appropriate and necessary, we will advertise externally via an open and transparent recruitment process.

Essex Recovery Foundation has a core delivery team of six staff (increasing to eight), with four further team members overseeing each of the charity's strategic pillars. The organisation is overseen by three senior managers, including the Chief Executive Officer, who holds overall responsibility for day-to-day business of the charity. The CEO reports quarterly to the Board of Trustees, providing progress updates and seeking approval for key strategic and financial decisions.

The pay and remuneration of key management personnel at Essex Recovery Foundation are set by the Board of Trustees using a clear and transparent process. This includes benchmarking against comparable roles in the charity and social enterprise sectors, taking into account skills, responsibilities, and market conditions to ensure fairness, competitiveness, and value for money.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Approved by the Trustees on 28 July 2025 and signed on their behalf by:

Nathan Marsh
.....
Nathan Marsh
Chair of Trustees

ESSEX RECOVERY FOUNDATION

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

YEAR ENDED 30 SEPTEMBER 2024

I report to the charity trustees on my examination of the accounts of the charity for the year ended 30 September 2024 which are set out on pages 6 to 15.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Edmund Carr LLP provides book-keeping services to the charity and I can confirm that I have applied the provisions of the Revised Ethical Standard 2024 issued by the Financial Reporting Council.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the Act. I confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Alex Stone

.....

Alex Stone FCCA

Edmund Carr LLP
146 New London Road
Chelmsford
CM2 0AW

28 July 2025

ESSEX RECOVERY FOUNDATION
STATEMENT OF FINANCIAL ACTIVITIES
YEAR ENDED 30 SEPTEMBER 2024

	Notes	Unrestricted Funds	Restricted Funds	Total 2024 £	Total 2023 £
INCOME from:					
Donations and legacies	2	4,321	740,875	745,196	475,406
Charitable activities	3	7,119	-	7,119	-
Investment income	4	2,283	-	2,283	-
TOTAL INCOME		13,723	740,875	754,598	475,406
EXPENDITURE on:					
Charitable activities	5	-	631,678	631,678	322,038
TOTAL EXPENDITURE		-	631,678	631,678	322,038
NET INCOME/(EXPENDITURE)		13,723	109,197	122,920	153,368
Transfer between funds		-	-	-	-
NET MOVEMENT IN FUNDS		13,723	109,197	122,920	153,368
RECONCILIATION OF FUNDS					
Total funds brought forward		407	650,281	650,688	497,320
Total funds carried forward	12/13	14,130	759,478	773,608	650,688

The notes on pages 9 to 15 form part of these financial statements.

ESSEX RECOVERY FOUNDATION**BALANCE SHEET****AS AT 30 SEPTEMBER 2024**

		2024		2023	
	Note	£	£	£	£
FIXED ASSETS					
Tangible assets	9		8,510		7,777
CURRENT ASSETS					
Cash at bank		266,547		471,751	
Debtors	10	<u>1,111,673</u>		<u>181,205</u>	
		1,378,220		652,956	
CREDITORS: Amounts falling due within one year	11	<u>613,122</u>		<u>10,045</u>	
NET CURRENT ASSETS			765,098		642,911
NET ASSETS			<u>773,608</u>		<u>650,688</u>
FUNDS OF THE CHARITY					
Unrestricted	12		14,130		407
Restricted	13		759,478		650,281
TOTAL CHARITY FUNDS			<u>773,608</u>		<u>650,688</u>

These financial statements were approved by the Trustees on 28 July 2025 and signed on their behalf by:

Nathan Marsh

Nathan Marsh

Trustee

The notes on pages 9 to 15 form part of these financial statements.

ESSEX RECOVERY FOUNDATION

STATEMENT OF CASH FLOWS

YEAR ENDED 30 SEPTEMBER 2024

	Notes	Total 2024 £	Total 2023 £
Net movement in funds for the reporting period (as per the statement of financial activities)		122,920	153,368
Adjustments for:			
(Increase) / decrease in debtors	10	(930,468)	219,991
Increase / (decrease) in creditors	11	603,077	6,503
Depreciation charge	6	2,741	1,130
Cash flows from operating activities:			
Net cash provided by / (used in) operating activities		<u>(201,730)</u>	<u>380,992</u>
Cash flows from investing activities:			
Purchase of tangible fixed assets	9	<u>(3,474)</u>	<u>(7,349)</u>
Net cash provided by / (used in) investing activities		<u>(3,474)</u>	<u>(7,349)</u>
Change in cash and cash equivalents in the reporting period		(205,204)	373,643
Cash and cash equivalents brought forward		471,751	98,108
Cash and cash equivalents carried forward		<u><u>266,547</u></u>	<u><u>471,751</u></u>

The notes on pages 9 to 15 form part of these financial statements.

ESSEX RECOVERY FOUNDATION
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 30 SEPTEMBER 2024

1. ACCOUNTING POLICIES

Basis of accounting

The accounts (financial statements) have been prepared in accordance with the statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2019.

The accounts (financial statements) have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Essex Recovery Foundation is a Charitable Incorporated Organisation (CIO). It is a registered charity and meets the definition of a public benefit entity under FRS 102.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

Income recognition

All incoming resources are included in the Statement of Financial Activities (SoFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

For donations to be recognised the charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

Income from government and other grants are recognised at fair value when the charity has entitlement after any performance conditions have been met, it is probable that the income will be received and the amount can be measured reliably. If entitlement is not met then these amounts are deferred.

Resources expended

All expenditure is accounted for on an accruals basis. The majority of costs are attributable to specific charitable activities. Governance costs are associated with the governance arrangements of the charity.

ESSEX RECOVERY FOUNDATION**NOTES TO THE FINANCIAL STATEMENTS (continued)****YEAR ENDED 30 SEPTEMBER 2024**

3. CHARITABLE ACTIVITIES

	Unrestricted Funds	Restricted Funds	Total Funds 2024	Total Funds 2023
	£	£	£	£
Festival Income	7,119	-	7,119	-
	<u>7,119</u>	<u>-</u>	<u>7,119</u>	<u>-</u>

4. INVESTMENT INCOME

	Unrestricted Funds	Restricted Funds	Total Funds 2024	Total Funds 2023
	£	£	£	£
Interest receivable	2,283	-	2,283	-
	<u>2,283</u>	<u>-</u>	<u>2,283</u>	<u>-</u>

ESSEX RECOVERY FOUNDATION**NOTES TO THE FINANCIAL STATEMENTS (continued)****YEAR ENDED 30 SEPTEMBER 2024****5. CHARITABLE EXPENDITURE**

	Unrestricted Funds	Restricted Funds	Total Funds 2024	Total Funds 2023
	£	£	£	£
Marketing costs	-	61,892	61,892	70,905
Consultancy fees	-	10,474	10,474	48,275
Event costs	-	83,573	83,573	12,174
PHD Post	-	23,753	23,753	-
Staff costs (see note 8)	-	412,777	412,777	169,958
Support costs (see note 6)	-	39,209	39,209	20,726
	<u>-</u>	<u>631,678</u>	<u>631,678</u>	<u>322,038</u>

6. ANALYSIS OF SUPPORT COSTS

	Total Funds 2024	Total Funds 2023
	£	£
Rent and rates	3,139	1,094
Insurance	1,425	1,016
Printing, postage, and stationery	709	352
Sundry and admin costs	2,735	331
IT and other computer costs	9,420	4,274
Staff training	2,584	1,202
Legal and professional	2,883	5,783
Travel	2,737	-
Governance costs (see note 7)	10,836	5,544
Depreciation	2,741	1,130
	<u>39,209</u>	<u>20,726</u>

7. GOVERNANCE COSTS

	Total Funds 2024	Total Funds 2023
	£	£
Accountancy and examination fees	5,310	5,400
Other financial service fees payable to independent examiner	5,526	144
Total fees payable to independent examiner	<u>10,836</u>	<u>5,544</u>

ESSEX RECOVERY FOUNDATION**NOTES TO THE FINANCIAL STATEMENTS (continued)****YEAR ENDED 30 SEPTEMBER 2024**

8. ANALYSIS OF STAFF COSTS

	2024	2023
	£	£
Wages and salaries	362,520	156,704
Social security costs	30,770	11,144
Pension costs	5,609	1,572
Staff and volunteer expenses	13,878	538
	<u>412,777</u>	<u>169,958</u>

Staff costs are allocated between funds based upon the time spent by staff members on restricted charitable activities and administration

One employee received remuneration benefits of between £60k and £70k.

None of the trustees or persons connected with them received any remuneration for their services.

The average number of employees during the year, by head count, was 15 (2023: 4).

The remuneration benefits of key management personnel totalled £68,713 (2023: £56,674)

9. TANGIBLE FIXED ASSETS

	Equipment	Total
	£	£
Cost		
At 1 October 2023	9,249	9,249
Additions	3,474	3,474
At 30 September 2024	<u>12,723</u>	<u>12,723</u>
Depreciation		
At 1 October 2023	1,472	1,472
Charge for the year	2,741	2,741
At 30 September 2024	<u>4,213</u>	<u>4,213</u>
Carrying amount		
At 30 September 2024	<u>8,510</u>	<u>8,510</u>
At 30 September 2023	<u>7,777</u>	<u>7,777</u>

10. DEBTORS

	2024	2023
	£	£
Grants receivable	1,068,587	-
Prepayments and accrued income	30,415	168,534
Taxation and social security	12,527	12,527
Other debtors	144	144
	<u>1,111,673</u>	<u>181,205</u>

ESSEX RECOVERY FOUNDATION
NOTES TO THE FINANCIAL STATEMENTS (continued)
YEAR ENDED 30 SEPTEMBER 2024

11. CREDITORS: Amounts falling due within one year

	2024	2023
	£	£
Trade creditors	7,279	4,070
Accruals and deferred income	604,572	5,400
Other creditors	1,271	575
	<u>613,122</u>	<u>10,045</u>

Accruals and deferred income includes deferred income of £522,000 all of which arose in the year (2023 - deferred income of £Nil). Deferred income relates to grants awarded to the charity for which the conditions for income recognition have not yet been met.

12. UNRESTRICTED FUNDS

	Balance at	Movement in funds		Balance at
	01/10/2023	Income	Expenditure	30/09/2024
	£	£	£	£
General Fund				
General unrestricted funds	<u>407</u>	<u>13,723</u>	<u>-</u>	<u>14,130</u>

Comparative

	Balance at	Movement in funds		Balance at
	01/10/2022	Income	Expenditure	30/09/2023
	£	£	£	£
General Fund				
General unrestricted funds	<u>1</u>	<u>406</u>	<u>-</u>	<u>407</u>

13. RESTRICTED FUNDS

	Balance at	Movement in funds		Balance at
	01/10/2023	Income	Expenditure	30/09/2024
	£	£	£	£
Restricted funds				
1 National Lottery Community Fund	163,080	19,375	159,400	23,055
2 Essex County Council Grants	487,201	667,000	417,778	736,423
3 Thurrock Council	-	49,500	49,500	-
4 Essex Community Foundation	-	5,000	5,000	-
	<u>650,281</u>	<u>740,875</u>	<u>631,678</u>	<u>759,478</u>

Comparative

	Balance at	Movement in funds		Balance at
	01/10/2022	Income	Expenditure	30/09/2023
	£	£	£	£
Restricted funds				
1 National Lottery Community Fund	292,180	-	129,100	163,080
2 Essex County Council Grants	205,139	475,000	192,938	487,201
	<u>497,320</u>	<u>475,000</u>	<u>322,038</u>	<u>650,281</u>

ESSEX RECOVERY FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS (continued)

YEAR ENDED 30 SEPTEMBER 2024

13. RESTRICTED FUNDS (continued)

- 1 The National Lottery Community Fund grant was awarded under the RC London and South East programme towards the costs of setting up and running the charity's projects.
- 2 Essex County Council has provided grants in 2022/23 and 2023/24 to enable the charity to support the local drug and alcohol recovery system and recovery community.
- 3 Thurrock Council has provided a grant towards a meeting space, courses, volunteer support and development support for the recovery community in Thurrock and Essex.
- 4 Essex Community Foundation awarded a grant from the Thriving Third Sector Fund to support the development of a web-based referral system.

14. ANALYSIS OF NET ASSETS (between restricted and unrestricted funds)

	Tangible fixed assets	Other net assets	Total 2024
	£	£	£
Unrestricted funds	-	14,130	14,130
Restricted	8,510	750,968	759,478
	<u>8,510</u>	<u>765,098</u>	<u>773,608</u>

	Tangible fixed assets	Other net assets	Total 2023
	£	£	£
Unrestricted funds	-	407	407
Restricted	7,777	642,504	650,281
	<u>7,777</u>	<u>642,911</u>	<u>650,688</u>

15. RELATED PARTY TRANSACTIONS

There were no related party transactions for the year end 30 September 2024 (2023: Nil).

Accounts



ESSEX RECOVERY FOUNDATION
ANNUAL REPORT & ACCOUNTS
FOR THE YEAR ENDED 30th SEPTEMBER 2023

Registered Charity Number 1185335

EDMUND CARR LLP
Chartered Accountants
146 New London Road
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ESSEX RECOVERY FOUNDATION
YEAR ENDED 30 SEPTEMBER 2023

CONTENTS

Trustees' report	1
Independent Examiner's report to the Trustees	7
Statement of Financial Activities	8
Balance Sheet	9
Statement of cashflows	10
Notes to the accounts	11

ESSEX RECOVERY FOUNDATION
CHARITY INFORMATION
YEAR ENDED 30 SEPTEMBER 2023

REFERENCE AND ADMINISTRATIVE INFORMATION

Charity Name Essex Recovery Foundation

Charity Number 1185335

Address Moulsham Mill
Parkway
Chelmsford
Essex
CM2 7PX

Trustees Dr M Roberts
Mrs M Goldie
Mr J Harrington
Mr D Clarke
Mr A Sheldon
Mrs D Patel
Mr J Cook
Mr N Marsh

Independent Examiner Sandra Morrell FCCA
Edmund Carr LLP
146 New London Road
Chelmsford
Essex CM2 0AW

ESSEX RECOVERY FOUNDATION

TRUSTEES' REPORT

YEAR ENDED 30 SEPTEMBER 2023

The trustees have pleasure in presenting their report and financial statements of the Charity for the year ended 30 September 2023.

OBJECTIVES AND ACTIVITIES

Our vision:

“Essex Recovery Foundation aims to build a visible recovery community who will use their voice to influence how services function and change perceptions of addiction and recovery.”

One of our core objectives is to take over the management and future commissioning of Essex County Council's addiction and recovery service contracts.

Our innovative approach brings together the evidence, the providers, and the community to revolutionise recovery at an individual and systemic level.

We will deliver this vision by:

Growing the recovery community - whether in person or online, the dedicated recovery community spaces we strive to create are safe and non-judgemental. They exist with the aim of providing opportunities for people to connect to others with shared experience.

Empowering people and their ideas - a crucial part of our work is to develop a model which focuses on listening to the recovery community and providing a platform for people to share their experiences, opinions, and ideas to help us influence positive change within drug and alcohol addiction services in Essex.

Influencing life-changing services - Essex Recovery Foundation is in a unique position to influence where funding for drug and alcohol services is spent in Essex. We believe that lived experience of addiction needs to be at the heart of the commissioning process and we will ensure that the recovery community's opinions are central to the decision-making process.

Changing perceptions - in order to achieve true societal change, we will challenge and change people's perceptions of addiction and make recovery everybody's responsibility. Through our work at Essex Recovery Foundation, we will create a movement where people in Essex are proud to understand addiction and support recovery.

Public Benefit

The directors confirm that they have had due regard to guidance published by the Charity Commission on public benefit.

ACHIEVEMENTS AND PERFORMANCE

Essex Recovery Foundation worked alongside an agency called The Brainwheel to conduct a full rebrand of the charity which included a new website and logo. This was launched in January 2023.

ESSEX RECOVERY FOUNDATION

TRUSTEES' REPORT

YEAR ENDED 30 SEPTEMBER 2023

As set out within our strategy, we continued with a focus on growing the recovery community. This has included fortnightly 'Walk and Talk' tours in all 14 districts in Essex (including Southend and Thurrock), as well as 'Welcome to Essex Recovery Foundation' sessions to provide an opportunity to meet the local community and share our mission.

We attended community events to raise our profile and were invited to speak at several statutory voluntary sector meetings including Family Solutions, District Council, CVS Networking and Think Family partnership meetings.

The Needs Assessment report commissioned in the previous financial year highlighted a gap in provision for people post-treatment, so we held focus groups with members of the recovery community to determine what regular activities people wanted to access. This feedback led us to developing permanent Recovery Spaces hosted in public locations across Essex. To deliver this work, we recruited three Space Coordinators to develop Recovery Spaces in North, West, Mid and South Essex and we are aiming to have three spaces launched by October 2023. We have also organized a number of ad-hoc events, including a day at a beach hut, a wellbeing event, paddle-boarding instructing and social meet-ups.

To expand our reach, we developed two volunteering roles for people with lived experience of addiction: Outreach Volunteers and Voices of Recovery Volunteers. The volunteers have supported us with a number of opportunities, including a week-long tour of the county for Alcohol Awareness Week from the 3rd-7th July which saw us speak to over 200 members of the public. We also hosted an 'Introduction to Volunteering' session on the 14th September 2023 which was attended by 10 more people who expressed an interest in being involved.

In September 2023, we delivered a Speaker Workshop for the Voices of Recovery volunteers with the Project Manager for Aspirations in Southend. This workshop aimed to empower volunteers with lived experience of addiction to feel confident about sharing their personal recovery journey.

On the 17th May 2023, we hosted our official launch event at the County Hotel in Chelmsford. This was attended by over 120 guests and provided us an opportunity to share our five-year strategic framework with the recovery community. This event was supported by a recovery-based record label called Not Saints who invited two artists to perform. During the event, members of the community were presented with Recognition Awards for three separate categories: recognition for a person's progress in recovery; recognition for outstanding work in recovery services; and recognition for a positive contribution to the recovery community.

The Workforce Training & Development Lead started in November 2022 to take the lead on the second area of our strategy: 'Empowering People & Their Ideas'. The role was created to assist in upskilling and building the capacity of the drug and alcohol workforce and volunteers across Essex and to coordinate an effective system-wide training programme which strengthens the effectiveness of service delivery and improves recruitment and retention within the system.

We conducted a needs assessment for the whole drug and alcohol recovery system in Essex to highlight the gaps in provision and any areas for concern. Initially, the focus will be on rolling out a training programme which increases the workforce's knowledge surrounding housing pathways in Essex, this will include information on housing legislation and improved support for navigating the housing system. A further menu of training for the workforce is being developed and details will be shared within next year's report.

ESSEX RECOVERY FOUNDATION

TRUSTEES' REPORT

YEAR ENDED 30 SEPTEMBER 2023

We have also started a project to create a comprehensive map of the addiction and recovery services in Essex. This will lead to an interactive section of the Essex Recovery Foundation's website which we hope to share within next year's report.

To deliver the third area of our strategy, 'Influencing Life-Changing Services', we appointed a Radical Change Lead who would be responsible for putting the lived experience of addiction at the centre of the commissioning process for addiction and recovery service contracts in Essex. We developed a model called the 'Three Steps to Radical Change' which Southend, Essex & Thurrock Drug & Alcohol Partnership (SETDAP) have agreed to adopt when commissioning and managing contracts. The three steps are:

1. To review all existing contracts and tender processes.
2. To implement a new lived experience element to all future contracts and tender processes: one which includes people with lived experience, to identify the gaps, issues, and positive work from the very beginning of the process.
3. To implement an ongoing monitoring and measurement of success tool which will be led by Essex Recovery Foundation and act as a human context to the data and statistics we currently have access to.

Off the back of this, we delivered a training session called 'Understanding Commissioning' to the recovery community to empower them to get involved with this work and to help them better understand the role they will play within the commissioning process. The training was delivered by the Head of Public Health and Wellbeing at Essex County Council and was attended by 21 people.

We appointed an independent agent to conduct a comprehensive board and governance review of the two Essex Recovery Foundation's boards: the Board of Trustees and the Recovery Advisory Committee which is made up of people with lived experience of addiction. The review was completed to ensure we had the best possible structure to help the charity move into its next phase of growth. On the 14th September 2023 following extensive consultation with the Recovery Advisory Committee, it was determined that this board would be dissolved to pave the way for more inclusive opportunities for people with lived experience of addiction and recovery to share their voice in a non-hierarchical format as reflected within the second step of the 'Three Steps to Radical Change'.

Finally, to support the ongoing growth of the charity, an Executive Assistant was appointed in June 2023 to assist with operations and administration.

With the recruitment of five new members of staff in total, we coordinated several training opportunities for the whole team: Emergency First Aid, Professional Boundaries and Safeguarding Adults. We also registered with an online training provider, IHASCO, accessible to all staff and volunteers, which covers all mandatory training in alignment with our policies and procedures.

By the end of the financial year, we had 384 members registered to Essex Recovery Foundation.

ESSEX RECOVERY FOUNDATION

TRUSTEES' REPORT

YEAR ENDED 30 SEPTEMBER 2023

FINANCIAL REVIEW

We received quarterly payments of £32,275 from year two of the three year National Lottery Community Fund grant (RC London and South East Region), totalling £129,100 within the financial year. The total value of the grant over three years is £366,700.

In May 2023 we received grants of £215,000 and £360,000 from Essex County Council which contributed to our overall operational costs, and particularly around community development and the lived experience element of commissioning drug and alcohol services in Essex.

Expenditure has increased through the year due to recruiting paid employees and subsequent elevated activity.

We have secured further funds from Essex County Council and have grant agreements in place for the 2023/24 and 2024/25 financial years.

In addition to these secure grant agreements, we are confident that we will continue to attract further funding due to our unique project with comprehensive plans for the future.

Reserves Policy

Our reserves policy is to hold minimum free reserves of £150,000. Unrestricted funds at 30 September 2023 were £407. The balance of restricted funds from Essex County Council held at the year end was £487,201. This included funds to cover project and core operating costs in the period 1 October 2023 to 31 March 2024 which amounted to £300,000. The National Lottery Community Fund grant fund balance of £163,080 is restricted to use on our projects.

PLANS FOR THE FUTURE

Our key plans for the future are to continue delivering on our aims and objectives from our four areas within our strategic framework:

Growing the recovery community:

Communicate our vision and reach more people in Essex.

Through our visible recovery community, we will share our vision for a more hopeful future for people affected by drug and alcohol addiction. Our work will cover the entirety of Essex to ensure we reach those who are not in traditional recovery pathways or who are still in active addiction.

Create spaces to bring people together.

People tell us that connecting with others is a crucial element of long-term recovery. To help us achieve our mission, we will create a variety of spaces to encourage the recovery community to connect with people who have shared experiences in safe environments which harness hope, creativity, and joy.

We will be setting up a new and permanent hub which will become the home of Essex Recovery Foundation. It will have a community cafe, flexible workspace and a training room for the whole recovery community and workforce to utilise and enjoy.

ESSEX RECOVERY FOUNDATION

TRUSTEES' REPORT

YEAR ENDED 30 SEPTEMBER 2023

Support people to navigate addiction and recovery services.

We will help people to access life-changing services in Essex, at whatever stage they are in their recovery.

Connect with partners who share our vision.

We believe that the recovery workforce should actively be part of the recovery community. We will work with any people, organisations, groups, or services who share our goal of improving the experience of recovery in Essex.

Empowering people and their ideas:

Provide a variety of ways for people to share their opinions.

By recognising that people have differing capacity to engage with us, we will ensure equality of opportunity to contribute to Essex Recovery Foundation's work within the community.

Develop a volunteering, training, and employment programme.

We will provide meaningful opportunities to help people achieve their personal aspirations, whether as a volunteer or employee.

Equip people with the skills to speak publicly about their experiences.

As an organisation with lived experience at its core, we will amplify the voices of the recovery community and ensure they are heard.

Nurture grassroots projects.

We want recovery spaces to be led and created by the community. We will develop a clear process for people to contribute to our mission with their own ideas, projects, and initiatives.

Influencing life-changing services.

Put the recovery community at the heart of influencing life-changing services.

We will use the voices and experiences of the recovery community to contribute to the ongoing improvement of drug and alcohol addiction services in Essex.

Take a brave and radical approach to commissioning.

We aim to transform the commissioning process and ensure that the recovery community influence key decisions around commissioning services, with support from Essex County Council.

Gather evidence for informed decision-making.

In order to assess the effectiveness of services, we have created a system where we can record feedback from people with lived experience and use it as evidence to influence change. This is our 3 steps to radical change, a model which is building momentum and having a profound impact on how the commissioning of drug and alcohol services works in Essex.

ESSEX RECOVERY FOUNDATION
TRUSTEES' REPORT
YEAR ENDED 30 SEPTEMBER 2023

Help make Essex the best place to work in recovery.

Essex Recovery Foundation will work with our partners to create a workforce that feel valued and are proud to work within addiction and recovery in Essex.

Changing perceptions.

Educate the wider community about recovery.

We will promote compassion towards addiction and improve society's awareness and understanding of recovery.

Be visible and celebrated in our community.

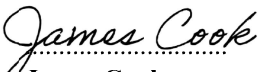
Through our recovery spaces and beyond, we will make recovery visible and an integral part of the Essex community.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The charity is a charitable incorporated organisation (CIO) and is governed by its constitution dated 16 September 2019. Trustees have been appointed based on their skill set, lived experience of addiction and recovery and passion for the endeavour. We have an aspiration to eventually have 100% of trustees who have lived experience. Moving forward, we will identify any skills gaps and continue to approach potential trustees from within our recovery community and where appropriate and necessary, we will advertise externally via an open and transparent recruitment process.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Approved by the Trustees on 19 July 2024..... and signed on their behalf by:


James Cook
Trustee

ESSEX RECOVERY FOUNDATION

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

YEAR ENDED 30 SEPTEMBER 2023

I report to the charity trustees on my examination of the accounts of the charity for the year ended 30 September 2023 which are set out on pages 8 to 16.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Edmund Carr LLP provides book-keeping services to the charity and I can confirm that I have applied the provisions of the Revised Ethical Standard 2024 issued by the Financial Reporting Council.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the Act. I confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Sandra Morrell
.....

Sandra Morrell FCCA

Edmund Carr LLP
146 New London Road
Chelmsford
CM2 0AW

25 July 2024

ESSEX RECOVERY FOUNDATION
STATEMENT OF FINANCIAL ACTIVITIES
YEAR ENDED 30 SEPTEMBER 2023

	Notes	Unrestricted Funds	Restricted Funds	Total 2023 £	Total 2022 £
INCOME from:					
Donations and legacies	2	406	475,000	475,406	210,001
TOTAL INCOME		<u>406</u>	<u>475,000</u>	<u>475,406</u>	<u>210,001</u>
EXPENDITURE on:					
Charitable activities	3	-	322,038	322,038	78,061
TOTAL EXPENDITURE		<u>-</u>	<u>322,038</u>	<u>322,038</u>	<u>78,061</u>
NET INCOME/(EXPENDITURE)		<u>406</u>	<u>152,962</u>	<u>153,368</u>	<u>131,940</u>
Transfer between funds		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
NET MOVEMENT IN FUNDS		<u>406</u>	<u>152,962</u>	<u>153,368</u>	<u>131,940</u>
RECONCILIATION OF FUNDS					
Total funds brought forward		1	497,319	497,320	365,380
Total funds carried forward	10/11	<u>407</u>	<u>650,281</u>	<u>650,688</u>	<u>497,320</u>

The notes on pages 11 to 16 form part of these financial statements.

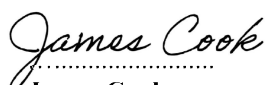
ESSEX RECOVERY FOUNDATION

BALANCE SHEET

AS AT 30 SEPTEMBER 2023

		2023		2022	
	Note	£	£	£	£
FIXED ASSETS					
Tangible assets	7		7,777		1,558
CURRENT ASSETS					
Cash at bank		471,751		98,108	
Debtors	8	<u>181,205</u>		<u>401,196</u>	
		652,956		499,304	
CREDITORS: Amounts falling due within one year	9	<u>10,045</u>		<u>3,542</u>	
NET CURRENT ASSETS			642,911		495,762
NET ASSETS			<u>650,688</u>		<u>497,320</u>
FUNDS OF THE CHARITY					
Unrestricted	10		407		1
Restricted	11		650,281		497,319
TOTAL CHARITY FUNDS			<u>650,688</u>		<u>497,320</u>

These financial statements were approved by the Trustees on 19 July 2024 and signed on their behalf by:


James Cook

Trustee

The notes on pages 11 to 16 form part of these financial statements.

ESSEX RECOVERY FOUNDATION
STATEMENT OF CASH FLOWS
YEAR ENDED 30 SEPTEMBER 2023

	Notes	Total 2023 £	Total 2022 £
Net movement in funds for the reporting period (as per the statement of financial activities)		153,368	131,940
Adjustments for:			
(Increase) / decrease in debtors	8	219,991	(34,496)
Increase / (decrease) in creditors	9	6,503	2,222
Depreciation charge	4	1,130	342
Cash flows from operating activities:			
Net cash provided by / (used in) operating activities		<u>380,992</u>	<u>100,008</u>
Cash flows from investing activities:			
Purchase of tangible fixed assets	7	<u>(7,349)</u>	<u>(1,900)</u>
Net cash provided by / (used in) investing activities		<u>(7,349)</u>	<u>(1,900)</u>
Change in cash and cash equivalents in the reporting period		373,643	98,108
Cash and cash equivalents brought forward		98,108	-
Cash and cash equivalents carried forward		<u><u>471,751</u></u>	<u><u>98,108</u></u>

The notes on pages 11 to 16 form part of these financial statements.

ESSEX RECOVERY FOUNDATION
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 30 SEPTEMBER 2023

1. ACCOUNTING POLICIES

Basis of accounting

The accounts (financial statements) have been prepared in accordance with the statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2019.

The accounts for the year ended 30 September 2023 have been prepared on an accruals basis as income has exceeded £250,000. The accounts for the year ended 30 September 2022 were prepared on a receipts and payments basis. Comparatives have therefore been restated on an accruals basis.

The accounts (financial statements) have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Essex Recovery Foundation is a Charitable Incorporated Organisation (CIO). It is a registered charity and meets the definition of a public benefit entity under FRS 102.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

Income recognition

All incoming resources are included in the Statement of Financial Activities (SoFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

For donations to be recognised the charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

Income from government and other grants are recognised at fair value when the charity has entitlement after any performance conditions have been met, it is probable that the income will be received and the amount can be measured reliably. If entitlement is not met then these amounts are deferred.

Resources expended

All expenditure is accounted for on an accruals basis. The majority of costs are attributable to specific charitable activities. Governance costs are associated with the governance arrangements of the charity.

ESSEX RECOVERY FOUNDATION**NOTES TO THE FINANCIAL STATEMENTS (continued)****YEAR ENDED 30 SEPTEMBER 2023**

3. CHARITABLE EXPENDITURE

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £	Total Funds 2022 £
Marketing costs	-	70,905	70,905	5,998
Consultancy fees	-	48,275	48,275	-
Event costs	-	12,174	12,174	-
Staff costs (see note 6)	-	169,958	169,958	62,535
Support costs (see note 4)	-	20,726	20,726	9,528
	<u>-</u>	<u>322,038</u>	<u>322,038</u>	<u>78,061</u>

4. ANALYSIS OF SUPPORT COSTS

	Total Funds 2023 £	Total Funds 2022 £
Rent and rates	1,094	2,039
Insurance	1,016	1,016
Printing, postage, and stationery	352	318
Sundry and admin costs	331	114
IT and other computer costs	4,274	1,242
Staff training	1,202	-
Legal and professional	5,783	1,817
Governance costs (see note 5)	5,544	2,640
Depreciation	1,130	342
	<u>20,726</u>	<u>9,528</u>

5. GOVERNANCE COSTS

	Total Funds 2023 £	Total Funds 2022 £
Accountancy, bookkeeping and examination fees	5,400	2,040
Other financial service fees payable to independent examiner	144	600
Total fees payable to independent examiner	<u>5,544</u>	<u>2,640</u>

ESSEX RECOVERY FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS (continued)

YEAR ENDED 30 SEPTEMBER 2023

6. ANALYSIS OF STAFF COSTS

	2023	2022
	£	£
Wages and salaries	156,704	62,045
Social security costs	11,144	-
Pension costs	1,572	240
Staff and volunteer expenses	538	250
	<u>169,958</u>	<u>62,535</u>

Staff costs are allocated between funds based upon the time spent by staff members on restricted charitable activities and administration

None of the employees' emoluments exceeded £60,000.

None of the trustees or persons connected with them received any remuneration for their services.

The average number of employees during the year, by head count, was 4 (2022: 1).

The remuneration benefits of key management personnel totalled £56,674 (2022: £49,579)

7. TANGIBLE FIXED ASSETS

	Equipment £	Total £
Cost		
At 1 October 2022	1,900	1,900
Additions	7,349	7,349
At 30 September 2023	<u>9,249</u>	<u>9,249</u>
Depreciation		
At 1 October 2022	342	342
Charge for the year	1,130	1,130
At 30 September 2023	<u>1,472</u>	<u>1,472</u>
Carrying amount		
At 30 September 2023	<u>7,777</u>	<u>7,777</u>
At 30 September 2022	<u>1,558</u>	<u>1,558</u>

8. DEBTORS

	2023	2022
	£	£
Prepayments and accrued income	168,534	394,000
Taxation and social security	12,527	7,196
Other debtors	144	-
	<u>181,205</u>	<u>401,196</u>

ESSEX RECOVERY FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS (continued)

YEAR ENDED 30 SEPTEMBER 2023

9. CREDITORS: Amounts falling due within one year

	2023	2022
	£	£
Trade creditors	4,070	719
Accruals and deferred income	5,400	2,655
Other creditors	575	168
	<u>10,045</u>	<u>3,542</u>

10. UNRESTRICTED FUNDS

	Balance at 01/10/2022 £	Movement in funds		Balance at 30/09/2023 £
		Income £	Expenditure £	
General Fund				
General unrestricted funds	<u>1</u>	<u>406</u>	<u>-</u>	<u>407</u>

Comparative

	Balance at 01/10/2021 £	Movement in funds		Balance at 30/09/2022 £
		Income £	Expenditure £	
General Fund				
General unrestricted funds	<u>-</u>	<u>1</u>	<u>-</u>	<u>1</u>

11. RESTRICTED FUNDS

	Balance at 01/10/2022 £	Movement in funds		Balance at 30/09/2023 £
		Income £	Expenditure £	
Restricted funds				
1 National Lottery Community Fund	292,180	-	129,100	163,080
2 Essex County Council Grants	205,139	475,000	192,938	487,201
	<u>497,319</u>	<u>475,000</u>	<u>322,038</u>	<u>650,281</u>

Comparative

	Balance at 01/10/2021 £	Movement in funds		Balance at 30/09/2022 £
		Income £	Expenditure £	
Restricted funds				
1 National Lottery Community Fund	365,380	-	73,200	292,180
2 Essex County Council Grants	-	210,000	4,861	205,139
	<u>365,380</u>	<u>210,000</u>	<u>78,061</u>	<u>497,319</u>

ESSEX RECOVERY FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS (continued)

YEAR ENDED 30 SEPTEMBER 2023

11. RESTRICTED FUNDS (continued)

- 1 The National Lottery Community Fund grant was awarded under the RC London and South East programme towards the costs of setting up and running the charity's projects.
- 2 Essex County Council has provided grants in 2022/23 and 2023/24 to enable the charity to support the local drug and alcohol recovery system and recovery community.

12. ANALYSIS OF NET ASSETS (between restricted and unrestricted funds)

	Tangible fixed assets	Other net assets	Total 2023
	£	£	£
Unrestricted funds	-	407	407
Restricted	7,777	642,504	650,281
	<u>7,777</u>	<u>642,911</u>	<u>650,688</u>

	Tangible fixed assets	Other net assets	Total 2022
	£	£	£
Unrestricted funds	-	1	1
Restricted	1,558	495,761	497,319
	<u>1,558</u>	<u>495,762</u>	<u>497,320</u>

13. RELATED PARTY TRANSACTIONS

There were no related party transactions for the year end 30 September 2023 (2022: Nil).

Accounts



ESSEX RECOVERY FOUNDATION
ANNUAL REPORT & ACCOUNTS
FOR THE YEAR ENDED 30th SEPTEMBER 2022

Registered Charity Number 1185335

EDMUND CARR LLP
Chartered Accountants
146 New London Road
Chelmsford
Essex
CM2 0AW

ESSEX RECOVERY FOUNDATION
YEAR ENDED 30 SEPTEMBER 2022

CONTENTS

Charity information	1
Trustees' report	2
Independent Examiner's report to the Trustees	6
Receipts and payments	7
Statement of assets and liabilities	8

ESSEX RECOVERY FOUNDATION
CHARITY INFORMATION
YEAR ENDED 30 SEPTEMBER 2022

REFERENCE AND ADMINISTRATIVE INFORMATION

Charity Name	Essex Recovery Foundation
Charity Number	1185335
Address	Moulsham Mill Parkway Chelmsford Essex CM2 7PX
Trustees	Dr M Roberts Mrs M Goldie (appointed 21/01/22) Mr J Harrington (appointed 21/01/22) Mr D Clarke Mr A Sheldon Mrs D Patel Mr J Cook Mr N Marsh
Independent Examiner	Colin Barker FCA Edmund Carr LLP 146 New London Road Chelmsford Essex CM2 0AW

ESSEX RECOVERY FOUNDATION

TRUSTEES' REPORT

YEAR ENDED 30 SEPTEMBER 2022

The Trustees have pleasure in presenting their report and financial statements of the Charity for the year ended 30 September 2022.

OBJECTIVES AND ACTIVITIES

Our vision:

“Essex Recovery Foundation aims to build a visible recovery community who will use their voice to influence how services function and change perceptions of addiction and recovery.”

One of our core objectives is to take over the management and future commissioning of Essex County Council's addiction and recovery service contracts.

Our innovative approach brings together the evidence, the providers, and the community to revolutionise recovery at an individual and systemic level.

We will deliver this vision by:

Growing the recovery community - whether in person or online, the dedicated recovery community spaces we strive to create are safe and non-judgemental. They exist with the aim of providing opportunities for people to connect to others with shared experience.

Empowering people and their ideas - a crucial part of our work is to develop a model which focuses on listening to the recovery community and providing a platform for people to share their experiences, opinions, and ideas to help us influence positive change within drug and alcohol addiction services in Essex.

Influencing life-changing services - Essex Recovery Foundation is in a unique position to influence where funding for drug and alcohol services is spent in Essex. We believe that lived experience of addiction needs to be at the heart of the commissioning process and we will ensure that the recovery community's opinions are central to the decision-making process.

Changing perceptions - in order to achieve true societal change, we will challenge and change people's perceptions of addiction and make recovery everybody's responsibility. Through our work at Essex Recovery Foundation, we will create a movement where people in Essex are proud to understand addiction and support recovery.

PUBLIC BENEFIT

The directors confirm that they have had due regard to guidance published by the Charity Commission on public benefit.

ACHIEVEMENT AND PERFORMANCE

In November 2021 our Programme Director started their role with the charity. The following months were spent developing relationships with various partners and stakeholders.

In January 2022 the board of trustees and Recovery Advisory Committee attended a virtual away day hosted by the Programme Director and a colleague from Social Finance. The day focussed on the following:

ESSEX RECOVERY FOUNDATION

TRUSTEES' REPORT (continued)

YEAR ENDED 30 SEPTEMBER 2022

- Essex County Council delivered a presentation which gave us a better understanding of the drug and alcohol services across Essex and the landscape we are working in.
- An internal review of the charity's vision, mission and aims and objectives.
- A workshop hosted by Revolving Doors around what it means to be a community led organisation.
- Our approach to community engagement.

An outcome of this away day was the agreement that we needed to create a new strategic framework. Since this event, we have developed that framework with detailed plans of how we will grow the recovery community, empower people, influence life-changing services and change perceptions of addiction and recovery.

Additionally, during the 2021-2022 financial year, we continued with a focus on growing the recovery community and hosted fortnightly talk and walk tours in all 14 districts in Essex (including Southend and Thurrock).

We also completed our art and poetry competition and showcase which saw over 30 entries which were celebrated at a showcase event in Southend with over 50 people in attendance.

We commenced the planning of our charity launch event which took place at the County Hotel, Chelmsford on the 17th of May 2023. Further details of this will be included within next year's report.

The Programme Director successfully recruited two new members to the team. A Community Partnership Lead and Workforce Development and Training Lead who started in June 2022 and November 2022 respectively.

By the end of the financial year, we had 67 new members and 12 new volunteers who had registered with the charity.

We also commissioned and helped deliver a comprehensive needs assessment which was led by TONIC consultancy. The findings of this needs assessment are now available and can be found on our website: www.essexrecoveryfoundation.org

FINANCIAL REVIEW

We received the first quarterly payments from the three year National Lottery Community Fund grant (RC London and South East Region), totalling £73,200 within the financial year. The total value of the grant over three years is £366,700.

We received a grant of £110,000 from Essex County Council which contributed to our overall operational costs, particularly around community engagement and carrying out the drug and alcohol needs assessment.

Expenditure has increased through the year due to recruiting paid employees and subsequent elevated activity.

We have secured further funds from Essex County Council and have a grant agreement in place for the 2022-2023 and 2023-2024 financial years.

We engaged a fundraiser to develop a pipeline document of potential funding streams that our charity could access. We are confident that we will continue to attract further funding due to our unique project with comprehensive plans for the future.

ESSEX RECOVERY FOUNDATION

TRUSTEES' REPORT (continued)

YEAR ENDED 30 SEPTEMBER 2022

PLANS FOR THE FUTURE

Our key plans for the future are to deliver on our aims and objectives from our four areas within our strategic framework:

Growing the recovery community:

Communicate our vision and reach more people in Essex.

Through our visible recovery community, we will share our vision for a more hopeful future for people affected by drug and alcohol addiction. Our work will cover the entirety of Essex to ensure we reach those who are not in traditional recovery pathways or who are still in active addiction.

Create spaces to bring people together.

People tell us that connecting with others is a crucial element of long-term recovery. To help us achieve our mission, we will create a variety of spaces to encourage the recovery community to connect with people who have shared experiences in safe environments which harness hope, creativity, and joy.

Support people to navigate addiction and recovery services.

We will help people to access life-changing services in Essex, at whatever stage they are in their recovery.

Connect with partners who share our vision.

We believe that the recovery workforce should actively be part of the recovery community. We will work with any people, organisations, groups, or services who share our goal of improving the experience of recovery in Essex.

Empowering people and their ideas:

Provide a variety of ways for people to share their opinions.

By recognising that people have differing capacity to engage with us, we will ensure equality of opportunity to contribute to Essex Recovery Foundation's work within the community.

Develop a volunteering, training, and employment programme.

We will provide meaningful opportunities to help people achieve their personal aspirations, whether as a volunteer or employee.

Equip people with the skills to speak publicly about their experiences.

As an organisation with lived experience at its core, we will amplify the voices of the recovery community and ensure they are heard.

Nurture grassroots projects.

We want recovery spaces to be led and created by the community. We will develop a clear process for people to contribute to our mission with their own ideas, projects, and initiatives.

ESSEX RECOVERY FOUNDATION

TRUSTEES' REPORT (continued)

YEAR ENDED 30 SEPTEMBER 2022

Influencing life-changing services.

Put the recovery community at the heart of influencing life-changing services.

We will use the voices and experiences of the recovery community to contribute to the ongoing improvement of drug and alcohol addiction services in Essex.

Take a brave and radical approach to commissioning.

We aim to transform the commissioning process and ensure that the recovery community influence key decisions around commissioning services, with support from Essex County Council.

Gather evidence for informed decision-making.

In order to assess the effectiveness of services, we will create a system where we can record feedback from people with lived experience and use it as evidence to influence change.

Help make Essex the best place to work in recovery.

Essex Recovery Foundation will work with our partners to create a workforce that feel valued and are proud to work within addiction and recovery in Essex.

Changing perceptions.

Educate the wider community about recovery.

We will promote compassion towards addiction and improve society's awareness and understanding of recovery.

Be visible and celebrated in our community.

Through our recovery spaces and beyond, we will make recovery visible and an integral part of the Essex community.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is a charitable incorporated organisation (CIO) and is governed by its constitution dated 16 September 2019.

In addition to the board of trustees and Recovery Advisory Committee, the charity now has six paid members of staff, Programme Director, Community Partnership Lead, Workforce Development and Training Lead, Radical Change Lead and two Recovery Space Coordinators. We also have a part time Executive Assistant, Marketing and Design Support and a Fundraiser working as self-employed staff with a service level agreement.

Approved by the Trustees on 20 July 2023 and signed on their behalf by:

James Cook
.....

James Cook

Trustee

ESSEX RECOVERY FOUNDATION
INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES
YEAR ENDED 30 SEPTEMBER 2022

I report to the charity trustees on my examination of the accounts of the charity for the year ended 30 September 2022 which are set out on pages 7 and 8.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Colin Barker

.....

Colin Barker FCA

Edmund Carr LLP
146 New London Road
Chelmsford
CM2 0AW

24 July 2023

ESSEX RECOVERY FOUNDATION
RECEIPTS & PAYMENTS
YEAR ENDED 30 SEPTEMBER 2022

	Unrestricted Funds	Restricted Funds	Total 2022 £	Total 2021 £
Receipts				
Grants:				
National Lottery Community Fund	-	73,200	73,200	-
Essex County Council	110,000	-	110,000	-
Donations	1	-	1	-
Total Receipts	110,001	73,200	183,201	-
Payments				
Salaries and Employer's NI	-	69,146	69,146	-
Pension costs	151	17	168	-
Advertising & Marketing	4,589	-	4,589	-
Rent	2,039	-	2,039	-
Computer equipment	-	1,900	1,900	-
Payroll processing charges	-	1,676	1,676	-
Audit & Accountancy fees	1,320	-	1,320	-
Insurance	1,016	-	1,016	-
IT software and consumables	934	-	934	-
Merchandise cost	839	-	839	-
Event deposit	500	-	500	-
Website	-	284	284	-
Staff travel	250	-	250	-
Stationery	-	177	177	-
Board meeting costs	141	-	141	-
Pay service charges	79	-	79	-
General expenses	35	-	35	-
Total Payments	11,893	73,200	85,093	-
Net Receipts	98,108	-	98,108	-
Cash funds brought forward	-	-	-	-
Cash funds carried forward	98,108	-	98,108	-

ESSEX RECOVERY FOUNDATION
STATEMENT OF ASSETS & LIABILITIES
AS AT 30 SEPTEMBER 2022

	2022 £	2021
Cash funds	<u>98,108</u>	<u>-</u>
Debtors		
National Lottery Community Fund grant awarded	<u>293,500</u>	<u>366,700</u>

Approved by the trustees on 20 July 2023 and signed on their behalf by:

James Cook

.....

James Cook

Trustee

Accounts

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 SEPTEMBER 2021
FOR
ESSEX RECOVERY FOUNDATION**

McCabe Ford Williams
Chartered Accountants
Invicta Business Centre
Monument Way
Orbital Park
Ashford
Kent
TN24 0HB

ESSEX RECOVERY FOUNDATION

**CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 SEPTEMBER 2021**

	Page
Report of the Trustees	1 to 4
Independent Examiner's Report	5
Statement of Financial Activities	6
Balance Sheet	7
Notes to the Financial Statements	8 to 10
Detailed Statement of Financial Activities	11

ESSEX RECOVERY FOUNDATION
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 30 SEPTEMBER 2021

The trustees present their report with the financial statements of the charity for the year ended 30 September 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

The Essex Recovery Foundation is a new charity that promotes sustained recovery for everyone in addiction so they can live their best lives.

- Addiction derails the lives of those facing it and those around them. Too many people suffer in silence - when they do seek help, some people struggle to recover.

- We know that sustained recovery needs two things: life-changing services and a supportive recovery environment. If you focus only on the former, people don't go to the services or relapse when they leave them.

- We are uniquely placed to deliver on both these aspects. We are truly a community organisation with a governance structure that combines professional expertise with lived recovery experience. In time, we will take over the management and future commissioning of Essex County Council's c.£9m recovery service contracts.

- Our innovative approach brings together the evidence, the providers and the community to revolutionise recovery at an individual and systemic level.

Our vision is of Essex as a beacon county for recovery through:

- An innovative model of commissioning services that transfers power and influence to the community and combines this with participation and evidence to achieve the greatest impact.

- Broad and representative community outreach that creates a living community voice providing ongoing feedback.

- Close collaboration with service providers to further build capacity in line with need.

- A thriving and supportive community that brings hope and friendship to people at any stage of addiction and recovery and their families and carers.

- A narrative and campaign to challenge and change societal stigma.

- Sharable toolkits that facilitate scaling of our innovative change model to other service areas and geographies.

To help build that supportive environment and wider recovery community, Essex Recovery Foundation have begun to coordinate community-based events and activities, such as, a 'Talk and Walk Tour' across all 14 districts in Essex. We have launched an 'Art and Poetry Showcase' with the theme 'Essex in Recovery' so that people in recovery can submit entries into a competition which will be showcased at a launch and celebration event on the 7th of December 2022.

ACHIEVEMENT AND PERFORMANCE

The 2020/21 financial year was difficult in respect of the pandemic hindering our ability to progress with our organisations mission. However, there were some key achievements that we were still able to fulfil, as follows:

- We successfully registered as a charity.

- We established our Recovery Advisory Committee (RAC) who have been largely responsible for the majority of work carried out by the charity and the successes had during this period.

- The RAC led on the consultation of the Essex Drug and Alcohol Strategy which was launched in December 2021.

- The National Lottery Community Fund was secured, enabling the charity to commence with recruitment of a Programme Director.

- The RAC had good involvement with the commissioning of the Essex Specialist Treatment and Recovery Service.

- A Programme Director was successfully recruited.

ESSEX RECOVERY FOUNDATION

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 30 SEPTEMBER 2021

FINANCIAL REVIEW

During the 2020/21 financial year we are reporting income of £366,700 in relation to a grant received from the National Lottery Community Fund, which was confirmed before 30 September 2021, and is due to be received over the following 3 year. We have also made progress as follows.

- Partially due to the impact of Covid 19, we used this year as an opportunity to mobilise and establish our board of trustees and our Recovery Advisory Committee.
- The board and Recovery Advisory Committee developed and implemented the necessary structures to be able to govern the charity and create plans for the future in respect of working towards our core mission.
- We identified and engaged potential funders and worked closely with National Lottery Community Fund and Essex County Council who have subsequently awarded us funds to deliver our project.

All of this was delivered by trustees and volunteers in return for no financial gain. Our charity had no employees and minimal other expenses during this period between September 2020 and September 2021.

It is important to highlight that we have established and indeed started to receive funding from both National Lottery Community Fund and Essex County Council, for which we are extremely grateful.

We have a guaranteed allocation of 3 years of funding from National Lottery Community Fund at a total of £366,700 over the 3 year period.

Essex County Council have committed a minimum amount of £60,000 per year for the next 3 years but have already granted £110,000 to the charity during the 2021/22 financial year.

Taking this into consideration, we are confident that we have sufficient funds to achieve our goals over the next 3 years and have the capacity and expertise to continue successfully acquiring additional funds to continue our work beyond that 3 year period. Based on our current liabilities, the trustees consider the charity a going concern for the foreseeable future.

ESSEX RECOVERY FOUNDATION
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 30 SEPTEMBER 2021

FUTURE PLANS

Our key plans for the future are as follows:

- The charity will continue to work towards taking responsibility for the commissioning of drug and alcohol services across Essex.
- We will co-chair the Essex Substance Misuse Commissioning Group alongside Essex County Council.
- Engage an appropriate long-term partner to work with the aim of conducting a comprehensive needs assessment and ongoing assessment of change. Further details of this as follows:

We will be engaging a long-term partner organisation who will work alongside Essex Recovery Foundation, the Recovery Advisory Committee and Essex County Council to carry out a system wide needs assessment.

There are four elements to the needs assessment and ongoing impact and assessment of change, as follows:

1. Data and Analytics
2. Lived Experience and Qualitative information
3. Wider Community and Stakeholders

4. Ongoing impact and assessment of change - this is the enhancement that we would achieve through engaging a long-term partner organisation in the process of building a true assessment of need. It will form essential evidence that ERF will need to access ongoing, external funding beyond the National Lottery Community Fund grant.

- We plan to grow our team and build upon the Programme Director and Community Partnership Lead already in post. Our next recruitment will be Workforce Development and Training Lead. It is anticipated this role will commence in September 2022.

- The Workforce Development and Training Lead will develop a plan to recruit and train volunteers with lived experience so they can access paid employment within the drug and alcohol sector. This will be rolled out across the county in partnership with service providers, commissioned and non-commissioned.

- Our Community Partnership Lead will develop and deliver a programme of community engagement. This is so that we can grow and diversify the recovery community across Essex and give more people with lived experience a voice in terms of shaping and commissioning future services.

- We will be embarking on an organisation rebrand which will commence from August 2022.

- There is a launch event and celebration booked for the 7th December 2022 which we envisage being the inaugural event of an annual celebration.

- All of this work over the coming year will be closely aligned with the new drug strategy and its subsequent recommendations. Essex Recovery Foundation will play its part in guiding Essex and its growing recovery community to becoming a beacon for recovery from drug and alcohol addiction.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

In addition to the board of trustees and Recovery Advisory Committee, the charity now has two paid members of staff, Programme Director and Community Partnership Lead. A third member of staff (Workforce Development and Training Lead) will be recruited in September 2022.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1185335

Principal address

Social Finance
Tintagel House
92 Albert Embankment
London
SE1 7TY

ESSEX RECOVERY FOUNDATION
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 30 SEPTEMBER 2021

Trustees

Dr M E Roberts
A Sheldon
D R Clarke
Rev J S Richards
Mrs D Patel
J R Cook
N L Marsh

Independent Examiner

Barrie Wright FCA
McCabe Ford Williams
Chartered Accountants
Invicta Business Centre
Monument Way
Orbital Park
Ashford
Kent
TN24 0HB

Approved by order of the board of trustees on 11/8/2022..... and signed on its behalf by:



.....
Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
ESSEX RECOVERY FOUNDATION**

Independent examiner's report to the trustees of Essex Recovery Foundation

I report to the charity trustees on my examination of the accounts of Essex Recovery Foundation (the Trust) for the year ended 30 September 2021.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

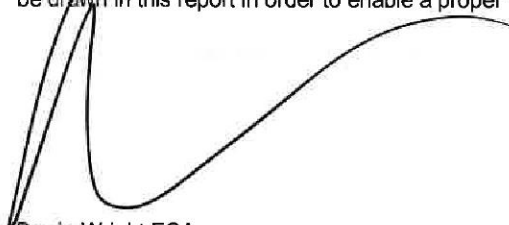
Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of the Institute of Chartered Accountants in England and Wales which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Barrie Wright FCA
McCabe Ford Williams
Chartered Accountants
Invicta Business Centre
Monument Way
Orbital Park
Ashford
Kent
TN24 0HB

Date: 29-7-2022

ESSEX RECOVERY FOUNDATION

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 30 SEPTEMBER 2021**

				Year Ended 30.9.21 Total funds £	Period 16.9.19 to 30.9.20 Total funds £
	Notes	General fund £	Restricted fund £		
INCOME AND ENDOWMENTS FROM					
Charitable activities					
Support for recovery from drug and alcohol addiction		-	366,700	366,700	-
EXPENDITURE ON					
Charitable activities					
Support for recovery from drug and alcohol addiction		-	1,320	1,320	-
NET INCOME		-	365,380	365,380	-
RECONCILIATION OF FUNDS					
Total funds brought forward		-	-	-	-
TOTAL FUNDS CARRIED FORWARD		-	365,380	365,380	-

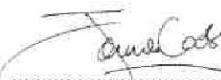
The notes form part of these financial statements

ESSEX RECOVERY FOUNDATION

**BALANCE SHEET
30 SEPTEMBER 2021**

	Notes	General fund £	Restricted fund £	2021 Total funds £	2020 Total funds £
CURRENT ASSETS					
Debtors	5	-	366,700	366,700	-
CREDITORS					
Amounts falling due within one year	6	-	(1,320)	(1,320)	-
NET CURRENT ASSETS		<u>-</u>	<u>365,380</u>	<u>365,380</u>	<u>-</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>-</u>	<u>365,380</u>	<u>365,380</u>	<u>-</u>
NET ASSETS		<u>-</u>	<u>365,380</u>	<u>365,380</u>	<u>-</u>
FUNDS	7				
Restricted funds				<u>365,380</u>	<u>-</u>
TOTAL FUNDS				<u>365,380</u>	<u>-</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 11/8/2022 and were signed on its behalf by:


Trustee

ESSEX RECOVERY FOUNDATION
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 SEPTEMBER 2021

1. STATUTORY INFORMATION

Essex Recovery Foundation is a charitable incorporated organisation (CIO), under the legal framework of Part 11 of the Charities Act 2011, complemented by the Charitable Incorporated Organisations (General) Regulations 2012, the Charities Act 2011 (Charitable Incorporated Organisations) (Constitutions) Regulations 2012 and the Charitable Incorporated Organisations (Insolvency and Dissolution) Regulations 2012.

2. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

The presentational currency of the financial statements is pound sterling (£).

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Debtors

Debtors with no stated interest rate are recorded at transaction price.

3. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 30 September 2021 nor for the period ended 30 September 2020.

Trustees' expenses

There were no trustees' expenses paid for the year ended 30 September 2021 nor for the period ended 30 September 2020.

ESSEX RECOVERY FOUNDATION
NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 30 SEPTEMBER 2021

4. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Total funds £
NET INCOME	-
TOTAL FUNDS CARRIED FORWARD	-

5. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021 £	2020 £
Prepayments and accrued income	73,200	-

6. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021 £	2020 £
Other creditors	1,320	-

7. MOVEMENT IN FUNDS

	At 1.10.20 £	Net movement in funds £	At 30.9.21 £
Restricted funds			
The National Lottery Community Fund	-	365,380	365,380
TOTAL FUNDS	-	365,380	365,380

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Restricted funds			
The National Lottery Community Fund	366,700	(1,320)	365,380
TOTAL FUNDS	366,700	(1,320)	365,380

The National Lottery Community Fund grant is being provided under their RC London and South East programme. The grant must be used for the specific 3 year project for which the grant application was made. The grant can only be used for costs incurred between the date of the grant offer, 6 May 2021, up until the end of the 3 year project period.

ESSEX RECOVERY FOUNDATION

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 30 SEPTEMBER 2021**

8. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 30 September 2021.

ESSEX RECOVERY FOUNDATION
DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 30 SEPTEMBER 2021

	Year Ended 30.9.21 £	Period 16.9.19 to 30.9.20 £
INCOME AND ENDOWMENTS		
Charitable activities		
Grants	366,700	-
Total incoming resources	366,700	-
EXPENDITURE		
Charitable activities		
Accountancy	1,320	-
Total resources expended	1,320	-
Net income	365,380	-

Accounts



Trustees' Annual Report for the period

Period start date		Period end date	
From	16 Sep 2019	To	30 Sept 2020

Section A Reference and administration details

Charity name	Essex Recovery Foundation
Other names charity is known by	Revolutionising Recovery
Registered charity number (if any)	CE018852
Charity's principal address	Social Finance 92 Albert Embankment London Postcode SE1 7TY

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Marcus Roberts	Chair		n/a (original trustee)
2	James Cook	Treasurer		n/a (original trustee)
3	Nathan Marsh			n/a (original trustee)
4	Dipti Patel			n/a (original trustee)
5	Jane Richards		Joined 11 October 2019	ERF Board
6	Andrew Sheldon		Joined 12 July 2019	ERF Board
7	David Clarke		Joined 11 October 2019	ERF Board
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
General and Secretariat	Madeline Goldie	Social Finance, 92 Albert Embankment, London, SE1 7TY

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	From the Constitution: '1. Apart from the first charity trustees, every trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees. 2. In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO' To appoint new trustees, applications and CVs are considered at a full ERF Board meeting and candidate suitability agreed on via full Board vote.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

ERF trustees make available to each new charity trustee, on or before their first appointment:

- A copy of the current version of the ERF constitution
- A copy of the ERF's most recent Trustee's Annual Report and statement of accounts (if available)

Trustees govern the ERF in partnership with the Recovery Advisory Committee, which is made up of unpaid volunteers representing the wider Essex recovery community.

I ERF Board member is currently a staff member at Essex County Council, who are a close partner and supporter of ERF's mission.

I ERF Board member is currently the Deputy Cabinet Member for Education Excellence, Skills & Training at Essex County Council.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The objective of the Essex Recovery Foundation is to promote and protect the health and wellbeing of people suffering from drug and/or alcohol addiction, their families/carers, and the wider community, in particular but not exclusively by a) developing (and eventually implementing) a model to take on responsibility for commissioning services, support and activities in collaboration with the recovery community and providers, and b) raising awareness.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Essex Recovery Foundation was incorporated as a Charitable Incorporated Organisation on 16 September 2019.

Activities in Essex Recovery Foundation's (ERF's) first year included:

- Established and agreed ERF's foundational documents and policies
- Supported the establishment and growth of the ERF 'Recovery Advisory Committee', which is made up of volunteers who represent the broader Essex recovery community, and aims to engage the community, develop community voice and de-stigmatise recovery.
- Developed relationships with stakeholders in the Essex drug and alcohol services landscape and wider community

ERF trustees have complied with their duty to have due regard to the Charity Commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant.

Additional details of objectives and activities (Optional information)

- Unpaid volunteers who make up the Recovery Advisory Committee met monthly and engaged in community outreach activities to grow the Committee and profile of ERF

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

As the first year of operation of the charity, activity was largely focused on establishing the appropriate governance mechanisms and developing key policies.

Achievements in ERF's first year included:

- Established and agreed ERF's foundational documents and policies
- Established and grew the membership of the board of trustees
- Established and grew the membership of the 'Recovery Advisory Committee'
- Successfully retained momentum and growth of the Recovery Advisory Committee during the COVID-19 lockdown
- Successfully established strong relationships with stakeholders in the Essex drug and alcohol services landscape and wider community

Section E

Financial review

Brief statement of the charity's policy on reserves

The ERF does not currently have a reserves policy. The ERF did not have any need to hold reserves during this financial reporting period as it received no income and had not financial liabilities. In the coming year the ERF does expect to receive funding, directly employee staff and take on some financial liabilities; A reserves policy will be agreed by the trustees prior to any of this activity.

Details of any funds materially in deficit

n/a

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The ERF will seek funding for further activities in support of its mission in future financial reporting periods.

Section F

Other optional information

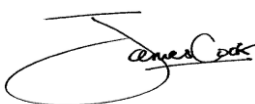
Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

James Cook

Position (eg Secretary, Chair, etc)

Treasurer

Date

27/7/2021



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name	No (if any)
Essex Recovery Foundation	

Receipts and payments accounts

CC16a

For the period from	Period start date	To	Period end date
	16/09/2019		30/09/2020

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
None	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	-	-	-	-	-
A2 Asset and investment sales, (see table).					
None	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	-	-	-	-	-
A3 Payments					
None	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
A4 Asset and investment purchases. (see table)					
None	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	-	-	-	-	-
Net of receipts/(payments)	-	-	-	-	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	-	-	-	-	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank	-	-	-
		-	-	-
		-	-	-
	Total cash funds	-	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	None	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	None		-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	None		-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	None		-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		James Cook	13/07/2021	