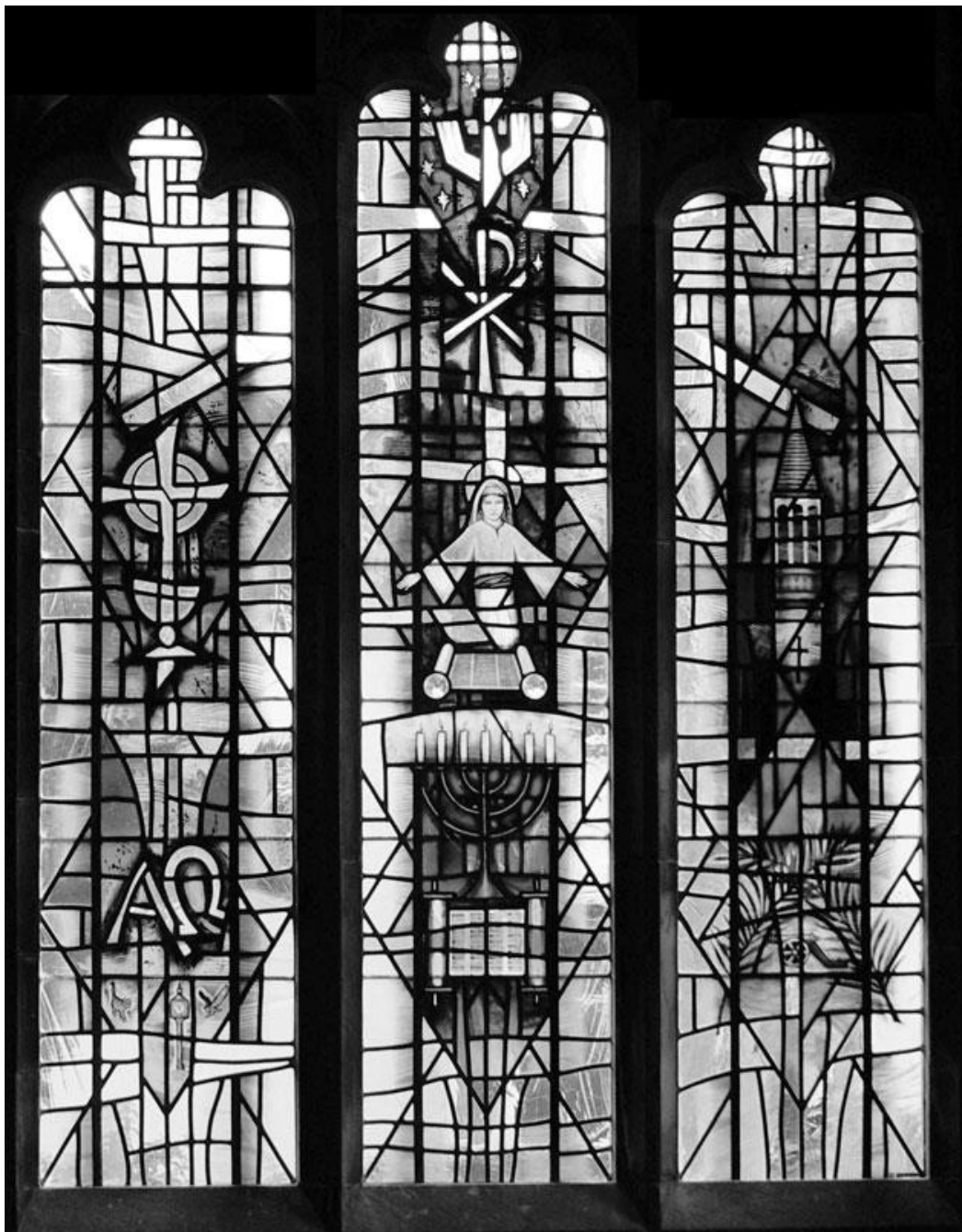


# St Barbara's Church Earlsdon

The annual report of the PCC  
APCM meeting 15<sup>th</sup> May 11.30 am 2022



# St Barbara's Earlsdon | Agenda

## ANNUAL CHURCH MEETING 2021

### PRAYER

Annual Meeting of Parishioners to be held on 15<sup>th</sup> May 2022, 11.30 am

- 1 Apologies for Absence
- 2 Appointment of Church Wardens
- 3 Meeting closed

Annual Parochial Church Meeting to be held on 15<sup>th</sup> May 2022

1. Approval of the Minutes of the Annual Church Meeting held on the 18<sup>th</sup> May 2021.
2. Matters Arising not on the Agenda
3. Reports:
  - (I) Revised Church Electoral Roll
  - (II) Proceedings of Deanery Synod
  - (III) Church Wardens Fabric, goods and ornaments of the Church
  - (IV) Report on PCC activities
  - (V) To receive the audited Statement of Accounts 2020.
4. Elections:
  - (a) Deanery synod members- Not required this year
  - (b) PCC Members
5. Appointments:
  - (c) Sidespersons
  - (d) Appointment of Independent Examiner
6. Vicar's Address
7. Any Other Business
8. Proposed Date of Next Annual Meeting TBA
9. Closing Prayer

## **St Barbara's Church Annual Report for 2020**

### **Background**

St Barbara's PCC has the responsibility for co-operating with the incumbent in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

The PCC is a charity registered with the Charity Commission. Registered Charity Number: 1185293.

### **Membership**

Members of the PCC are either ex-officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules. During the year the following served as members of the PCC:

<b>Incumbent:</b>	The Revd Tulo Raistrick	
<b>Wardens:</b>	Keith Wright	(Since March 2018) - ex-officio on PCC
	Rachael Moorley	(Since October 2020) - ex-officio on PCC
<b>Placement student</b>	Caroline Hammond	

### **Representatives on the Deanery Synod – ex-officio on PCC**

Andrea French	Elected 2020
Ian Leitch	Elected 2020
Phil Weare	Elected 2020
Keith Wright	Elected 2020

### **Elected Members:**

Andrea Driver	(Elected October 2020)
Michael Fabunmi	(Elected October 2020)
Suzanne Frey- Kupper	(Elected October 2020)
Alison Manning	(Elected October 2020)
Victoria Mason	(Elected April 2019)
Steve Matthews	(Elected May 2021)
Kate McGrory	(Elected October 2020)
Jessica Moore	(Elected October 2020)
Mary Owen	(Elected March 2021)
Mark Owen	(Elected March 2019)
Christine O'Brien	(Elected October 2020)
Anna Stevens	(Elected October 2020)

**Organist and Music Co-ordinator** Mr Norman Owen

**Choir Leader** Mrs Katherine Owen

## **Committees**

The PCC operates through a number of sub- committees, which meet between full meetings of the PCC:

### **Standing Committee**

This is the only committee required by law. It has the power to transact the business of the PCC between its meetings, subject to any directions given by the Council.

### **Property Committee**

Attends to matters relating to church buildings, fabric and content.

### **Social Committee**

Organise & run church social events

### **Finance Team**

Support treasurer in oversight of investments, stewardship campaigns & annual accounts.

### **Eco Committee**

Whose purpose is to consider the steps the church should take towards becoming net carbon zero by 2030.

### **CTEC(Churches Together in Earlsdon & Chapelfields)**

St. Barbara's Church is one of 5 Churches in the Earlsdon & Chapelfields Area made up as a result of a covenanting of the churches listed:

- The Precious Blood and All Souls RC Church.
- St. Mary Magdalen. (Church of England) Chapelfields.
- Hearsall Baptist Church.
- St. Barbara's. (Church of England)
- Earlsdon Methodist Church.

The five Churches work together wherever possible and come together for Worship 4 times a year. Each Church will send members to the Churches Together committee meetings, and in addition the Ministers undertake to meet regularly. We also support each other's work in the local Community.

Andrea Driver (Treasurer) and The Revd Tulo Raistrick are our CTEC representatives.

## Average Weekly Attendances at St Barbara's in 2021

	Children	Adults	Online (estimate)
8am Sunday Communion (from Sept 2021)	0	9	-
10am Sunday Communion (during lockdown)	-	-	89
10am Sunday Communion (from March 2021)	10	40	40
Buzz at St B's (from April 2021)	12	13	-
Prayers and Bears (from Sept 2021)	7	9	-
<b>Special services</b>			
Easter Services (total)	25	88	133
Harvest Service	22	63	14
Commemoration Service	8	56	42
Remembrance Service	30	80	15
Christmas Services (total)	68	222	60

Baptisms: 2  
 Confirmations: 6  
 Weddings: 2  
 Funerals: 13

# St Barbara's Earlsdon | Minutes

Annual Meeting of Parishioners held on Tuesday 18<sup>th</sup> May 2021 at 7.30 pm on ZOOM.

**Tulo opened the Meeting in Prayer at 7.34pm.**

**Present: (19)**

First name	Second name
Anna	Stevens
Tulo	Raistrick
Andrea	French
Andrea	Driver
Alison	Manning
Ed	Manning
Caroline	Hammond
Christine	O'Brien
Dan	Rathbone
Ian	Leitch
Marjorie	Leitch
Keith	Wright
Mark	Owen

First name	Second name
Suzanne	Frey-Kupper
Mary	Owen
Victoria	Mason
Bernardo	Canas
Eva	Nicholls
Jessica	Moore

## 1. Apologies for absence were received from:

First Name	Second Name
Janet	Bacon
Kay	Whitney
Rachael	Moorley
Elaine	Parnell

First Name	Second Name
Sarah	Raistrick
Jo	Rathbone
Rosie	Owen

## 2. Appointment of Churchwardens

Rachael Moorley	<b>Proposed:</b>	Alison	Manning	<b>Seconded:</b>	Andrea	French
Keith Wright	<b>Proposed:</b>	Andrea	French	<b>Seconded:</b>	Andrea	Driver

Agreed by a show of hands.

The meeting closed at 7.38pm

## Annual Parochial Church Meeting

### Meeting opened 7.38pm

1. Approval of the minutes of the Annual Parochial Meeting Sunday 6<sup>th</sup> April 2019

The minutes were agreed with these changes:

- The trees were sweet chestnuts not horse chestnuts

Minutes approved and signed by Tulo Raistrick

<b>Proposed:</b>	Ian	Leitch	<b>Seconded:</b>	Mark	Owen
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2. Matters Arising not on the Agenda

None

3. Reports

- (i) Revised Church Electoral Roll

The Electoral roll was revised 24<sup>th</sup> April to 16<sup>th</sup> May. There are 102 on electoral roll, however Steve Matthews was not present so this will need confirmation.

- (ii) Report of the Proceedings of the Deanery Synod

Nothing to add to the report

- (iii) Churchwarden's Report on the Fabric, Goods and Ornaments of the Church

The Royal British Legion board has now been fitted.

Tulo reminds us that it is helpful to mention to the wardens or himself if you have any concerns that you have over the structure, fixtures and fittings

- (iv) Annual Report for 2020

Andrea Driver reported on the Busy Bees group- A small group of ladies have met and are keen to meet again. Andrea gives her condolences to Val's family, a valued member. Before the lockdown there were new members ready to join and this will happen as the restrictions are lifted.

Reports have been circulated, questions/ comments were asked for:

- Front page- mistake with dates joined to PCC.
- Review of the year 2020 not 2021.

<b>Proposed:</b>	Alison	Manning	<b>Seconded:</b>	Ian	Leitch
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The reports with alterations were agreed by a show of hands

- (v) Consideration and Adoption of the Audited Statement of Accounts for 2020

- Mark reports a £3100 income deficit in the year 2020, despite having two years of gift aid reclaim (2018-2019).

- There has been a decrease in giving of £6000- both envelope and open plate. Reasons include: People moving away and people passing away for envelope giving and no special services or baptisms for open plate donations.
- £14000 of hall revenue has been lost because of lack of rental due to COVID, this will take time to return to pre-pandemic levels.
- Although we have reserves we will need to look as a PCC how to be self-financing year by year.

Mark was thanked for his hard work

The APCM agreed that this was a fair record of the accounts (approved by PCC)

<b>Proposed</b>	Keith	Wright	<b>Seconded</b>	Suzanne	Frey-Kupper
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Agreed by a show of hands

#### 4 Elections

##### a) Deanery Synod Representative

There are no elections as a three-year term began in 2020.

##### b) PCC members

The following nominations have been received:

Steve Matthews	<b>Proposed:</b>	Ian	Leitch	<b>Seconded:</b>	Alison	Manning
Mary Owen	<b>Proposed:</b>	Simon	Harper	<b>Seconded:</b>	Mark	Owen

An opportunity to join the PCC was given. No one wished too.

The nominees were duly elected with a show of hands.

##### (vi) Appointment of an Independent Examiner

Tulo proposes that the PCC should be delegated to for this year to appoint the independent examiner this year as a one off so that issues that have arisen this year can be dealt with.

Proposed	Mark	Owen	Seconded	Ian	Leitch
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Agreed by a show of hands

##### (i) Vicars Address-

Tulo took us through a powerpoint on growing in love for God, the community and each other.

*Growing in God-* Thanks to Simon Harper and his technical abilities we have not missed a Sunday morning since the start of the pandemic.

Tulo took us through the numbers of people attending on-line. In summary, there were over 100 people attending the on-line services throughout the year. There have been many advantages to on-line worship,



including helping people with irregular working patterns and providing opportunities for people whose churches who had not started on-line worship. This has been a challenging time in many ways for example the engagement of children and for the number of people in the congregation who are not on-line.

Buzz at St B's has restarted and after an absence of 15 months prayers and bears are due to restart shortly. Mid-week communion and care home services have been on hold due to the vulnerable nature of attendees. However, Herald lodge has commenced streaming the on-line service which is a positive development and chance for other homes. Katherine Owen and Tulo opted to not hold evensong services through this time.

*Growing in Love for each other-* We have contacted each other and supported each other over telephone. The quiz held by Ian Leitch, Alison and Ed Manning has been very popular.

#### *Growing in love for the community*

- The Good Neighbours project has been supported by members of the congregation helping with shopping etc.
- CAP- This will be needed as work begins as normal for many.
- Schools work has not been possible but Tulo has taken an on-line assembly.
- Parish Newsletter- One issue has been hand-delivered and we will look at how to move this forward in future months.

#### Finance

The finances are down as described by Mark, this will need some thinking and praying about.

#### Summary

- A challenging year
- A year of discovering new approaches
- A year for experiencing God's faithfulness
- Let us be encouraged- God has begun good work in us and he will continue and bring it to completion.

#### Questions

- Tulo was thanked for his leadership through the year and for the services being a constant through these times
- He was also thanked for the positive light shone on the difficult times
- Going forward- perhaps there is an opportunity for lunchtime services as more people are working from home.
- Tulo comments that some people have found the Sunday service to be a defining point in the year.

#### Any Other Business

#### Date of Next Annual Meeting

The next Annual Church Meeting was arranged for 15<sup>th</sup> May 2022 at 11.30 am.

Tulo closed the meeting in prayer 8.21pm

## Review of the year 2021

Full PCC meetings were held during January; March; May; July; September and November with an average attendance of 16 (out of a maximum of 19).

The standing Committee met during February; April (cancelled); June; Oct and Dec with an average attendance of 6 (out of a maximum of 7).

We began the year working through the difficulties caused by COVID. This theme ran through all meetings this year with discussions on how to implement regulations, suspend services and meet the needs of all the members of our church. Later in the year, we moved on to how to reinstate services and normal practice. We have had strong support and direction from Tulo and the Wardens through these turbulent times and I would like to thank them all for that.

Another running theme through all meetings was paying close regard to the finances of the church. We set the budgets and checked the accounts, we also checked the on-going situation each meeting. This was particularly tricky with the changes in hall availability and financial giving, due to COVID, which caused a deficit. Hence, it became clear in June's meeting that a stewardship campaign was required to meet some of the deficit and this was implemented in September. We were also supported by the eco-group who worked at length to fix the energy contracts for next year.

Along with the financial stewardship campaign, we also ran a survey into the roles and opportunities to serve. This proved helpful in working through our sub-committees and we always welcome new members to these groups if you are passionate to serve in this way. The sub-committees were restructured in June and are: Standing Committee; Property Committee; Social Committee; Finance Team and Eco Committee.

Often, we use PCC time to look to the future and reflect on the past. This was noticeable through the year as we looked at Christmas and Holy week services and the confirmation service held with Bishop John. We have also discussed at length some exciting changes to the back garden and childrens' area in church, I am sure this will be fabulous when complete.

If you would like to help input into the direction and well-being of the church, then what are you waiting for? The PCC nomination forms are available now.

Thank you and God Bless

Andrea French, PCC Secretary

## Vicar's Report 2021

A common experience of the last couple of years is that events and dates seem to merge into one. It is difficult to quite remember whether something happened last year or the year before. Writing this report of 2021 has been a challenge for that very reason, and so I am writing it in sections to fit with some of the main features of life in 2021.

### *January 2021*

For the first two Sundays of January we held services in church as well as online, but with rising Covid rates and expectations of an imminent lockdown, numbers coming to church were low (25-30 people), with three times that number choosing to join us online.

### *Mid January-Mid March 2021*

The country went into a third lockdown. In-person church services were not allowed, and so our services were streamed from the vicarage, with music, intercessions and readings provided via zoom. During this time, about 100 people joined us each week for our services.

### *Mid March - end of July 2021*

Lockdown restrictions were eased allowing for in-person services again, but no singing was allowed. Norman continued to provide our music, streaming this into church and online. We saw 30-40 people return to the church building during this time, whilst the majority of the congregation chose to continue on-line.

Unlike 2020, we were able to hold some of our Holy Week and Easter services in person, which was a great joy, and our Good Friday and Easter Sunrise services in particular were well attended.

Buzz at St B's was able to re-start, and continued, meeting in the church hall around family tables, for the remainder of the year.

In June, Bishop John led our Confirmation Service for six people, including three of our young people. It was a wonderful service, and so encouraging to see people taking this next step in their faith journey.

### *August - end of the year 2021*

At the end of July, almost all Covid restrictions were lifted, including the ban on singing. From August the choir was able to start singing again in church, and it was wonderful to have them leading our music once again.

In September, it was a joy to resume both our 8am Holy Communion service and our Prayers and Bears service, both of which had been on hold for 18 months. Since then Prayers and Bears has gradually built back to its numbers before the pandemic, with a number of new children and carers joining us.

September saw a growing confidence amongst the population at large to begin to go out more, and this was reflected in numbers on a Sunday morning, with average attendances in church growing to 50-60 per week, and to 70-75 per week by December. The numbers joining us online has remained at about 15-20 people throughout this time.

We were able to host a number of special services during this time, including our Harvest Festival, Remembrance Sunday and our Commemoration and Thanksgiving Service, all of which were well attended.

We were able to hold all our normal Christmas services this year, including a beautiful Carol Service and our Nativity Service and Midnight Communion service, which was a real joy.

In October, Katherine led a holiday club in church, which was hugely appreciated by all the children who attended.

### *Reflection on 2021*

It has been encouraging to see how, gradually, our church life is beginning to revive after the challenges of the last two years. This is reflected not only in growing numbers returning to worship in church, but by the resumption of services in our local care homes, the growth of Prayers and Bears, and the enthusiasm of the Buzz at St B's congregation to go away for a weekend together in June 2022.

We have also seen our church hall bookings recover to almost pre-pandemic levels, a good sign that local community groups and businesses are also beginning to recover.

And throughout the year, home groups continued to meet, seamlessly moving on line, and continuing to nurture faith and community in their members. And Hive continued to meet throughout the year as well, providing a place of faith, fun and fellowship for our children and young people.

### *Looking Ahead*

We are all more cautious about what we can plan with confidence recognising the challenges that new variants of the virus may pose. However, we are in a much better place than we were two years ago to respond, if future restrictions were to happen.

Looking ahead over the next 12 months, there are a number of exciting and positive opportunities:

- The Church Choir's engagement with the Festival of Hope and the creation of the community choir may present further opportunities for positive community engagement.
- Building on our growing relationship with St John the Divine, Willenhall, as well as our other mission partners, we have the opportunity to make a real difference in the lives of others. It is great to see the Busy Bees group leading the way with this.
- The Buzz at St B's weekend away in June promises to be an opportunity to build friendships and faith amongst young families in our church.

- We hope to be able to start taking school assemblies and services again, including the Open the Book assemblies that Alison Manning is involved with. And our engagement with the school may be further enhanced by the Busy Bees groups involvement with a Boccia club that the school hopes to run this year.
- Plans for the church garden have been drawn up and approved by the PCC, and so we hope progress may be made in developing the garden during the year.
- This year we are planning to update and improve our church audio-visual equipment to enable smoother streaming of services and to enable the screens to be used more creatively in services.
- The Eco Group's work will continue to help shape the decisions we make as a church as we seek to be more environmentally aware and friendly.

In addition, we recognise that there are challenges ahead. Financially, the increase in utility bills will significantly impact the church, as it will for so many households and institutions this year.

### *Conclusion*

2021 was a year when we are able to look back as a church and thank God for his faithfulness and his love. We are able to look forward with hope and confidence, knowing that the God who has sustained us in the past is able to strengthen us and envision us for the future. We are seeing seeds of recovery and growth in many areas of the church's life. May we continue to look to him and draw our strength from him in the year ahead.

Tulo Raistrick

## Churchwarden Report on the Fabric, Fittings, Furniture and Furnishing of the Church 2021

We have inspected the church property register, the log book of alterations and the inventory, and each is in order and up to date.

The annual inspection and clearing of the gutters on the church and hall roof was completed in January.

The lightning conductor annual test was completed in April

The RBL memorial board was installed in church in April.

The replacement of the light fittings on the two external noticeboards was completed in April.

A survey of the trees in the church grounds was completed in April and all were given a clean bill of health.

A section of the cast iron guttering and a downpipe on the North side of the church was replaced in May because part of it fell down when a bracket failed.

After a long and frustrating process the installation of a new water heater in the hall kitchen was completed at the end of September.

The annual inspection and test of fire extinguishers was completed in October.

In September a successful clean up of the hedges and borders in our grounds was undertaken after our normal Sunday service. Lots of people young and old stayed behind to help and a great deal was achieved whilst we all had a good time. Thank you to every one who took part.

We took advantage of an offer from the diocese of free bird boxes – two have been installed in our grounds and the other will be installed in due course.

A quote was received for the external painting of the north and west side wooden windows (5 off) and the black downpipes all round the church. This will happen later this year.

A quote was also received for a replacement sanctuary carpet and this will be done as soon as the carpet chosen can be sourced and then procured.

Improvements are planned for our audio visual equipment to build on what has already been achieved but taking it all up a notch so that a more professional result is achieved for the congregation in church and those participating in their own homes.

Finally we would like express our appreciation for all the jobs which are done every year by people who know who they are and who just get on and do them. You make our job so much easier. Long may you continue and prosper. Thank you.

Keith Wright and Rachael Moorley (Churchwardens)

## CTEC Report for the Year Ending December 2021

Taken from the Chairperson's report at the AGM: During the last year we have learnt to do many new things as a Churches Together community, meeting online, praying together online, and finding new ways to express our unity and fellowship.

We also saw some new developments in our prayer life together, with a service of evening prayer every night during the week of prayer for Christian Unity in January and then again, once a week during Lent, with a different church hosting each evening online. These services reached a larger number of people than our normal CTEC prayer meetings have usually reached, and it was wonderful to see a number of people join us for the first time.

Although we have not managed to have an all in-person Prayer Breakfast for over a year, it has been wonderful to continue our regular monthly Saturday morning prayer times via Zoom. These prayer times provide the foundation for all our other activities together and have managed to maintain these over the year, even if the fellowship time over shared breakfast has been much missed. It was wonderful when we could at last meet in person at Earlsdon Methodist Church on 4<sup>th</sup> September for our 1<sup>st</sup> Prayer Breakfast in person since the Pandemic and to share food afterwards. Although the usual numbers weren't present it was a nice start.

Inevitably there have been numerous activities that have not been able to happen in the past 12 months, including Lent Lunches, shared services and pulpit swaps, but we can be thankful to God that so much has been able to continue, albeit in new ways. The proceeds from Lent Lunches each year is split between CAFOD and Christian Aid, and because there were only 2 Prayer Breakfasts held in 2020 and this money wasn't sent, Hearsall Baptist Church said that they were willing to open their church for a day where people could go and donate money in lieu of Lent Lunches that didn't happen. This brought in a total of £300, added together with £166.30 from the previous year meant that cheques to the value of £233.15 were sent to both CAFOD and Christian Aid on 7<sup>th</sup> May 2021.

It has also been encouraging to see how our onward-looking expression of faith has continued to grow in the last few months too. Good Neighbours, which CTEC has been closely involved with over a number of years, was ideally suited to responding to the needs of isolation and loneliness created by the pandemic, and linked up with over 900 people across Coventry, including many in our own local area, providing support and social contact. We also started supporting CAP, and though their work was made difficult due to so much relying on face-to-face contact, they are well-placed to respond to the undoubted financial pressures that many households now find themselves facing.

CTEC agreed that the Batthula Care Trust should be 2021's nominated charity again this year as only £273 was sent to them in February 2020. It was suggested that £400 be sent this year to make a reasonable donation and this was agreed by all and this was sent on 14<sup>th</sup> May. Janet said that Batthula were quite desperate for funds especially due to the problems of Covid 19.

At the AGM in May Tulo, as chairperson, stood down and now became deputy chair for the next year. Janet Vaughan offered to stand and she was unanimously voted in. Anne as Secretary agreed to stand for another year as did Andrea as Treasurer.

Arts Festival – Festival of Hope. David Sutcliffe explained that it is hoped this will be badged along with the City of Culture events. He talked about wanting to provide some arts event to explore the theme of hope.

The first part of this would be to invite artists in many media, poetry, sculpture, paintings etc to submit high quality work which would go online this year. Also to involve the wider community in a separate display. Next year the aim was to have in person events such as art exhibitions and concerts etc. This was to be city wide for churches and other people, if it was online it could be wider than that and was a good way to have fun and build links with other churches and communities.

Although the Festival of Hope's largest attractions/festivities were going to be held in 2022 Katherine Owen had organised a Holiday Club for children in the Half Term break during October 2021. Over the 5

days 5 or 6 children turned up and enjoyed different aspects of art, craft and music. Income from donations amounted to £186.46 and a further £36 collected from finding monies on the streets and pavements. Expenses for this week for Refreshments, gifts for volunteers and purchasing Art Materials amounted to £57.12 leaving a surplus of £165.34 for the Festival of Hope which will be carried over to 2022 when the other social events in February and March will take place.

Andrea Driver CTEC Treasurer

### Children and Young People 2021

Our children's and youth work has continued to be a source of encouragement and growth throughout 2021.

Our Sunday morning Hive group for all children under 12 years of age has been able to meet throughout the year. These sessions during our Sunday morning services largely follow the same themes as the main service. It has been encouraging to see the children grow in their faith and enthusiasm. Hive has benefitted over the last few months by the involvement of one of our church young people, who has led an interactive game most weeks.

Hive also led a whole Sunday morning service for the adults, helping the adults experience what Hive is like. This was very well received, and we look forward to repeating this again in 2022.

In 2021 we formed a new evening group - Youth Alpha - aimed at those in school years 7-9. This is an on-line group, led by Sarah and Natalie Friend, using the Alpha videos to explore questions of life and faith. The response to this has been very positive.

The older youth group, for young people in Years 10 and above also continued. The first half of the year the group read and discussed a book by Stephen Cottrell on the fundamentals of the Christian faith, and in the second half of the year, the group explored some passages in Mark's gospel. It was great to welcome Louise Moore as one of the adult leaders of this group. A highlight of the year was seeing three of our young people take the step of confirmation in June.

Buzz at St B's continued to meet round socially-distanced family tables throughout 2021, and it was encouraging to see families gradually returning to this service, as well as a number of new families coming for the first time. Both the Easter and Christmas craft workshops were well attended.

Prayers and Bears began again at Earlsdon Methodist Church in September, and it was great to see the excitement and joy of the children (and their carers and parents) in being able to meet and worship again.

Please do continue to pray for all the children and young people of our church.

Sarah Raistrick

Hive leader



## DEANERY SYNOD REPORT 2021

St Barbara's Church are represented in the Coventry South Deanery Synod by Rev'd Tulo Raistrick (ex-officio) and four elected members: Andrea French, Ian Leitch, Phil Weare, Keith Wright. Members are elected for a term of three years. All members of the Church are welcome to attend Synod meeting, but not to vote on any motions considered. The Synod meets three times each year - always jointly with Kenilworth Synod, and, after an opening act of worship, the meeting moves to the main business – usually on a topic of interest to the churches in both Synods. The Synod always hears a report from General Synod, and sometimes deals with business referred by Diocesan or General Synod, for church representatives to express the views of their PCC.

The March meeting (held over Zoom) heard a presentation about the work of the Lighthouse Trust (Christian Care Ministry), a Christian advice and counselling service. It offers a talking therapy that provides a safe, confidential non-judgemental space for you to discuss personal difficulties, such as anxiety, relationships, bereavement, addiction, sexual abuse, depression, stress, PTSD and other psychological issues. At present, the Coventry service has 1 full time counsellor, 4 part-time counsellors, 2 part-time admin staff, 1 fund raiser, 15 volunteer counsellors and 10 student counsellors. There is no charge for counselling provision although clients are invited to make a donation, if they are able to do so.

The main business of the June meeting (also held over Zoom) was a presentation on Clergy Wellbeing by the Archdeacon, Ven Sue Field. She introduced to the Clergy Covenant, and reflected on four areas of it: the shared baptismal and ministerial calling, the way clergy look after themselves and others, ordained ministers as public figures, and the minister's household/family and wider networks. Then, Mrs. Yvonne Warren, a clergy spouse and therapist working with clergy, shared some of her experience. She left members to consider four questions to consider: how often do we affirm our clergy? Do they look tired or stressed? How aware are we of what their needs? How sensitive are we to our clergy's feelings? Each Deanery must prepare and submit a Deanery Plan to the Bishop's Council by April 2022. The Coventry South plan will be discussed by PCCs before being signed off at Deanery Synod in February 2022. The Plan will consider opportunities for church planting into new housing estates to at Kings Hill and Eastern Green, and will include training church people to go into new areas and building teams to establish the plant. The September synod was held (in person) here at St Barbara's. The main part of our church presentation was a very effective video of members of the congregation explaining why they come to St Barbara's; it had been filmed at a work party the previous Sunday.

The main business was a presentation by Rev'd Godfrey Armitage, Chair of the Diocesan Net Zero Carbon 2030 Steering Group, on "Working towards Net Zero", as the Church has committed to be Carbon Net Zero in very part by 2030. He outlined the theological basis for environmental concern and creation care, the impact of climate change throughout the world, the dramatic reduction in biodiversity, and the worldwide food crisis – including in this country. The Diocesan Baseline is estimated to be 6751 tonnes carbon dioxide equivalent per year. Of this, the Net Carbon footprint of Coventry Diocesan churches was 2500 tonnes CO<sub>2</sub>, based on data submitted in 2019 by 39% of our churches using the Energy Footprint Tool. Schools have the biggest footprint, and churches have the next biggest footprint. He urged churches to adopt measurement and auditing to establish a baseline footprint; encouraged churches to engage with Eco Church to guide their reduction, to assess the potential for renewables; and to consider how best to promote the Net Zero target.

Andrea French

Ian Leitch

Phil Weare

Keith Wright

Deanery Synod Representatives

## Safeguarding report 2021

Over the last year we have processed 12 DBS checks, including for members of the PCC and helpers with the October half term holiday club. Training has been reviewed and some undertaken. From the start of 2022 DBS checks will only last 3 years rather than 5, so this will be taken on board. There are other changes from 4 January 2022 when the new Church of England framework came in, for which there will be more training requirements.

We continue to use the online Parish Dashboards tool to keep up to date with safeguarding requirements, making sure policies and procedures are reviewed in a timely manner, looking out for any new I continue to meet with Tulo on a regular basis to discuss any issues and review where we're at and what our priorities are.

Alison Manning

Parish Safeguarding Officer (Designated lead)

### The Choir and Music during 2021.

There was no choral singing due to the government restrictions from January until 19<sup>th</sup> July. The choir returned socially distanced to rehearse in the nave and came back to sing in the services in July. Norman continued to play and sing the hymns from his study when the music has had to be done remotely.

Most of the choir has now returned and we are able to have about 20 in the choir at any service, it is very rare that we can't make space for everyone who wants to sing.

The choir worked hard to have a socially distanced Carol service with candles and for a second year the choir was able to support the children with their Nativity Service.

It is good that we are all allowed to sing in church now and benefit from the joy of worship God through music.

Thank you to everyone for your support and patience as we work our way through legislation and making sure we have a COVID secure environment for the church.

Let's hope that 2022 sees more music in worship and that everyone can participate in.

Katherine Owen

Choir leader

### Social committee 2021

We have held social events where possible, within the constraints of the pandemic, meaning we were unable to hold any significant in person events for the first 9 months of 2021. We held a successful Tearfund fish and chips quiz night in November, creating a fun evening for both people within and without the church, with the majority of people meeting in the church hall and some joining on zoom. With the added bonus of a raffle an impressive £412 was raised for Tearfund. Thanks to everyone who helped plan it in advance, and on the night as well as everyone who joined in on the night. We also held an enjoyable in person Poems and Pies in December.

Sadly the decision had to be taken to cancel the CTEC fellowship meal that was due to take place in January, because of the increasing number of Covid cases. Hopefully all our careful planning can be used on a future occasion. Thanks to everyone who had helped plan or was primed to help.

We are hopeful that we can get back to holding more events soon, and are currently planning for a Spring Walk, a CTEC Lent meal and another quiz night. We are also gearing up for the May day Fete, having recently learned that the Earlsdon Festival is planned to go ahead this year.

Alison Manning

Chair

PAROCHIAL CHURCH COUNCIL OF ST BARBARA'S, EARLSDON

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**PAROCHIAL CHURCH COUNCIL OF ST BARBARA'S, EARLSDON**

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## **PAROCHIAL CHURCH COUNCIL OF ST BARBARA'S, EARLSDON**

### **2021 Report and Accounts for the Parochial Church Council of St Barbara's Church, Earlsdon, Coventry**

#### **Aim and Purposes**

The PCC operates through sub-committees, which meet between full meetings of the PCC and report back to it regularly with minutes of their decisions being received by the full PCC and discussed as necessary. The sub-committees found with St Barbara's are: Standing Committee; Property Committee; Mission Committee; Eco-committee; and CTEC (Churches Together in Earlsdon and Chapelfields).

St Barbara's is situated on Rochester Road, Coventry. It is part of the Diocese of Coventry within the Church of England. The correspondence address is The Vicarage, 24 Rochester Road, Earlsdon, Coventry, CV5 6AG.

The full PCC meets six times per year and the standing committee meets five times a year.

#### **Objectives and Activities**

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at St Barbara's. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within the parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

We try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus;
- Provision of pastoral care for people living in the parish; and
- Missionary and outreach work.

To facilitate this work it is important that we maintain the fabric of St Barbara's Church and Church Hall.

#### **Achievements and Performance**

##### ***Worship and Prayer***

The PCC is keen to offer a range of services during the course of the year that our community find beneficial and spiritually uplifting. With this in mind, we provide a range of services including an afternoon family service (Buzz at St B's), a service of music and prayer led by the choir (choral evensong), a service for the under 5s and their parents and carers (Prayers and Bears), and a church prayer meeting, all in addition to our regular morning services and mid-week communion service.

##### ***Pastoral Care***

Many church members provide informal pastoral support to other members of the congregation through friendships built up over many years. There are a number of pastoral support networks, including homegroups, the Busy Bees at St B's knitting group, and Prayers and Bears. In addition, throughout 2021, St Barbara's has continued to support the work of the Good Neighbours Project in the Earlsdon and Chapelfields area, with a number of church members volunteering to visit and befriend isolated and lonely older people. The church has also continued to support the work of

Christians Against Poverty, with church members volunteering in supporting the visits of debt advisers to those in financial difficulty.

### ***Mission and Evangelism***

Helping those in need is a demonstration of our faith. In addition to contributing financially to a number of UK and overseas charities, many in the church give sacrificially of their time in support of a number of important causes including Carriers of Hope and Emmaus.

Our parish magazine in 2021 became a primarily electronic communication, reflecting trends in how people are accessing information and our desire to be more environmentally-aware. The magazine keeps our parishioners informed of the important matters affecting our community as well as giving opportunities to reflect on faith.

### ***Ecumenical Relationships***

The church is a member of Churches Together in Earlsdon and Chapelfields. We hold joint services throughout the year at the different churches and there are Lent and Advent courses run for anyone to attend.

## **Financial Review**

Total receipts of unrestricted funds were £75,450 (2020 £86,707) in the year. This includes £9,170 (2020 £24,725 as included 2018 and 2019) of gift aid claims.

The planned giving through envelopes and standing orders has remained broadly in line with 2020

£94,020 (2020: £89,902) was spent from unrestricted funds to provide the Christian ministry from St Barbara's Church, including the contribution to the diocesan parish share of £67,723 (2020 £66,396) which provides the stipends and housing for the clergy.

Church hall rental income is £9,805 (2020 £10,173). This continues to be reduced from prepandemic levels (2019 £24,523) due to restricted opening in both 2020 and 2021. We anticipate that this will return to nearer pre-pandemic levels in 2022.

The net result of the year in unrestricted funds was an excess of expenditure over income of £18,570 (2020: £3,195). Adding bank and deposit balances brought forward at the beginning of the year the balances carried forward on the unrestricted fund at 31 December 2021 are £7,544.

In addition to this Restricted and Endowment funds of £381,331 are carried forward at 31 December 2021.

## **Volunteers**

We would like to thank all the volunteers who work so hard to make our church the lively and vibrant community it is.

## **Structure, governance and management**

The method of appointment of PCC members is set out in the Church Representation Rules. At St Barbara's the membership of the PCC consists of the incumbent (our vicar), churchwardens, and members elected by those members of the congregation who are on the electoral roll of the

church. All those who attend our services are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent.

Tulo Raistrick

Approved by the PCC on 5 May 2022 and signed on their behalf by the Revd Tulo Raistrick

**PAROCHIAL CHURCH COUNCIL OF ST BARBARA'S, EARLSDON**

**INDEPENDENT EXAMINER'S REPORT  
TO THE MEMBERS OF THE PAROCHIAL CHURCH COUNCIL OF ST BARBARA'S**

I report to the trustees on my examination of the accounts of the above charity for the year ended 31 December 2021 which are set out on pages 5 to 12.

**Responsibilities and Basis of Report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent Examiner's Statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Wayne Gutteridge FCA  
Harrison Beale & Owen Limited  
Chartered Accountants and Statutory Auditors  
Seven Stars House  
1 Wheler Road  
Coventry  
CV3 4LB

5 May 2022





**PAROCHIAL CHURCH COUNCIL OF ST BARBARA'S, EARLSDON**

**BALANCE SHEET  
AS AT 31 DECEMBER 2021**

	Note	2021 £	2020 £
<b>FIXED ASSETS</b>			
Investment assets	4	350,510	313,468
<b>CURRENT ASSETS</b>			
Debtors	5	9,170	12,596
Cash at bank and in hand	6	32,255	44,420
		<u>41,425</u>	<u>57,016</u>
<b>LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>	7	<u>3,060</u>	<u>4,720</u>
<b>NET CURRENT ASSETS</b>		38,365	52,296
<b>NET ASSETS</b>		<u>388,875</u>	<u>365,764</u>
<b>FUNDS</b>	8		
Unrestricted		7,544	26,114
Restricted		349,751	308,070
Endowment		31,580	31,580
		<u>388,875</u>	<u>365,764</u>

The financial statements were approved on behalf of the Parochial Church Council on 5 May 2022  
and signed on its behalf by:

  
.....  
Revd Tulo Raistrick (Vicar)

  
.....  
Mr Mark Owen (Treasurer)

**PAROCHIAL CHURCH COUNCIL OF ST BARBARA'S, EARLSDON**

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 DECEMBER 2021**

	Note	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds 2021 £	2020 £
<b>INCOMING RESOURCES</b>						
Voluntary income from donors	2[a]	55,894	-	-	55,894	69,974
Other voluntary income	2[b]	5,418	-	-	5,418	3,487
Church activities	2[c]	14,138	-	-	14,138	13,446
Income from investments	2[d]	-	7,489	-	7,489	7,469
<b>TOTAL INCOMING RESOURCES</b>		<b>75,450</b>	<b>7,489</b>	<b>-</b>	<b>82,939</b>	<b>94,376</b>
<b>RESOURCES EXPENDED</b>						
Church activities	3[a]	93,660	2,491	-	96,151	92,710
Fund- raising costs	3[b]	-	-	-	-	-
Governance costs	3[c]	360	360	-	720	720
<b>TOTAL RESOURCES EXPENDED</b>		<b>94,020</b>	<b>2,851</b>	<b>-</b>	<b>96,871</b>	<b>93,430</b>
<b>NET INCOMING RESOURCES BEFORE TRANSFERS</b>		<b>(18,570)</b>	<b>4,638</b>	<b>-</b>	<b>(13,932)</b>	<b>946</b>
Transfers between funds		-	-	-	-	-
<b>NET INCOMING RESOURCES BEFORE INVESTMENT GAINS</b>		<b>(18,570)</b>	<b>4,638</b>	<b>-</b>	<b>(13,932)</b>	<b>946</b>
<b>GAINS ON INVESTMENT</b>						
- realised		-	-	-	-	-
- unrealised		-	37,043	-	37,043	16,632
<b>NET MOVEMENT IN FUNDS</b>		<b>(18,570)</b>	<b>41,681</b>	<b>-</b>	<b>23,111</b>	<b>17,578</b>
<b>BALANCES BROUGHT FORWARD AS AT 1 JANUARY</b>		<b>26,114</b>	<b>308,070</b>	<b>31,580</b>	<b>365,764</b>	<b>348,186</b>
<b>BALANCES CARRIED FORWARD AS AT 31 DECEMBER</b>		<b>7,544</b>	<b>349,751</b>	<b>31,580</b>	<b>388,875</b>	<b>365,764</b>

# PAROCHIAL CHURCH COUNCIL OF ST BARBARA'S, EARLSDON

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

### 1. ACCOUNTING POLICIES

#### a. Basis of Accounting

The financial statements have been prepared under the historical cost convention and in accordance with the Church Accounting Regulations 2006, the Charities SORP (FRS 102) and the Charities Act 2011.

#### b. Funds

The general fund represents the funds of the PCC that are not subject to any restrictions regarding their use and are available for application for the general purposes of the PCC. Restricted and endowment funds and their purpose are explained within note 8 to the accounts.

#### c. Incoming Resources

Collections are recognised when made.

Amounts receivable under covenant are recognised when honoured by the covenantor.

Income Tax recoverable on covenanted or gift aid donations is recognised when received.

Grants and legacies to the PCC are accounted for when received.

#### d. Fixed Assets

No value is placed on the moveable church furnishings held by the church wardens on special trust for the PCC and which require a facility for disposal since the PCC considers this to be an inalienable property. All expenditure incurred during this year on consecrated or beneficed buildings and moveable church furnishings, whether maintenance or improvement, is written off as resources expended.

#### e. Investments

Investments are stated at bid market value at the Balance Sheet date.

#### f. Investment Income

Dividends, including tax credits, are credited to the Statement of Financial Activities when they are received.

Interest and rental income are credited when the interest or rents fall due for payment.

#### g. Commitments and Liabilities

There are no commitments as all pensions and payments for relief in need are at the discretion of the Trustees.

Liabilities are recognised when there is a clear obligation as at the balance sheet date that can be quantified.

Grants payable are recognised when they have been approved by the PCC.

#### h. Cash Flow Statement

A cash flow statement is not included in the financial statement as it is the opinion of the Trustees that it would not add to the information given elsewhere.

**PAROCHIAL CHURCH COUNCIL OF ST BARBARA'S, EARLSDON**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2021**

	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds 2021 £	2020 £
<b>2. INCOMING RESOURCES</b>					
<b>2[a] Voluntary income from donors</b>					
Planned giving:					
Covenants	45,131	-	-	45,131	44,345
Income Tax recoverable on					
Covenants	9,170	-	-	9,170	24,725
Collections (open plate) at all					
services	1,061	-	-	1,061	889
Sundry donations	532	-	-	532	15
Grants - Community Improvements	-	-	-	-	-
	55,894	-	-	55,894	69,974
<b>2[b] Other voluntary income</b>					
Donations, appeals etc.	2,618	-	-	2,618	1,967
Legacies	2,800	-	-	2,800	1,500
Fetes, bazaars, other fund-raising					
events	-	-	-	-	20
	5,418	-	-	5,418	3,487
<b>2[c] Church activities</b>					
Magazines and newsletters		-	-	-	357
Church hall lettings etc.	9,805	-	-	9,805	10,173
Diocese fees	2,741	-	-	2,741	1,785
Fees	1,072	-	-	1,072	600
Sundry Income	520	-	-	520	531
	14,138	-	-	14,138	13,446
<b>2[d] Income from investments</b>					
Dividends and interest	-	7,489	-	7,489	7,469
<b>TOTAL INCOMING RESOURCES</b>	<b>75,450</b>	<b>7,489</b>	<b>-</b>	<b>82,939</b>	<b>94,376</b>

**PAROCHIAL CHURCH COUNCIL OF ST BARBARA'S, EARLSDON**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2021**

	<b>Unrestricted funds £</b>	<b>Restricted funds £</b>	<b>Endowment funds £</b>	<b>Total funds 2021 £</b>	<b>2020 £</b>
<b>3. RESOURCES EXPENDED</b>					
3[a] Church activities					
<i>Grants</i>					
Missionary and charitable giving:					
Home missions and other Church Societies	146	-	-	146	2,025
Overseas missionary societies	3,800	900	-	4,700	3,000
	<b>3,946</b>	<b>900</b>	<b>-</b>	<b>4,846</b>	<b>5,025</b>
<i>Activities directly relating to the work of the Church</i>					
Ministry : diocesan quota	67,723	-	-	67,723	66,396
clergy expenses	307	-	-	307	298
other clergy cost	-	-	-	-	-
Church - running expenses	8,111	-	-	8,111	11,610
Church maintenance and garden	792	650	-	1,442	1,243
Church Hall running costs	3,180	941	-	4,121	4,597
Parish magazine and books	1,087	-	-	1,087	714
Choir, organist and music	5,815	-	-	5,815	2,356
Diocese fees	1,648	-	-	1,648	-
Sundry expenses	907	-	-	907	387
	<b>89,570</b>	<b>1,591</b>	<b>-</b>	<b>91,161</b>	<b>87,601</b>
<i>Church management and administration</i>					
Printing and stationery (including Stew'ship envelopes)	-	-	-	-	-
Photocopier charges	144	-	-	144	84
	<b>144</b>	<b>-</b>	<b>-</b>	<b>144</b>	<b>84</b>
<b>Total church activities</b>	<b>93,660</b>	<b>2,491</b>	<b>-</b>	<b>96,151</b>	<b>92,710</b>
3[b] <i>Fund-raising costs</i>					
Costs of fetes, bazaars, other fund-raising events	-	-	-	-	-
3[c] <i>Governance costs</i>					
Accountants fees	360	360	-	720	720
<b>TOTAL RESOURCES EXPENDED</b>	<b>94,020</b>	<b>2,851</b>	<b>-</b>	<b>96,871</b>	<b>93,430</b>

**PAROCHIAL CHURCH COUNCIL OF ST BARBARA'S, EARLSDON**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2021**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
<b>4. INVESTMENT ASSETS</b>		
10,320 Shares - Central Board of Finance Investment Fund (cost £110,000)	241,340	211,000
1,377 Shares - Central Board of Finance Investment Fund (cost £1,450)	32,204	28,155
788 Shares - Central Board of Finance Investment Fund (cost £506)	18,429	16,112
132 Shares - COIF Charities Investment Fund (cost £231)	2,711	2,373
	<hr/>	<hr/>
Central Board of Finance Deposit Fund Account	294,684	257,640
	55,826	55,826
	<hr/>	<hr/>
	<b>350,510</b>	<b>313,466</b>
	<hr/>	<hr/>
<b>5. DEBTORS</b>		
Accrued income	9,170	12,596
	<hr/>	<hr/>
<b>6. CASH AT BANK AND IN HAND</b>		
Cash in bank	32,241	44,406
Cash in hand	14	14
	<hr/>	<hr/>
	<b>32,255</b>	<b>44,420</b>
	<hr/>	<hr/>
<b>7. LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>		
Grants and donations approved but not yet paid	2,140	3,800
Accrued costs	920	920
	<hr/>	<hr/>
	<b>3,060</b>	<b>4,720</b>
	<hr/>	<hr/>

**PAROCHIAL CHURCH COUNCIL OF ST BARBARA'S, EARLSDON**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2021**

	Balance as at 31.12.20 £	Incoming resources £	Expenditure and transfers £	Losses on investments £	Balance as at 31.12.21 £
<b>8. FUND DETAILS</b>					
<i>Unrestricted Funds:</i>					
General Fund	26,114	75,450	94,020	-	7,544
<i>Restricted Funds:</i>					
Sir Alfred Herbert Lady					
Chapel Fund	24,008	468	-	2,317	26,793
Odell House Fund	62,164	888	1,020	4,386	66,418
Geoffrey Pierson Music Fund	7,491	-	120	-	7,371
Constance Elliott Property	211,225	6,133	1,711	30,340	245,987
Community Improvements	3,182	-	-	-	3,182
	308,070	7,489	2,851	37,043	349,751
<i>Endowment Funds:</i>					
Sir Alfred Herbert Lady					
Chapel Fund	500	-	-	-	500
Odell House Fund	30,580	-	-	-	30,580
Geoffrey Pierson Music Fund	500	-	-	-	500
	31,580	-	-	-	31,580

**Restricted Funds**

The Sir Alfred Herbert Lady Chapel Fund was created by a permanent endowment from Sir Alfred Herbert of £500, the income from which is to be used for the maintenance and upkeep of the interior of the Lady Chapel.

The Odell House Fund was formed by amalgamating three funds for the same purpose, being to further the religious and other charitable work of the Church of England in the parish. The endowment element is made up of the proceeds of the sale of curate's house, although it is an expendable endowment subject to Charity Commission consent.

The Geoffrey Pierson Music Fund was created by a permanent endowment of £500, the income from which is used for the maintenance of the organ, for the salaries of the organist and choir, and the provision of Church music scores.

The Constance Elliott Property Fund represents the net proceeds from the sale of a house formally owned by a deceased parishioner, which are to be used for the general upkeep of the Church property.

The Community Improvements fund represent grants received in order to provide facilities to the community, such as a playground area at the back of the church.

Endowment Funds are explained in the above notes.

**PAROCHIAL CHURCH COUNCIL OF ST BARBARA'S, EARLSDON**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2021**

	<b>Unrestricted funds £</b>	<b>Restricted funds £</b>	<b>Endowment funds £</b>	<b>Total £</b>
<b>9. ANALYSIS OF NET ASSETS BY FUND</b>				
Investment Assets		299,877	50,633	350,510
Current Assets	10,144	50,334	(19,053)	41,425
	10,144	350,211	31,580	391,935
Current Liabilities	2,600	460	-	3,060
<b>FUND BALANCE</b>	<b>7,544</b>	<b>349,751</b>	<b>31,580</b>	<b>388,875</b>

**10. AMOUNTS PAID TO MEMBERS OF THE PCC**

Expenses totalling £307 (2020: £298) were paid to the vicar during the year, to reimburse expenses incurred.

**11. GRANTS PAYABLE**

Grants paid during the year are shown in note 3[a].

St Barbara's Church raise money through covenants, open plate collections and the tax relief on covenanted income. It is the policy of the PCC to give those funds allocated to Mission in the following proportions: 35% to home charities and 65% to overseas charities.

The Charities supported this year were:

**Overseas Charities**

African Pastors Fellowship  
Tearfund  
Five Talents UK Ltd  
CS Worldwide

**Home Charities**

Coventry City Mission  
Carriers of Hope  
Hope Coventry - CAP



PAROCHIAL CHURCH COUNCIL OF ST BARBARA'S, EARLSDON

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**PAROCHIAL CHURCH COUNCIL OF ST BARBARA'S, EARLSDON**

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## **PAROCHIAL CHURCH COUNCIL OF ST BARBARA'S, EARLSDON**

### **2021 Report and Accounts for the Parochial Church Council of St Barbara's Church, Earlsdon, Coventry**

#### **Aim and Purposes**

The PCC operates through sub-committees, which meet between full meetings of the PCC and report back to it regularly with minutes of their decisions being received by the full PCC and discussed as necessary. The sub-committees found with St Barbara's are: Standing Committee; Property Committee; Mission Committee; Eco-committee; and CTEC (Churches Together in Earlsdon and Chapelfields).

St Barbara's is situated on Rochester Road, Coventry. It is part of the Diocese of Coventry within the Church of England. The correspondence address is The Vicarage, 24 Rochester Road, Earlsdon, Coventry, CV5 6AG.

The full PCC meets six times per year and the standing committee meets five times a year.

#### **Objectives and Activities**

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at St Barbara's. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within the parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

We try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus;
- Provision of pastoral care for people living in the parish; and
- Missionary and outreach work.

To facilitate this work it is important that we maintain the fabric of St Barbara's Church and Church Hall.

#### **Achievements and Performance**

##### ***Worship and Prayer***

The PCC is keen to offer a range of services during the course of the year that our community find beneficial and spiritually uplifting. With this in mind, we provide a range of services including an afternoon family service (Buzz at St B's), a service of music and prayer led by the choir (choral evensong), a service for the under 5s and their parents and carers (Prayers and Bears), and a church prayer meeting, all in addition to our regular morning services and mid-week communion service.

##### ***Pastoral Care***

Many church members provide informal pastoral support to other members of the congregation through friendships built up over many years. There are a number of pastoral support networks, including homegroups, the Busy Bees at St B's knitting group, and Prayers and Bears. In addition, throughout 2021, St Barbara's has continued to support the work of the Good Neighbours Project in the Earlsdon and Chapelfields area, with a number of church members volunteering to visit and befriend isolated and lonely older people. The church has also continued to support the work of

Christians Against Poverty, with church members volunteering in supporting the visits of debt advisers to those in financial difficulty.

### ***Mission and Evangelism***

Helping those in need is a demonstration of our faith. In addition to contributing financially to a number of UK and overseas charities, many in the church give sacrificially of their time in support of a number of important causes including Carriers of Hope and Emmaus.

Our parish magazine in 2021 became a primarily electronic communication, reflecting trends in how people are accessing information and our desire to be more environmentally-aware. The magazine keeps our parishioners informed of the important matters affecting our community as well as giving opportunities to reflect on faith.

### ***Ecumenical Relationships***

The church is a member of Churches Together in Earlsdon and Chapelfields. We hold joint services throughout the year at the different churches and there are Lent and Advent courses run for anyone to attend.

## **Financial Review**

Total receipts of unrestricted funds were £75,450 (2020 £86,707) in the year. This includes £9,170 (2020 £24,725 as included 2018 and 2019) of gift aid claims.

The planned giving through envelopes and standing orders has remained broadly in line with 2020

£94,020 (2020: £89,902) was spent from unrestricted funds to provide the Christian ministry from St Barbara's Church, including the contribution to the diocesan parish share of £67,723 (2020 £66,396) which provides the stipends and housing for the clergy.

Church hall rental income is £9,805 (2020 £10,173). This continues to be reduced from prepandemic levels (2019 £24,523) due to restricted opening in both 2020 and 2021. We anticipate that this will return to nearer pre-pandemic levels in 2022.

The net result of the year in unrestricted funds was an excess of expenditure over income of £18,570 (2020: £3,195). Adding bank and deposit balances brought forward at the beginning of the year the balances carried forward on the unrestricted fund at 31 December 2021 are £7,544.

In addition to this Restricted and Endowment funds of £381,331 are carried forward at 31 December 2021.

## **Volunteers**

We would like to thank all the volunteers who work so hard to make our church the lively and vibrant community it is.

## **Structure, governance and management**

The method of appointment of PCC members is set out in the Church Representation Rules. At St Barbara's the membership of the PCC consists of the incumbent (our vicar), churchwardens, and members elected by those members of the congregation who are on the electoral roll of the

church. All those who attend our services are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent.

Tulo Raistrick

Approved by the PCC on 5 May 2022 and signed on their behalf by the Revd Tulo Raistrick

**PAROCHIAL CHURCH COUNCIL OF ST BARBARA'S, EARLSDON**

**INDEPENDENT EXAMINER'S REPORT  
TO THE MEMBERS OF THE PAROCHIAL CHURCH COUNCIL OF ST BARBARA'S**

I report to the trustees on my examination of the accounts of the above charity for the year ended 31 December 2021 which are set out on pages 5 to 12.

**Responsibilities and Basis of Report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent Examiner's Statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Wayne Gutteridge FCA  
Harrison Beale & Owen Limited  
Chartered Accountants and Statutory Auditors  
Seven Stars House  
1 Wheler Road  
Coventry  
CV3 4LB


5 May 2022


**PAROCHIAL CHURCH COUNCIL OF ST BARBARA'S, EARLSDON**

**BALANCE SHEET  
AS AT 31 DECEMBER 2021**

	Note	2021 £	2020 £
<b>FIXED ASSETS</b>			
Investment assets	4	350,510	313,468
<b>CURRENT ASSETS</b>			
Debtors	5	9,170	12,596
Cash at bank and in hand	6	32,255	44,420
		<u>41,425</u>	<u>57,016</u>
<b>LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>	7	<u>3,060</u>	<u>4,720</u>
<b>NET CURRENT ASSETS</b>		<u>38,365</u>	<u>52,296</u>
<b>NET ASSETS</b>		<u><u>388,875</u></u>	<u><u>365,764</u></u>
<b>FUNDS</b>	8		
Unrestricted		7,544	26,114
Restricted		349,751	308,070
Endowment		<u>31,580</u>	<u>31,580</u>
		<u><u>388,875</u></u>	<u><u>365,764</u></u>

The financial statements were approved on behalf of the Parochial Church Council on 5 May 2022  
and signed on its behalf by:

  
.....  
Rev'd Tulo Raistrick (Vicar)

  
.....  
Mr Mark Owen (Treasurer)

**PAROCHIAL CHURCH COUNCIL OF ST BARBARA'S, EARLSDON**

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 DECEMBER 2021**

	Note	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds 2021 £	2020 £
<b>INCOMING RESOURCES</b>						
Voluntary income from donors	2[a]	55,894	-	-	55,894	69,974
Other voluntary income	2[b]	5,418	-	-	5,418	3,487
Church activities	2[c]	14,138	-	-	14,138	13,446
Income from investments	2[d]	-	7,489	-	7,489	7,469
<b>TOTAL INCOMING RESOURCES</b>		<b>75,450</b>	<b>7,489</b>	<b>-</b>	<b>82,939</b>	<b>94,376</b>
<b>RESOURCES EXPENDED</b>						
Church activities	3[a]	93,660	2,491	-	96,151	92,710
Fund- raising costs	3[b]	-	-	-	-	-
Governance costs	3[c]	360	360	-	720	720
<b>TOTAL RESOURCES EXPENDED</b>		<b>94,020</b>	<b>2,851</b>	<b>-</b>	<b>96,871</b>	<b>93,430</b>
<b>NET INCOMING RESOURCES BEFORE TRANSFERS</b>		<b>(18,570)</b>	<b>4,638</b>	<b>-</b>	<b>(13,932)</b>	<b>946</b>
Transfers between funds		-	-	-	-	-
<b>NET INCOMING RESOURCES BEFORE INVESTMENT GAINS</b>		<b>(18,570)</b>	<b>4,638</b>	<b>-</b>	<b>(13,932)</b>	<b>946</b>
<b>GAINS ON INVESTMENT</b>						
- realised		-	-	-	-	-
- unrealised		-	37,043	-	37,043	16,632
<b>NET MOVEMENT IN FUNDS</b>		<b>(18,570)</b>	<b>41,681</b>	<b>-</b>	<b>23,111</b>	<b>17,578</b>
<b>BALANCES BROUGHT FORWARD AS AT 1 JANUARY</b>		<b>26,114</b>	<b>308,070</b>	<b>31,580</b>	<b>365,764</b>	<b>348,186</b>
<b>BALANCES CARRIED FORWARD AS AT 31 DECEMBER</b>		<b>7,544</b>	<b>349,751</b>	<b>31,580</b>	<b>388,875</b>	<b>365,764</b>



# PAROCHIAL CHURCH COUNCIL OF ST BARBARA'S, EARLSDON

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

### 1. ACCOUNTING POLICIES

#### a. Basis of Accounting

The financial statements have been prepared under the historical cost convention and in accordance with the Church Accounting Regulations 2006, the Charities SORP (FRS 102) and the Charities Act 2011.

#### b. Funds

The general fund represents the funds of the PCC that are not subject to any restrictions regarding their use and are available for application for the general purposes of the PCC. Restricted and endowment funds and their purpose are explained within note 8 to the accounts.

#### c. Incoming Resources

Collections are recognised when made.

Amounts receivable under covenant are recognised when honoured by the covenantor.

Income Tax recoverable on covenanted or gift aid donations is recognised when received.

Grants and legacies to the PCC are accounted for when received.

#### d. Fixed Assets

No value is placed on the moveable church furnishings held by the church wardens on special trust for the PCC and which require a facility for disposal since the PCC considers this to be an alienable property. All expenditure incurred during this year on consecrated or beneficed buildings and moveable church furnishings, whether maintenance or improvement, is written off as resources expended.

#### e. Investments

Investments are stated at bid market value at the Balance Sheet date.

#### f. Investment Income

Dividends, including tax credits, are credited to the Statement of Financial Activities when they are received.

Interest and rental income are credited when the interest or rents fall due for payment.

#### g. Commitments and Liabilities

There are no commitments as all pensions and payments for relief in need are at the discretion of the Trustees.

Liabilities are recognised when there is a clear obligation as at the balance sheet date that can be quantified.

Grants payable are recognised when they have been approved by the PCC.

#### h. Cash Flow Statement

A cash flow statement is not included in the financial statement as it is the opinion of the Trustees that it would not add to the information given elsewhere.

**PAROCHIAL CHURCH COUNCIL OF ST BARBARA'S, EARLSDON**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2021**

	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds 2021 £	2020 £
<b>2. INCOMING RESOURCES</b>					
2[a] <i>Voluntary income from donors</i>					
Planned giving:					
Covenants	45,131	-	-	45,131	44,345
Income Tax recoverable on					
Covenants	9,170	-	-	9,170	24,725
Collections (open plate) at all					
services	1,061	-	-	1,061	889
Sundry donations	532	-	-	532	15
Grants - Community Improvements	-	-	-	-	-
	55,894	-	-	55,894	69,974
2[b] <i>Other voluntary income</i>					
Donations, appeals etc.	2,618	-	-	2,618	1,967
Legacies	2,800	-	-	2,800	1,500
Fetes, bazaars, other fund-raising					
events	-	-	-	-	20
	5,418	-	-	5,418	3,487
2[c] <i>Church activities</i>					
Magazines and newsletters		-	-	-	357
Church hall lettings etc.	9,805	-	-	9,805	10,173
Diocese fees	2,741	-	-	2,741	1,785
Fees	1,072	-	-	1,072	600
Sundry Income	520	-	-	520	531
	14,138	-	-	14,138	13,446
2[d] <i>Income from investments</i>					
Dividends and interest	-	7,489	-	7,489	7,469
<b>TOTAL INCOMING RESOURCES</b>	<b>75,450</b>	<b>7,489</b>	<b>-</b>	<b>82,939</b>	<b>94,376</b>

**PAROCHIAL CHURCH COUNCIL OF ST BARBARA'S, EARLSDON**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2021**

	<b>Unrestricted funds £</b>	<b>Restricted funds £</b>	<b>Endowment funds £</b>	<b>Total funds 2021 £</b>	<b>2020 £</b>
<b>3. RESOURCES EXPENDED</b>					
3[a] Church activities					
<i>Grants</i>					
Missionary and charitable giving:					
Home missions and other Church Societies	146	-	-	146	2,025
Overseas missionary societies	3,800	900	-	4,700	3,000
	<b>3,946</b>	<b>900</b>	<b>-</b>	<b>4,846</b>	<b>5,025</b>
<i>Activities directly relating to the work of the Church</i>					
Ministry : diocesan quota	67,723	-	-	67,723	66,396
clergy expenses	307	-	-	307	298
other clergy cost	-	-	-	-	-
Church - running expenses	8,111	-	-	8,111	11,610
Church maintenance and garden	792	650	-	1,442	1,243
Church Hall running costs	3,180	941	-	4,121	4,597
Parish magazine and books	1,087	-	-	1,087	714
Choir, organist and music	5,815	-	-	5,815	2,356
Diocese fees	1,648	-	-	1,648	-
Sundry expenses	907	-	-	907	387
	<b>89,570</b>	<b>1,591</b>	<b>-</b>	<b>91,161</b>	<b>87,601</b>
<i>Church management and administration</i>					
Printing and stationery (including Stew'ship envelopes)	-	-	-	-	-
Photocopier charges	144	-	-	144	84
	<b>144</b>	<b>-</b>	<b>-</b>	<b>144</b>	<b>84</b>
<b>Total church activities</b>	<b>93,660</b>	<b>2,491</b>	<b>-</b>	<b>96,151</b>	<b>92,710</b>
3[b] <i>Fund-raising costs</i>					
Costs of fetes, bazaars, other fund-raising events	-	-	-	-	-
3[c] <i>Governance costs</i>					
Accountants fees	360	360	-	720	720
<b>TOTAL RESOURCES EXPENDED</b>	<b>94,020</b>	<b>2,851</b>	<b>-</b>	<b>96,871</b>	<b>93,430</b>

**PAROCHIAL CHURCH COUNCIL OF ST BARBARA'S, EARLSDON**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2021**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
<b>4. INVESTMENT ASSETS</b>		
10,320 Shares - Central Board of Finance Investment Fund (cost £110,000)	241,340	211,000
1,377 Shares - Central Board of Finance Investment Fund (cost £1,450)	32,204	28,155
788 Shares - Central Board of Finance Investment Fund (cost £506)	18,429	16,112
132 Shares - COIF Charities Investment Fund (cost £231)	2,711	2,373
	<hr/>	<hr/>
Central Board of Finance Deposit Fund Account	294,684	257,640
	55,826	55,826
	<hr/>	<hr/>
	<b>350,510</b>	<b>313,466</b>
	<hr/>	<hr/>
<b>5. DEBTORS</b>		
Accrued income	9,170	12,596
	<hr/>	<hr/>
<b>6. CASH AT BANK AND IN HAND</b>		
Cash in bank	32,241	44,406
Cash in hand	14	14
	<hr/>	<hr/>
	<b>32,255</b>	<b>44,420</b>
	<hr/>	<hr/>
<b>7. LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>		
Grants and donations approved but not yet paid	2,140	3,800
Accrued costs	920	920
	<hr/>	<hr/>
	<b>3,060</b>	<b>4,720</b>
	<hr/>	<hr/>

**PAROCHIAL CHURCH COUNCIL OF ST BARBARA'S, EARLSDON**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2021**

	Balance as at 31.12.20 £	Incoming resources £	Expenditure and transfers £	Losses on investments £	Balance as at 31.12.21 £
<b>8. FUND DETAILS</b>					
<i>Unrestricted Funds:</i>					
General Fund	26,114	75,450	94,020	-	7,544
<i>Restricted Funds:</i>					
Sir Alfred Herbert Lady					
Chapel Fund	24,008	468	-	2,317	26,793
Odell House Fund	62,164	888	1,020	4,386	66,418
Geoffrey Pierson Music Fund	7,491	-	120	-	7,371
Constance Elliott Property	211,225	6,133	1,711	30,340	245,987
Community Improvements	3,182	-	-	-	3,182
	308,070	7,489	2,851	37,043	349,751
<i>Endowment Funds:</i>					
Sir Alfred Herbert Lady					
Chapel Fund	500	-	-	-	500
Odell House Fund	30,580	-	-	-	30,580
Geoffrey Pierson Music Fund	500	-	-	-	500
	31,580	-	-	-	31,580

**Restricted Funds**

The Sir Alfred Herbert Lady Chapel Fund was created by a permanent endowment from Sir Alfred Herbert of £500, the income from which is to be used for the maintenance and upkeep of the interior of the Lady Chapel.

The Odell House Fund was formed by amalgamating three funds for the same purpose, being to further the religious and other charitable work of the Church of England in the parish. The endowment element is made up of the proceeds of the sale of curate's house, although it is an expendable endowment subject to Charity Commission consent.

The Geoffrey Pierson Music Fund was created by a permanent endowment of £500, the income from which is used for the maintenance of the organ, for the salaries of the organist and choir, and the provision of Church music scores.

The Constance Elliott Property Fund represents the net proceeds from the sale of a house formally owned by a deceased parishioner, which are to be used for the general upkeep of the Church property.

The Community Improvements fund represent grants received in order to provide facilities to the community, such as a playground area at the back of the church.

Endowment Funds are explained in the above notes.

**PAROCHIAL CHURCH COUNCIL OF ST BARBARA'S, EARLSDON**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2021**

	<b>Unrestricted funds £</b>	<b>Restricted funds £</b>	<b>Endowment funds £</b>	<b>Total £</b>
<b>9. ANALYSIS OF NET ASSETS BY FUND</b>				
Investment Assets		299,877	50,633	350,510
Current Assets	10,144	50,334	(19,053)	41,425
	10,144	350,211	31,580	391,935
Current Liabilities	2,600	460	-	3,060
<b>FUND BALANCE</b>	<b>7,544</b>	<b>349,751</b>	<b>31,580</b>	<b>388,875</b>

**10. AMOUNTS PAID TO MEMBERS OF THE PCC**

Expenses totalling £307 (2020: £298) were paid to the vicar during the year, to reimburse expenses incurred.

**11. GRANTS PAYABLE**

Grants paid during the year are shown in note 3[a].

St Barbara's Church raise money through covenants, open plate collections and the tax relief on covenanted income. It is the policy of the PCC to give those funds allocated to Mission in the following proportions: 35% to home charities and 65% to overseas charities.

The Charities supported this year were:

**Overseas Charities**

African Pastors Fellowship  
Tearfund  
Five Talents UK Ltd  
CS Worldwide

**Home Charities**

Coventry City Mission  
Carriers of Hope  
Hope Coventry - CAP