

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST BARBARA EARLSDON COVENTRY

England & Wales · Charity number 1185293

## Details

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Other names	ST BARBARA'S PCC, EARLSDON
Status	Registered
Legal form	Other
Registered	2019-09-13
Register	<a href="#">View on the Charity Commission register</a>

## Contact

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Address	24 Rochester Road Coventry CV5 6AG
Phone	07869603216
Email	<a href="mailto:pccsecstb@gmail.com">pccsecstb@gmail.com</a>
Website	<a href="http://stbarbaras.com">stbarbaras.com</a>

## Activities

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**Objects:** PROMOTING IN THE ECCLESIASTICAL PARISH THE WHOLE MISSION OF THE CHURCH.

**Activities:** The PCC aims to promote in the ecclesiastical parish the whole mission of the Church, primarily focused on the advancement of religion. Regular worship is provided free of charge and open to all. It also teaches and takes school assemblies, makes donations to other charities and projects in the relief of poverty and need, often for minority groups with particular needs, such as the elderly.

## Classification

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- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** Children/young People, Elderly/old People, The General Public/mankind

## Geography

- Coventry City

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£106,499	£101,849	-	-
2023-12-31	£104,202	£108,540	-	-
2022-12-31	£108,084	£108,577	-	-
2021-12-31	£82,939	£96,871	-	-
2020-12-31	£94,376	£93,430	-	-

## Trustees

Name	Role	Appointed
Alison Jane Manning		2017-03-19
Andrea French		2008-02-24
Dr Teresa Maria Witt		2023-05-14
Edmund Thomas Reece Manning		2024-05-12
Elaine Parnell		2025-05-13
Ian Muir Leitch		2011-04-11
Jessica Ann Moore		2020-10-20
Karen Mogan		2023-05-14
Keith John Wright		1996-03-14
Lesley Joy Viggars		2024-05-12
Michael Oluwaseyi Fabunmi		2020-10-20
Rachael Elizabeth Moorley		2019-04-07
Stephen Witt		2025-05-13
Thomas Paul Watts		2023-05-14
Victoria Cecilia Mason		2019-04-07

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# Accounts

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**REPORT OF THE TRUSTEES AND  
UNAUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2024  
FOR  
THE PAROCHIAL CHURCH COUNCIL OF THE  
ECCLESIASTICAL PARISH OF ST BARBARA  
EARLSDON COVENTRY**

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HB&O Ltd  
Chartered Accountants  
Seven Stars House  
1 Wheler Road  
Coventry  
CV3 4LB

**THE PAROCHIAL CHURCH COUNCIL OF THE  
ECCLESIASTICAL PARISH OF ST BARBARA  
EARLSDON COVENTRY**

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for the year ended 31 December 2024**

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EARLSDON COVENTRY  
ECCLESIASTICAL PARISH OF ST BARBARA  
THE PAROCHIAL CHURCH COUNCIL OF THE  
FOR THE YEAR ENDED 31 DECEMBER 2024  
FINANCIAL STATEMENTS  
REPORT OF THE TRUSTEES AND

**THE PAROCHIAL CHURCH COUNCIL OF THE  
ECCLESIASTICAL PARISH OF ST BARBARA  
EARLSDON COVENTRY**

**REPORT OF THE TRUSTEES  
for the year ended 31 December 2024**

The trustees present their report with the financial statements of the charity for the year ended 31 December 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

### **OBJECTIVES AND ACTIVITIES**

#### **Objectives and aims**

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at St Barbara's. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within the parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

We try to enable ordinary people to live out their faith as part of our parish community through:

- o Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus;
- o Provision of pastoral care for people living in the parish; and
- o Missionary and outreach work.

To facilitate this work it is important that we maintain the fabric of St Barbara's Church and Church Hall.

#### **Significant activities**

##### **Worship and Prayer**

The PCC is keen to offer a range of services during the course of the year that our community find beneficial and spiritually uplifting. With this in mind, we provide a range of services including an afternoon family service (Buzz at St B's), a service for the under 5s and their parents and carers (Prayers and Bears), and a church prayer meeting, all in addition to our regular morning services and mid-week communion service.

##### **Pastoral Care**

Many church members provide informal pastoral support to other members of the congregation through friendships built up over many years. There are a number of pastoral support networks, including homegroups, the Busy Bees at St B's knitting group, and Prayers and Bears. In addition, throughout 2024, St Barbara's has continued to support the work of the Good Neighbours Project in the Earlsdon and Chapelfields area, with a number of church members volunteering to visit and befriend isolated and lonely older people. The church has also continued to support the work of Christians Against Poverty, with church members volunteering in supporting the visits of debt advisers to those in financial difficulty.

##### **Mission and Evangelism**

Helping those in need is a demonstration of our faith. In addition to contributing financially to a number of UK and overseas charities, many in the church give sacrificially of their time in support of a number of important causes including Carriers of Hope and Emmaus.

Our parish magazine is now a primarily electronic communication, reflecting trends in how people are accessing information and our desire to be more environmentally-aware. The magazine keeps our parishioners informed of the important matters affecting our community as well as giving opportunities to reflect on faith.

##### **Ecumenical Relationships**

The church is a member of Churches Together in Earlsdon and Chapelfields. We hold joint services throughout the year at the different churches and there are Lent and Advent courses run for anyone to attend.

##### **Public benefit**

The charity trustees have complied with their duty to have due regard to the guidance on public benefit published by the Commission in exercising their powers or duties.

##### **Volunteers**

We would like to thank all the volunteers who work so hard to make our church the lively and vibrant community it is.

**THE PAROCHIAL CHURCH COUNCIL OF THE  
ECCLESIASTICAL PARISH OF ST BARBARA  
EARLSDON COVENTRY**

**REPORT OF THE TRUSTEES  
for the year ended 31 December 2024**

**FINANCIAL REVIEW**

**Financial position**

Total receipts of unrestricted funds were £95,492 (2023: £94,602) in the year. This includes nil (2023: £nil) gift aid claims.

The planned giving through envelopes and standing orders has decreased slightly in comparison to 2023 to £47,603 (2023: £48,429).

£96,166 (2023: £104,315) was spent from unrestricted funds to provide the Christian ministry from St Barbara's Church, including the contribution to the diocesan parish share of £67,722 (2023: £67,723) which provides the stipends and housing for the clergy.

Church hall rental income is £30,872 (2023: £29,446).

The net result of the year in unrestricted funds was an excess of expenditure over income of £674 (2023: £9,713). Adding bank and deposit balances brought forward at the beginning of the year, the balances carried forward at 31 December 2024 on unrestricted funds totalled £4,218 in deficit (2023: £3,544). In addition to this, Restricted and Endowment funds of £389,584 (2023: £377,741) are carried forward at 31 December 2024.

**Reserves policy**

It is the policy of the trustees to maintain unrestricted funds at a level where they can provide three months' net expenditure. At the balance sheet date, the unrestricted funds were insufficient to meet this objective, but it is the trustees' expectation that these will increase in the near future.

The unrestricted funds for the year ended 31 December 2024 were in deficit of £4,218. The trustees expect this deficit to be eliminated fairly soon into the next year on receipt of 2 years of outstanding gift aid claims for 2022 and 2023.

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

**Recruitment and appointment of new trustees**

The method of appointment of PCC members is set out in the Church Representation Rules. At St Barbara's the membership of the PCC consists of the incumbent (our vicar), churchwardens, and members elected by those members of the congregation who are on the electoral roll of the church. All those who attend our services are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent.

**Decision making**

The PCC operates through sub-committees, which meet between full meetings of the PCC and report back to it regularly with minutes of their decisions being received by the full PCC and discussed as necessary. The sub-committees found with St Barbara's are: Standing Committee; Property Committee; Mission Committee; Social Committee; Eco-committee; and CTEC (Churches Together in Earlsdon and Chapelfields).

St Barbara's is situated on Rochester Road, Coventry. It is part of the Diocese of Coventry within the Church of England. The correspondence address is The Vicarage, 24 Rochester Road, Earlsdon, Coventry, CV5 6AG.

The full PCC meets six times per year and the standing committee meets five times a year.

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Charity number**

1185293

**THE PAROCHIAL CHURCH COUNCIL OF THE  
ECCLESIASTICAL PARISH OF ST BARBARA  
EARLSDON COVENTRY**

**REPORT OF THE TRUSTEES  
for the year ended 31 December 2024**

**Principal address**

24 Rochester Road  
Earlsdon  
Coventry  
CV5 6AG

**Trustees**

Rev T D Raistrick Trustee  
Ms K Mogan Trustee  
Dr T M Witt Trustee  
T P Watts Trustee  
M O Fabunmi Trustee  
Ms J A Moore Trustee  
Ms R E Moorley Trustee  
M A Owen Trustee  
Ms V C Mason Trustee  
Dr S G Matthews Trustee (resigned 12.5.2024)  
Ms A J Manning Trustee  
Ms M A Stevens Trustee (resigned 14.1.2025)  
I M Leitch Trustee  
Ms A French Trustee  
Ms C M Owen Trustee (resigned 12.5.2024)  
K J Wright Trustee  
Ms L J Viggars (appointed 12.5.2024)  
M H Miller (appointed 12.5.2024)  
E Manning (appointed 12.5.2024)

**Independent Examiner**

HB&O Ltd  
Chartered Accountants  
Seven Stars House  
1 Wheler Road  
Coventry  
CV3 4LB

Approved by order of the board of trustees on 27 April 2025 and signed on its behalf by:

PP.

Rev T D Raistrick - Trustee



**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
THE PAROCHIAL CHURCH COUNCIL OF THE  
ECCLESIASTICAL PARISH OF ST BARBARA  
EARLSDON COVENTRY**

**Independent examiner's report to the trustees of The Parochial Church Council of the Ecclesiastical Parish of St Barbara Earlsdon Coventry**

I report to the charity trustees on my examination of the accounts of The Parochial Church Council of the Ecclesiastical Parish of St Barbara Earlsdon Coventry (the Trust) for the year ended 31 December 2024.

**Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Wayne Gutteridge FCA

HB&O Ltd  
Chartered Accountants  
Seven Stars House  
1 Wheler Road  
Coventry  
CV3 4LB

27 April 2025

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF  
ST BARBARA EARLSDON COVENTRY**

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 DECEMBER 2024**

	Note	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds	
					2024 £	2023 £
<b>INCOMING RESOURCES</b>						
Voluntary income from donors	2[a]	53,679	-	-	53,679	53,466
Other voluntary income	2[b]	7,966	-	-	7,966	7,157
Church activities	2[c]	33,847	-	-	33,847	33,979
Income from investments	2[d]	-	11,007	-	11,007	9,600
<b>TOTAL INCOMING RESOURCES</b>		<b>95,492</b>	<b>11,007</b>	<b>-</b>	<b>106,499</b>	<b>104,202</b>
<b>RESOURCES EXPENDED</b>						
Church activities	3[a]	95,686	5,203	-	100,889	107,790
Fund- raising costs	3[b]	-	-	-	-	-
Governance costs	3[c]	480	480	-	960	750
<b>TOTAL RESOURCES EXPENDED</b>		<b>96,166</b>	<b>5,683</b>	<b>-</b>	<b>101,849</b>	<b>108,540</b>
<b>NET INCOMING RESOURCES BEFORE TRANSFERS</b>						
Transfers between funds		(674)	5,324	-	4,650	(4,338)
<b>NET INCOMING RESOURCES BEFORE INVESTMENT GAINS</b>		<b>(674)</b>	<b>5,324</b>	<b>-</b>	<b>4,650</b>	<b>(4,338)</b>
<b>GAINS ON INVESTMENT</b>						
- realised		-	-	-	-	-
- unrealised		-	6,519	-	6,519	24,686
<b>NET MOVEMENT IN FUNDS</b>		<b>(674)</b>	<b>11,843</b>	<b>-</b>	<b>11,169</b>	<b>20,348</b>
<b>BALANCES BROUGHT FORWARD AS AT 1 JANUARY</b>						
		(3,544)	346,161	31,580	374,197	353,849
<b>BALANCES CARRIED FORWARD AS AT 31 DECEMBER</b>						
		<b>(4,218)</b>	<b>358,004</b>	<b>31,580</b>	<b>385,366</b>	<b>374,197</b>

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF  
ST BARBARA EARLSDON COVENTRY**

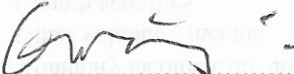
**BALANCE SHEET  
AS AT 31 DECEMBER 2024**

31 DECEMBER  
FOR THE YEAR  
ENDING

2024 2023

	Note	2024		2023	
		£	£	£	£
<b>FIXED ASSETS</b>					
Investment assets	4		352,859		343,240
<b>CURRENT ASSETS</b>					
Debtors	5	13,212		3,000	
Cash at bank and in hand	6	<u>22,271</u>		<u>30,721</u>	
		35,483		33,721	
<b>LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>					
	7	<u>2,976</u>		<u>2,764</u>	
<b>NET CURRENT ASSETS</b>					
			<u>32,507</u>		<u>30,957</u>
<b>NET ASSETS</b>					
			<u><u>385,366</u></u>		<u><u>374,197</u></u>
<b>FUNDS</b>					
Unrestricted	8		(4,218)		(3,544)
Restricted			358,004		346,161
Endowment			<u>31,580</u>		<u>31,580</u>
			<u><u>385,366</u></u>		<u><u>374,197</u></u>

The financial statements were approved on behalf of the Parochial Church Council on 27 April 2025 and signed on its behalf by:

PP.   
.....  
Revd Tulo Raistrick (Vicar)

  
.....  
Ms Rachael Moorley (Treasurer)

FOR THE YEAR ENDING 31 DECEMBER 2024  
STATEMENT OF FINANCIAL STATEMENTS

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF  
ST BARBARA EARLSDON COVENTRY**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2024**

**1. ACCOUNTING POLICIES**

**a. Basis of Accounting**

The financial statements have been prepared under the historical cost convention and in accordance with the Church Accounting Regulations 2006, the Charities SORP (FRS 102) and the Charities Act 2022.

**b. Funds**

The general fund represents the funds of the PCC that are not subject to any restrictions regarding their use and are available for application for the general purposes of the PCC. Restricted and endowment funds and their purpose are explained within note 8 to the accounts.

**c. Incoming Resources**

Collections are recognised when made.

Amounts receivable under covenant are recognised when honoured by the covenantor.

Income Tax recoverable on covenanted or gift aid donations is recognised when received.

Grants and legacies to the PCC are accounted for when received.

**d. Fixed Assets**

No value is placed on the moveable church furnishings held by the church wardens on special trust for the PCC and which require a facility for disposal since the PCC considers this to be an inalienable property. All expenditure incurred during this year on consecrated or beneficed buildings and moveable church furnishings, whether maintenance or improvement, is written off as resources expended.

**e. Investments**

Investments are stated at bid market value at the Balance Sheet date.

**f. Investment Income**

Dividends, including tax credits, are credited to the Statement of Financial Activities when they are received.

Interest and rental income are credited when the interest or rents fall due for payment.

**g. Commitments and Liabilities**

There are no commitments as all pensions and payments for relief in need are at the discretion of the Trustees.

Liabilities are recognised when there is a clear obligation as at the balance sheet date that can be quantified.

Grants payable are recognised when they have been approved by the PCC.

**h. Cash Flow Statement**

A cash flow statement is not included in the financial statement as it is the opinion of the Trustees that it would not add to the information given elsewhere.

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2024**

	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds	
				2024 £	2023 £
<b>2. INCOMING RESOURCES</b>					
2[a] <i>Voluntary income from donors</i>					
Planned giving:					
Covenants	47,603	-	-	47,603	48,429
Income Tax recoverable on Covenants	-	-	-	-	-
Collections (open plate) at all services	5,371	-	-	5,371	3,937
Sundry donations	705	-	-	705	1,100
Grants - Community Improvements	-	-	-	-	-
	53,679	-	-	53,679	53,466
2[b] <i>Other voluntary income</i>					
Donations, appeals etc.	4,780	-	-	4,780	3,726
Legacies	-	-	-	-	-
Fetes, bazaars, other fund-raising events	3,186	-	-	3,186	3,431
	7,966	-	-	7,966	7,157
2[c] <i>Church activities</i>					
Magazines and newsletters	-	-	-	-	-
Church hall lettings etc.	30,872	-	-	30,872	29,446
Diocese fees	2,228	-	-	2,228	1,438
Fees	262	-	-	262	479
Sundry Income	485	-	-	485	2,616
	33,847	-	-	33,847	33,979
2[d] <i>Income from investments</i>					
Dividends and interest	-	11,007	-	11,007	9,600
	-	11,007	-	11,007	9,600
<b>TOTAL INCOMING RESOURCES</b>	95,492	11,007	-	106,499	104,202

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF  
ST BARBARA EARLSDON COVENTRY**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2024**

	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds	
				2024 £	2023 £
<b>3. RESOURCES EXPENDED</b>					
3[a] Church activities					
<i>Grants</i>	-	-	-	-	-
Missionary and charitable giving:					
Home missions and other Church Societies	1,697	900	-	2,597	2,722
Overseas missionary societies	1,771	-	-	1,771	3,618
	3,468	900	-	4,368	6,340
<i>Activities directly relating to the work of the Church</i>					
Ministry : diocesan quota	67,722	-	-	67,722	67,723
clergy expenses	587	-	-	587	932
other clergy cost	-	-	-	-	-
Church - running expenses	16,633	778	-	17,411	13,293
Church maintenance and garden	25	1,320	-	1,345	4,372
Church Hall running costs	2,732	1,206	-	3,938	6,627
Parish magazine and books	-	-	-	-	861
Choir, organist and music	605	1,000	-	1,605	5,947
Diocese fees	1,587	-	-	1,587	-
Sundry expenses	2,326	-	-	2,326	1,537
	92,218	4,303	-	96,521	101,292
<i>Church management and administration</i>					
Printing and stationery (including Stew'ship envelopes)	-	-	-	-	-
Photocopier charges	-	-	-	-	158
	-	-	-	-	158
<b>Total church activities</b>	<b>95,686</b>	<b>5,203</b>	<b>-</b>	<b>100,889</b>	<b>107,790</b>
3[b] <i>Fund-raising costs</i>					
Costs of fetes, bazaars, other fund-raising events	-	-	-	-	-
3[c] <i>Governance costs</i>					
Accountants fees	480	480	-	960	750
<b>TOTAL RESOURCES EXPENDED</b>	<b>96,166</b>	<b>5,683</b>	<b>-</b>	<b>101,849</b>	<b>108,540</b>

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF  
ST BARBARA EARLSDON COVENTRY**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2024**

	2024	2023
	£	£
<b>4. INVESTMENT ASSETS</b>		
10,320 Shares - Central Board of Finance Investment Fund (cost £110,000)	238,616	233,277
1,377 Shares - Central Board of Finance Investment Fund (cost £1,450)	31,840	31,128
788 Shares - Central Board of Finance Investment Fund (cost £506)	18,221	17,813
132 Shares - COIF Charities Investment Fund (cost £231)	2,679	2,620
	<hr/>	<hr/>
Central Board of Finance Deposit Fund Account	291,356	284,837
	61,503	58,403
	<hr/>	<hr/>
	352,859	343,240
	<hr/> <hr/>	<hr/> <hr/>
<b>5. DEBTORS</b>		
Prepayments	-	3,000
Accrued income	13,212	-
	<hr/>	<hr/>
	13,212	3,000
	<hr/> <hr/>	<hr/> <hr/>
<b>6. CASH AT BANK AND IN HAND</b>		
Cash in bank	22,256	30,707
Cash in hand	15	14
	<hr/>	<hr/>
	22,271	30,721
	<hr/> <hr/>	<hr/> <hr/>
<b>7. LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>		
Grants and donations approved but not yet paid	1,151	1,015
Accrued costs	1,825	1,749
	<hr/>	<hr/>
	2,976	2,764
	<hr/> <hr/>	<hr/> <hr/>

ST BARBARA EARLSDON COVENTRY

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2024

	Balance as at 31.12.23 £	Incoming resources £	Expenditure and transfers £	Gains on investments £	Balance as at 31.12.24 £
<b>8. FUND DETAILS</b>					
<i>Unrestricted Funds:</i>					
General Fund	(3,544)	95,492	96,166	-	(4,218)
<i>Restricted Funds:</i>					
Sir Alfred Herbert Lady					
Chapel Fund	27,148	495	-	408	28,051
Odell House Fund	67,453	4,036	900	772	71,361
Geoffrey Pierson Music Fund	7,251	-	1,448	-	5,803
Constance Elliott Property Fund	241,127	6,476	3,335	5,339	249,607
Community Improvements	3,182	-	-	-	3,182
	346,161	11,007	5,683	6,519	358,004
<i>Endowment Funds:</i>					
Sir Alfred Herbert Lady					
Chapel Fund	500	-	-	-	500
Odell House Fund	30,580	-	-	-	30,580
Geoffrey Pierson Music Fund	500	-	-	-	500
	31,580	-	-	-	31,580

Restricted Funds

The Sir Alfred Herbert Lady Chapel Fund was created by a permanent endowment from Sir Alfred Herbert of £500, the income from which is to be used for the maintenance and upkeep of the interior of the Lady Chapel.

The Odell House Fund was formed by amalgamating three funds for the same purpose, being to further the religious and other charitable work of the Church of England in the parish. The endowment element is made up of the proceeds of the sale of curate's house, although it is an expendable endowment subject to Charity Commission consent.

The Geoffrey Pierson Music Fund was created by a permanent endowment of £500, the income from which is used for the maintenance of the organ, for the salaries of the organist and choir, and the provision of Church music scores.

The Constance Elliott Property Fund represents the net proceeds from the sale of a house formally owned by a deceased parishioner, which are to be used for the general upkeep of the Church property.

The Community Improvements fund represent grants received in order to provide facilities to the community, such as a playground area at the back of the church.

Endowment Funds are explained in the above notes.

The unrestricted funds for the year ended 31 December 2024 were in deficit of £4,218. The trustees expect this deficit to be eliminated fairly soon into the next year.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF  
ST BARBARA EARLSDON COVENTRY**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2024**

	Unrestricted funds £	Restricted funds £	Endowment funds £	Total £
<b>9. ANALYSIS OF NET ASSETS BY FUND</b>				
Investment Assets		302,798	48,940	351,738
Current Assets	(1,702)	55,666	(17,360)	36,604
	(1,702)	358,464	31,580	388,342
Current Liabilities	2,516	460	-	2,976
<b>FUND BALANCE</b>	(4,218)	358,004	31,580	385,366

**10. AMOUNTS PAID TO MEMBERS OF THE PCC**

Expenses totalling £587 (2023: £932) were paid to the vicar during the year, to reimburse expenses incurred.

**11. GRANTS PAYABLE**

Grants paid during the year are shown in note 3[a].

St Barbara's Church raise money through covenants, open plate collections and the tax relief on covenanted income. It is the policy of the PCC to give those funds allocated to Mission in the following proportions: 35% to home charities and 65% to overseas charities.

The Charities supported this year were:

**Overseas Charities**

- African Pastors Fellowship
- Five Talents UK Ltd
- Against Malaria Foundation
- Christian Solidarity Worldwide
- CORD
- Ibba Girls' School
- Tearfund

**Home Charities**

- St John the Divine Church, Willenhall
- Carriers of Hope
- Cleansheet
- Dudley Lodge

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# Accounts

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**PAROCHIAL CHURCH COUNCIL  
OF ST BARBARA'S, EARLSDON  
FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2023**

**PAROCHIAL CHURCH COUNCIL OF ST BARBARA'S, EARLSDON**

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## **PAROCHIAL CHURCH COUNCIL OF ST BARBARA'S, EARLSDON**

2023 Report and Accounts for the Parochial Church  
Council of St Barbara's Church, Earlsdon, Coventry

### **Aim and Purposes**

The PCC operates through sub-committees, which meet between full meetings of the PCC and report back to it regularly with minutes of their decisions being received by the full PCC and discussed as necessary. The sub-committees found with St Barbara's are: Standing Committee; Property Committee; Mission Committee; Social Committee; Eco-committee; and CTEC (Churches Together in Earlsdon and Chapelfields).

St Barbara's is situated on Rochester Road, Coventry. It is part of the Diocese of Coventry within the Church of England. The correspondence address is The Vicarage, 24 Rochester Road, Earlsdon, Coventry, CV5 6AG.

The full PCC meets six times per year and the standing committee meets five times a year.

### **Objectives and Activities**

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at St Barbara's. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within the parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

We try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus;
- Provision of pastoral care for people living in the parish; and
- Missionary and outreach work.

To facilitate this work it is important that we maintain the fabric of St Barbara's Church and Church Hall.

### **Achievements and Performance**

#### ***Worship and Prayer***

The PCC is keen to offer a range of services during the course of the year that our community find beneficial and spiritually uplifting. With this in mind, we provide a range of services including an afternoon family service (Buzz at St B's), a service for the under 5s and their parents and carers (Prayers and Bears), and a church prayer meeting, all in addition to our regular morning services and mid-week communion service.

#### ***Pastoral Care***

Many church members provide informal pastoral support to other members of the congregation through friendships built up over many years. There are a number of pastoral support networks, including homegroups, the Busy Bees at St B's knitting group, and Prayers and Bears. In addition, throughout 2023, St Barbara's has continued to support the work of the Good Neighbours Project in the Earlsdon and Chapelfields area, with a number of church members volunteering to visit and befriend isolated and lonely older people. The church has also continued to support the work of Christians Against Poverty, with church members volunteering in supporting the visits of debt advisers to those in financial difficulty.

#### ***Mission and Evangelism***

Helping those in need is a demonstration of our faith. In addition to contributing financially to a number of UK and overseas charities, many in the church give sacrificially of their time in support of a number of important causes including Carriers of Hope and Emmaus.

Our parish magazine is now a primarily electronic communication, reflecting trends in how people are accessing information and our desire to be more environmentally-aware. The magazine keeps our parishioners informed of the important matters affecting our community as well as giving opportunities to reflect on faith.

#### ***Ecumenical Relationships***

The church is a member of Churches Together in Earlsdon and Chapelfields. We hold joint services throughout the year at the different churches and there are Lent and Advent courses run for anyone to attend.

### **Financial Review**

Total receipts of unrestricted funds were £94,602 (2022: £99,577) in the year. This includes nil (2022: £9,445) gift aid claims.

The planned giving through envelopes and standing orders has decreased slightly in comparison to 2022 to £48,429 (2022: £51,416).

£104,315 (2022: £100,952) was spent from unrestricted funds to provide the Christian ministry from St Barbara's Church, including the contribution to the diocesan parish share of £67,723 (2022: £67,723) which provides the stipends and housing for the clergy.

Church hall rental income is £29,446 (2022: £23,372).

The net result of the year in unrestricted funds was an excess of expenditure over income of £9,713 (2022: £1,375). Adding bank and deposit balances brought forward at the beginning of the year, the balances carried forward at 31 December 2023 on unrestricted funds totaled £3,544 in deficit (2022: £6,619). In addition to this, Restricted and Endowment funds of £377,741 (2022: £347,680) are carried forward at 31 December 2023.

### **Volunteers**

We would like to thank all the volunteers who work so hard to make our church the lively and vibrant community it is.

### **Structure, governance and management**

The method of appointment of PCC members is set out in the Church Representation Rules. At St Barbara's the membership of the PCC consists of the incumbent (our vicar), churchwardens, and members elected by those members of the congregation who are on the electoral roll of the church. All those who attend our services are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent.



Approved by the PCC on 5 May 2024 and signed on their behalf by the Revd Tulo Raistrick

**PAROCHIAL CHURCH COUNCIL OF ST BARBARA'S, EARLSDON**  
**INDEPENDENT EXAMINER'S REPORT**  
**TO THE MEMBERS OF THE PAROCHIAL CHURCH COUNCIL OF ST BARBARA'S**

I report to the trustees on my examination of the accounts of the above charity for the year ended 31 December 2023, which are set out on pages 4 to 11.

**Responsibilities and Basis of Report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent Examiner's Statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that, in any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Wayne Gutteridge FCA  
Harrison Beale & Owen Limited  
Chartered Accountants and Statutory Auditors  
Seven Stars House  
1 Wheler Road  
Coventry  
CV3 4LB

5 May 2024

PAROCHIAL CHURCH COUNCIL OF ST BARBARA'S, EARLSDON

STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 DECEMBER 2023

	Note	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds 2023 £	2022 £
<b>INCOMING RESOURCES</b>						
Voluntary income from donors	2[a]	53,466	-	-	53,466	65,315
Other voluntary Income	2[b]	7,157	-	-	7,157	5,549
Church activities	2[c]	33,979	-	-	33,979	28,713
Income from investments	2[d]	-	9,600	-	9,600	8,507
<b>TOTAL INCOMING RESOURCES</b>		<b>94,602</b>	<b>9,600</b>	<b>-</b>	<b>104,202</b>	<b>108,084</b>
<b>RESOURCES EXPENDED</b>						
Church activities	3[a]	103,940	3,850	-	107,790	107,857
Fund- raising costs	3[b]	-	-	-	-	-
Governance costs	3[c]	375	375	-	750	720
<b>TOTAL RESOURCES EXPENDED</b>		<b>104,315</b>	<b>4,225</b>	<b>-</b>	<b>108,540</b>	<b>108,577</b>
<b>NET INCOMING RESOURCES BEFORE TRANSFERS</b>						
Transfers between funds		(9,713)	5,375	-	(4,338)	(493)
<b>NET INCOMING RESOURCES BEFORE INVESTMENT GAINS</b>		<b>(9,713)</b>	<b>5,375</b>	<b>-</b>	<b>(4,338)</b>	<b>(493)</b>
<b>GAINS ON INVESTMENT</b>						
- realised		-	-	-	-	-
- unrealised		-	24,686	-	24,686	(34,533)
<b>NET MOVEMENT IN FUNDS</b>		<b>(9,713)</b>	<b>30,061</b>	<b>-</b>	<b>20,348</b>	<b>(35,026)</b>
<b>BALANCES BROUGHT FORWARD AS AT 1 JANUARY</b>						
		6,169	316,100	31,580	353,849	388,875
<b>BALANCES CARRIED FORWARD AS AT 31 DECEMBER</b>						
		<b>(3,544)</b>	<b>346,161</b>	<b>31,580</b>	<b>374,197</b>	<b>353,849</b>


**PAROCHIAL CHURCH COUNCIL OF ST BARBARA'S, EARLSDON**

**BALANCE SHEET  
AS AT 31 DECEMBER 2023**

	<b>Note</b>	<b>2023</b>		<b>2022</b>	
		£	£	£	£
<b>FIXED ASSETS</b>					
Investment assets	4		343,240		316,740
<b>CURRENT ASSETS</b>					
Debtors	5	3,000		12,063	
Cash at bank and in hand	6	<u>30,721</u>		<u>30,306</u>	
		33,721		42,369	
<b>LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>	7	<u>2,764</u>		<u>5,260</u>	
<b>NET CURRENT ASSETS</b>			30,957		37,109
<b>NET ASSETS</b>			<u>374,197</u>		<u>353,849</u>
<b>FUNDS</b>	8				
Unrestricted			(3,544)		6,169
Restricted			346,161		316,100
Endowment			<u>31,580</u>		<u>31,580</u>
			<u>374,197</u>		<u>353,849</u>

The financial statements were approved on behalf of the Parochial Church Council on 5 May 2024 and signed on its behalf by:

  
.....  
Revd Tulo Ralstrick (Vicar)

  
.....  
Mr Mark Owen (Treasurer)

**PAROCHIAL CHURCH COUNCIL OF ST BARBARA'S, EARLSDON**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2023**

**1. ACCOUNTING POLICIES**

**a. Basis of Accounting**

The financial statements have been prepared under the historical cost convention and in accordance with the Church Accounting Regulations 2006, the Charities SORP (FRS 102) and the Charities Act 2022.

**b. Funds**

The general fund represents the funds of the PCC that are not subject to any restrictions regarding their use and are available for application for the general purposes of the PCC. Restricted and endowment funds and their purpose are explained within note 8 to the accounts.

**c. Incoming Resources**

Collections are recognised when made.

Amounts receivable under covenant are recognised when honoured by the covenantor.

Income Tax recoverable on covenanted or gift aid donations is recognised when received.

Grants and legacies to the PCC are accounted for when received.

**d. Fixed Assets**

No value is placed on the moveable church furnishings held by the church wardens on special trust for the PCC and which require a facility for disposal since the PCC considers this to be an inalienable property. All expenditure incurred during this year on consecrated or beneficed buildings and moveable church furnishings, whether maintenance or improvement, is written off as resources expended.

**e. Investments**

Investments are stated at bid market value at the Balance Sheet date.

**f. Investment Income**

Dividends, including tax credits, are credited to the Statement of Financial Activities when they are received.

Interest and rental income are credited when the interest or rents fall due for payment.

**g. Commitments and Liabilities**

There are no commitments as all pensions and payments for relief in need are at the discretion of the Trustees.

Liabilities are recognised when there is a clear obligation as at the balance sheet date that can be quantified.

Grants payable are recognised when they have been approved by the PCC.

**h. Cash Flow Statement**

A cash flow statement is not included in the financial statement as it is the opinion of the Trustees that it would not add to the information given elsewhere.

PAROCHIAL CHURCH COUNCIL OF ST BARBARA'S, EARLSDON

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2023

	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds	
				2023 £	2022 £
<b>2. INCOMING RESOURCES</b>					
<b>2[a] Voluntary income from donors</b>					
Planned giving:					
Covenants	48,429	-	-	48,429	51,416
Income Tax recoverable on Covenants	-	-	-	-	9,445
Collections (open plate) at all services	3,937	-	-	3,937	3,408
Sundry donations	1,100	-	-	1,100	1,046
Grants - Community Improvements	-	-	-	-	-
	<b>53,466</b>	<b>-</b>	<b>-</b>	<b>53,466</b>	<b>65,315</b>
<b>2[b] Other voluntary income</b>					
Donations, appeals etc.	3,726	-	-	3,726	1,669
Legacies	-	-	-	-	-
Fetes, bazaars, other fund-raising events	3,431	-	-	3,431	3,880
	<b>7,157</b>	<b>-</b>	<b>-</b>	<b>7,157</b>	<b>5,549</b>
<b>2[c] Church activities</b>					
Magazines and newsletters	-	-	-	-	-
Church hall lettings etc.	29,446	-	-	29,446	23,372
Diocese fees	1,438	-	-	1,438	3,870
Fees	479	-	-	479	554
Sundry income	2,616	-	-	2,616	917
	<b>33,979</b>	<b>-</b>	<b>-</b>	<b>33,979</b>	<b>28,713</b>
<b>2[d] Income from investments</b>					
Dividends and interest	-	9,600	-	9,600	8,507
<b>TOTAL INCOMING RESOURCES</b>	<b>94,602</b>	<b>9,600</b>	<b>-</b>	<b>104,202</b>	<b>108,084</b>

PAROCHIAL CHURCH COUNCIL OF ST BARBARA'S, EARLSDON

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2023

	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds 2023 2022 £	
<b>3. RESOURCES EXPENDED</b>					
3[a] Church activities					
<i>Grants</i>	-	-	-	-	-
Missionary and charitable giving:					
Home missions and other Church Societies	1,600	1,122	-	2,722	3,582
Overseas missionary societies	3,618	-	-	3,618	3,683
	5,218	1,122	-	6,340	7,265
<i>Activities directly relating to the work of the Church</i>					
Ministry : diocesan quota	67,723	-	-	67,723	67,723
clergy expenses	932	-	-	932	417
other clergy cost	-	-	-	-	40
Church - running expenses	13,293	-	-	13,293	16,150
Church maintenance and garden	1,644	2,728	-	4,372	2,314
Church Hall running costs	6,627	-	-	6,627	4,572
Parish magazine and books	861	-	-	861	357
Choir, organist and music	5,947	-	-	5,947	3,481
Diocese fees	-	-	-	-	-
Sundry expenses	1,537	-	-	1,537	5,207
	98,564	2,728	-	101,292	100,261
<i>Church management and administration</i>					
Printing and stationery (including Stew'ship envelopes)	-	-	-	-	-
Photocopier charges	158	-	-	158	331
	158	-	-	158	331
<b>Total church activities</b>	<b>103,940</b>	<b>3,850</b>	<b>-</b>	<b>107,790</b>	<b>107,857</b>
3[b] <i>Fund-raising costs</i>					
Costs of fetes, bazaars, other fund-raising events	-	-	-	-	-
3[c] <i>Governance costs</i>					
Accountants fees	375	375	-	750	720
<b>TOTAL RESOURCES EXPENDED</b>	<b>104,315</b>	<b>4,225</b>	<b>-</b>	<b>108,540</b>	<b>108,577</b>

**PAROCHIAL CHURCH COUNCIL OF ST BARBARA'S, EARLSDON**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2023**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
<b>4. INVESTMENT ASSETS</b>		
10,320 Shares - Central Board of Finance Investment Fund (cost £110,000)	233,277	213,056
1,377 Shares - Central Board of Finance Investment Fund (cost £1,450)	31,128	28,429
788 Shares - Central Board of Finance Investment Fund (cost £506)	17,813	16,269
132 Shares - COIF Charities Investment Fund (cost £231)	<u>2,620</u>	<u>2,396</u>
	284,837	260,150
Central Board of Finance Deposit Fund Account	<u>58,403</u>	<u>56,590</u>
	<u><u>343,240</u></u>	<u><u>316,740</u></u>
<b>5. DEBTORS</b>		
Prepayments	3,000	-
Accrued income	<u>-</u>	<u>12,063</u>
	<u><u>3,000</u></u>	<u><u>12,063</u></u>
<b>6. CASH AT BANK AND IN HAND</b>		
Cash in bank	30,707	30,292
Cash in hand	<u>14</u>	<u>14</u>
	<u><u>30,721</u></u>	<u><u>30,306</u></u>
<b>7. LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>		
Grants and donations approved but not yet paid	1,015	4,340
Accrued costs	<u>1,749</u>	<u>920</u>
	<u><u>2,764</u></u>	<u><u>5,260</u></u>

**PAROCHIAL CHURCH COUNCIL OF ST BARBARA'S, EARLSDON**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2023**

	Balance as at 31.12.22 £	Incoming resources £	Expenditure and transfers £	Gains on investments £	Balance as at 31.12.23 £
<b>8. FUND DETAILS</b>					
<i>Unrestricted Funds:</i>					
General Fund	6,169	94,602	104,315	-	(3,544)
<i>Restricted Funds:</i>					
Sir Alfred Herbert Lady					
Chapel Fund	25,117	487	-	1,544	27,148
Odell House Fund	62,916	2,737	1,122	2,922	67,453
Geoffrey Pierson Music Fund	7,251	-	-	-	7,251
Constance Elliott Property	217,634	6,376	3,103	20,220	241,127
Community Improvements	3,182	-	-	-	3,182
	<b>316,100</b>	<b>9,600</b>	<b>4,225</b>	<b>24,686</b>	<b>346,161</b>
<i>Endowment Funds:</i>					
Sir Alfred Herbert Lady					
Chapel Fund	500	-	-	-	500
Odell House Fund	30,580	-	-	-	30,580
Geoffrey Pierson Music Fund	500	-	-	-	500
	<b>31,580</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>31,580</b>

**Restricted Funds**

The Sir Alfred Herbert Lady Chapel Fund was created by a permanent endowment from Sir Alfred Herbert of £500, the income from which is to be used for the maintenance and upkeep of the interior of the Lady Chapel.

The Odell House Fund was formed by amalgamating three funds for the same purpose, being to further the religious and other charitable work of the Church of England in the parish. The endowment element is made up of the proceeds of the sale of curate's house, although it is an expendable endowment subject to Charity Commission consent.

The Geoffrey Pierson Music Fund was created by a permanent endowment of £500, the income from which is used for the maintenance of the organ, for the salaries of the organist and choir, and the provision of Church music scores.

The Constance Elliott Property Fund represents the net proceeds from the sale of a house formally owned by a deceased parishioner, which are to be used for the general upkeep of the Church property.

The Community Improvements fund represent grants received in order to provide facilities to the community, such as a playground area at the back of the church.

Endowment Funds are explained in the above notes.

The unrestricted funds for the year ended 31 December 2023 were in deficit of £3,544. The trustees expect this deficit to be eliminated fairly soon into the next year, on receipt of a gift aid claim of c.£9,000. Had this been received within the year, as it would usually, the fund would not have gone into deficit.

**PAROCHIAL CHURCH COUNCIL OF ST BARBARA'S, EARLSDON**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2023**

	Unrestricted funds £	Restricted funds £	Endowment funds £	Total £
<b>9. ANALYSIS OF NET ASSETS BY FUND</b>				
Investment Assets		294,300	48,940	343,240
Current Assets	(1,240)	52,321	(17,360)	33,721
	(1,240)	346,621	31,580	376,961
Current Liabilities	2,304	460	-	2,764
<b>FUND BALANCE</b>	<b>(3,544)</b>	<b>346,161</b>	<b>31,580</b>	<b>374,197</b>

**10. AMOUNTS PAID TO MEMBERS OF THE PCC**

Expenses totalling £932 (2022: £417) were paid to the vicar during the year, to reimburse expenses incurred.

**11. GRANTS PAYABLE**

Grants paid during the year are shown in note 3[a].

St Barbara's Church raise money through covenants, open plate collections and the tax relief on covenanted income. It is the policy of the PCC to give those funds allocated to Mission in the following proportions: 35% to home charities and 65% to overseas charities.

The Charities supported this year were:

**Overseas Charities**

African Pastors Fellowship  
Five Talents UK Ltd  
Ibba Girls School  
Christian Solidarity Worldwide

**Home Charities**

St John the Divine Church, Willenhall  
Cleansheet  
Coventry City Mission  
Dudley Lodge



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# Accounts

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Parochial Church Council of St Barbara's, Earlsdon

2022

**PAROCHIAL CHURCH COUNCIL  
OF ST BARBARA'S, EARLSDON**

**FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2022**

**PAROCHIAL CHURCH COUNCIL OF ST BARBARA'S, EARLSDON**

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## **PAROCHIAL CHURCH COUNCIL OF ST BARBARA'S, EARLSDON**

2022 Report and Accounts for the Parochial Church Council of St Barbara's Church, Earlsdon, Coventry

### **Aim and Purposes**

The PCC operates through sub-committees, which meet between full meetings of the PCC and report back to it regularly with minutes of their decisions being received by the full PCC and discussed as necessary. The sub-committees found with St Barbara's are: Standing Committee; Property Committee; Mission Committee; Social Committee; Eco-committee; and CTEC (Churches Together in Earlsdon and Chapelfields).

St Barbara's is situated on Rochester Road, Coventry. It is part of the Diocese of Coventry within the Church of England. The correspondence address is The Vicarage, 24 Rochester Road, Earlsdon, Coventry, CV5 6AG.

The full PCC meets six times per year and the standing committee meets five times a year.

### **Objectives and Activities**

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at St Barbara's. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within the parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

We try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus;
- Provision of pastoral care for people living in the parish; and
- Missionary and outreach work.

To facilitate this work it is important that we maintain the fabric of St Barbara's Church and Church Hall.

### **Achievements and Performance**

#### ***Worship and Prayer***

The PCC is keen to offer a range of services during the course of the year that our community find beneficial and spiritually uplifting. With this in mind, we provide a range of services including an afternoon family service (Buzz at St B's), a service for the under 5s and their parents and carers (Prayers and Bears), and a church prayer meeting, all in addition to our regular morning services and mid-week communion service.

#### ***Pastoral Care***

Many church members provide informal pastoral support to other members of the congregation through friendships built up over many years. There are a number of pastoral support networks, including homegroups, the Busy Bees at St B's knitting group, and Prayers and Bears. In addition, throughout 2022, St Barbara's has continued to support the work of the Good Neighbours Project in the Earlsdon and Chapelfields area, with a number of church members volunteering to visit and befriend isolated and lonely older people. The church has also continued to support the work of Christians Against Poverty, with church members volunteering in supporting the visits of debt advisers to those in financial difficulty.

### **Mission and Evangelism**

Helping those in need is a demonstration of our faith. In addition to contributing financially to a number of UK and overseas charities, many in the church give sacrificially of their time in support of a number of important causes including Carriers of Hope and Emmaus.

Our parish magazine is now a primarily electronic communication, reflecting trends in how people are accessing information and our desire to be more environmentally-aware. The magazine keeps our parishioners informed of the important matters affecting our community as well as giving opportunities to reflect on faith.

### **Ecumenical Relationships**

The church is a member of Churches Together in Earlsdon and Chapelfields. We hold joint services throughout the year at the different churches and there are Lent and Advent courses run for anyone to attend.

### **Financial Review**

Total receipts of unrestricted funds were £99,577 (2021: £75,450) in the year. This includes £9,445 (2021: £9,170) of gift aid claims.

The planned giving through envelopes and standing orders has increased slightly in comparison to 2021 to £51,416 (2021 £45,131)

£106,594 (2021: £94,020) was spent from unrestricted funds to provide the Christian ministry from St Barbara's Church, including the contribution to the diocesan parish share of £67,723 (2021 £67,723) which provides the stipends and housing for the clergy.

Church hall rental income is £23,372 (2021 £9,805). This has returned to nearer pre-pandemic levels (2019 £24,523) which was anticipated.

The net result of the year in unrestricted funds was an excess of expenditure over income of £7,017 (2021: £18,570) on unrestricted funds. Adding bank and deposit balances brought forward at the beginning of the year, the balances carried forward at 31 December 2022 on unrestricted funds totaled £527. In addition to this Restricted and Endowment funds of £321,742 are carried forward at 31 December 2022.

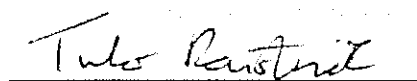
### **Volunteers**

We would like to thank all the volunteers who work so hard to make our church the lively and vibrant community it is.

### **Structure, governance and management**

The method of appointment of PCC members is set out in the Church Representation Rules. At St Barbara's the membership of the PCC consists of the incumbent (our vicar), churchwardens, and members elected by those members of the congregation who are on the electoral roll of the church. All those who attend our services are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent.



Approved by the PCC on 14/05/2023 and signed on their behalf by the Revd Tulo Raistrick

**PAROCHIAL CHURCH COUNCIL OF ST BARBARA'S, EARLSDON**  
**INDEPENDENT EXAMINER'S REPORT**  
**TO THE MEMBERS OF THE PAROCHIAL CHURCH COUNCIL OF ST BARBARA'S**

I report to the trustees on my examination of the accounts of the above charity for the year ended 31 December 2022 which are set out on pages 5 to 12.

**Responsibilities and Basis of Report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent Examiner's Statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Wayne Gutteridge FCA  
Harrison Beale & Owen Limited  
Chartered Accountants and Statutory Auditors  
Seven Stars House  
1 Wheler Road  
Coventry  
CV3 4LB

14 May 2023

**PAROCHIAL CHURCH COUNCIL OF ST BARBARA'S, EARLSDON**

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 DECEMBER 2022**


	Note	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds 2022 £	Total funds 2021 £
<b>INCOMING RESOURCES</b>						
Voluntary income from donors	2[a]	65,315	-	-	65,315	55,894
Other voluntary income	2[b]	5,549	-	-	5,549	5,418
Church activities	2[c]	28,713	-	-	28,713	14,138
Income from investments	2[d]	-	8,507	-	8,507	7,489
<b>TOTAL INCOMING RESOURCES</b>		<b>99,577</b>	<b>8,507</b>	<b>-</b>	<b>108,084</b>	<b>82,939</b>
<b>RESOURCES EXPENDED</b>						
Church activities	3[a]	100,592	7,265	-	107,857	96,151
Fund- raising costs	3[b]	-	-	-	-	-
Governance costs	3[c]	360	360	-	720	720
<b>TOTAL RESOURCES EXPENDED</b>		<b>100,952</b>	<b>7,625</b>	<b>-</b>	<b>108,577</b>	<b>96,871</b>
<b>NET INCOMING RESOURCES BEFORE TRANSFERS</b>						
Transfers between funds		(1,375)	882	-	(493)	(13,932)
<b>NET INCOMING RESOURCES BEFORE INVESTMENT GAINS</b>		<b>(1,375)</b>	<b>882</b>	<b>-</b>	<b>(493)</b>	<b>(13,932)</b>
<b>GAINS ON INVESTMENT</b>						
- realised		-	-	-	-	-
- unrealised		-	(34,533)	-	(34,533)	37,043
<b>NET MOVEMENT IN FUNDS</b>		<b>(1,375)</b>	<b>(33,651)</b>	<b>-</b>	<b>(35,026)</b>	<b>23,111</b>
<b>BALANCES BROUGHT FORWARD AS AT 1 JANUARY</b>						
		7,544	349,751	31,580	388,875	365,764
<b>BALANCES CARRIED FORWARD AS AT 31 DECEMBER</b>						
		<b>6,169</b>	<b>316,100</b>	<b>31,580</b>	<b>353,849</b>	<b>388,875</b>


**PAROCHIAL CHURCH COUNCIL OF ST BARBARA'S, EARLSDON**

**BALANCE SHEET  
AS AT 31 DECEMBER 2022**

	Note	2022		2021	
		£	£	£	£
<b>FIXED ASSETS</b>					
Investment assets	4		316,740		350,510
<b>CURRENT ASSETS</b>					
Debtors	5	12,063		9,170	
Cash at bank and in hand	6	<u>30,306</u>		<u>32,255</u>	
		42,369		41,425	
<b>LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>	7		<u>5,260</u>		<u>3,060</u>
<b>NET CURRENT ASSETS</b>			<u>37,109</u>		<u>38,365</u>
<b>NET ASSETS</b>			<u><u>353,849</u></u>		<u><u>388,875</u></u>
<b>FUNDS</b>	8				
Unrestricted			6,169		7,544
Restricted			316,100		349,751
Endowment			<u>31,580</u>		<u>31,580</u>
			<u><u>353,849</u></u>		<u><u>388,875</u></u>

The financial statements were approved on behalf of the Parochial Church Council on 14/05/2023 and signed on its behalf by:

  
.....  
Revd Tulo Raistrick (Vicar)

  
.....  
Mr Mark Owen (Treasurer)

**PAROCHIAL CHURCH COUNCIL OF ST BARBARA'S, EARLSDON**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2022**

**1. ACCOUNTING POLICIES**

**a. Basis of Accounting**

The financial statements have been prepared under the historical cost convention and in accordance with the Church Accounting Regulations 2006, the Charities SORP (FRS 102) and the Charities Act 2011.

**b. Funds**

The general fund represents the funds of the PCC that are not subject to any restrictions regarding their use and are available for application for the general purposes of the PCC. Restricted and endowment funds and their purpose are explained within note 8 to the accounts.

**c. Incoming Resources**

Collections are recognised when made.

Amounts receivable under covenant are recognised when honoured by the covenantor.

Income Tax recoverable on covenanted or gift aid donations is recognised when received.

Grants and legacies to the PCC are accounted for when received.

**d. Fixed Assets**

No value is placed on the moveable church furnishings held by the church wardens on special trust for the PCC and which require a facility for disposal since the PCC considers this to be an inalienable property. All expenditure incurred during this year on consecrated or beneficed buildings and moveable church furnishings, whether maintenance or improvement, is written off as resources expended.

**e. Investments**

Investments are stated at bid market value at the Balance Sheet date.

**f. Investment Income**

Dividends, including tax credits, are credited to the Statement of Financial Activities when they are received.

Interest and rental income are credited when the interest or rents fall due for payment.

**g. Commitments and Liabilities**

There are no commitments as all pensions and payments for relief in need are at the discretion of the Trustees.

Liabilities are recognised when there is a clear obligation as at the balance sheet date that can be quantified.

Grants payable are recognised when they have been approved by the PCC.

**h. Cash Flow Statement**

A cash flow statement is not included in the financial statement as it is the opinion of the Trustees that it would not add to the information given elsewhere.

PAROCHIAL CHURCH COUNCIL OF ST BARBARA'S, EARLSDON

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2022

	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds 2022 £	2021 £
<b>2. INCOMING RESOURCES</b>					
2[a] <i>Voluntary income from donors</i>					
Planned giving:					
Covenants	51,416	-	-	51,416	45,131
Income Tax recoverable on Covenants	9,445	-	-	9,445	9,170
Collections (open plate) at all services	3,408	-	-	3,408	1,061
Sundry donations	1,046	-	-	1,046	532
Grants - Community Improvements	-	-	-	-	-
	<b>65,315</b>	<b>-</b>	<b>-</b>	<b>65,315</b>	<b>55,894</b>
2[b] <i>Other voluntary income</i>					
Donations, appeals etc.	1,669	-	-	1,669	2,618
Legacies	-	-	-	-	2,800
Fetes, bazaars, other fund-raising events	3,880	-	-	3,880	-
	<b>5,549</b>	<b>-</b>	<b>-</b>	<b>5,549</b>	<b>5,418</b>
2[c] <i>Church activities</i>					
Magazines and newsletters	-	-	-	-	-
Church hall lettings etc.	23,372	-	-	23,372	9,805
Diocese fees	3,870	-	-	3,870	2,741
Fees	554	-	-	554	1,072
Sundry Income	917	-	-	917	520
	<b>28,713</b>	<b>-</b>	<b>-</b>	<b>28,713</b>	<b>14,138</b>
2[d] <i>Income from investments</i>					
Dividends and interest	-	8,507	-	8,507	7,489
<b>TOTAL INCOMING RESOURCES</b>	<b>99,577</b>	<b>8,507</b>	<b>-</b>	<b>108,084</b>	<b>82,939</b>

**PAROCHIAL CHURCH COUNCIL OF ST BARBARA'S, EARLSDON**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2022**

	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds 2022 £	Total funds 2021 £
<b>3. RESOURCES EXPENDED</b>					
3[a] Church activities					
<i>Grants</i>	-	-	-	-	-
Missionary and charitable giving:					
Home missions and other Church Societies	2,607	975	-	3,582	146
Overseas missionary societies	3,683	-	-	3,683	4,700
	<hr/>				
	6,290	975	-	7,265	4,846
 <i>Activities directly relating to the work of the Church</i>					
Ministry : diocesan quota	67,723	-	-	67,723	67,723
clergy expenses	417	-	-	417	307
other clergy cost	40	-	-	40	-
Church - running expenses	10,508	5,642	-	16,150	8,111
Church maintenance and garden	2,164	150	-	2,314	1,442
Church Hall running costs	4,074	498	-	4,572	4,121
Parish magazine and books	357	-	-	357	1,087
Choir, organist and music	3,481	-	-	3,481	5,815
Diocese fees	-	-	-	-	1,648
Sundry expenses	5,207	-	-	5,207	907
	<hr/>				
	93,971	6,290	-	100,261	91,161
 <i>Church management and administration</i>					
Printing and stationery (including Stew'ship envelopes)	-	-	-	-	-
Photocopier charges	331	-	-	331	144
	<hr/>				
	331	-	-	331	144
	<hr/>				
Total church activities	100,592	7,265	-	107,857	96,151
3[b] <i>Fund-raising costs</i>					
Costs of fetes, bazaars, other fund-raising events	-	-	-	-	-
3[c] <i>Governance costs</i>					
Accountants fees	360	360	-	720	720
	<hr/>				
<b>TOTAL RESOURCES EXPENDED</b>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
	100,952	7,625	-	108,577	96,871

**PAROCHIAL CHURCH COUNCIL OF ST BARBARA'S, EARLSDON**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2022**

	2022	2021
	£	£
<b>4. INVESTMENT ASSETS</b>		
10,320 Shares - Central Board of Finance Investment Fund (cost £110,000)	213,056	241,340
1,377 Shares - Central Board of Finance Investment Fund (cost £1,450)	28,429	32,204
788 Shares - Central Board of Finance Investment Fund (cost £506)	16,269	18,429
132 Shares - COIF Charities Investment Fund (cost £231)	2,396	2,711
	<hr/>	<hr/>
	260,150	294,684
Central Board of Finance Deposit Fund Account	56,590	55,826
	<hr/>	<hr/>
	316,740	350,510
	<hr/>	<hr/>
<b>5. DEBTORS</b>		
Accrued income	12,063	9,170
	<hr/>	<hr/>
<b>6. CASH AT BANK AND IN HAND</b>		
Cash in bank	30,292	32,241
Cash in hand	14	14
	<hr/>	<hr/>
	30,306	32,255
	<hr/>	<hr/>
<b>7. LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>		
Grants and donations approved but not yet paid	4,340	2,140
Accrued costs	920	920
	<hr/>	<hr/>
	5,260	3,060
	<hr/>	<hr/>

PAROCHIAL CHURCH COUNCIL OF ST BARBARA'S, EARLSDON

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2022

	Balance as at 31.12.21 £	Incoming resources £	Expenditure and transfers £	Losses on investments £	Balance as at 31.12.22 £
<b>8. FUND DETAILS</b>					
<i>Unrestricted Funds:</i>					
General Fund	7,544	99,577	100,952	-	6,169
<i>Restricted Funds:</i>					
Sir Alfred Herbert Lady					
Chapel Fund	26,793	484	-	(2,160)	25,117
Odell House Fund	66,418	1,682	1,095	(4,089)	62,916
Geoffrey Pierson Music Fund	7,371	-	120	-	7,251
Constance Elliott Property	245,987	6,341	6,410	(28,284)	217,634
Community Improvements	3,182	-	-	-	3,182
	349,751	8,507	7,625	(34,533)	316,100
<i>Endowment Funds:</i>					
Sir Alfred Herbert Lady					
Chapel Fund	500	-	-	-	500
Odell House Fund	30,580	-	-	-	30,580
Geoffrey Pierson Music Fund	500	-	-	-	500
	31,580	-	-	-	31,580

Restricted Funds

The Sir Alfred Herbert Lady Chapel Fund was created by a permanent endowment from Sir Alfred Herbert of £500, the income from which is to be used for the maintenance and upkeep of the interior of the Lady Chapel.

The Odell House Fund was formed by amalgamating three funds for the same purpose, being to further the religious and other charitable work of the Church of England in the parish. The endowment element is made up of the proceeds of the sale of curate's house, although it is an expendable endowment subject to Charity Commission consent.

The Geoffrey Pierson Music Fund was created by a permanent endowment of £500, the income from which is used for the maintenance of the organ, for the salaries of the organist and choir, and the provision of Church music scores.

The Constance Elliott Property Fund represents the net proceeds from the sale of a house formally owned by a deceased parishioner, which are to be used for the general upkeep of the Church property.

The Community Improvements fund represent grants received in order to provide facilities to the community, such as a playground area at the back of the church.

Endowment Funds are explained in the above notes.

PAROCHIAL CHURCH COUNCIL OF ST BARBARA'S, EARLSDON

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2022

	Unrestricted funds £	Restricted funds £	Endowment funds £	Total £
<b>9. ANALYSIS OF NET ASSETS BY FUND</b>				
Investment Assets		272,042	44,698	316,740
Current Assets	5,327	50,160	(13,118)	42,369
	5,327	322,202	31,580	359,109
Current Liabilities	4,800	460	-	5,260
<b>FUND BALANCE</b>	<b>527</b>	<b>321,742</b>	<b>31,580</b>	<b>353,849</b>

**10. AMOUNTS PAID TO MEMBERS OF THE PCC**

Expenses totalling £417 (2021: £307) were paid to the vicar during the year, to reimburse expenses incurred.

**11. GRANTS PAYABLE**

Grants paid during the year are shown in note 3[a].

St Barbara's Church raise money through covenants, open plate collections and the tax relief on covenanted income. It is the policy of the PCC to give those funds allocated to Mission in the following proportions: 35% to home charities and 65% to overseas charities.

The Charities supported this year were:

Overseas Charities

African Pastors Fellowship  
Tearfund  
Five Talents UK Ltd  
The British & Foreign Bible Society  
Ibba Girls School

Home Charities

Carriers of Hope  
Hope Coventry - CAP  
Mission to Seafarers  
The Association of Ukrainians in Great Britain  
St John the Divine Willenhall

Financial Statements and Notes  
 for the Year Ended December 31, 1992

	1992	1991	1990	1989
Assets				
Cash and equivalents	100,000	150,000	200,000	250,000
Accounts receivable	200,000	250,000	300,000	350,000
Inventory	150,000	100,000	50,000	0
Property, plant, and equipment	500,000	450,000	400,000	350,000
Intangible assets	100,000	100,000	100,000	100,000
Other assets	50,000	50,000	50,000	50,000
Liabilities				
Accounts payable	100,000	100,000	100,000	100,000
Long-term debt	300,000	300,000	300,000	300,000
Other liabilities	50,000	50,000	50,000	50,000
Equity				
Common stock	100,000	100,000	100,000	100,000
Retained earnings	150,000	150,000	150,000	150,000

Notes to Financial Statements

1. Description of the Company and its business operations.

2. Summary of significant accounting policies.

3. Description of the Company's debt instruments.

4. Description of the Company's equity instruments.

5. Description of the Company's contingencies.

6. Description of the Company's related party transactions.

7. Description of the Company's subsequent events.

8. Description of the Company's financial instruments.

9. Description of the Company's risk management practices.

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# Accounts

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# St Barbara's Church Earlsdon

The annual report of the PCC  
APCM meeting 15<sup>th</sup> May 11.30 am 2022



# St Barbara's Earlsdon | Agenda

## ANNUAL CHURCH MEETING 2021

### **PRAYER**

Annual Meeting of Parishioners to be held on 15<sup>th</sup> May 2022, 11.30 am

- 1 Apologies for Absence
- 2 Appointment of Church Wardens
- 3 Meeting closed

Annual Parochial Church Meeting to be held on 15<sup>th</sup> May 2022

1. Approval of the Minutes of the Annual Church Meeting held on the 18<sup>th</sup> May 2021.
2. Matters Arising not on the Agenda
3. Reports:
  - (I) Revised Church Electoral Roll
  - (II) Proceedings of Deanery Synod
  - (III) Church Wardens Fabric, goods and ornaments of the Church
  - (IV) Report on PCC activities
  - (V) To receive the audited Statement of Accounts 2020.
4. Elections:
  - (a) Deanery synod members- Not required this year
  - (b) PCC Members
5. Appointments:
  - (c) Sidespersons
  - (d) Appointment of Independent Examiner
6. Vicar's Address
7. Any Other Business
8. Proposed Date of Next Annual Meeting TBA
9. Closing Prayer

## St Barbara's Church Annual Report for 2020

### Background

St Barbara's PCC has the responsibility for co-operating with the incumbent in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

The PCC is a charity registered with the Charity Commission. Registered Charity Number: 1185293.

### Membership

Members of the PCC are either ex-officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules. During the year the following served as members of the PCC:

<b>Incumbent:</b>	The Revd Tulo Raistrick	
<b>Wardens:</b>	Keith Wright	(Since March 2018) - ex-officio on PCC
	Rachael Moorley	(Since October 2020) - ex-officio on PCC
<b>Placement student</b>	Caroline Hammond	

### Representatives on the Deanery Synod – ex-officio on PCC

Andrea French	Elected 2020
Ian Leitch	Elected 2020
Phil Weare	Elected 2020
Keith Wright	Elected 2020

### Elected Members:

Andrea Driver	(Elected October 2020)
Michael Fabunmi	(Elected October 2020)
Suzanne Frey- Kupper	(Elected October 2020)
Alison Manning	(Elected October 2020)
Victoria Mason	(Elected April 2019)
Steve Matthews	(Elected May 2021)
Kate McGrory	(Elected October 2020)
Jessica Moore	(Elected October 2020)
Mary Owen	(Elected March 2021)
Mark Owen	(Elected March 2019)
Christine O'Brien	(Elected October 2020)
Anna Stevens	(Elected October 2020)

**Organist and Music Co-ordinator** Mr Norman Owen

**Choir Leader** Mrs Katherine Owen

## **Committees**

The PCC operates through a number of sub- committees, which meet between full meetings of the PCC:

### **Standing Committee**

This is the only committee required by law. It has the power to transact the business of the PCC between its meetings, subject to any directions given by the Council.

### **Property Committee**

Attends to matters relating to church buildings, fabric and content.

### **Social Committee**

Organise & run church social events

### **Finance Team**

Support treasurer in oversight of investments, stewardship campaigns & annual accounts.

### **Eco Committee**

Whose purpose is to consider the steps the church should take towards becoming net carbon zero by 2030.

### **CTEC(Churches Together in Earlsdon & Chapelfields)**

St. Barbara's Church is one of 5 Churches in the Earlsdon & Chapelfields Area made up as a result of a covenanting of the churches listed:

- The Precious Blood and All Souls RC Church.
- St. Mary Magdalen. (Church of England) Chapelfields.
- Hearsall Baptist Church.
- St. Barbara's. (Church of England)
- Earlsdon Methodist Church.

The five Churches work together wherever possible and come together for Worship 4 times a year. Each Church will send members to the Churches Together committee meetings, and in addition the Ministers undertake to meet regularly. We also support each other's work in the local Community.

Andrea Driver (Treasurer) and The Revd Tulo Raistrick are our CTEC representatives.

## Average Weekly Attendances at St Barbara's in 2021

	Children	Adults	Online (estimate)
8am Sunday Communion (from Sept 2021)	0	9	-
10am Sunday Communion (during lockdown)	-	-	89
10am Sunday Communion (from March 2021)	10	40	40
Buzz at St B's (from April 2021)	12	13	-
Prayers and Bears (from Sept 2021)	7	9	-
<b>Special services</b>			
Easter Services (total)	25	88	133
Harvest Service	22	63	14
Commemoration Service	8	56	42
Remembrance Service	30	80	15
Christmas Services (total)	68	222	60

Baptisms: 2  
 Confirmations: 6  
 Weddings: 2  
 Funerals: 13

# St Barbara's Earlsdon | Minutes

Annual Meeting of Parishioners held on Tuesday 18<sup>th</sup> May 2021 at 7.30 pm on ZOOM.

**Tulo opened the Meeting in Prayer at 7.34pm.**

**Present: (19)**

First name	Second name
Anna	Stevens
Tulo	Raistrick
Andrea	French
Andrea	Driver
Alison	Manning
Ed	Manning
Caroline	Hammond
Christine	O'Brien
Dan	Rathbone
Ian	Leitch
Marjorie	Leitch
Keith	Wright
Mark	Owen

First name	Second name
Suzanne	Frey-Kupper
Mary	Owen
Victoria	Mason
Bernardo	Canas
Eva	Nicholls
Jessica	Moore

**1. Apologies for absence were received from:**

First Name	Second Name
Janet	Bacon
Kay	Whitney
Rachael	Moorley
Elaine	Parnell

First Name	Second Name
Sarah	Raistrick
Jo	Rathbone
Rosie	Owen

**2. Appointment of Churchwardens**

Rachael Moorley	<b>Proposed:</b>	Alison	Manning	<b>Seconded:</b>	Andrea	French
Keith Wright	<b>Proposed:</b>	Andrea	French	<b>Seconded:</b>	Andrea	Driver

Agreed by a show of hands.  
The meeting closed at 7.38pm

## Annual Parochial Church Meeting

### Meeting opened 7.38pm

1. Approval of the minutes of the Annual Parochial Meeting Sunday 6<sup>th</sup> April 2019

The minutes were agreed with these changes:

- The trees were sweet chestnuts not horse chestnuts

Minutes approved and signed by Tulo Raistrick

<b>Proposed:</b>	Ian	Leitch	<b>Seconded:</b>	Mark	Owen
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2. Matters Arising not on the Agenda

None

3. Reports

(i) Revised Church Electoral Roll

The Electoral roll was revised 24<sup>th</sup> April to 16<sup>th</sup> May. There are 102 on electoral roll, however Steve Matthews was not present so this will need confirmation.

(ii) Report of the Proceedings of the Deanery Synod

Nothing to add to the report

(iii) Churchwarden's Report on the Fabric, Goods and Ornaments of the Church

The Royal British Legion board has now been fitted.

Tulo reminds us that it is helpful to mention to the wardens or himself if you have any concerns that you have over the structure, fixtures and fittings

(iv) Annual Report for 2020

Andrea Driver reported on the Busy Bees group- A small group of ladies have met and are keen to meet again. Andrea gives her condolences to Val's family, a valued member. Before the lockdown there were new members ready to join and this will happen as the restrictions are lifted.

Reports have been circulated, questions/ comments were asked for:

- Front page- mistake with dates joined to PCC.
- Review of the year 2020 not 2021.

<b>Proposed:</b>	Alison	Manning	<b>Seconded:</b>	Ian	Leitch
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The reports with alterations were agreed by a show of hands

(v) Consideration and Adoption of the Audited Statement of Accounts for 2020

- Mark reports a £3100 income deficit in the year 2020, despite having two years of gift aid reclaim (2018-2019).

- There has been a decrease in giving of £6000- both envelope and open plate. Reasons include: People moving away and people passing away for envelope giving and no special services or baptisms for open plate donations.
- £14000 of hall revenue has been lost because of lack of rental due to COVID, this will take time to return to pre-pandemic levels.
- Although we have reserves we will need to look as a PCC how to be self-financing year by year.

Mark was thanked for his hard work

The APCM agreed that this was a fair record of the accounts (approved by PCC)

<b>Proposed</b>	Keith	Wright	<b>Seconded</b>	Suzanne	Frey-Kupper
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Agreed by a show of hands

#### 4 Elections

##### a) Deanery Synod Representative

There are no elections as a three-year term began in 2020.

##### b) PCC members

The following nominations have been received:

Steve Matthews	<b>Proposed:</b>	Ian	Leitch	<b>Seconded:</b>	Alison	Manning
Mary Owen	<b>Proposed:</b>	Simon	Harper	<b>Seconded:</b>	Mark	Owen

An opportunity to join the PCC was given. No one wished too.

The nominees were duly elected with a show of hands.

##### (vi) Appointment of an Independent Examiner

Tulo proposes that the PCC should be delegated to for this year to appoint the independent examiner this year as a one off so that issues that have arisen this year can be dealt with.

Proposed	Mark	Owen	Seconded	Ian	Leitch
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Agreed by a show of hands

##### (i) Vicars Address-

Tulo took us through a powerpoint on growing in love for God, the community and each other.

*Growing in God-* Thanks to Simon Harper and his technical abilities we have not missed a Sunday morning since the start of the pandemic.

Tulo took us through the numbers of people attending on-line. In summary, there were over 100 people attending the on-line services throughout the year. There have been many advantages to on-line worship,

including helping people with irregular working patterns and providing opportunities for people whose churches who had not started on-line worship. This has been a challenging time in many ways for example the engagement of children and for the number of people in the congregation who are not on-line.

Buzz at St B's has restarted and after an absence of 15 months prayers and bears are due to restart shortly. Mid-week communion and care home services have been on hold due to the vulnerable nature of attendees. However, Herald lodge has commenced streaming the on-line service which is a positive development and chance for other homes. Katherine Owen and Tulo opted to not hold evensong services through this time.

*Growing in Love for each other-* We have contacted each other and supported each other over telephone. The quiz held by Ian Leitch, Alison and Ed Manning has been very popular.

#### *Growing in love for the community*

- The Good Neighbours project has been supported by members of the congregation helping with shopping etc.
- CAP- This will be needed as work begins as normal for many.
- Schools work has not been possible but Tulo has taken an on-line assembly.
- Parish Newsletter- One issue has been hand-delivered and we will look at how to move this forward in future months.

#### Finance

The finances are down as described by Mark, this will need some thinking and praying about.

#### Summary

- A challenging year
- A year of discovering new approaches
- A year for experiencing God's faithfulness
- Let us be encouraged- God has begun good work in us and he will continue and bring it to completion.

#### Questions

-Tulo was thanked for his leadership through the year and for the services being a constant through these times

- He was also thanked for the positive light shone on the difficult times

- Going forward- perhaps there is an opportunity for lunchtime services as more people are working from home.

- Tulo comments that some people have found the Sunday service to be a defining point in the year.

#### Any Other Business

#### Date of Next Annual Meeting

The next Annual Church Meeting was arranged for 15<sup>th</sup> May 2022 at 11.30 am.

Tulo closed the meeting in prayer 8.21pm

## Review of the year 2021

Full PCC meetings were held during January; March; May; July; September and November with an average attendance of 16 (out of a maximum of 19).

The standing Committee met during February; April (cancelled); June; Oct and Dec with an average attendance of 6 (out of a maximum of 7).

We began the year working through the difficulties caused by COVID. This theme ran through all meetings this year with discussions on how to implement regulations, suspend services and meet the needs of all the members of our church. Later in the year, we moved on to how to reinstate services and normal practice. We have had strong support and direction from Tulo and the Wardens through these turbulent times and I would like to thank them all for that.

Another running theme through all meetings was paying close regard to the finances of the church. We set the budgets and checked the accounts, we also checked the on-going situation each meeting. This was particularly tricky with the changes in hall availability and financial giving, due to COVID, which caused a deficit. Hence, it became clear in June's meeting that a stewardship campaign was required to meet some of the deficit and this was implemented in September. We were also supported by the eco-group who worked at length to fix the energy contracts for next year.

Along with the financial stewardship campaign, we also ran a survey into the roles and opportunities to serve. This proved helpful in working through our sub-committees and we always welcome new members to these groups if you are passionate to serve in this way. The sub-committees were restructured in June and are: Standing Committee; Property Committee; Social Committee; Finance Team and Eco Committee.

Often, we use PCC time to look to the future and reflect on the past. This was noticeable through the year as we looked at Christmas and Holy week services and the confirmation service held with Bishop John. We have also discussed at length some exciting changes to the back garden and childrens' area in church, I am sure this will be fabulous when complete.

If you would like to help input into the direction and well-being of the church, then what are you waiting for? The PCC nomination forms are available now.

Thank you and God Bless  
Andrea French, PCC Secretary

## Vicar's Report 2021

A common experience of the last couple of years is that events and dates seem to merge into one. It is difficult to quite remember whether something happened last year or the year before. Writing this report of 2021 has been a challenge for that very reason, and so I am writing it in sections to fit with some of the main features of life in 2021.

### *January 2021*

For the first two Sundays of January we held services in church as well as online, but with rising Covid rates and expectations of an imminent lockdown, numbers coming to church were low (25-30 people), with three times that number choosing to join us online.

### *Mid January-Mid March 2021*

The country went into a third lockdown. In-person church services were not allowed, and so our services were streamed from the vicarage, with music, intercessions and readings provided via zoom. During this time, about 100 people joined us each week for our services.

### *Mid March - end of July 2021*

Lockdown restrictions were eased allowing for in-person services again, but no singing was allowed. Norman continued to provide our music, streaming this into church and online. We saw 30-40 people return to the church building during this time, whilst the majority of the congregation chose to continue on-line.

Unlike 2020, we were able to hold some of our Holy Week and Easter services in person, which was a great joy, and our Good Friday and Easter Sunrise services in particular were well attended.

Buzz at St B's was able to re-start, and continued, meeting in the church hall around family tables, for the remainder of the year.

In June, Bishop John led our Confirmation Service for six people, including three of our young people. It was a wonderful service, and so encouraging to see people taking this next step in their faith journey.

### *August - end of the year 2021*

At the end of July, almost all Covid restrictions were lifted, including the ban on singing. From August the choir was able to start singing again in church, and it was wonderful to have them leading our music once again.

In September, it was a joy to resume both our 8am Holy Communion service and our Prayers and Bears service, both of which had been on hold for 18 months. Since then Prayers and Bears has gradually built back to its numbers before the pandemic, with a number of new children and carers joining us.

September saw a growing confidence amongst the population at large to begin to go out more, and this was reflected in numbers on a Sunday morning, with average attendances in church growing to 50-60 per week, and to 70-75 per week by December. The numbers joining us online has remained at about 15-20 people throughout this time.

We were able to host a number of special services during this time, including our Harvest Festival, Remembrance Sunday and our Commemoration and Thanksgiving Service, all of which were well attended.

We were able to hold all our normal Christmas services this year, including a beautiful Carol Service and our Nativity Service and Midnight Communion service, which was a real joy.

In October, Katherine led a holiday club in church, which was hugely appreciated by all the children who attended.

### *Reflection on 2021*

It has been encouraging to see how, gradually, our church life is beginning to revive after the challenges of the last two years. This is reflected not only in growing numbers returning to worship in church, but by the resumption of services in our local care homes, the growth of Prayers and Bears, and the enthusiasm of the Buzz at St B's congregation to go away for a weekend together in June 2022.

We have also seen our church hall bookings recover to almost pre-pandemic levels, a good sign that local community groups and businesses are also beginning to recover.

And throughout the year, home groups continued to meet, seamlessly moving on line, and continuing to nurture faith and community in their members. And Hive continued to meet throughout the year as well, providing a place of faith, fun and fellowship for our children and young people.

### *Looking Ahead*

We are all more cautious about what we can plan with confidence recognising the challenges that new variants of the virus may pose. However, we are in a much better place than we were two years ago to respond, if future restrictions were to happen.

Looking ahead over the next 12 months, there are a number of exciting and positive opportunities:

- The Church Choir's engagement with the Festival of Hope and the creation of the community choir may present further opportunities for positive community engagement.
- Building on our growing relationship with St John the Divine, Willenhall, as well as our other mission partners, we have the opportunity to make a real difference in the lives of others. It is great to see the Busy Bees group leading the way with this.
- The Buzz at St B's weekend away in June promises to be an opportunity to build friendships and faith amongst young families in our church.

- We hope to be able to start taking school assemblies and services again, including the Open the Book assemblies that Alison Manning is involved with. And our engagement with the school may be further enhanced by the Busy Bees groups involvement with a Boccia club that the school hopes to run this year.
- Plans for the church garden have been drawn up and approved by the PCC, and so we hope progress may be made in developing the garden during the year.
- This year we are planning to update and improve our church audio-visual equipment to enable smoother streaming of services and to enable the screens to be used more creatively in services.
- The Eco Group's work will continue to help shape the decisions we make as a church as we seek to be more environmentally aware and friendly.

In addition, we recognise that there are challenges ahead. Financially, the increase in utility bills will significantly impact the church, as it will for so many households and institutions this year.

### *Conclusion*

2021 was a year when we are able to look back as a church and thank God for his faithfulness and his love. We are able to look forward with hope and confidence, knowing that the God who has sustained us in the past is able to strengthen us and envision us for the future. We are seeing seeds of recovery and growth in many areas of the church's life. May we continue to look to him and draw our strength from him in the year ahead.

*Tulo Raistrick*

## Churchwarden Report on the Fabric, Fittings, Furniture and Furnishing of the Church 2021

We have inspected the church property register, the log book of alterations and the inventory, and each is in order and up to date.

The annual inspection and clearing of the gutters on the church and hall roof was completed in January.

The lightning conductor annual test was completed in April

The RBL memorial board was installed in church in April.

The replacement of the light fittings on the two external noticeboards was completed in April.

A survey of the trees in the church grounds was completed in April and all were given a clean bill of health.

A section of the cast iron guttering and a downpipe on the North side of the church was replaced in May because part of it fell down when a bracket failed.

After a long and frustrating process the installation of a new water heater in the hall kitchen was completed at the end of September.

The annual inspection and test of fire extinguishers was completed in October.

In September a successful clean up of the hedges and borders in our grounds was undertaken after our normal Sunday service. Lots of people young and old stayed behind to help and a great deal was achieved whilst we all had a good time. Thank you to every one who took part.

We took advantage of an offer from the diocese of free bird boxes – two have been installed in our grounds and the other will be installed in due course.

A quote was received for the external painting of the north and west side wooden windows (5 off) and the black downpipes all round the church. This will happen later this year.

A quote was also received for a replacement sanctuary carpet and this will be done as soon as the carpet chosen can be sourced and then procured.

Improvements are planned for our audio visual equipment to build on what has already been achieved but taking it all up a notch so that a more professional result is achieved for the congregation in church and those participating in their own homes.

Finally we would like express our appreciation for all the jobs which are done every year by people who know who they are and who just get on and do them. You make our job so much easier. Long may you continue and prosper. Thank you.

Keith Wright and Rachael Moorley (Churchwardens)

## CTEC Report for the Year Ending December 2021

Taken from the Chairperson's report at the AGM: During the last year we have learnt to do many new things as a Churches Together community, meeting online, praying together online, and finding new ways to express our unity and fellowship.

We also saw some new developments in our prayer life together, with a service of evening prayer every night during the week of prayer for Christian Unity in January and then again, once a week during Lent, with a different church hosting each evening online. These services reached a larger number of people than our normal CTEC prayer meetings have usually reached, and it was wonderful to see a number of people join us for the first time.

Although we have not managed to have an all in-person Prayer Breakfast for over a year, it has been wonderful to continue our regular monthly Saturday morning prayer times via Zoom. These prayer times provide the foundation for all our other activities together and have managed to maintain these over the year, even if the fellowship time over shared breakfast has been much missed. It was wonderful when we could at last meet in person at Earlsdon Methodist Church on 4<sup>th</sup> September for our 1<sup>st</sup> Prayer Breakfast in person since the Pandemic and to share food afterwards. Although the usual numbers weren't present it was a nice start.

Inevitably there have been numerous activities that have not been able to happen in the past 12 months, including Lent Lunches, shared services and pulpit swaps, but we can be thankful to God that so much has been able to continue, albeit in new ways. The proceeds from Lent Lunches each year is split between CAFOD and Christian Aid, and because there were only 2 Prayer Breakfasts held in 2020 and this money wasn't sent, Hearsall Baptist Church said that they were willing to open their church for a day where people could go and donate money in lieu of Lent Lunches that didn't happen. This brought in a total of £300, added together with £166.30 from the previous year meant that cheques to the value of £233.15 were sent to both CAFOD and Christian Aid on 7<sup>th</sup> May 2021.

It has also been encouraging to see how our onward-looking expression of faith has continued to grow in the last few months too. Good Neighbours, which CTEC has been closely involved with over a number of years, was ideally suited to responding to the needs of isolation and loneliness created by the pandemic, and linked up with over 900 people across Coventry, including many in our own local area, providing support and social contact. We also started supporting CAP, and though their work was made difficult due to so much relying on face-to-face contact, they are well-placed to respond to the undoubted financial pressures that many households now find themselves facing.

CTEC agreed that the Batthula Care Trust should be 2021's nominated charity again this year as only £273 was sent to them in February 2020. It was suggested that £400 be sent this year to make a reasonable donation and this was agreed by all and this was sent on 14<sup>th</sup> May. Janet said that Batthula were quite desperate for funds especially due to the problems of Covid 19.

At the AGM in May Tulo, as chairperson, stood down and now became deputy chair for the next year. Janet Vaughan offered to stand and she was unanimously voted in. Anne as Secretary agreed to stand for another year as did Andrea as Treasurer.

Arts Festival – Festival of Hope. David Sutcliffe explained that it is hoped this will be badged along with the City of Culture events. He talked about wanting to provide some arts event to explore the theme of hope.

The first part of this would be to invite artists in many media, poetry, sculpture, paintings etc to submit high quality work which would go online this year. Also to involve the wider community in a separate display. Next year the aim was to have in person events such as art exhibitions and concerts etc. This was to be city wide for churches and other people, if it was online it could be wider than that and was a good way to have fun and build links with other churches and communities.

Although the Festival of Hope's largest attractions/festivities were going to be held in 2022 Katherine Owen had organised a Holiday Club for children in the Half Term break during October 2021. Over the 5

days 5 or 6 children turned up and enjoyed different aspects of art, craft and music. Income from donations amounted to £186.46 and a further £36 collected from finding monies on the streets and pavements. Expenses for this week for Refreshments, gifts for volunteers and purchasing Art Materials amounted to £57.12 leaving a surplus of £165.34 for the Festival of Hope which will be carried over to 2022 when the other social events in February and March will take place.

Andrea Driver CTEC Treasurer

### Children and Young People 2021

Our children's and youth work has continued to be a source of encouragement and growth throughout 2021.

Our Sunday morning Hive group for all children under 12 years of age has been able to meet throughout the year. These sessions during our Sunday morning services largely follow the same themes as the main service. It has been encouraging to see the children grow in their faith and enthusiasm. Hive has benefitted over the last few months by the involvement of one of our church young people, who has led an interactive game most weeks.

Hive also led a whole Sunday morning service for the adults, helping the adults experience what Hive is like. This was very well received, and we look forward to repeating this again in 2022.

In 2021 we formed a new evening group - Youth Alpha - aimed at those in school years 7-9. This is an on-line group, led by Sarah and Natalie Friend, using the Alpha videos to explore questions of life and faith. The response to this has been very positive.

The older youth group, for young people in Years 10 and above also continued. The first half of the year the group read and discussed a book by Stephen Cottrell on the fundamentals of the Christian faith, and in the second half of the year, the group explored some passages in Mark's gospel. It was great to welcome Louise Moore as one of the adult leaders of this group. A highlight of the year was seeing three of our young people take the step of confirmation in June.

Buzz at St B's continued to meet round socially-distanced family tables throughout 2021, and it was encouraging to see families gradually returning to this service, as well as a number of new families coming for the first time. Both the Easter and Christmas craft workshops were well attended.

Prayers and Bears began again at Earlsdon Methodist Church in September, and it was great to see the excitement and joy of the children (and their carers and parents) in being able to meet and worship again.

Please do continue to pray for all the children and young people of our church.

Sarah Raistrick

Hive leader

## DEANERY SYNOD REPORT 2021

St Barbara's Church are represented in the Coventry South Deanery Synod by Rev'd Tulo Raistrick (ex-officio) and four elected members: Andrea French, Ian Leitch, Phil Weare, Keith Wright. Members are elected for a term of three years. All members of the Church are welcome to attend Synod meeting, but not to vote on any motions considered. The Synod meets three times each year - always jointly with Kenilworth Synod, and, after an opening act of worship, the meeting moves to the main business – usually on a topic of interest to the churches in both Synods. The Synod always hears a report from General Synod, and sometimes deals with business referred by Diocesan or General Synod, for church representatives to express the views of their PCC.

The March meeting (held over Zoom) heard a presentation about the work of the Lighthouse Trust (Christian Care Ministry), a Christian advice and counselling service. It offers a talking therapy that provides a safe, confidential non-judgemental space for you to discuss personal difficulties, such as anxiety, relationships, bereavement, addiction, sexual abuse, depression, stress, PTSD and other psychological issues. At present, the Coventry service has 1 full time counsellor, 4 part-time counsellors, 2 part-time admin staff, 1 fund raiser, 15 volunteer counsellors and 10 student counsellors. There is no charge for counselling provision although clients are invited to make a donation, if they are able to do so.

The main business of the June meeting (also held over Zoom) was a presentation on Clergy Wellbeing by the Archdeacon, Ven Sue Field. She introduced to the Clergy Covenant, and reflected on four areas of it: the shared baptismal and ministerial calling, the way clergy look after themselves and others, ordained ministers as public figures, and the minister's household/family and wider networks. Then, Mrs. Yvonne Warren, a clergy spouse and therapist working with clergy, shared some of her experience. She left members to consider four questions to consider: how often do we affirm our clergy? Do they look tired or stressed? How aware are we of what their needs? How sensitive are we to our clergy's feelings? Each Deanery must prepare and submit a Deanery Plan to the Bishop's Council by April 2022. The Coventry South plan will be discussed by PCCs before being signed of at Deanery Synod in February 2022. The Plan will consider opportunities for church planting into new housing estates to at Kings Hill and Eastern Green, and will include training church people to go into new areas and building teams to establish the plant. The September synod was held (in person) here at St Barbara's. The main part of our church presentation was a very effective video of members of the congregation explaining why they come to St Barbara's; it had been filmed at a work party the previous Sunday.

The main business was a presentation by Rev'd Godfrey Armitage, Chair of the Diocesan Net Zero Carbon 2030 Steering Group, on "Working towards Net Zero", as the Church has committed to be Carbon Net Zero in very part by 2030. He outlined the theological basis for environmental concern and creation care, the impact of climate change throughout the world, the dramatic reduction in biodiversity, and the worldwide food crisis – including in this country. The Diocesan Baseline is estimated to be 6751 tonnes carbon dioxide equivalent per year. Of this, the Net Carbon footprint of Coventry Diocesan churches was 2500 tonnes CO<sub>2</sub>, based on data submitted in 2019 by 39% of our churches using the Energy Footprint Tool. Schools have the biggest footprint, and churches have the next biggest footprint. He urged churches to adopt measurement and auditing to establish a baseline footprint; encouraged churches to engage with Eco Church to guide their reduction, to assess the potential for renewables; and to consider how best to promote the Net Zero target.

Andrea French

Ian Leitch

Phil Weare

Keith Wright

Deanery Synod Representatives

## Safeguarding report 2021

Over the last year we have processed 12 DBS checks, including for members of the PCC and helpers with the October half term holiday club. Training has been reviewed and some undertaken. From the start of 2022 DBS checks will only last 3 years rather than 5, so this will be taken on board. There are other changes from 4 January 2022 when the new Church of England framework came in, for which there will be more training requirements.

We continue to use the online Parish Dashboards tool to keep up to date with safeguarding requirements, making sure policies and procedures are reviewed in a timely manner, looking out for any new I continue to meet with Tulo on a regular basis to discuss any issues and review where we're at and what our priorities are.

Alison Manning

Parish Safeguarding Officer (Designated lead)

## The Choir and Music during 2021.

There was no choral singing due to the government restrictions from January until 19<sup>th</sup> July. The choir returned socially distanced to rehearse in the nave and came back to sing in the services in July. Norman continued to play and sing the hymns from his study when the music has had to be done remotely.

Most of the choir has now returned and we are able to have about 20 in the choir at any service, it is very rare that we can't make space for everyone who wants to sing.

The choir worked hard to have a socially distanced Carol service with candles and for a second year the choir was able to support the children with their Nativity Service.

It is good that we are all allowed to sing in church now and benefit from the joy of worship God through music.

Thank you to everyone for your support and patience as we work our way through legislation and making sure we have a COVID secure environment for the church.

Let's hope that 2022 sees more music in worship and that everyone can participate in.

Katherine Owen

Choir leader

## Social committee 2021

We have held social events where possible, within the constraints of the pandemic, meaning we were unable to hold any significant in person events for the first 9 months of 2021. We held a successful Tearfund fish and chips quiz night in November, creating a fun evening for both people within and without the church, with the majority of people meeting in the church hall and some joining on zoom. With the added bonus of a raffle an impressive £412 was raised for Tearfund. Thanks to everyone who helped plan it in advance, and on the night as well as everyone who joined in on the night. We also held an enjoyable in person Poems and Pies in December.

Sadly the decision had to be taken to cancel the CTEC fellowship meal that was due to take place in January, because of the increasing number of Covid cases. Hopefully all our careful planning can be used on a future occasion. Thanks to everyone who had helped plan or was primed to help.

We are hopeful that we can get back to holding more events soon, and are currently planning for a Spring Walk, a CTEC Lent meal and another quiz night. We are also gearing up for the May day Fete, having recently learned that the Earlsdon Festival is planned to go ahead this year.

Alison Manning

Chair

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OF ST BARBARA'S, EARLSDON**

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## **PAROCHIAL CHURCH COUNCIL OF ST BARBARA'S, EARLSDON**

2021 Report and Accounts for the Parochial Church  
Council of St Barbara's Church, Earlsdon, Coventry

### **Aim and Purposes**

The PCC operates through sub-committees, which meet between full meetings of the PCC and report back to it regularly with minutes of their decisions being received by the full PCC and discussed as necessary. The sub-committees found with St Barbara's are: Standing Committee; Property Committee; Mission Committee; Eco-committee; and CTEC (Churches Together in Earlsdon and Chapelfields).

St Barbara's is situated on Rochester Road, Coventry. It is part of the Diocese of Coventry within the Church of England. The correspondence address is The Vicarage, 24 Rochester Road, Earlsdon, Coventry, CV5 6AG.

The full PCC meets six times per year and the standing committee meets five times a year.

### **Objectives and Activities**

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at St Barbara's. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within the parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

We try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus;
- Provision of pastoral care for people living in the parish; and
- Missionary and outreach work.

To facilitate this work it is important that we maintain the fabric of St Barbara's Church and Church Hall.

### **Achievements and Performance**

#### ***Worship and Prayer***

The PCC is keen to offer a range of services during the course of the year that our community find beneficial and spiritually uplifting. With this in mind, we provide a range of services including an afternoon family service (Buzz at St B's), a service of music and prayer led by the choir (choral evensong), a service for the under 5s and their parents and carers (Prayers and Bears), and a church prayer meeting, all in addition to our regular morning services and mid-week communion service.

#### ***Pastoral Care***

Many church members provide informal pastoral support to other members of the congregation through friendships built up over many years. There are a number of pastoral support networks, including homegroups, the Busy Bees at St B's knitting group, and Prayers and Bears. In addition, throughout 2021, St Barbara's has continued to support the work of the Good Neighbours Project in the Earlsdon and Chapelfields area, with a number of church members volunteering to visit and befriend isolated and lonely older people. The church has also continued to support the work of

Christians Against Poverty, with church members volunteering in supporting the visits of debt advisers to those in financial difficulty.

### ***Mission and Evangelism***

Helping those in need is a demonstration of our faith. In addition to contributing financially to a number of UK and overseas charities, many in the church give sacrificially of their time in support of a number of important causes including Carriers of Hope and Emmaus.

Our parish magazine in 2021 became a primarily electronic communication, reflecting trends in how people are accessing information and our desire to be more environmentally-aware. The magazine keeps our parishioners informed of the important matters affecting our community as well as giving opportunities to reflect on faith.

### ***Ecumenical Relationships***

The church is a member of Churches Together in Earlsdon and Chapelfields. We hold joint services throughout the year at the different churches and there are Lent and Advent courses run for anyone to attend.

### **Financial Review**

Total receipts of unrestricted funds were £75,450 (2020 £86,707) in the year. This includes £9,170 (2020 £24,725 as included 2018 and 2019) of gift aid claims.

The planned giving through envelopes and standing orders has remained broadly in line with 2020

£94,020 (2020: £89,902) was spent from unrestricted funds to provide the Christian ministry from St Barbara's Church, including the contribution to the diocesan parish share of £67,723 (2020 £66,396) which provides the stipends and housing for the clergy.

Church hall rental income is £9,805 (2020 £10,173). This continues to be reduced from prepandemic levels (2019 £24,523) due to restricted opening in both 2020 and 2021. We anticipate that this will return to nearer pre-pandemic levels in 2022.

The net result of the year in unrestricted funds was an excess of expenditure over income of £18,570 (2020: £3,195). Adding bank and deposit balances brought forward at the beginning of the year the balances carried forward on the unrestricted fund at 31 December 2021 are £7,544.

In addition to this Restricted and Endowment funds of £381,331 are carried forward at 31 December 2021.

### **Volunteers**

We would like to thank all the volunteers who work so hard to make our church the lively and vibrant community it is.

### **Structure, governance and management**

The method of appointment of PCC members is set out in the Church Representation Rules. At St Barbara's the membership of the PCC consists of the incumbent (our vicar), churchwardens, and members elected by those members of the congregation who are on the electoral roll of the

church. All those who attend our services are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent.

Tulo Raistrick

Approved by the PCC on 5 May 2022 and signed on their behalf by the Revd Tulo Raistrick

Wayne Guthridge FCA  
Harrison Beale & Owen Limited  
Chartered Accountants and Statutory Auditors  
Seven Stars House  
1 Wheeler Road  
Coventry  
CV3 4LB  
5 May 2022

**PAROCHIAL CHURCH COUNCIL OF ST BARBARA'S, EARLSDON**

**INDEPENDENT EXAMINER'S REPORT  
TO THE MEMBERS OF THE PAROCHIAL CHURCH COUNCIL OF ST BARBARA'S**

I report to the trustees on my examination of the accounts of the above charity for the year ended 31 December 2021 which are set out on pages 5 to 12.

**Responsibilities and Basis of Report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent Examiner's Statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Wayne Gutteridge FCA  
Harrison Beale & Owen Limited  
Chartered Accountants and Statutory Auditors  
Seven Stars House  
1 Wheler Road  
Coventry  
CV3 4LB

5 May 2022

**PAROCHIAL CHURCH COUNCIL OF ST BARBARA'S, EARLSDON**

**BALANCE SHEET  
AS AT 31 DECEMBER 2021**

	Note	2021 £	2020 £
<b>FIXED ASSETS</b>			
Investment assets	4	350,510	313,468
<b>CURRENT ASSETS</b>			
Debtors	5	9,170	12,596
Cash at bank and in hand	6	<u>32,255</u>	<u>44,420</u>
		41,425	57,016
<b>LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>	7	<u>3,060</u>	<u>4,720</u>
<b>NET CURRENT ASSETS</b>		38,365	52,296
<b>NET ASSETS</b>		<u>388,875</u>	<u>365,764</u>
<b>FUNDS</b>	8		
Unrestricted		7,544	26,114
Restricted		349,751	308,070
Endowment		<u>31,580</u>	<u>31,580</u>
		<u>388,875</u>	<u>365,764</u>

The financial statements were approved on behalf of the Parochial Church Council on 5 May 2022 and signed on its behalf by:

*Tulo Raistrick*  
.....  
Revd Tulo Raistrick (Vicar)

*Mr Mark Owen*  
.....  
Mr Mark Owen (Treasurer)

PAROCHIAL CHURCH COUNCIL OF ST BARBARA'S, EARLSDON

STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 DECEMBER 2021

	Note	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds	
					2021 £	2020 £
<b>INCOMING RESOURCES</b>						
Voluntary income from donors	2[a]	55,894	-	-	55,894	69,974
Other voluntary income	2[b]	5,418	-	-	5,418	3,487
Church activities	2[c]	14,138	-	-	14,138	13,446
Income from investments	2[d]	-	7,489	-	7,489	7,469
<b>TOTAL INCOMING RESOURCES</b>		<b>75,450</b>	<b>7,489</b>	<b>-</b>	<b>82,939</b>	<b>94,376</b>
<b>RESOURCES EXPENDED</b>						
Church activities	3[a]	93,660	2,491	-	96,151	92,710
Fund- raising costs	3[b]	-	-	-	-	-
Governance costs	3[c]	360	360	-	720	720
<b>TOTAL RESOURCES EXPENDED</b>		<b>94,020</b>	<b>2,851</b>	<b>-</b>	<b>96,871</b>	<b>93,430</b>
<b>NET INCOMING RESOURCES BEFORE TRANSFERS</b>						
		(18,570)	4,638	-	(13,932)	946
Transfers between funds		-	-	-	-	-
<b>NET INCOMING RESOURCES BEFORE INVESTMENT GAINS</b>		<b>(18,570)</b>	<b>4,638</b>	<b>-</b>	<b>(13,932)</b>	<b>946</b>
<b>GAINS ON INVESTMENT</b>						
- realised		-	-	-	-	-
- unrealised		-	37,043	-	37,043	16,632
<b>NET MOVEMENT IN FUNDS</b>		<b>(18,570)</b>	<b>41,681</b>	<b>-</b>	<b>23,111</b>	<b>17,578</b>
<b>BALANCES BROUGHT FORWARD AS AT 1 JANUARY</b>						
		26,114	308,070	31,580	365,764	348,186
<b>BALANCES CARRIED FORWARD AS AT 31 DECEMBER</b>						
		<b>7,544</b>	<b>349,751</b>	<b>31,580</b>	<b>388,875</b>	<b>365,764</b>

## PAROCHIAL CHURCH COUNCIL OF ST BARBARA'S, EARLSDON

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

#### 1. ACCOUNTING POLICIES

##### a. Basis of Accounting

The financial statements have been prepared under the historical cost convention and in accordance with the Church Accounting Regulations 2006, the Charities SORP (FRS 102) and the Charities Act 2011.

##### b. Funds

The general fund represents the funds of the PCC that are not subject to any restrictions regarding their use and are available for application for the general purposes of the PCC. Restricted and endowment funds and their purpose are explained within note 8 to the accounts.

##### c. Incoming Resources

Collections are recognised when made.

Amounts receivable under covenant are recognised when honoured by the covenantor.

Income Tax recoverable on covenanted or gift aid donations is recognised when received.

Grants and legacies to the PCC are accounted for when received.

##### d. Fixed Assets

No value is placed on the moveable church furnishings held by the church wardens on special trust for the PCC and which require a facility for disposal since the PCC considers this to be an inalienable property. All expenditure incurred during this year on consecrated or beneficed buildings and moveable church furnishings, whether maintenance or improvement, is written off as resources expended.

##### e. Investments

Investments are stated at bid market value at the Balance Sheet date.

##### f. Investment Income

Dividends, including tax credits, are credited to the Statement of Financial Activities when they are received.

Interest and rental income are credited when the interest or rents fall due for payment.

##### g. Commitments and Liabilities

There are no commitments as all pensions and payments for relief in need are at the discretion of the Trustees.

Liabilities are recognised when there is a clear obligation as at the balance sheet date that can be quantified.

Grants payable are recognised when they have been approved by the PCC.

##### h. Cash Flow Statement

A cash flow statement is not included in the financial statement as it is the opinion of the Trustees that it would not add to the information given elsewhere.

**PAROCHIAL CHURCH COUNCIL OF ST BARBARA'S, EARLSDON**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2021**

	<b>Unrestricted funds £</b>	<b>Restricted funds £</b>	<b>Endowment funds £</b>	<b>Total funds 2021 £</b>	<b>2020 £</b>
<b>2. INCOMING RESOURCES</b>					
<i>2[a] Voluntary income from donors</i>					
Planned giving:					
Covenants	45,131	-	-	45,131	44,345
Income Tax recoverable on					
Covenants	9,170	-	-	9,170	24,725
Collections (open plate) at all					
services	1,061	-	-	1,061	889
Sundry donations	532	-	-	532	15
Grants - Community Improvements	-	-	-	-	-
	<b>55,894</b>	<b>-</b>	<b>-</b>	<b>55,894</b>	<b>69,974</b>
<i>2[b] Other voluntary income</i>					
Donations, appeals etc.	2,618	-	-	2,618	1,967
Legacies	2,800	-	-	2,800	1,500
Fetes, bazaars, other fund-raising					
events		-	-	-	20
	<b>5,418</b>	<b>-</b>	<b>-</b>	<b>5,418</b>	<b>3,487</b>
<i>2[c] Church activities</i>					
Magazines and newsletters		-	-	-	357
Church hall lettings etc.	9,805	-	-	9,805	10,173
Diocese fees	2,741	-	-	2,741	1,785
Fees	1,072	-	-	1,072	600
Sundry Income	520	-	-	520	531
	<b>14,138</b>	<b>-</b>	<b>-</b>	<b>14,138</b>	<b>13,446</b>
<i>2[d] Income from investments</i>					
Dividends and interest	-	7,489	-	7,489	7,469
<b>TOTAL INCOMING RESOURCES</b>	<b>75,450</b>	<b>7,489</b>	<b>-</b>	<b>82,939</b>	<b>94,376</b>

PAROCHIAL CHURCH COUNCIL OF ST BARBARA'S, EARLSDON

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2021

	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds	
				2021 £	2020 £
<b>3. RESOURCES EXPENDED</b>					
3[a] Church activities					
<i>Grants</i>					
Missionary and charitable giving:					
Home missions and other Church Societies	146	-	-	146	2,025
Overseas missionary societies	3,800	900	-	4,700	3,000
	<b>3,946</b>	<b>900</b>	<b>-</b>	<b>4,846</b>	<b>5,025</b>
<i>Activities directly relating to the work of the Church</i>					
Ministry : diocesan quota	67,723	-	-	67,723	66,396
clergy expenses	307	-	-	307	298
other clergy cost	-	-	-	-	-
Church - running expenses	8,111	-	-	8,111	11,610
Church maintenance and garden	792	650	-	1,442	1,243
Church Hall running costs	3,180	941	-	4,121	4,597
Parish magazine and books	1,087	-	-	1,087	714
Choir, organist and music	5,815	-	-	5,815	2,356
Diocese fees	1,648	-	-	1,648	-
Sundry expenses	907	-	-	907	387
	<b>89,570</b>	<b>1,591</b>	<b>-</b>	<b>91,161</b>	<b>87,601</b>
<i>Church management and administration</i>					
Printing and stationery (including Stew'ship envelopes)	-	-	-	-	-
Photocopier charges	144	-	-	144	84
	<b>144</b>	<b>-</b>	<b>-</b>	<b>144</b>	<b>84</b>
<b>Total church activities</b>	<b>93,660</b>	<b>2,491</b>	<b>-</b>	<b>96,151</b>	<b>92,710</b>
3[b] <i>Fund-raising costs</i>					
Costs of fetes, bazaars, other fund-raising events	-	-	-	-	-
3[c] <i>Governance costs</i>					
Accountants fees	360	360	-	720	720
<b>TOTAL RESOURCES EXPENDED</b>	<b>94,020</b>	<b>2,851</b>	<b>-</b>	<b>96,871</b>	<b>93,430</b>

**PAROCHIAL CHURCH COUNCIL OF ST BARBARA'S, EARLSDON**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2021**

	2021	2020
	£	£
<b>4. INVESTMENT ASSETS</b>		
10,320 Shares - Central Board of Finance Investment Fund (cost £110,000)	241,340	211,000
1,377 Shares - Central Board of Finance Investment Fund (cost £1,450)	32,204	28,155
788 Shares - Central Board of Finance Investment Fund (cost £506)	18,429	16,112
132 Shares - COIF Charities Investment Fund (cost £231)	2,711	2,373
	<hr/>	<hr/>
Central Board of Finance Deposit Fund Account	294,684	257,640
	55,826	55,826
	<hr/>	<hr/>
	<b>350,510</b>	<b>313,466</b>
	<hr/> <hr/>	<hr/> <hr/>
<b>5. DEBTORS</b>		
Accrued income	9,170	12,596
	<hr/> <hr/>	<hr/> <hr/>
<b>6. CASH AT BANK AND IN HAND</b>		
Cash in bank	32,241	44,406
Cash in hand	14	14
	<hr/>	<hr/>
	<b>32,255</b>	<b>44,420</b>
	<hr/> <hr/>	<hr/> <hr/>
<b>7. LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>		
Grants and donations approved but not yet paid	2,140	3,800
Accrued costs	920	920
	<hr/>	<hr/>
	<b>3,060</b>	<b>4,720</b>
	<hr/> <hr/>	<hr/> <hr/>

PAROCHIAL CHURCH COUNCIL OF ST BARBARA'S, EARLSDON

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2021

	Balance as at 31.12.20 £	Incoming resources £	Expenditure and transfers £	Losses on investments £	Balance as at 31.12.21 £
<b>8. FUND DETAILS</b>					
<i>Unrestricted Funds:</i>					
General Fund	26,114	75,450	94,020	-	7,544
<i>Restricted Funds:</i>					
Sir Alfred Herbert Lady Chapel Fund	24,008	468	-	2,317	26,793
Odell House Fund	62,164	888	1,020	4,386	66,418
Geoffrey Pierson Music Fund	7,491	-	120	-	7,371
Constance Elliott Property	211,225	6,133	1,711	30,340	245,987
Community Improvements	3,182	-	-	-	3,182
	<b>308,070</b>	<b>7,489</b>	<b>2,851</b>	<b>37,043</b>	<b>349,751</b>
<i>Endowment Funds:</i>					
Sir Alfred Herbert Lady Chapel Fund	500	-	-	-	500
Odell House Fund	30,580	-	-	-	30,580
Geoffrey Pierson Music Fund	500	-	-	-	500
	<b>31,580</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>31,580</b>

**Restricted Funds**

The Sir Alfred Herbert Lady Chapel Fund was created by a permanent endowment from Sir Alfred Herbert of £500, the income from which is to be used for the maintenance and upkeep of the interior of the Lady Chapel.

The Odell House Fund was formed by amalgamating three funds for the same purpose, being to further the religious and other charitable work of the Church of England in the parish. The endowment element is made up of the proceeds of the sale of curate's house, although it is an expendable endowment subject to Charity Commission consent.

The Geoffrey Pierson Music Fund was created by a permanent endowment of £500, the income from which is used for the maintenance of the organ, for the salaries of the organist and choir, and the provision of Church music scores.

The Constance Elliott Property Fund represents the net proceeds from the sale of a house formally owned by a deceased parishioner, which are to be used for the general upkeep of the Church property.

The Community Improvements fund represent grants received in order to provide facilities to the community, such as a playground area at the back of the church.

Endowment Funds are explained in the above notes.

**PAROCHIAL CHURCH COUNCIL OF ST BARBARA'S, EARLSDON**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2021**

	Unrestricted funds £	Restricted funds £	Endowment funds £	Total £
<b>9. ANALYSIS OF NET ASSETS BY FUND</b>				
Investment Assets		299,877	50,633	350,510
Current Assets	10,144	50,334	(19,053)	41,425
	10,144	350,211	31,580	391,935
Current Liabilities	2,600	460	-	3,060
<b>FUND BALANCE</b>	<b>7,544</b>	<b>349,751</b>	<b>31,580</b>	<b>388,875</b>

**10. AMOUNTS PAID TO MEMBERS OF THE PCC**

Expenses totalling £307 (2020: £298) were paid to the vicar during the year, to reimburse expenses incurred.

**11. GRANTS PAYABLE**

Grants paid during the year are shown in note 3[a].

St Barbara's Church raise money through covenants, open plate collections and the tax relief on covenanted income. It is the policy of the PCC to give those funds allocated to Mission in the following proportions: 35% to home charities and 65% to overseas charities.

The Charities supported this year were:

**Overseas Charities**

African Pastors Fellowship  
Tearfund  
Five Talents UK Ltd  
CS Worldwide

**Home Charities**

Coventry City Mision  
Carriers of Hope  
Hope Coventry - CAP

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OF ST BARBARA'S, EARLSDON**

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**PAROCHIAL CHURCH COUNCIL OF ST BARBARA'S, EARLSDON**

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## **PAROCHIAL CHURCH COUNCIL OF ST BARBARA'S, EARLSDON**

2021 Report and Accounts for the Parochial Church  
Council of St Barbara's Church, Earlsdon, Coventry

### **Aim and Purposes**

The PCC operates through sub-committees, which meet between full meetings of the PCC and report back to it regularly with minutes of their decisions being received by the full PCC and discussed as necessary. The sub-committees found with St Barbara's are: Standing Committee; Property Committee; Mission Committee; Eco-committee; and CTEC (Churches Together in Earlsdon and Chapelfields).

St Barbara's is situated on Rochester Road, Coventry. It is part of the Diocese of Coventry within the Church of England. The correspondence address is The Vicarage, 24 Rochester Road, Earlsdon, Coventry, CV5 6AG.

The full PCC meets six times per year and the standing committee meets five times a year.

### **Objectives and Activities**

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at St Barbara's. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within the parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

We try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus;
- Provision of pastoral care for people living in the parish; and
- Missionary and outreach work.

To facilitate this work it is important that we maintain the fabric of St Barbara's Church and Church Hall.

### **Achievements and Performance**

#### ***Worship and Prayer***

The PCC is keen to offer a range of services during the course of the year that our community find beneficial and spiritually uplifting. With this in mind, we provide a range of services including an afternoon family service (Buzz at St B's), a service of music and prayer led by the choir (choral evensong), a service for the under 5s and their parents and carers (Prayers and Bears), and a church prayer meeting, all in addition to our regular morning services and mid-week communion service.

#### ***Pastoral Care***

Many church members provide informal pastoral support to other members of the congregation through friendships built up over many years. There are a number of pastoral support networks, including homegroups, the Busy Bees at St B's knitting group, and Prayers and Bears. In addition, throughout 2021, St Barbara's has continued to support the work of the Good Neighbours Project in the Earlsdon and Chapelfields area, with a number of church members volunteering to visit and befriend isolated and lonely older people. The church has also continued to support the work of

Christians Against Poverty, with church members volunteering in supporting the visits of debt advisers to those in financial difficulty.

### ***Mission and Evangelism***

Helping those in need is a demonstration of our faith. In addition to contributing financially to a number of UK and overseas charities, many in the church give sacrificially of their time in support of a number of important causes including Carriers of Hope and Emmaus.

Our parish magazine in 2021 became a primarily electronic communication, reflecting trends in how people are accessing information and our desire to be more environmentally-aware. The magazine keeps our parishioners informed of the important matters affecting our community as well as giving opportunities to reflect on faith.

### ***Ecumenical Relationships***

The church is a member of Churches Together in Earlsdon and Chapelfields. We hold joint services throughout the year at the different churches and there are Lent and Advent courses run for anyone to attend.

## **Financial Review**

Total receipts of unrestricted funds were £75,450 (2020 £86,707) in the year. This includes £9,170 (2020 £24,725 as included 2018 and 2019) of gift aid claims.

The planned giving through envelopes and standing orders has remained broadly in line with 2020

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Church hall rental income is £9,805 (2020 £10,173). This continues to be reduced from prepandemic levels (2019 £24,523) due to restricted opening in both 2020 and 2021. We anticipate that this will return to nearer pre-pandemic levels in 2022.

The net result of the year in unrestricted funds was an excess of expenditure over income of £18,570 (2020: £3,195). Adding bank and deposit balances brought forward at the beginning of the year the balances carried forward on the unrestricted fund at 31 December 2021 are £7,544.

In addition to this Restricted and Endowment funds of £381,331 are carried forward at 31 December 2021.

## **Volunteers**

We would like to thank all the volunteers who work so hard to make our church the lively and vibrant community it is.

## **Structure, governance and management**

The method of appointment of PCC members is set out in the Church Representation Rules. At St Barbara's the membership of the PCC consists of the incumbent (our vicar), churchwardens, and members elected by those members of the congregation who are on the electoral roll of the

church. All those who attend our services are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent.

Tulo Raistrick

Approved by the PCC on 5 May 2022 and signed on their behalf by the Revd Tulo Raistrick

Wayne Gutteridge FCA  
Harrison Beale & Owen Limited  
Chartered Accountants and Statutory Auditors  
Seven Stars House  
1 Wheeler Road  
Coventry  
CV3 4LB  
5 May 2022

**PAROCHIAL CHURCH COUNCIL OF ST BARBARA'S, EARLSDON**

**INDEPENDENT EXAMINER'S REPORT  
TO THE MEMBERS OF THE PAROCHIAL CHURCH COUNCIL OF ST BARBARA'S**

I report to the trustees on my examination of the accounts of the above charity for the year ended 31 December 2021 which are set out on pages 5 to 12.

**Responsibilities and Basis of Report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent Examiner's Statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Wayne Gutteridge FCA  
Harrison Beale & Owen Limited  
Chartered Accountants and Statutory Auditors  
Seven Stars House  
1 Wheler Road  
Coventry  
CV3 4LB


5 May 2022


**PAROCHIAL CHURCH COUNCIL OF ST BARBARA'S, EARLSDON**

**BALANCE SHEET  
AS AT 31 DECEMBER 2021**

	Note	2021 £	2020 £
<b>FIXED ASSETS</b>			
Investment assets	4	350,510	313,468
<b>CURRENT ASSETS</b>			
Debtors	5	9,170	12,596
Cash at bank and in hand	6	<u>32,255</u>	<u>44,420</u>
		41,425	57,016
<b>LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>	7	<u>3,060</u>	<u>4,720</u>
<b>NET CURRENT ASSETS</b>		38,365	52,296
<b>NET ASSETS</b>		<u>388,875</u>	<u>365,764</u>
<b>FUNDS</b>	8		
Unrestricted		7,544	26,114
Restricted		349,751	308,070
Endowment		<u>31,580</u>	<u>31,580</u>
		<u>388,875</u>	<u>365,764</u>

The financial statements were approved on behalf of the Parochial Church Council on 5 May 2022 and signed on its behalf by:

  
.....  
Revd Tulo Raistrick (Vicar)

  
.....  
Mr Mark Owen (Treasurer)

PAROCHIAL CHURCH COUNCIL OF ST BARBARA'S, EARLSDON

STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 DECEMBER 2021

	Note	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds	
					2021 £	2020 £
<b>INCOMING RESOURCES</b>						
Voluntary income from donors	2[a]	55,894	-	-	55,894	69,974
Other voluntary income	2[b]	5,418	-	-	5,418	3,487
Church activities	2[c]	14,138	-	-	14,138	13,446
Income from investments	2[d]	-	7,489	-	7,489	7,469
<b>TOTAL INCOMING RESOURCES</b>		<b>75,450</b>	<b>7,489</b>	<b>-</b>	<b>82,939</b>	<b>94,376</b>
<b>RESOURCES EXPENDED</b>						
Church activities	3[a]	93,660	2,491	-	96,151	92,710
Fund- raising costs	3[b]	-	-	-	-	-
Governance costs	3[c]	360	360	-	720	720
<b>TOTAL RESOURCES EXPENDED</b>		<b>94,020</b>	<b>2,851</b>	<b>-</b>	<b>96,871</b>	<b>93,430</b>
<b>NET INCOMING RESOURCES BEFORE TRANSFERS</b>						
		(18,570)	4,638	-	(13,932)	946
Transfers between funds		-	-	-	-	-
<b>NET INCOMING RESOURCES BEFORE INVESTMENT GAINS</b>		<b>(18,570)</b>	<b>4,638</b>	<b>-</b>	<b>(13,932)</b>	<b>946</b>
<b>GAINS ON INVESTMENT</b>						
- realised		-	-	-	-	-
- unrealised		-	37,043	-	37,043	16,632
<b>NET MOVEMENT IN FUNDS</b>		<b>(18,570)</b>	<b>41,681</b>	<b>-</b>	<b>23,111</b>	<b>17,578</b>
<b>BALANCES BROUGHT FORWARD AS AT 1 JANUARY</b>						
		26,114	308,070	31,580	365,764	348,186
<b>BALANCES CARRIED FORWARD AS AT 31 DECEMBER</b>						
		<b>7,544</b>	<b>349,751</b>	<b>31,580</b>	<b>388,875</b>	<b>365,764</b>

## PAROCHIAL CHURCH COUNCIL OF ST BARBARA'S, EARLSDON

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

#### 1. ACCOUNTING POLICIES

##### a. Basis of Accounting

The financial statements have been prepared under the historical cost convention and in accordance with the Church Accounting Regulations 2006, the Charities SORP (FRS 102) and the Charities Act 2011.

##### b. Funds

The general fund represents the funds of the PCC that are not subject to any restrictions regarding their use and are available for application for the general purposes of the PCC. Restricted and endowment funds and their purpose are explained within note 8 to the accounts.

##### c. Incoming Resources

Collections are recognised when made.

Amounts receivable under covenant are recognised when honoured by the covenantor.

Income Tax recoverable on covenanted or gift aid donations is recognised when received.

Grants and legacies to the PCC are accounted for when received.

##### d. Fixed Assets

No value is placed on the moveable church furnishings held by the church wardens on special trust for the PCC and which require a facility for disposal since the PCC considers this to be an inalienable property. All expenditure incurred during this year on consecrated or beneficed buildings and moveable church furnishings, whether maintenance or improvement, is written off as resources expended.

##### e. Investments

Investments are stated at bid market value at the Balance Sheet date.

##### f. Investment Income

Dividends, including tax credits, are credited to the Statement of Financial Activities when they are received.

Interest and rental income are credited when the interest or rents fall due for payment.

##### g. Commitments and Liabilities

There are no commitments as all pensions and payments for relief in need are at the discretion of the Trustees.

Liabilities are recognised when there is a clear obligation as at the balance sheet date that can be quantified.

Grants payable are recognised when they have been approved by the PCC.

##### h. Cash Flow Statement

A cash flow statement is not included in the financial statement as it is the opinion of the Trustees that it would not add to the information given elsewhere.

**PAROCHIAL CHURCH COUNCIL OF ST BARBARA'S, EARLSDON**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2021**

	<b>Unrestricted funds £</b>	<b>Restricted funds £</b>	<b>Endowment funds £</b>	<b>Total funds 2021 £</b>	<b>2020 £</b>
<b>2. INCOMING RESOURCES</b>					
<i>2[a] Voluntary income from donors</i>					
Planned giving:					
Covenants	45,131	-	-	45,131	44,345
Income Tax recoverable on					
Covenants	9,170	-	-	9,170	24,725
Collections (open plate) at all					
services	1,061	-	-	1,061	889
Sundry donations	532	-	-	532	15
Grants - Community Improvements	-	-	-	-	-
	<b>55,894</b>	<b>-</b>	<b>-</b>	<b>55,894</b>	<b>69,974</b>
<i>2[b] Other voluntary income</i>					
Donations, appeals etc.	2,618	-	-	2,618	1,967
Legacies	2,800	-	-	2,800	1,500
Fetes, bazaars, other fund-raising					
events		-	-	-	20
	<b>5,418</b>	<b>-</b>	<b>-</b>	<b>5,418</b>	<b>3,487</b>
<i>2[c] Church activities</i>					
Magazines and newsletters		-	-	-	357
Church hall lettings etc.	9,805	-	-	9,805	10,173
Diocese fees	2,741	-	-	2,741	1,785
Fees	1,072	-	-	1,072	600
Sundry Income	520	-	-	520	531
	<b>14,138</b>	<b>-</b>	<b>-</b>	<b>14,138</b>	<b>13,446</b>
<i>2[d] Income from investments</i>					
Dividends and interest	-	7,489	-	7,489	7,469
<b>TOTAL INCOMING RESOURCES</b>	<b>75,450</b>	<b>7,489</b>	<b>-</b>	<b>82,939</b>	<b>94,376</b>

PAROCHIAL CHURCH COUNCIL OF ST BARBARA'S, EARLSDON

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2021

	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds	
				2021 £	2020 £
<b>3. RESOURCES EXPENDED</b>					
3[a] Church activities					
<i>Grants</i>					
Missionary and charitable giving:					
Home missions and other Church Societies	146	-	-	146	2,025
Overseas missionary societies	3,800	900	-	4,700	3,000
	<b>3,946</b>	<b>900</b>	<b>-</b>	<b>4,846</b>	<b>5,025</b>
<i>Activities directly relating to the work of the Church</i>					
Ministry : diocesan quota	67,723	-	-	67,723	66,396
clergy expenses	307	-	-	307	298
other clergy cost	-	-	-	-	-
Church - running expenses	8,111	-	-	8,111	11,610
Church maintenance and garden	792	650	-	1,442	1,243
Church Hall running costs	3,180	941	-	4,121	4,597
Parish magazine and books	1,087	-	-	1,087	714
Choir, organist and music	5,815	-	-	5,815	2,356
Diocese fees	1,648	-	-	1,648	-
Sundry expenses	907	-	-	907	387
	<b>89,570</b>	<b>1,591</b>	<b>-</b>	<b>91,161</b>	<b>87,601</b>
<i>Church management and administration</i>					
Printing and stationery (including Stew'ship envelopes)	-	-	-	-	-
Photocopier charges	144	-	-	144	84
	<b>144</b>	<b>-</b>	<b>-</b>	<b>144</b>	<b>84</b>
<b>Total church activities</b>	<b>93,660</b>	<b>2,491</b>	<b>-</b>	<b>96,151</b>	<b>92,710</b>
3[b] <i>Fund-raising costs</i>					
Costs of fetes, bazaars, other fund-raising events	-	-	-	-	-
3[c] <i>Governance costs</i>					
Accountants fees	360	360	-	720	720
<b>TOTAL RESOURCES EXPENDED</b>	<b>94,020</b>	<b>2,851</b>	<b>-</b>	<b>96,871</b>	<b>93,430</b>

**PAROCHIAL CHURCH COUNCIL OF ST BARBARA'S, EARLSDON**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2021**

	2021	2020
	£	£
<b>4. INVESTMENT ASSETS</b>		
10,320 Shares - Central Board of Finance Investment Fund (cost £110,000)	241,340	211,000
1,377 Shares - Central Board of Finance Investment Fund (cost £1,450)	32,204	28,155
788 Shares - Central Board of Finance Investment Fund (cost £506)	18,429	16,112
132 Shares - COIF Charities Investment Fund (cost £231)	2,711	2,373
	<hr/>	<hr/>
Central Board of Finance Deposit Fund Account	294,684	257,640
	55,826	55,826
	<hr/>	<hr/>
	<b>350,510</b>	<b>313,466</b>
	<hr/> <hr/>	<hr/> <hr/>
<b>5. DEBTORS</b>		
Accrued income	9,170	12,596
	<hr/> <hr/>	<hr/> <hr/>
<b>6. CASH AT BANK AND IN HAND</b>		
Cash in bank	32,241	44,406
Cash in hand	14	14
	<hr/>	<hr/>
	<b>32,255</b>	<b>44,420</b>
	<hr/> <hr/>	<hr/> <hr/>
<b>7. LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>		
Grants and donations approved but not yet paid	2,140	3,800
Accrued costs	920	920
	<hr/>	<hr/>
	<b>3,060</b>	<b>4,720</b>
	<hr/> <hr/>	<hr/> <hr/>

PAROCHIAL CHURCH COUNCIL OF ST BARBARA'S, EARLSDON

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2021

	Balance as at 31.12.20 £	Incoming resources £	Expenditure and transfers £	Losses on investments £	Balance as at 31.12.21 £
<b>8. FUND DETAILS</b>					
<i>Unrestricted Funds:</i>					
General Fund	26,114	75,450	94,020	-	7,544
<i>Restricted Funds:</i>					
Sir Alfred Herbert Lady Chapel Fund	24,008	468	-	2,317	26,793
Odell House Fund	62,164	888	1,020	4,386	66,418
Geoffrey Pierson Music Fund	7,491	-	120	-	7,371
Constance Elliott Property	211,225	6,133	1,711	30,340	245,987
Community Improvements	3,182	-	-	-	3,182
	308,070	7,489	2,851	37,043	349,751
<i>Endowment Funds:</i>					
Sir Alfred Herbert Lady Chapel Fund	500	-	-	-	500
Odell House Fund	30,580	-	-	-	30,580
Geoffrey Pierson Music Fund	500	-	-	-	500
	31,580	-	-	-	31,580

**Restricted Funds**

The Sir Alfred Herbert Lady Chapel Fund was created by a permanent endowment from Sir Alfred Herbert of £500, the income from which is to be used for the maintenance and upkeep of the interior of the Lady Chapel.

The Odell House Fund was formed by amalgamating three funds for the same purpose, being to further the religious and other charitable work of the Church of England in the parish. The endowment element is made up of the proceeds of the sale of curate's house, although it is an expendable endowment subject to Charity Commission consent.

The Geoffrey Pierson Music Fund was created by a permanent endowment of £500, the income from which is used for the maintenance of the organ, for the salaries of the organist and choir, and the provision of Church music scores.

The Constance Elliott Property Fund represents the net proceeds from the sale of a house formally owned by a deceased parishioner, which are to be used for the general upkeep of the Church property.

The Community Improvements fund represent grants received in order to provide facilities to the community, such as a playground area at the back of the church.

Endowment Funds are explained in the above notes.

**PAROCHIAL CHURCH COUNCIL OF ST BARBARA'S, EARLSDON**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2021**

	<b>Unrestricted funds £</b>	<b>Restricted funds £</b>	<b>Endowment funds £</b>	<b>Total £</b>
<b>9. ANALYSIS OF NET ASSETS BY FUND</b>				
Investment Assets		299,877	50,633	350,510
Current Assets	10,144	50,334	(19,053)	41,425
	10,144	350,211	31,580	391,935
Current Liabilities	2,600	460	-	3,060
<b>FUND BALANCE</b>	<b>7,544</b>	<b>349,751</b>	<b>31,580</b>	<b>388,875</b>

**10. AMOUNTS PAID TO MEMBERS OF THE PCC**

Expenses totalling £307 (2020: £298) were paid to the vicar during the year, to reimburse expenses incurred.

**11. GRANTS PAYABLE**

Grants paid during the year are shown in note 3[a].

St Barbara's Church raise money through covenants, open plate collections and the tax relief on covenanted income. It is the policy of the PCC to give those funds allocated to Mission in the following proportions: 35% to home charities and 65% to overseas charities.

The Charities supported this year were:

**Overseas Charities**

African Pastors Fellowship  
Tearfund  
Five Talents UK Ltd  
CS Worldwide

**Home Charities**

Coventry City Mision  
Carriers of Hope  
Hope Coventry - CAP

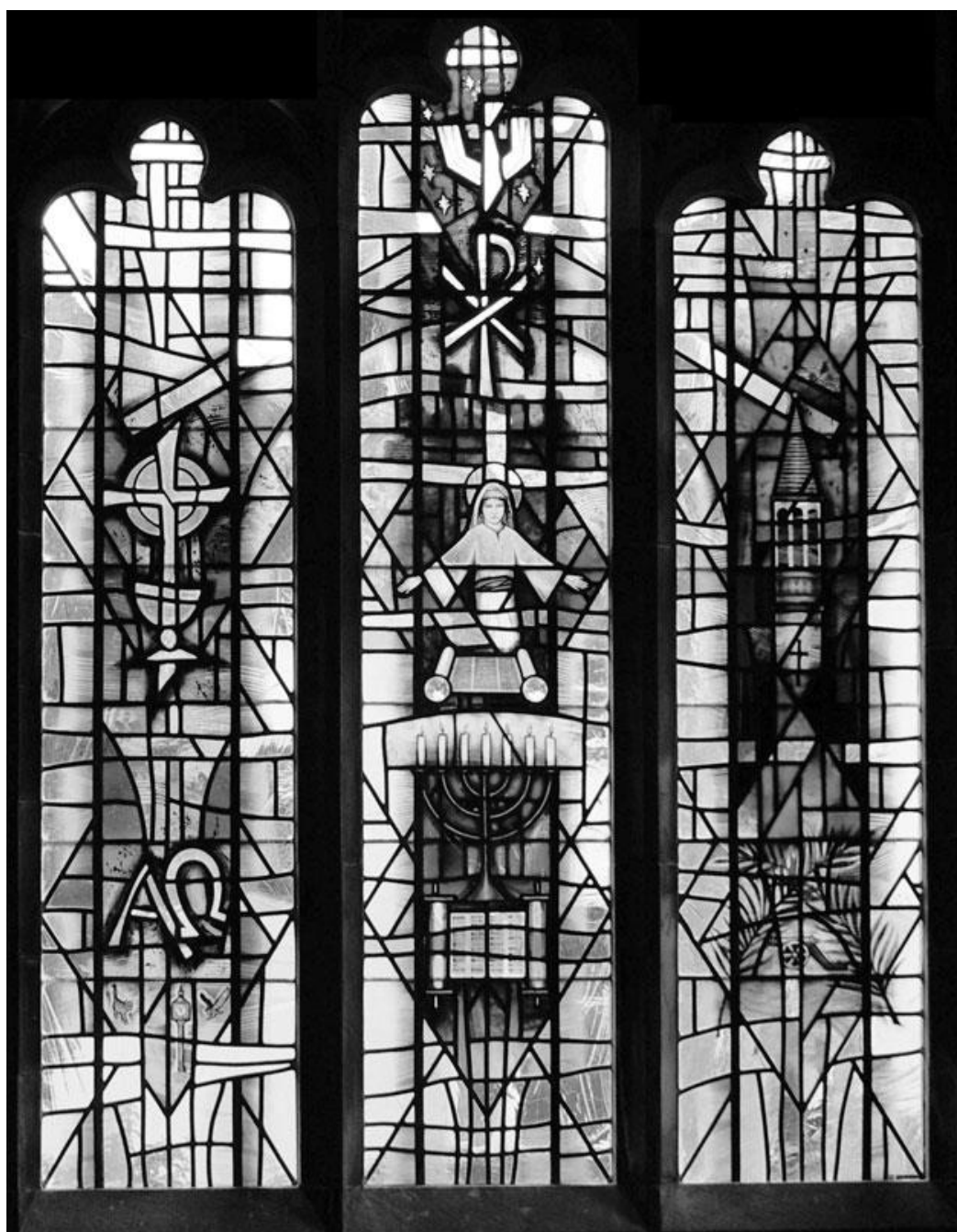
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# Accounts

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# St Barbara's Church Earlsdon

The annual report of the PCC  
APCM meeting 18<sup>th</sup> May, 7.30 pm 2021



# St Barbara's Earlsdon | Agenda

## ANNUAL CHURCH MEETING 2021

### **PRAYER**

Annual Meeting of Parishioners to be held on 18<sup>th</sup> May 2021 at 7.30 pm

- 1 Apologies for Absence
- 2 Appointment of Church Wardens
- 3 Meeting closed

Annual Parochial Church Meeting to be held on 18<sup>th</sup> May 2021

1. Approval of the Minutes of the Annual Church Meeting held on the 20<sup>th</sup> October 2020.
2. Matters Arising not on the Agenda
3. Reports:
  - (I) Revised Church Electoral Roll
  - (II) Proceedings of Deanery Synod
  - (III) Church Wardens Fabric, goods and ornaments of the Church
  - (IV) Report on PCC activities
  - (V) To receive the audited Statement of Accounts 2020.
4. Elections:
  - (a) Deanery synod members- Not required this year
  - (b) PCC Members
5. Appointments:
  - (c) Sidespersons
  - (d) Appointment of Independent Examiner
6. Vicar's Address
7. Any Other Business
8. Proposed Date of Next Annual Meeting TBA
9. Closing Prayer

## **St Barbara's Church Annual Report for 2020**

### **Background**

St Barbara's PCC has the responsibility for co-operating with the incumbent in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

The PCC is a charity registered with the Charity Commission. Registered Charity Number: 1185293.

### **Membership**

Members of the PCC are either ex-officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules. During the year the following served as members of the PCC:

**Incumbent:** The Revd Tulo Raistrick  
**Wardens:** Keith Wright (Since March 2018) - ex-officio on PCC  
Rachael Moorley (Since October 2020) - ex-officio on PCC

### **Representatives on the Deanery Synod – ex-officio on PCC**

Andrea French	Elected 2020
Ian Leitch	Elected 2020
Phil Weare	Elected 2020
Keith Wright	Elected 2020

### **Elected Members:**

David Butler	(Until July 2020)
Andrea Driver	(Elected October 2020)
Michael Fabunmi	(Elected October 2020)
Suzanne Frey- Kupper	(Elected October 2020)
Alison Manning	(Elected October 2020)
Victoria Mason	(Elected April 2019)
Steve Matthews	(Elected April 2019)
Kate McGrory	(Elected October 2020)
Jessica Moore	(Elected October 2020)
Mary Owen	(Elected March 2018)
Mark Owen	(Elected March 2018)
Christine O'Brien	(Elected October 2020)
Anna Stevens	(Elected October 2020)

**Organist and Music Co-ordinator** Mr Norman Owen

**Choir Leader** Mrs Katherine Owen

## **Committees**

The PCC operates through a number of sub- committees, which meet between full meetings of the PCC:

### **Standing Committee**

This is the only committee required by law. It has the power to transact the business of the PCC between its meetings, subject to any directions given by the Council.

### **Property Committee**

Attends to matters relating to church buildings, fabric and content.

### **Social Committee**

Organise & run church social events

### **Mission Committee- As part of the Standing committee**

Attends to matters relating to ministry of the local church to the community and the world, such as ecumenical links, evangelism and the support of mission and relief agencies.

### **Worship Committee**

Attends to matters relating to all aspects of worship.

### **Communications team**

Oversee communications (eg, newsletter; website; social media; ECHO)

### **Discipleship team**

Plan and organise library, displays, Bible reading notes, book recommendations

### **Hive and Older Hive**

Attends to the provision of Christian teaching for children 3-18 years old.

### **Finance Team**

Support treasurer in oversight of investments, stewardship campaigns & annual accounts.

### **Stewardship Committee**

Looks into the funding of our Church and the giving of its congregation

### **Eco Committee**

Whose purpose is to consider the steps the church should take towards becoming net carbon zero by 2030.

### **CTEC(Churches Together in Earlsdon & Chapelfields)**

St. Barbara's Church is one of 5 Churches in the Earlsdon & Chapelfields Area made up as a result of a covenanting of the churches listed:

- The Precious Blood and All Souls RC Church.
- St. Mary Magdalen. (Church of England) Chapelfields.
- Hearsall Baptist Church.
- St. Barbara's. (Church of England)
- Earlsdon Methodist Church.

The five Churches work together wherever possible and come together for Worship 4 times a year. Each Church will send members to the Churches Together committee meetings, and in addition the Ministers undertake to meet regularly. We also support each other's work in the local Community.

Andrea Driver (Treasurer) and The Revd Tulo Raistrick are our CTEC representatives.

## Average attendance at regular services in 2020

Due to the COVID pandemic and national lockdown the attendance is calculated differently this year.

- Before Lockdown (Jan-Feb) (in person only): 98 people
- 1st Lockdown (April – June) (online only): 150 people
- Summer (July – Aug) (in person and online): 115 people
- Autumn (Sept-Oct) (in person and on-line): 127 people
- 2<sup>nd</sup> Lockdown (Nov) (online only): 122
- December (in person and on-line): 125

# St Barbara's Earlsdon | Minutes



Annual Meeting of Parishioners held on Tuesday 20<sup>th</sup> October 2020 at 7.30 pm on ZOOM.

**Tulo opened the Meeting in Prayer at 7.35pm.**

**Present: (26)**

First name	Second name		First name	Second name
Janet	Bacon		Jim	Griffiths
Jessica	Moore		Linda	Griffiths
Steve	Matthews		Michael	Fabunmi
Mary	Owen		Rachael	Moorley
Mark	Owen		Simon	Harper
Elaine	Settle		Andrea	French
Alison	Manning		Tulo	Raistrick
Ed	Manning		Andrea	Driver
Anna	Stevens		Marjorie	Leitch
Caroline	Hammond		Jan	Butler
Dan	Rathbone		John	McCuthchion
Helen	Cawley		Kate	McGrory
Ian	Leitch		Keith	Wright

### 1. Apologies for absence were received from:

First Name	Second Name		First Name	Second Name
Elaine	Parnell		Christine	O'Brien
Phil	Weare		Wena	Hughes
Rosie	Owen		Joseph	Owen
Victoria	Mason			

## 2. Appointment of Churchwardens

Rachael Moorley	<b>Proposed:</b>	Keith Wright		<b>Seconded:</b>	Andrea French	
Keith Wright	<b>Proposed:</b>	Andrea French		<b>Seconded:</b>	Richard French	

Agreed by a show of hands.

The meeting closed at 7.39pm

### Annual Parochial Church Meeting

Meeting opened 7.39pm

1. Approval of the minutes of the Annual Parochial Meeting Sunday 6<sup>th</sup> April 2019

The minutes were agreed with these changes:

- Delete the line in the PCC report to the APCM, the membership indicates that Ian Leitch was elected in 2019 which is incorrect as Ian was elected to the Deanery synod in 2018.
- Alison Manning was present in the meeting.

Minutes approved and signed by Tulo Raistrick

<b>Proposed:</b>	Simon Harper		<b>Seconded:</b>	Marjorie Leitch	
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2. Matters Arising not on the Agenda

None

3. Reports

(i) Revised Church Electoral Roll

The Electoral roll has 105 members, 1 addition and 2 people removed in 2019 and 16 up to this meeting.

(ii) Report of the Proceedings of the Deanery Synod

Tulo referred us to the report of 2019. There was nothing to add to the report. Keith reminds us that the meetings are open and anyone can attend and hear about the workings of the deanery.

(iii) Churchwarden's Report on the Fabric, Goods and Ornaments of the Church

Approval has been given for the moving of the British Legion board and for the fitting of another screen in church. Keith would also like to thank the people who gave up their time to help and finance small jobs in the church 2019. Keith would also like us to help clear up the leaves on the pavement on Beechwood Avenue from the horse chestnut trees. Tulo reiterated these thanks.

(iv) Annual Report for 2019-

Reports have been circulated, questions were requested and there were none.

<b>Proposed:</b>	Mark Owen		<b>Seconded:</b>	Alison Manning	
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Agreed by a show of hands

(v) Consideration and Adoption of the Audited Statement of Accounts for 2019

The accounts were published very late as the staff preparing them in the auditors were furloughing and then self-isolating.

Mark brings to our attention that there was a very small surplus. 2019 figures for gift aid reclaim are missing and will be in 2020, around £11500

## Questions

1. There is an error with the charitable donations given, not all organisations are reported and Mark will rectify this.
2. P9 The giving value looks incorrect due to the previous recording of the tithed giving.
3. The investments have increased by about 13% and this is correct by the statements
4. The 2/3 to 1/3 split was agreed by the mission committee and PCC according to need and there is flexibility during the year according to changes of donations.
5. Tulo reminds that the parish share has a built in giving to churches in Coventry.
6. Rachael asked about moving forward plans to use the restricted funds for community projects, such as the playground at the back of church and asked if there were plans to move that forward. Mark summarises the uses of funds for screens etc. and not for day to day needs. The item will be brought forward to PCC.

As an APCM we are in agreement to accept the reports subject to PCC approval:

Proposed	Marjorie	Leitch	Seconded	Steve	Matthews
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Agreed by a show of hands

(vi) Appointment of an Independent Examiner

1. Mark Owen recommends- Harrison, Beale and Owen Limited.

Proposed	Mark	Owen	Seconded	Andrea	Driver
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Agreed by a show of hands

4 Elections

- a) Deanery Synod Representative

Term is 3 years starting this year.

Keith Wright	<b>Proposed:</b>	Andrea	French	<b>Seconded:</b>	Richard	French
Phil Weare	<b>Proposed:</b>	Ian	Leitch	<b>Seconded:</b>	Marjorie	Leitch
Ian Leitch	<b>Proposed</b>	Alison	Manning	<b>Seconded</b>	Keith	Wright
Andrea French	<b>Proposed</b>	Alison	Manning	<b>Seconded</b>	Ian	Leitch

Agreed by a show of hands

b) PCC members

Results of elections:

Andrea Driver	<b>Proposed:</b>	Andrea	French	<b>Seconded:</b>	Alison	Manning
Alison Manning	<b>Proposed</b>	Ian	Leitch	<b>Seconded</b>	Andrea	French
Suzanne Frey-Kupper	<b>Proposed:</b>	Anna	Stevens	<b>Seconded:</b>	Norman	Owen
Christine O'Brien	<b>Proposed:</b>	Sarah	Owen	<b>Seconded:</b>	Stuart	Maries
Anna Stevens	<b>Proposed</b>	Christine	O'Brien	<b>Seconded</b>	Richard	French
Kate McGrory	<b>Proposed:</b>	Keith	Wright	<b>Seconded:</b>	Alison	Manning
Jessica Moore	<b>Proposed</b>	Gill	Nottingham	<b>Seconded</b>	Marjorie	Leitch
Michael Fabunmi	<b>Proposed</b>	Andrea	French	<b>Seconded</b>	Richard	French

An opportunity to join the PCC as a co-opted member was given. No one wished too.

Agreed by show of hands

All members were welcomed to the PCC by Tulo to older members with their wisdom and newer members with their enthusiasm. Tulo celebrated the fact that all PCC, DS and warden posts were filled with people willing to make an impact on the local community.

5. Appointments.

a) Duty Churchwardens

The following were appointed as Duty Churchwardens

Simon	Harper		Keith	Wright
Mark	Owen		Ian	Leitch

Keith asked about the technology input with this role, Simon reports that there are volunteers to help carry this out and share duties on a Sunday.

Elected by a show of hands.

Tulo prayed for all members elected into office this year.

(i) Vicars Address-

Tulo spoke about the alterations in the report after the changes we have been through and an uncertain future.

In the next 6 months there is apprehension and despondency. There is a fear that these months could be harder than the lock down time with the poorer weather and a lack of energy to respond to the changes again. Mental health will be an issue for many people in the church and community due to uncertainty and fear. As a church, how can we respond to this? The church focus will be used:

*Growing in love for God*

On Sunday morning we have moved from all worship being in church to April being on screen only and July a merger of both of them. To achieve these changes Simon has carried out an amazing job to move us

forward, using his gifts. We could have gifts that may also be used to forward church life. There are approximately 40-45 members in church and approximately the same number on line, with an additional 20-30 people participating in the service later in the day or during the week. Positively, this is an increase in the number of people involved in our church.

Tulo acknowledged that the experience is not as enriching as previously. This is often linked to music and the return of the choir has been a positive step forward. Hopefully congregational singing will return in time. The interviews have helped us share in faith with other members. If there are any other suggestions, then please let Tulo know.

The compile sessions on line were low in number and have been discontinued.

Over 100 emails are sent for the daily devotional series.

Home groups have carried on and have expanded on line. It is a good opportunity to join a group at home on these dark evenings, please think of joining.

Busy Bees have been meeting in a social distanced manner and has been a positive experience for those people.

What else could we do?

Prayers and Bears are still on hold; the Methodist church has just reopened on a Sunday.

Buzz at St B's has had two services and numbers are about 50% to the normal service. This service is difficult in its nature to socially distance.

Care home services with Ian, John and Jan have been on hold as we are not able to go to care homes.

The youth group has restarted on line.

So, there have been many positives in the last few months, but also there are areas where we will need to rebuild our ministry.

Questions:

Jan B- Asked about the pastoral care for the people in the congregation who could not access the service. They were given paper and telephone opportunities for the 8/9 people who could not attend on-line. Many of the people who were not on-line are attending church in the morning.

### *Growing in love for each other*

This is very difficult with social distancing.

Phone links have been made early on in lockdown and that has been extremely appreciated by those involved. This may need reviving over the next few months, where it has lapsed.

Ian, Ed and Alison have been holding quiz and/or chat nights. Although it is reliant on technology this has been enjoyed by all. Ian, Ed and Alison were thanked for their work in this area.

### *Growing in love for the community*

Tulo sends a weekly email to as many people as possible during the week.

Parish newsletter- these have not gone out due to the delivery by hand and COVID risks. Victoria and Alison are going to send the newsletter digitally every three months.

Good Neighbours - keep praying for, and consider volunteering for, this important work.

Unemployment- there have been redundancies in our church and the wider community, how will we respond to this as a church? We are committed to CAP to work on debt.

Bereavement- There has been pain in families who were unable to visit loved ones in hospital or attend their funerals. How do we respond to those needs? The annual service of bereavement is fully booked.

The Cairn of remembering- a rock or stone is placed on the lawn in church during November and people are encouraged to pray and meditate at this time. This is open to the whole community and helps to remind people that they are not alone. We need to advertise this and think if there is anything else we can do.

Christmas- we normally welcome a number of people during Advent. How can we make Christmas relevant for the community and the congregation? How can we advertise this?

Linking with others is difficult, schools are not allowing assemblies

*Growing in love for the world*

We have an eco group set up to look at the challenges

Mission giving contributes to the wider world, and does that need to change in proportion to our church income? Given loss of income from reduced hall rentals and church plate collections in recent months, it may be a good time for people to review their own giving to church.

Elaine Parnell was thanked for her amazing work and Kate McGrory is welcomed into her new role as hall co-ordinator.

### QUESTIONS

Jan questioned the inability to deliver a leaflet and signpost upcoming events. She adds a suggestion of paying a distributor if necessary. Tulo adds that the guidelines are changing and will be revisited. 72 hours is advised on any paperwork received in schools and there are perceived dangers to the deliverers.

The work God has begun in us will be brought to completion. Tulo encourages us to be inspired that we are working in God's plan.

(ii) Any Other Business

Date of Next Annual Meeting

The next Annual Church Meeting was arranged for 25<sup>th</sup> April 2021 at 11.30 am.

Tulo closed the meeting in prayer 8.52pm (subsequently changed in the standing committee 9<sup>th</sup> Jan 21)

## Review of the year 2021

Full PCC meetings were held during January; March; May; July; September and November with an average attendance of 14.

The standing Committee met during February; April (cancelled); June; Oct and Dec with an average attendance of 6.

We began the year approving the budget for 2020 and approving the accounts for 2019 we also began planning the VE day celebrations.

In February's standing committee we agreed the mission allocation for 2020 and the increase of screens to be used during the service.

By the March PCC we were beginning to work through COVID expectations and understandably these issues were discussed throughout the rest of the year. We have worked hard in our meetings to review and critically analyse the support for parishioners and community and the provision of services and opportunities for prayer. Once the 'new normal' was established in lockdown the PCC and standing committee met by ZOOM to consider the arrangements for on-line and face to face worship and support Tulo and the Church Wardens.

Notably, in July we welcomed Kate into her role as Hall coordinator and we would all like to thank Elaine Parnell for her outstanding service to the church during her time as hall coordinator.

From September we have altered the structure of our meetings to focus on the core areas of our church:

***Growing in Love... for God***

***Growing in Love... for each other***

***Growing in Love... for our community***

***Growing in love... for our world***

In October we held our delayed 2020 APCM and welcomed the new members to the PCC. They were also registered with the charity commission.

In November we initiated a plan to distribute Advent crosses to our parishioners, which hopefully you were pleased with.

Throughout the year we have also considered safeguarding and its regulations.

If you would like to help input into the direction and well-being of the church, please do consider joining the PCC.

Thank you and God Bless

Andrea French, PCC Secretary

2020 saw some of the biggest upheavals to our daily lives that we have perhaps experienced in a generation. The effects of the coronavirus and the resulting lockdowns had a significant impact on all our lives, including on our church life.

In September, we introduced a new focus to our church life: "Growing in love for God, each other, our community and the world", and we will use this focus to help us reflect on 2020.

### **Growing in love for God**

#### ***Sunday Morning Services***

Our church services went on-line in mid-March when the first lockdown began, and we have continued to stream live services every Sunday since. This is due to the incredible hard work and skill of Simon Harper, to whom we are very grateful. Feedback from these on-line services suggest that the majority of our church members have found them a helpful way of continuing in some form of communal worship.

Estimating on-line attendance is always difficult as a "view " may represent two or more people sharing the same screen, but it may also represent one person clicking on the service for less than a minute before leaving. However my best estimates would be that we averaged the following attendances per Sunday:

Before Lockdown (Jan-Feb) (in person only): 98 people

1st Lockdown (April – June) (online only): 150 people

Summer (July – Aug) (in person and online): 115 people

Autumn (Sept-Oct) (in person and on-line): 127 people

2<sup>nd</sup> Lockdown (Nov) (online only): 122

December (in person and on-line): 125

The sense from this is that going online has increased the number of people participating in our Sunday morning worship. Numbers during the first lockdown were particularly high, with people joining us from other churches and other parts of the country where their churches hadn't yet gone online themselves. Despite the "novelty" of online services wearing off, the number of people continuing to participate has remained very encouraging. Most people acknowledge that the depth of experience provided by online worship does not compare with in-person worship, but that it has been "much better than nothing".

Where on-line provision struggled was in terms of meeting the needs of children. Online Hive was provided for most of 2020 but there was low take-up, with a common experience being that children found it difficult to engage with screen-based activity.

Those amongst the congregation not online were provided with weekly service sheets, readings, prayers and sermons, so that they could feel part of the service, and a number participated by listening in to the service by phone.

#### ***Other Services***

Buzz at St B's, as with Hive, struggled as an online service, but we were able to hold in-person services in September, October and December. The Buzz weekend away in September had to be postponed until a later date.

Prayers and Bears has not re-started since the first lockdown, as the Methodist Church did not feel able to open during the autumn for mid-week groups.

Our mid-week communion service has also not re-started since the first lockdown, in part because the majority of the small number of people attending this service are in vulnerable groups. Our care home services have not been able to re-start either, but an encouraging development at the end of the year was that Herald Lodge Care Home began to stream our Sunday morning services to residents.

Choral Evensongs also did not re-start after the first lockdown, as we wanted to keep choir involvement to one service a Sunday to reduce infection risks.

### ***Homegroups***

Our homegroups have managed to continue to meet online throughout the year, and have indeed managed to attract new members during this time.

### **Growing in love for each other**

2020 was clearly a challenging year for nurturing fellowship, but members of the church responded in some very positive ways. Many people have received regular phone calls from other church members throughout this year. Others have received practical assistance, such as shopping deliveries. And 2020 saw the beginning of a regular fortnightly online quiz and chat evenings.

### **Growing in love for our community and the world**

The church responded to the needs of the wider community during 2020 by promoting Good Neighbours and encouraging more church members to volunteer with this initiative. The church also began financially supporting the work of CAP in the local area.

Other community outreach had to be put on hold in 2020. School assemblies and services were not able to happen, and we were only able to deliver one edition of the parish newsletter.

### **Finances and Committees**

As with all other churches, and with most other organisations and businesses, our finances were badly impacted by the events of 2020. Our church cash donations were significantly down as there were far fewer church services; we were not able to hold our annual May Day fete; and most significantly, our hall income decreased by over 50%. This amounted to a 25-30% fall in our overall income. We are fortunate that we have reserves to be able to draw on, but this is not a sustainable situation and we will aim to grow our giving and hall income over the coming year.

Our church committees were able to continue online, and we held our Annual Parochial Church Meeting online in October 2020.

### **Conclusion**

2020 was a challenging year for the church, as it was for all of us as individuals and households. However, we are able to look back on the year with real thankfulness for God's faithfulness and love towards us, and for enabling us to find new ways of expressing our love for Him, each other and our community and world. We can look forward to the future with hope and confidence, knowing that the good work that God has begun in us, he will continue and bring to completion.

*Tulo Raistrick*

## **Churchwarden Report on the Fabric, Fittings, Furniture and Furnishing of the Church 2020**

We have inspected the church property register, the log book of alterations and the inventory, and each is in order and up to date.

This year the church was closed after the services on March 15<sup>th</sup> for all its normal activities and this of course has meant limited progress on most outstanding issues.

Emergency repairs were made to the lady chapel roof when the wind ripped off a number of edging tiles. The shed and bicycle shelter roofing felt was replaced when this too was ripped off by the wind. Both of these repairs were completed in February.

A faculty application to mount the Royal British Legion honours board in the church was approved and this will be completed in the next couple of months.

After a physically distanced site visit to St. Barbara's by a member of the DAC we were given approval to mount a TV screen in church on the pillar at the front of the chancel adjacent to the Lady Chapel and this was done soon after the approval in October. During the year we have also purchased a camera and ancillary equipment which has allowed us to broadcast our services both from the vicarage and from church.

We have acquired two pieces of new furniture as a result of the generosity of the families of former members of the congregation viz. an oak altar table which has been used in the nave since September and in October a new bench was put in the garden to the north side of the church. We have also been gifted a new A3 printer which is in use in the office.

There are many outstanding works that need to be completed but thankfully nothing too urgent although some painting to the outside of the church – guttering and downpipes and the two plain west windows will hopefully be tackled sooner rather than later.

There is also an outstanding requirement to specify and get approved an overall plan to complete the provision of TV screens in the nave and chancel and to provide permanent cabling and to make it look tidy and as unobtrusive as possible.

Keith Wright and Rachael Moorley (Churchwardens)

## CTEC Report for the Year Ending December 2020

Because of the Corona 19 pandemic CTEC have not yet had their Annual General Meeting since 2019. Anne Thompson (Secretary) has now arranged an AGM meeting for 10<sup>th</sup> May 2021 and asked whether I was willing to stand again as Treasurer, which I said I would. Rev Tulo Raistrick took over as Chair in 2019 and Lorna Warrener became Deputy Chair.

Because of lockdowns since March 2020 only 2 actual prayer breakfasts took place last year, St Mary Magdalen held theirs on 4<sup>th</sup> Jan 2020 and Earlsdon Methodist held theirs on 7<sup>th</sup> March 2020. Since then any prayer breakfast meetings have taken place through Zoom and have been well supported even by newcomers who never attended Prayer Breakfasts previously.

In January, during the Week of Prayer for Christian Unity we enjoyed a Fellowship Evening Meal at Hearsall Baptist Church. The usual Pulpit Exchange took place among all five CTEC partner churches and a United Service of worship was held at St Mary Magdalen.

During Lent we only had 2 Lent lunches, All Souls on 3<sup>rd</sup> March and at Hearsall Baptist the following week, on 10<sup>th</sup> March, where we met for a simple lunch of soup and bread each week, the proceeds of which are shared between CAFOD and Christian Aid. Because of Covid we couldn't interact with the public as we usually do on Maundy Thursday giving out free hot-cross buns, or have a table at May Day festival or go carol singing at Christmas.

The only donations CTEC paid out was £273.00 to Batthula Care Trust in February which was raised from the Fellowship Meal and the United Service. The sum of £90 was paid out to Berkswell Church in February for the annual CTEC Awayday but because we would not have been able to hold this a refund for £90 was made to the CTEC's Building Society Account. The proceeds of the Lent Lunches each year are split equally between Christian Aid and CAFOD but as there were only 2 Lent Lunches held a Giving Page was set up to pay monies for these 2 charities, as well as the Batthula Care Trust if anyone wanted to donate. There was also an opportunity to take cash or cheques to Hearsall Baptist one Saturday in March when the Church was open especially to collect such money and also to donate food for the Food Bank.

There have been no CTEC Joint services or social activities since March 2020 to date.

Andrea Driver

CTEC Treasurer

## Children and Youth Report 2020

As with most other areas of church life, our children and youth work was significantly impacted by the Covid pandemic.

Our Hive groups had to stop during lockdown, and throughout the first lockdown, online Hive sessions were provided for younger Hive. In between lockdowns, Hive continued in the church hall during Sunday services in a socially-distanced and Covid-safe environment, and on-line diocesan resources were offered to those children who could not attend in person.

Prayers and Bears closed with the first lock-down in March and has not yet been able to re-open.

In 2020, there were three Buzz services before mid-March, and then three more in September, October and December. These latter three took place amidst the need for social distancing, with each family sat round their own table to do the craft and drama activities. The December Buzz service also involved an exciting range of Christmas craft activities.

Provision for secondary school aged young people proved difficult during the lockdown, though we know that most of them engaged positively with the online church services. In 2021 the youth group has now re-started again via zoom, and three of our young people are preparing for confirmation in June.

We look forward to being able to do more in-person work with our children and young people in the months ahead, and encouraging them in their love for God, each other, our community and the world.

Sarah Raistrick

Hive leader

## **DEANERY SYNOD REPORT 2020**

St Barbara's Church are represented in the Coventry South Deanery Synod by Rev'd Tulo Raistrick (ex-officio) and four elected members: Ian Leitch, Phil Weare, Keith Wright and, since our last APCM in October, Andrea French. Members serve for a term of three years. The Synod meets three times each year - always jointly with Kenilworth Synod, and, after an opening act of worship, the meeting moves to the main business – usually on a topic of interest to the churches in both Synods. The Synod always hears a report from General Synod, and sometimes deals with business referred by Diocesan or General Synod, for church representatives to express the views of their PCC.

Our first meeting in February was held at St Barnabas' Church, Kenilworth. The Archdeacon, Ven Barry Dugmore outlined Missional Vision of the diocese. It has the aim of forming 150 new worshipping communities in the diocese and of establishing 6 resource churches to assist in this process. Church plants would be encouraged in poor urban areas where the church has retreated. Some might be in schools. The Area Deans of Coventry South and Kenilworth (Rev'd Greg Smith and Rev'd Stella Bailey) spoke about their respective deanery plans, that are in development.

At the September meeting held over Zoom it was announced that the Archdeacon's presentation in February had been superseded! The main business was a talk by Rev'd Stella Bailey on Collective Trauma. Her talk recognised that the impact of a major traumatic event (like the pandemic) can cause an adrenaline rush, giving rise to lots of activity, planning, helping people. This phase can last days, weeks or, even, months. When the adrenaline wears off, people sleep more, emotions rise to the surface, disillusionment sets in until a turning point is reached. Rebuilding acknowledges the loss, shapes the future; it is creative and focuses on the interests of many people. But rebuilding is not continuous – times of remembering what has been lost are like steps back. Such gradual rebuilding after collective trauma can lead to better decisions about a way of life and the creation of a new "normal". Healing happens, as a community discovers what it wants to be. Some try to rebuild too soon, but proper rebuilding takes time and cannot be rushed.

At the final meeting of the year (also held over Zoom) Rev'd Jim Perryman gave a brief outline of the Synodical structure of the Church of England. The meeting concluded with representative dividing into breakout groups to discuss the positives they have experienced during the pandemic.

All meetings are open to all members of the church, and anyone wishing to attend a meeting should contact one of your representatives.

Andrea French

Ian Leitch

Phil Weare

Keith Wright

Deanery Synod Representatives

March 2021

### Safeguarding report 2020

We are working through the action points from the traffic light system on level 2 of the Parish Dashboards safeguarding system, but that progress has been slow this year due to lockdown. The PCC has reviewed any policies that needed reviewing and safeguarding remains a standing item on the agenda of each PCC meeting. We continue to assess DBS and training requirements and will review risk assessments as restrictions ease and more activities return to meeting.

Alison Manning

Parish Safeguarding Officer (Designated lead)

## The Choir and Music during 2020.

Well, what a year this has been musically. It was a very sad day when COVID took hold and we had to stop singing in the services. There were no specific activities for the choir for 6 months from the March lockdown. Initially, the Owen family tried recording the music from home but this didn't work so the Raistrick family took over and played live from Tulo's study. After a couple of months Norman decided to sign up to Zoom and since then has played and sung the hymns from his study when the music has had to be done remotely.

In September the choir was allowed back into church and about half the choir opted to come back. We rehearsed socially distanced in the nave so that everyone who wanted to sing could and then the services were done on a rota as we had limited spaces in the choir stalls. The first rehearsal was an amazing experience as it all came together so quickly after the long break and everyone was so pleased to be singing again.

Although we started rehearsing in September, our first service back was Dedication Sunday. We had a good month singing the services and just squeezed in the annual Commemoration Service before we were locked down again. We were allowed back in December and the choir worked really hard to have a socially distanced Carol service with candles. We were also able to support the children with their Nativity Service – a first for the choir and I hope that we will be able to support them again in the years to come.

Then a very sad moment in January when all singing in church was stopped once again. We await the progress of the country opening back up and hope to be able to sing with you all again soon.

Let's hope that we will soon be filling the church with music from the choir and congregation.

Thank you to everyone for your support and patience as we work our way through legislation and making sure we have a COVID secure environment for the church.

Katherine Owen

Choir leader

**PAROCHIAL CHURCH COUNCIL  
OF ST BARBARA'S, EARLSDON**

**FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2020**

Harrison Beale and Owen Limited  
Chartered Accountants  
15 Queens Road  
Coventry  
CV1 3DE

**PAROCHIAL CHURCH COUNCIL OF ST BARBARA'S, EARLSDON**

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## PAROCHIAL CHURCH COUNCIL OF ST BARBARA'S, EARLSDON

2020 Report and Accounts for the Parochial Church  
Council of St Barbara's Church, Earlsdon, Coventry

### **Aim and Purposes**

The PCC operates through a number of sub-committees, which meet between full meetings of the PCC and report back to it regularly with minutes of their decisions being received by the full PCC and discussed as necessary. The sub-committees found within St Barbara's are: Standing Committee; Property Committee; Mission Committee; Worship Committee; Children's and Young People; and CTEC (Churches Together in Earlsdon and Chapelfields).

St Barbara's is situated on Rochester Road, Coventry. It is part of the Diocese of Coventry within the Church of England. The correspondence address is The Vicarage, Rochester Road, Earlsdon, Coventry, CV5 6AG.

The full PCC meets six times a year and the standing committee meets five times a year.

### **Objectives and Activities**

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at St Barbara's. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within the parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

We try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus;
- Provision of pastoral care for people living in the parish; and
- Missionary and outreach work.

To facilitate this work it is important that we maintain the fabric of the St Barbara's Church and Church Hall.

### **Achievements and Performance**

#### ***Worship and Prayer***

The PCC is keen to offer a range of services during the course of the year that our community find beneficial and spiritually uplifting. With this in mind, we now provide a range of services including an afternoon family service (Buzz at St B's), a service of music and prayer led by the choir (choral evensong), and a service for the under 5s and their parents and carers (*Prayers and Bears*), and a church prayer meeting, all in addition to our regular morning services and mid-week communion service.

## PAROCHIAL CHURCH COUNCIL OF ST BARBARA'S, EARLSDON

### ***Pastoral Care***

During 2020, due to the Covid pandemic, significant attention has been given to pastoral care, with members of the church supporting one another, and particularly the isolated and vulnerable, through regular phone calls and food drop-offs. All members were kept in touch during lock-down through our on-line services.

In 2020, St Barbara's has continued to support the work of the Good Neighbours Project in the Earlsdon and Chapelfields area, with a number of church members volunteering to visit and befriend isolated and lonely older people, a work of particular importance in 2020.

### ***Mission and Evangelism***

Helping those in need is a demonstration of our faith. In addition to contributing financially to a number of UK and overseas charities, many in the church give sacrificially of their time to support a number of important causes including Carriers of Hope and the Children's Society.

Our parish magazine is distributed quarterly to everyone in Earlsdon and is available at the Church Hall. The magazine keeps our parishioners informed of the important matters affecting our Church and articles that help develop our knowledge and trust in Jesus.

### ***Ecumenical Relationships***

The church is a member of Churches Together in Earlsdon and Chapelfields. We hold joint services throughout the year at the different churches and there are Lent and Advent courses run for anyone to attend.

### **Financial Review**

Total receipts of unrestricted funds were £86,707 (2019: £90,024) in the year. This includes £24,725 (2019: £nil) of gift aid claims, and so is much reduced on 2019.

The planned giving through envelopes and standing orders has decreased in the year due to Covid, but has remained steady thanks to the large number of people now giving by standing order.

£89,902 (2019: £87,967) was spent from unrestricted funds to provide the Christian ministry from St Barbara's Church, including the contribution to the diocesan parish share of £66,396 (2019: £65,736) which provides the stipends and housing for the clergy.

The net result for the year was an excess of expenditure over income of £3,195 (2019: income over expenditure of £2,057) on unrestricted funds. Adding bank and deposit balances brought forward at the beginning of the year, the balances carried forward at 31 December 2020 on unrestricted funds totalled £26,114.

### **Volunteers**

We would like to thank all the volunteers who work so hard to make our church the lively and vibrant community it is.

## PAROCHIAL CHURCH COUNCIL OF ST BARBARA'S, EARLSDON

### **Structure, governance and management**

The method of appointment of PCC members is set out in the Church Representation Rules. At St Barbara's the membership of the PCC consists of the incumbent (our vicar), churchwardens, and members elected by those members of the congregation who are on the electoral roll of the church. All those who attend our services / members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent.

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Approved by the PCC on 17 May 2021 and signed on their behalf by the  
Revd Tulo Raistrick

**PAROCHIAL CHURCH COUNCIL OF ST BARBARA'S, EARLSDON**

**INDEPENDENT EXAMINER'S REPORT  
TO THE MEMBERS OF THE PAROCHIAL CHURCH COUNCIL OF ST BARBARA'S**

I report to the trustees on my examination of the accounts of the above charity for the year ended 31 December 2020 which are set out on pages 5 to 12.

**Responsibilities and Basis of Report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent Examiner's Statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Philip Ewing FCA  
Harrison Beale and Owen Limited  
Chartered Accountants  
15 Queens Road  
Coventry  
CV1 3DE

17 May 2021

PAROCHIAL CHURCH COUNCIL OF ST BARBARA'S, EARLSDON

STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 DECEMBER 2020

	Note	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds 2020 £	Total funds 2019 £
<b>INCOMING RESOURCES</b>						
Voluntary income from donors	2[a]	69,774	200	-	<b>69,974</b>	56,870
Other voluntary income	2[b]	3,487	-	-	<b>3,487</b>	4,638
Church activities	2[c]	13,446	-	-	<b>13,446</b>	28,516
Income from investments	2[d]	-	7,469	-	<b>7,469</b>	7,438
<b>TOTAL INCOMING RESOURCES</b>		<b>86,707</b>	<b>7,669</b>	<b>-</b>	<b>94,376</b>	<b>97,462</b>
<b>RESOURCES EXPENDED</b>						
Church activities	3[a]	89,542	3,168	-	<b>92,710</b>	92,236
Fund- raising costs	3[b]	-	-	-	<b>-</b>	-
Governance costs	3[c]	360	360	-	<b>720</b>	900
<b>TOTAL RESOURCES EXPENDED</b>		<b>89,902</b>	<b>3,528</b>	<b>-</b>	<b>93,430</b>	<b>93,136</b>
<b>NET INCOMING RESOURCES BEFORE TRANSFERS</b>						
Transfers between funds		(3,195)	4,141	-	<b>946</b>	<b>4,326</b>
		-	-	-	<b>-</b>	<b>-</b>
<b>NET INCOMING RESOURCES BEFORE INVESTMENT GAINS</b>		<b>(3,195)</b>	<b>4,141</b>	<b>-</b>	<b>946</b>	<b>4,326</b>
<b>GAINS ON INVESTMENT</b>						
- realised		-	-	-	<b>-</b>	<b>-</b>
- unrealised		-	16,632	-	<b>16,632</b>	37,997
<b>NET MOVEMENT IN FUNDS</b>		<b>(3,195)</b>	<b>20,773</b>	<b>-</b>	<b>17,578</b>	<b>42,323</b>
<b>BALANCES BROUGHT FORWARD AS AT 1 JANUARY</b>						
		29,309	287,297	31,580	<b>348,186</b>	305,863
<b>BALANCES CARRIED FORWARD AS AT 31 DECEMBER</b>						
		<b>26,114</b>	<b>308,070</b>	<b>31,580</b>	<b>365,764</b>	<b>348,186</b>

**PAROCHIAL CHURCH COUNCIL OF ST BARBARA'S, EARLSDON**

**BALANCE SHEET  
AS AT 31 DECEMBER 2020**

	<b>Note</b>	<b>2020</b>		<b>2019</b>	
		£	£	£	£
<b>FIXED ASSETS</b>					
Investment assets	4		313,468		296,600
<b>CURRENT ASSETS</b>					
Debtors	5	12,596		-	
Cash at bank and in hand	6	<u>44,420</u>		<u>52,506</u>	
		57,016		52,506	
<b>LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>	7	<u>4,720</u>		<u>920</u>	
<b>NET CURRENT ASSETS</b>			52,296		51,586
<b>NET ASSETS</b>			<u><u>365,764</u></u>		<u><u>348,186</u></u>
<b>FUNDS</b>	8				
Unrestricted			26,114		29,309
Restricted			308,070		287,297
Endowment			<u>31,580</u>		<u>31,580</u>
			<u><u>365,764</u></u>		<u><u>348,186</u></u>

The financial statements were approved on behalf of the Parochial Church Council on 17 May 2020 and signed on its behalf by:

.....  
Revd Tulo Raistrick (Vicar)

.....  
Mr Mark Owen (Treasurer)

## PAROCHIAL CHURCH COUNCIL OF ST BARBARA'S, EARLSDON

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

#### 1. ACCOUNTING POLICIES

##### a. Basis of Accounting

The financial statements have been prepared under the historical cost convention and in accordance with the Church Accounting Regulations 2006, the Charities SORP (FRS 102) and the Charities Act 2011.

##### b. Funds

The general fund represents the funds of the PCC that are not subject to any restrictions regarding their use and are available for application for the general purposes of the PCC. Restricted and endowment funds and their purpose are explained within note 8 to the accounts.

##### c. Incoming Resources

Collections are recognised when made.

Amounts receivable under covenant are recognised when honoured by the covenantor.

Income Tax recoverable on covenanted or gift aid donations is recognised when received.

Grants and legacies to the PCC are accounted for when received.

##### d. Fixed Assets

No value is placed on the moveable church furnishings held by the church wardens on special trust for the PCC and which require a facility for disposal since the PCC considers this to be an inalienable property. All expenditure incurred during this year on consecrated or beneficed buildings and moveable church furnishings, whether maintenance or improvement, is written off as resources expended.

##### e. Investments

Investments are stated at bid market value at the Balance Sheet date.

##### f. Investment Income

Dividends, including tax credits, are credited to the Statement of Financial Activities when they are received.

Interest and rental income are credited when the interest or rents fall due for payment.

##### g. Commitments and Liabilities

There are no commitments as all pensions and payments for relief in need are at the discretion of the Trustees.

Liabilities are recognised when there is a clear obligation as at the balance sheet date that can be quantified.

Grants payable are recognised when they have been approved by the PCC.

##### h. Cash Flow Statement

A cash flow statement is not included in the financial statement as it is the opinion of the Trustees that it would not add to the information given elsewhere.

PAROCHIAL CHURCH COUNCIL OF ST BARBARA'S, EARLSDON

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2020

	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds	
				2020 £	2019 £
<b>2. INCOMING RESOURCES</b>					
2[a] <i>Voluntary income from donors</i>					
Planned giving:					
Covenants	44,145	200	-	44,345	51,170
Income Tax recoverable on Covenants	24,725	-	-	24,725	-
Collections (open plate) at all services	889	-	-	889	4,158
Sundry donations	15	-	-	15	1,542
Grants - Community Improvements	-	-	-	-	-
	69,774	200	-	69,974	56,870
2[b] <i>Other voluntary income</i>					
Donations, appeals etc.	1,967	-	-	1,967	1,387
Legacies	1,500	-	-	1,500	-
Fetes, bazaars, other fund-raising events	20	-	-	20	3,251
	3,487	-	-	3,487	4,638
2[c] <i>Church activities</i>					
Magazines and newsletters	357	-	-	357	29
Church hall lettings etc.	10,173	-	-	10,173	24,523
Diocese fees	1,785	-	-	1,785	2,024
Fees	600	-	-	600	966
Sundry Income	531	-	-	531	974
	13,446	-	-	13,446	28,516
2[d] <i>Income from investments</i>					
Dividends and interest	-	7,469	-	7,469	7,438
<b>TOTAL INCOMING RESOURCES</b>	<b>86,707</b>	<b>7,669</b>	<b>-</b>	<b>94,376</b>	<b>97,462</b>

PAROCHIAL CHURCH COUNCIL OF ST BARBARA'S, EARLSDON

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2020

	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds	
				2020 £	2019 £
<b>3. RESOURCES EXPENDED</b>					
3[a] Church activities					
<i>Grants</i>	-	-	-	-	-
Missionary and charitable giving:					
Home missions and other Church Societies	1,200	825	-	2,025	1,515
Overseas missionary societies	3,000	-	-	3,000	(3,112)
	4,200	825	-	5,025	(1,597)
<i>Activities directly relating to the work of the Church</i>					
Ministry : diocesan quota	66,396	-	-	66,396	65,736
clergy expenses	298	-	-	298	355
other clergy cost	-	-	-	-	162
Church - running expenses	10,192	1,418	-	11,610	11,563
Church maintenance and garden	318	925	-	1,243	2,138
Church Hall running costs	4,597	-	-	4,597	5,100
Parish magazine and books	714	-	-	714	1,459
Choir, organist and music	2,356	-	-	2,356	4,462
Diocese fees	-	-	-	-	1,942
Sundry expenses	387	-	-	387	541
	85,258	2,343	-	87,601	93,458
<i>Church management and administration</i>					
Printing and stationery (including Stew'ship envelopes)	-	-	-	-	-
Photocopier charges	84	-	-	84	375
	84	-	-	84	375
Total church activities	89,542	3,168	-	92,710	92,236
3[b] <i>Fund-raising costs</i>					
Costs of fetes, bazaars, other fund-raising events	-	-	-	-	-
3[c] <i>Governance costs</i>					
Accountants fees	360	360	-	720	900
<b>TOTAL RESOURCES EXPENDED</b>	<b>89,902</b>	<b>3,528</b>	<b>-</b>	<b>93,430</b>	<b>93,136</b>

**PAROCHIAL CHURCH COUNCIL OF ST BARBARA'S, EARLSDON**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2020**

	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>
<b>4. INVESTMENT ASSETS</b>		
10,320 Shares - Central Board of Finance Investment Fund (cost £110,000)	211,000	197,372
1,377 Shares - Central Board of Finance Investment Fund (cost £1,450)	28,155	26,337
788 Shares - Central Board of Finance Investment Fund (cost £506)	16,112	15,071
132 Shares - COIF Charities Investment Fund (cost £231)	2,373	2,230
	<hr/>	<hr/>
Central Board of Finance Deposit Fund Account	257,640	241,010
	55,826	55,590
	<hr/>	<hr/>
	<b>313,466</b>	<b>296,600</b>
	<hr/> <hr/>	<hr/> <hr/>
<b>5. DEBTORS</b>		
Accrued income	12,596	-
	<hr/> <hr/>	<hr/> <hr/>
<b>6. CASH AT BANK AND IN HAND</b>		
Cash in bank	44,406	52,487
Cash in hand	14	19
	<hr/>	<hr/>
	<b>44,420</b>	<b>52,506</b>
	<hr/> <hr/>	<hr/> <hr/>
<b>7. LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>		
Grants and donations approved but not yet paid	3,800	-
Accrued costs	920	920
	<hr/>	<hr/>
	<b>4,720</b>	<b>920</b>
	<hr/> <hr/>	<hr/> <hr/>

PAROCHIAL CHURCH COUNCIL OF ST BARBARA'S, EARLSDON

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2020

	Balance as at 31.12.19 £	Incoming resources £	Expenditure and transfers £	Gains on investments £	Balance as at 31.12.20 £
<b>8. FUND DETAILS</b>					
<i>Unrestricted Funds:</i>					
General Fund	29,309	86,707	89,902	-	26,114
<i>Restricted Funds:</i>					
Sir Alfred Herbert Lady					
Chapel Fund	22,515	452	-	1,041	24,008
Odell House Fund	59,852	1,295	945	1,962	62,164
Geoffrey Pierson Music Fund	7,611	-	120	-	7,491
Constance Elliott Property	192,719	5,922	1,045	13,629	211,225
Community Improvements	4,600	-	1,418	-	3,182
	287,297	7,669	3,528	16,632	308,070
<i>Endowment Funds:</i>					
Sir Alfred Herbert Lady					
Chapel Fund	500	-	-	-	500
Odell House Fund	30,580	-	-	-	30,580
Geoffrey Pierson Music Fund	500	-	-	-	500
	31,580	-	-	-	31,580

Restricted and Endowment Funds

The Sir Alfred Herbert Lady Chapel Fund was created by a permanent endowment from Sir Alfred Herbert of £500, the income from which is to be used for the maintenance and upkeep of the interior of the Lady Chapel.

The Odell House Fund was formed by amalgamating three funds for the same purpose, being to further the religious and other charitable work of the Church of England in the parish. The endowment element is made up of the proceeds of the sale of curate's house, although it is an expendable endowment subject to Charity Commission consent.

The Geoffrey Pierson Music Fund was created by a permanent endowment of £500, the income from which is used for the maintenance of the organ, for the salaries of the organist and choir, and the provision of Church music scores.

The Constance Elliott Property Fund represents the net proceeds from the sale of a house formally owned by a deceased parishioner, which are to be used for the general upkeep of the Church property.

The Community Improvements fund represent grants received in order to provide facilities to the community, such as a playground area at the back of the church.

PAROCHIAL CHURCH COUNCIL OF ST BARBARA'S, EARLSDON

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2020

	Unrestricted funds £	Restricted funds £	Endowment funds £	Total £
<b>9. ANALYSIS OF NET ASSETS BY FUND</b>				
Investment Assets	-	269,200	44,268	313,468
Current Assets	30,374	39,330	(12,688)	57,016
	<hr/>			
Current Liabilities	30,374	308,530	31,580	370,484
	4,260	460	-	4,720
	<hr/>			
<b>FUND BALANCE</b>	26,114	308,070	31,580	365,764
	<hr/>			

**10. AMOUNTS PAID TO MEMBERS OF THE PCC**

Expenses totalling £298 (2019: £815) were paid to the vicar during the year, to reimburse expenses incurred.

**11. GRANTS PAYABLE**

Grants paid during the year are shown in note 3[a].

St Barbara's Church raise money through covenants, open plate collections and the tax relief on covenanted income. It is the policy of the PCC to give those funds allocated to Mission in the following proportions: 35% to home charities and 65% to overseas charities.

The Charities supported this year were:

Overseas Charities

African Pastors Fellowship  
Tearfund  
WEC International

Home Charities

Hope Coventry  
St Chads  
Coventry City Mission