



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 1 May 2022  
Period end date

Period start date To 30 April 2023

Charity name: East London Metropolitan Opera (ELMO)

Charity registration number: **ELMO is a Charitable Incorporated Organisation (CIO). It was entered on the Register of Charities kept by the Charity Commission on 13 September 2019 with the registered charity number of 1185310.**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>According to its constitution, ELMO's objective is to promote for the benefit of the inhabitants of Greater London and the surrounding area the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the condition of life of the said inhabitants.</p> <p>ELMO operates in the fields of arts, culture, heritage and science and provides services and promotes participation in arts and crafts and in particular music. It operates in the London boroughs of Hackney and Islington. It aims to carry out its purpose by running projects in schools and prisons that provide participants with technical and practical musical education and performance opportunities.</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p><u>Objectives and activities</u></p> <p>Since 2019, ELMO's principal focus, under the title Music in the Ville, has been on providing a programme of live music at HMP Pentonville with performances and workshops on the prison wings. Once a month where possible a</p>

		<p>group of four professional musicians run a whole day of musical activities for the prisoners, engaging them through group songs and performances. These sessions improve the wellbeing of the prisoners and raise morale in the prison. Weekly half-day workshops using three professional musicians are also organised for smaller groups, encouraging the prisoners involved to make their own music and to perform to each other, boosting the self-confidence and morale of participants.</p> <p><u>Achievements and performance</u></p> <p>Building on last year's post-Covid recovery, ELMO has continued to make significant progress in fulfilling its core aims in the year under review.</p> <p>The trustees have met eight times since April 2022. Two trustees have resigned since the last year end and to date one new trustee has been appointed. This means there are currently seven trustees. We are currently considering appointing a new trustee with lived experience of prison.</p> <p>There has been a total of fourteen full days and four half days of music provision in Pentonville since April 2022, all extremely well received, with huge appreciation shown by the men and prison staff, including the Head of Reduction of Reoffending, a Deputy Governor and the Governor, who is keen for us to continue to grow the project. As well as running workshops in classrooms, ELMO has continued to receive support from senior management and prison officers and thus to gain access directly onto wings and has performed and engaged prisoners, on all five wings of the prison, on some days reaching several hundred prisoners and staff. This has the huge advantage of reaching men and staff who would not attend classroom workshops.</p> <p>In the previous financial year, ELMO's representatives ran a consultation session with prisoners, collecting highly encouraging feedback and suggestions for development which were integrated into the work undertaken during the year. Plans for further evaluation of</p>
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		<p>the project have been ongoing and mean that a more thorough evaluation will be undertaken in the coming year. A professional evaluator has been employed and has already begun assessing the ongoing project. A report will be produced by her later this year.</p> <p>A wider and more diverse group of musicians have performed within the Prison than previously, although continuity is provided by Emma Dogliani and Kate Shortt who attend nearly all sessions. Emma is also an Official Prison Visitor at Pentonville and runs the project. She is a professional musician herself and takes part in most of the workshops. The principal tutor is Kate Shortt cellist, singer, composer and educator who works in many different genres of music. Other professional musicians are brought in every week to stimulate and engage the men and staff and to keep the project constantly fresh. These musicians come from diverse musical backgrounds and we are constantly working to extend this to further reflect the diversity of the men currently living in Pentonville and of the staff working there.</p> <p>As last year, ELMO took more visitors into the Prison alongside the musicians to witness and gain a better understanding of the project. These have included Trustees, an evaluation expert, staff from the Howard League for Penal Reform and a senior judge who have all since contributed in various ways including support with ongoing fundraising and development plans.</p> <p>A fundraising event was planned and took place on 11 May 2023 at The Supreme Court with participation by both former prisoners and prison staff and an auction which included art works by prisoners and future performances by our musicians. This funding, alongside more individual donations and donations from grant giving bodies, is enabling ELMO to continue to grow and develop in a sector where there is a huge need for positive input in the most challenging circumstances.</p>
Statement confirming	Para 1.18	The Trustees have had regard in the year

whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit		under review to the guidance issued by the Charity Commission on public benefit.
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Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	We have been assisted in the year under review by a volunteer fundraiser and at some musical events by prison officers acting in a voluntary capacity. We have also had assistance from Official Prison Visitors and a volunteer humanist chaplain who are prison key holders and came to help organised sessions. In May 2023, men with lived experience of prisons, musicians and other performers also gave their time free of charge to take part in our fundraising event.
Other		

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>ELMO's Music in the Ville project has managed to continue in challenging circumstances and to increase the number of workshop sessions in HMP Pentonville.</p> <p>Pentonville is struggling on many levels with overcrowding, low staffing and crumbling buildings. We manage to boost morale of men living in the prison and staff working there. In the year under review, we have gained access to all the wings of the prison, reaching men who are not attending any purposeful activities and spending many hours locked in cells. ELMO has also spread the word of the project and taken several visitors to see our work and to witness at first hand how badly needed this kind of project is in our current prison system.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	N/A

Review of the charity's financial position at the end of the period	Para 1.21	As the attached financial statements show, ELMO started the year with a bank balance of £7,717. During the year it received £23,360 in donations and grants, which included £16,550 of restricted income, details of which are given in Note 3 to the accompanying financial statements, and £5,550 of other unrestricted income from advance sales of tickets for a fundraising event which was held after the year end in May 2023. Total expenditure incurred in the period amounted to £15,573, resulting in an overall surplus of income over expenditure in the year of £13,337. Thus, at the year end, ELMO had £21,054 of funds carried forward, of which £6,339 were unrestricted funds and £14,715 were restricted funds. The restricted funds are being and will be used to pay for a programme of musical events at HMP Pentonville which started in May 2023 and is intended to continue for the rest of the current financial year.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	As also described in note 3 to the accompanying financial statements, the Trustees recently reviewed ELMO's policy on reserves. As a result, £2,000 from unrestricted reserves has now been earmarked to cover the anticipated costs of any winding down or cessation of activity, although no such winding down or cessation are envisaged at present or in the foreseeable future.
Amount of reserves held	Para 1.22	See above.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	At present, ELMO's continuing activities depend on receiving further awards and donations in order to continue and complete the programme of events planned for the remainder of the current financial year.

#### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	See details of major donations and awards in the receipts and payments account.
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Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	<ul style="list-style-type: none"> <li>• Financial – failure to raise further funds to cover costs of the planned music programme.</li> <li>• Security/health – inability to deliver the planned programme of activity at the Prison because of access restrictions imposed by prison management for security or public health (e.g. pandemic) reasons.</li> <li>• Reputational risks</li> <li>• Key staff – the delivery of our planned programme of activity depends heavily on the continued involvement of our technical and artistic director, Emma Dogliani, and a small group of professional musicians and tutors which she has assembled.</li> <li>• Prison working – we and our musicians run risks by working in the Prison. We take all necessary steps to mitigate and minimise these risks by following our safeguarding policy and ensuring that prison staff are close by at all times.</li> </ul>
Other		Since 30 May 2023, ELMO has been recognised by HMRC as a charity for tax purposes and is therefore able to reclaim Gift Aid on eligible donations.

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	ELMO's governing document is a Constitution dated 28 April 2019 and registered 13 September 2019 as amended 10 January 2023 which is based on the Charity Commission's CIO Foundation Model. In this model, trustees make the decisions and are only accountable to each other for any decisions made.
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	ELMO is a CIO.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are elected or re-elected by the existing Trustees. No external person or body is entitled to appoint one or more trustees.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	N/A
Relationship with any related parties	Para 1.51	N/A
Other		



## Reference and Administrative details

Charity name	East London Metropolitan Opera (ELMO)
Other name the charity uses	N/A
Registered charity number	1185310
Charity's principal address	Flat 40  Chelsfield Point  Penshurst Road  Hackney  London E9 7DY  Main contact: Emma Dogliani
	Email: <a href="mailto:info@eastlondonmetropolitanopera.com">info@eastlondonmetropolitanopera.com</a>  Website eastlondonmetropolitanopera.com

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Victoria Eze	Chair		N/A
2	Olivia Kilmartin	Secretary		N/A
3	Richard Miller	Treasurer		N/A
4	Paul Julian			N/A
5	Bill Miller		Appointed 22 December 2022	N/A
6	John Northover			N/A
7	Alex Wakefield			N/A
8	Isa Jaward		Resigned 22 December 2022	N/A
9	Judith Nesbit		Resigned 18 May 2023	N/A
10				
11				
12				
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15				
16				
17				
18				
19				
20				

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Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

## Additional information (optional)

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Bankers	HSBC	50-52 Kilburn High Road, London NW6 4HJ

### Name of chief executive or names of senior staff members (Optional information)

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

## Other optional information

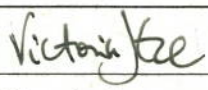
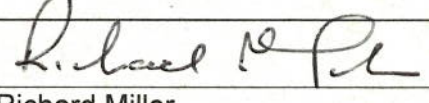
ELMO has no employees. However, we do use a number of self-employed musicians to assist with the planning, administration and delivery of our programme of musical events in the Prison.

<b>Policies and procedures</b>	ELMO currently has in place policies and procedures covering safeguarding, equality and diversity, financial controls and financial reserves.

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	Victoria Eze	Richard Miller
<b>Position</b>	Chair	Treasurer
<b>Date</b>	6/11/2023	08.11.2023

**Date**

6 November2023

8 November2023



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name East London Metropolitan Opera (ELMO)	No (if any) 1185310
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## Receipts and payments accounts

For the period from	Period start date 1-May-22	To	Period end date 30-Apr-23
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £
<b>A1 Receipts</b>				
	-	-	-	-
National Lottery Awards for All England - award	-	8,000	-	8,000
The Postcode Society - award	-	4,950	-	4,950
Sage Publishing - award	-	3,600	-	3,600
Chance for Change - donation	1,000	-	-	1,000
Largest individual donation	2,000	-	-	2,000
Other individual donations	3,810	-	-	3,810
Advance ticket sales	5,550	-	-	5,550
<b>Sub total(Gross income for AR)</b>	<b>12,360</b>	<b>16,550</b>	<b>-</b>	<b>28,910</b>
<b>A2 Asset and investment sales, (see table).</b>				
	-	-	-	-
	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>12,360</b>	<b>16,550</b>	<b>-</b>	<b>28,910</b>
<b>A3 Payments</b>				
	-	-	-	-
Musicians' fees	7,350	1,250	-	8,600
Administration, planning and travel	2,320	585	-	2,905
Bank charges	60	-	-	60
Other expenses, including insurance and evaluation	1,056	-	-	1,056
Catering costs paid in advance	2,952	-	-	2,952
	-	-	-	-
	-	-	-	-
	-	-	-	-
<b>Sub total</b>	<b>13,738</b>	<b>1,835</b>	<b>-</b>	<b>15,573</b>
<b>A4 Asset and investment purchases, (see table)</b>				
	-	-	-	-
	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>13,738</b>	<b>1,835</b>	<b>-</b>	<b>15,573</b>
<b>Net of receipts/(payments)</b>	<b>- 1,378</b>	<b>14,715</b>	<b>-</b>	<b>13,337</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>7,717</b>	<b>-</b>	<b>-</b>	<b>7,717</b>
<b>Cash funds this year end</b>	<b>6,339</b>	<b>14,715</b>	<b>-</b>	<b>21,054</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank balance	6,339	14,715	-
		-	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>6,339</b>	<b>14,715</b>	<b>-</b>
(agree balances with receipts and payments account(s))		OK	OK	OK

[illegible]

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets	None		-	-
			-	-
			-	-
			-	-
			-	-

[illegible]

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>	Unpaid musician's fee	Unrestricted	100	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
	Victoria Eze	Victoria Eze (Chair)	6/11/2023
	Richard Miller	Richard Miller (Treasurer)	8/11/2023

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
	Victoria Eze	Victoria Eze (Chair)	6/11/2023
	Richard Miller	Richard Miller (Treasurer)	8/11/2023

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
	Victoria Eze	Victoria Eze (Chair)	6/11/2023
	Richard Miller	Richard Miller (Treasurer)	8/11/2023

CCXX R2 accounts (SS)

CC16a



Last year

to the nearest £

-
-
-
-
-
-
60
-
60

-
-
-

60
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-
400
-
20
-
-
-
-
-
420

-
-
-

420
-----

- 360
-
-
7,717



**Endowment  
funds**

to nearest £

-
-
-
-

OK

**Endowment  
funds**

to nearest £

-
-
-
-
-
-

**Current value  
(optional)**

-
-
-
-
-

**Current value  
(optional)**

-
-
-
-
-
-
-
-
-

**When due  
(optional)**


Date of  
approval

06.11.2023

08.11.2023



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The Trustees  
East London Metropolitan Opera CIO (ELMO)  
Flat 40, Chelsfield Point  
Penshurst Road  
Hackney, London E9 7DY

3rd November 2023

Dear Sirs,

**Independent examiner's report to the trustees of East London Metropolitan Opera CIO**

I report to the trustees on my examination of the accounts of East London Metropolitan Opera CIO (ELMO) for the year ended 30<sup>th</sup> April 2023.

**Responsibilities and basis of report**

As the charity trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Yours sincerely,



Matthew Bullock  
Fellow of Chartered Institute of Financial Services  
Easby House, High Street, Great Chesterford, Saffron Walden, Essex, CB10 1PL