

**ANNUAL REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30<sup>TH</sup> SEPTEMBER 2022**

**HOME-START SOUTH WARWICKSHIRE  
(CHARITABLE INCORPORATED ORGANISATION)**



**CHARITY REGISTRATION NUMBER 1185280**

**Independent Examiners**  
**Beeston Clarke Accountants**  
*Chartered Certified Accountants*  
**242 Leicester Road**  
**Markfield**  
**Leics LE67 9RG**

# **HOME-START SOUTH WARWICKSHIRE**

## **(CHARITABLE INCORPORATED ORGANISATION)**

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# HOME-START SOUTH WARWICKSHIRE (CHARITABLE INCORPORATED ORGANISATION)

## LEGAL AND ADMINISTRATIVE INFORMATION

<b>CHARITY NUMBER</b>	1185280
<b>START OF FINANCIAL YEAR</b>	01 October 2021
<b>END OF FINANCIAL YEAR</b>	30 September 2022
<b>TRUSTEES AT 30 SEPTEMBER 2022</b>	Deirdre Edwards (Chair) Linda Griffiths Alison Purchon - Resigned 31.10.21 Selina Kermode Peter Botsoe - Resigned 13.03.22 Alexandra Anderson Susan Saunders - appointed 11.02.22 Max Helmore – appointed 13.10.22

The existing trustees appoint any new trustees following the provisions laid out in the Charity's governing instrument

<b>GOVERNING INSTRUMENT</b>	CIO – FOUNDATION Registered 12 <sup>th</sup> September 2019
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### CHARITY OBJECTS

1. To safeguard, protect and preserve the good health, both physical and mental of children and parents of children
2. To prevent cruelty to or maltreatment of children
3. To relieve sickness, poverty and need amongst children and parents of children
4. To promote the education of the public in better standards of childcare within the area of South Warwickshire and its environs

<b>CORRESPONDENCE ADDRESS</b>	St Peter's Church Centre Church Street Wellesbourne CV35 9LS
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<b>PRIMARY BANKERS</b>	Barclays Bank PLC Milton Keynes 2 Leicestershire LE87 2BB
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<b>INDEPENDENT EXAMINER</b>	Stephanie Beeston-Clarke FCCA Beeston Clarke Accountants 242 Leicester Road Markfield Leics LE67 9RG
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# **HOME-START SOUTH WARWICKSHIRE**

## **(CHARITABLE INCORPORATED ORGANISATION)**

### **TRUSTEES' REPORT**

#### **FOR THE YEAR ENDED 30<sup>TH</sup> SEPTEMBER 2022**

#### **Annual Report from the Chair of Trustees - Deirdre Edwards**

We embraced 2022, with vigour, and determination to continue building and developing our strategic plans for the growth and safe delivery of services to support vulnerable families in South Warwickshire.

At the start of 2022 we welcomed Ted Tuthill to the new role of Operations Manager - with extensive experience in the Charity sector, Ted has utilised this knowledge and expertise to assist us in the next phase of our development. Streamlining procedures to enhance delivery of the services we provide; his encouragement and guidance has seen clarity for all. Recruitment has been key this year to support growth areas and avoid key workers being overstretched and at risk of burnout.

HSSW have encompassed the perinatal period, with the introduction of the Bump-Start programme in areas of Leamington Spa. An initiative introduced and implemented by HSSW visionary Marie Ashford, it is known that support during pregnancy and early intervention to families in the perinatal period engenders confidence and enhances parenting skills, thereby preventing feelings of isolation and early signs of inadequacies and depression. This early intervention and the launch of our Dad Matters programme aims to guide and elevate parenting skills and parental self-awareness at a much earlier stage.

With support in place for families to develop their own parenting skills, one-to-one support continues alongside a variety of groups on offer. Encouraging progression from one-to-one support to join groups knowing that the friendship and non-judgemental guidance continues.

Identification and more effective utilisation of our Risk Management Register has enabled better communication and transparency for actions by all parties. The office space has been successful in providing central administration and communication for everyone. The diversity and strength of the board of trustees and willingness to help, has seen first-hand support to the Operations team when requested.

Recruitment and training of volunteers continues to be a critical component to the safe delivery of the services we provide. Retaining volunteers through the upcoming financial challenges will be a priority. A successful Car Rally and Pop-up nightclubs have heightened our profile and strengthened ties within the community. Ongoing funding applications, with community and corporate fundraising strategies in place, will underpin our growth and development for the year ahead and beyond.

In summary a year of growth, development and assimilation with a keen awareness of our core ideals; with a strong governance, policies and procedures are assured. Reflection provided identification of important growth areas; including development of PEEP, Dads Matters, and perinatal groups whilst underpinning and supporting key personnel.

We are grateful to our benefactors past and present who have shown their confidence in our progress, and continued confidence in us for the future.

A huge thank you to our volunteers whose efforts contribute to the ongoing success of our goals. Whether behind the scenes or visiting families, thank you for your contribution to helping families when they need it most. To my fellow trustees, working behind the scenes with integrity and kindness, delivering strong governance, direction and financial stability, thank you.

Our Staff both in Operations and Administration roles, all are vital to our strength and delivery, your input has been invaluable and immeasurable. Considerable change with new staff, new posts and changing responsibilities, you have all embraced these changes and developments.

**Together we have made a difference**

# **HOME-START SOUTH WARWICKSHIRE**

## **(CHARITABLE INCORPORATED ORGANISATION)**

### **TRUSTEES' REPORT (CONTINUED)**

#### **FOR THE YEAR ENDED 30<sup>TH</sup> SEPTEMBER 2022**

#### **Annual Report from the Operations Manager- Ted Tuthill**

Now entering our third year of operations, last year found us well placed to consolidate the progress that had been made in the preceding two years. Having successfully navigated the various Covid lockdowns and with a core staff and a committed team of volunteers in place Home-Start South Warwickshire has been able to strengthen its operational systems, increase the number of families it supports while refining and deepening the services that it provides.

Our one-to-one home visiting service undertaken by our community volunteers remains a central pillar of our support to the families we support. We continue to see how important this person-to-person interaction is in providing the emotional and practical support the parents of young children need in South Warwickshire. The toll of the pandemic and the anxiety of the encroaching cost of living crisis has affected everyone and for those without existing safety nets and reduced resiliency the demands of parenting can be overwhelming. Our volunteers supported 105 families last year, undertaking 561 home visits to provide whatever support they needed as parents to give their children the best possible start to life.

Recognising that not all families require the type of comprehensive support provided by a Home-Start Volunteer, we piloted early childhood development groups using the accredited PEEP Learning together Programme and a domestic abuse support group (Freedom Programme). With the pilots demonstrating impact for the mothers who attended we were able to establish a regular cycle of PEEP and Freedom Programme groups which allows us to reach more mothers with educational and mental health support beyond our home-visiting service. With Mel our Speech and Language Coordinator (SALT) facilitating the PEEP sessions, parents are able to receive support for and guidance on speech and language development issues. Thanks to the support of the George Cadbury Foundation, we were able to recruit a Group Coordinator who has been able to coordinate and develop these.

In March we received funding from the WCC Social Impact Fund to pilot our 'Bump-Start Programme' which provides targeted support through groups and volunteer support to soon to be parents and parents in the perinatal period. Managed by Marie Ashford the programme aimed to support midwives and health visitors in Warwick and Leamington to provide antenatal and postnatal guidance and advice and to link parents with Home-Start volunteers who could support them through the first critical 1001 days. The intentional focus on supporting parents as early as possible in their child's development is a key driver for us as it will allow problems to be addressed early and solutions or pathways engaged as early as possible. The Bump-Start pilot has not only already demonstrated the positive impact it has had on new parents but also how it can ease the burden and strain on health visitors who, like many in the sector, are facing increasingly challenging times.

We are also very excited to have been able to partner with Barnardos, By Your Side and the Parenting Project on the Dad Matters Warwickshire project. Dad Matters aims to reach out to fathers in the perinatal period and help improve their engagement in the early stages of their child's life increasing their understanding of the importance of attachment and bonding and building confidence in their role as parents which can improve the family environment directly impacting the wellbeing of the child and the mother. This pilot project works with perinatal health professionals to undertake outreach to fathers during pregnancy and the first 1001 days and link them to dad volunteers and community resources to help address the questions they might have and provide support during the challenging early years.

The backbone of our core services and our presence in the communities we serve is reliant upon our volunteers who continue to generously donate their time, energy and wisdom to support Home-Start parents. Recruitment continues on a rolling basis, and we are lucky to have been able to recruit an additional 36 volunteers this year. With each volunteer undergoing comprehensive induction training considerable effort goes into ensuring we properly prepare and support our volunteers who can find themselves in complex situations dealing with personal and sensitive family issues. With the whole voluntary sector experiencing challenges in attracting and retaining volunteers we are acutely aware of how lucky we are to have the volunteers we do. Our focus on recruiting, training and supporting remains a key priority for us as an organisation.

# HOME-START SOUTH WARWICKSHIRE (CHARITABLE INCORPORATED ORGANISATION)

## TRUSTEES' REPORT (CONTINUED)

With the increase in demand for our services the team has grown from 5 roles to 11 (2.5 FTE to 6.7 FTE) over the last 12 months. This has included the expansion of the Family Support Team to include another part-time Family & Volunteer Coordinator as well as the addition of: a Groups Coordinator, Bump-Start Programme Manager, Dad Matters Coordinator and an Office Manager. Roles have been moved to a fully employed basis instead of self-employed upon renewal of contract to provide job security and build sustainability for the future.

The increase to our service provision and the accompanying expansion of resources to deliver them has been possible due to the continued and ongoing fundraising efforts. This past year we were successful in securing multi-year core costs funding from The National Lottery Community Fund and the Henry Smith Foundation which provides a steady platform to build on. We are also grateful for the continued support from Warwickshire County Council and the number of individual trusts and foundations, detailed later who have supported us. This summer also saw us launch our "Big Summer Play Date" fundraising campaign which we plan to repeat in the following years. As we continue to build awareness of Home-Start's services in the community we will seek to increase our community fundraising efforts to engage those in the communities we serve.

During this year we have also been able to embed the systems that underpin the effective governance of the organisation and ensure accountability to our service users, volunteers, staff and supporters. This has included the engagement of Charity Log as our CRM system allowing us to monitor all aspects of our family and volunteer support. Xero and Breathe software packages have allowed us to strengthen our accounting and HR processes respectively. Towards the end of the year the Family Support Team completed training for the Early Years Family Outcome Star which will be utilised to consistently measure the impact our services are having on our families. The effort and time invested to adopt and integrate these new systems is substantial, but we believe it is worth it to provide solid foundations for the day to day running of the team.

As we look to the coming year, we see a number of challenges we will face as an organisation; the demand for our services continues to outstrip our ability to meet those needs. Last year we received 86 referrals but were only able to recruit 36 volunteers. In May we communicated to those agencies who had been referring to us that we could not receive any referrals for our one-to-one services until those families on our waiting list had been supported. With a volunteer spending on average 14 months supporting a family we will continue to face the challenge of engaging new volunteers to meet that demand. We continue to look for alternative ways to support those families we can't support with a volunteer, be that through our groups, ad hoc practical support and proactive coordination with other service providers.

I am immensely proud of how the team has taken on the challenge of increasing service provision and consolidating the progress that had been made during Home-Start South Warwickshire's first 2 years of operation. With the support of the Board of Trustees, continued efforts by staff and the tireless spirit of our volunteers, we are optimistic that Home-Start South Warwickshire is well placed to continue its mission to ensure that every child in South Warwickshire gets the best possible start in life.

# HOME-START SOUTH WARWICKSHIRE (CHARITABLE INCORPORATED ORGANISATION)

## TRUSTEES' REPORT (CONTINUED)

### Financial Report - Selina Kermode, Treasurer

As we complete our third year of operation we reflect back on another successful financial year.

For the third year running, we increased our income, generating £178,152 (2021: £115,963) up just over 53%, the majority of funds coming from Grants, Trusts and Foundations. We also secured our first multi-year support from The National Lottery Community Fund and The Henry Smith Charity.

Expenditure also increased some 75% to £146,683 (2021: £83,993) as we adapted to meet the surge in demand for support. Despite this rise in expenditure, we were able to maintain a year-end surplus of £31,469, on a par with last year.

70% of our funding came in the form of restricted grants, a significant increase on last year (43%). We are very grateful for the ongoing support from our local Councils and County Councillors, the Stella Symons Trust, Robert and Felicity Waley-Cohen Trust, The 29th of May 1961 Charitable Trust and The Misses Barrie Charitable Trust.

Individual and Corporate donations totalled £12,870 rising over 40% thanks to the generous support of individuals, and organisations including Waitrose, Blackburn Chemicals, JNB Gymnastics and The Children's Play Village.

Fundraising activities included Pop up Discos, a Scenic Car Rally through the Cotswolds and one of our Trustees completing the Two Castles Run - our sincere thanks go to Ally and Simon Purchon for their tireless fundraising efforts.

Growth in our staffing structure meant that salaries and other employment costs accounted for nearly 75% of overall expenditure. Following successful pilots last year, we now offer regular PEEP and Freedom Programme groups, with new projects in Bump-Start perinatal health and Dad Matters adding valuable breadth to our services. Spending on 1:1 counselling, funded by restricted grants, nearly doubled as statutory services remain oversubscribed. Volunteer recruitment and training costs quadrupled as we returned to face-to-face training delivery and increased the number of courses to attract volunteers.

Management and Administration costs reduced by 36% this year with our CRM system Charitylog now fully embedded into day-to-day activities. Whilst we have needed to purchase equipment for new staff, we have kept these costs to a minimum by buying refurbished items rather than new.

Fundraising costs fell by 67% as events were arranged by our fantastic fundraising supporters and only incurred minimal expense.

Governance costs increased 140% as our annual fee to HS UK, which is based on income levels, more than doubled.

We have ended the year in a strong financial position, with multi-year funding in place for the next few years and 67% of funding already in place for the next financial year.

Our long-term target for reserves is that they should cover approximately 6 months' expenditure so that, in the event of an unexpected and abrupt drop in income, we would not have to discontinue support for existing families in a sudden and disruptive way. We currently hold a total of just over £35k in general funds, sufficient to cover just under 3 months of costs based on existing expenditure. We are re-visiting our fundraising strategy to not only ensure it meets the financial challenges that the current economic uncertainty will undoubtedly bring but to also increase our individual, corporate and community fundraising to provide the necessary unrestricted funds to bolster our reserves.



**HOME-START SOUTH WARWICKSHIRE**  
**(CHARITABLE INCORPORATED ORGANISATION)**  
**TRUSTEE'S REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 30<sup>TH</sup> SEPTEMBER 2022**

**STATEMENT OF TRUSTEE'S RESPONSIBILITIES**

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2019 (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charities (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature



Full name

Dierdre Edwards

Position Chair

Chair

Date

16/1/23.



# HOME-START SOUTH WARWICKSHIRE (CHARITABLE INCORPORATED ORGANISATION)

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF HOME-START SOUTH WARWICKSHIRE FOR YEAR ENDED 30 SEPTEMBER 2022

I report to the trustees on my examination of the accounts of Home-Start South Warwickshire for the year ended 30 September 2022, which are set out on pages 10 to 16.

### Responsibilities and basis of report

As the charity trustees you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts as required under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

(1) accounting records were not kept in respect of the Trust as required by section 130 of the Act; or

(2) that accounts do not accord with those records; or

(3) that accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than the requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Stephanie Beeston-Clarke FCCA  
Beeston-Clarke Accountants  
Chartered Certified Accountants  
242 Leicester Road  
Markfield  
Leicester  
LE67 9RG



16 January 2023

# HOME-START SOUTH WARWICKSHIRE

## (CHARITABLE INCORPORATED ORGANISATION)

### STATEMENT OF RECEIPTS AND PAYMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2022

	NOTES	Unrestricted Funds £	Restricted Funds £	30/09/22 Total £	30/09/21 Total £
<b>INCOME</b>					
Grants, Trusts and Foundations	2a	36,854	123,094	159,948	98,466
Donations	2b	12,870	-	12,870	8,783
Fundraising Activities	2c	5,334	-	5,334	8,714
<b>TOTAL</b>		<b>55,058</b>	<b>123,094</b>	<b>178,152</b>	<b>115,963</b>
<b>EXPENDITURE</b>					
Cost of Charitable Activities	3a	56,946	78,438	135,384	69,724
Fundraising costs	3b	570	800	1,370	4,257
Management and Administration	3c	3,420	1,619	5,039	7,980
Governance Costs	3d	3,426	1,464	4,890	2,032
<b>TOTAL</b>		<b>64,362</b>	<b>82,321</b>	<b>146,683</b>	<b>83,993</b>
<b>NET INCOME</b>		-9,304	40,773	31,469	31,970
<b>NET MOVEMENT IN FUNDS</b>		-9,304	40,773	31,469	31,970
Transfer of funds				-	-
<b>RECONCILIATION OF FUNDS:</b>					
Total Funds brought forward		44,451	17,157	61,608	29,638
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>35,147</b>	<b>57,930</b>	<b>93,077</b>	<b>61,608</b>

# HOME-START SOUTH WARWICKSHIRE

## (CHARITABLE INCORPORATED ORGANISATION)

### STATEMENT OF ASSETS AND LIABILITIES FOR THE YEAR ENDED 30 SEPTEMBER 2022

	2021/22 Total £	2020/21 Total £
<b>Cash funds:</b>		
Cash at bank	93,077	61,608
<b>The funds of the Charity</b>		
General Funds	35,147	44,451
Restricted funds	57,930	17,157
	<b>93,077</b>	<b>61,608</b>
<b>ASSETS</b>		
Debtors	483	-
	<b>483</b>	<b>-</b>
<b>LIABILITIES</b>		
Rent	-	150
Salaries	681	5,453
PAYE, NI and Pension	189	-
Staff training and development	-	200
Fundraising costs	-	274
Freedom transport costs	249	-
Room Hire - Bump Start	162	-
1:1 counselling	1,002	120
Volunteer training and development	144	-
Independent examiner's fee	756	600
Staff expenses	124	-
Volunteer expenses	334	-
	<b>3,641</b>	<b>6,797</b>

#### TRUSTEES RESPONSIBILITIES IN RELATION TO FINANCIAL STATEMENTS

Charity Law requires the trustees to prepare financial statements for each financial year which comply with the regulations set out in the Charities Act 2011. The trustees have elected to take advantage of the provisions that apply to small charities and have prepared a Receipts and Payments Account and Statement of Assets and Liabilities which are set out on pages 10 and 11.

The receipts & payments accounts were approved by Trustees on 16/10/23  
And were signed on their behalf by:

Deirdre Edwards  
Chair



# HOME-START SOUTH WARWICKSHIRE

## (CHARITABLE INCORPORATED ORGANISATION)

### NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 30 SEPTEMBER 2022

#### 1. BASIS OF ACCOUNTING

The accounts have been prepared under the 'Receipts and Payments' basis as prescribed by the Charity Commissioners and they meet the appropriate legal requirements.

#### 2. INCOMING RESOURCES

	Unrestricted	Restricted	30/09/22	30/09/2021
a) GRANTS, TRUSTS AND FOUNDATIONS	Funds	Funds	Total	Total
	£	£		£
Stella Symons Trust	8,000	-	8,000	8,000
Garfield Weston	8,000	-	8,000	-
Kelly Family Trust	5,000	-	5,000	-
Belron Ronnie Lubner Foundation	4,269	-	4,269	-
Masonic Charitable Foundation	4,085	-	4,085	-
The 29th May 1961 Charitable Trust	4,000	-	4,000	4,000
The Misses Barrie Charitable Trust	1,500	-	1,500	2,250
Claverdon Fields Foundation	1,000	-	1,000	-
Woodward Trust	1,000	-	1,000	-
WCC Social Impact Fund	-	28,140	28,140	-
National Lottery Community Fund	-	20,229	20,229	-
The Henry Smith Charity	-	17,500	17,500	-
George Cadbury Trust	-	16,800	16,800	-
Robert and Felicity Waley-Cohen Charitable Trust	-	14,361	14,361	7,875
Western Power Distribution	-	9,911	9,911	-
WCC Mental Health and Resilience Fund	-	6,850	6,850	-
Warwickshire CC County Councillors fund	-	6,745	6,745	5,195
The Wigley Group	-	1,108	1,108	-
DCMS Pears / Home-Start UK	-	800	800	11,200
Comic Relief	-	400	400	3,600
Midcounties Co-op Community fund	-	250	250	-
William Cadbury Trust	-	-	-	20,000
Postcode Neighbourhood Trust	-	-	-	10,175
DCMS / Home-Start Covid 19 Loneliness Fund	-	-	-	5,000
Stratford Town Trust	-	-	-	4,700
Brook Trust (HS UK)	-	-	-	4,000
John Lewis Partnership / Home-Start UK	-	-	-	3,990
Dumbreck Charity	-	-	-	2,000
Michael Marsh Trust	-	-	-	2,000
Wilmcote Charitrust	-	-	-	1,000

# HOME-START SOUTH WARWICKSHIRE

## (CHARITABLE INCORPORATED ORGANISATION)

NOTES TO THE ACCOUNTS (CONTINUED)  
FOR THE YEAR ENDED 30 SEPTEMBER 2022

### 2. INCOMING RESOURCES (continued)

a) GRANTS, TRUSTS AND FOUNDATIONS	Unrestricted Funds	Restricted Funds	30/09/22 Total	30/09/2021 Total
	£	£		£
Persimmon Homes	-	-	-	1,000
Arnold Clark Community Fund	-	-	-	1,000
John Lewis Partnership / Home-Start UK	-	-	-	731
Warburtons	-	-	-	400
Michael and Anna Wix Charitable Trust	-	-	-	200
Blakemore Foundation	-	-	-	150
	<b>36,854</b>	<b>123,094</b>	<b>159,948</b>	<b>98,466</b>
<b>b) DONATIONS</b>				
Individual giving	7,344	-	7,344	2,106
Corporate giving	5,526	-	5,526	6,677
	<b>12,870</b>	<b>-</b>	<b>12,870</b>	<b>8,783</b>
<b>c) FUNDRAISING ACTIVITIES</b>				
Fundraising events and Initiatives	5,334	-	5,334	8,714
	<b>5,334</b>	<b>-</b>	<b>5,334</b>	<b>8,714</b>
<b>Grand Total</b>	<b>55,058</b>	<b>123,094</b>	<b>178,152</b>	<b>115,963</b>

# HOME-START SOUTH WARWICKSHIRE

## (CHARITABLE INCORPORATED ORGANISATION)

### NOTES TO THE ACCOUNTS (CONTINUED)

#### FOR THE YEAR ENDED 30 SEPTEMBER 2022

		Unrestricted	Restricted	30/09/22	30/09/2021
3. RESOURCES EXPENDED	Notes	Funds	Funds	Total	Total
a) Charitable Activities Costs		£	£	£	£
Salaries		45,442	49,782	95,224	56,757
Pension costs		3,416	607	4,023	-
National Insurance		1,896	872	2,768	
PAYE		4,020	3,428	7,448	-
Payroll costs		314	-	314	-
Staff expenses		543	2,193	2,736	1,770
Staff training and development		254	1,548	1,802	1,273
Volunteer expenses		124	3,552	3,676	3,475
Volunteer recruitment, training and development		60	1,309	1,369	360
Recruitment costs		90	-	90	158
Direct family support		478	-	478	2,969
Group work - PEEP		-	476	476	82
Group work - Freedom Programme		-	1,487	1,487	-
Speech and Language support		60	95	155	-
Toy Library		-	529	529	-
Dad Matters		249	3,900	4,149	-
Bump-Start perinatal project		-	895	895	-
1:1 counselling		-	7,765	7,765	2,880
		<b>56,946</b>	<b>78,438</b>	<b>135,384</b>	<b>69,724</b>
b) Fundraising Costs					
Marketing		306	-	306	-
Fundraising costs		264	800	1,064	4,257
		<b>570</b>	<b>800</b>	<b>1,370</b>	<b>4,257</b>
c) Management and Administration					
Office costs - postage, printing, stationery		501	72	573	328
IT - software subscriptions and costs		631	198	829	3,614
Insurances		473	316	789	909
Bank charges		256	-	256	54
Premises - rent		1,025	255	1,280	150
Evaluation		444	150	594	-
Equipment		90	628	718	2,925
		<b>3,420</b>	<b>1,619</b>	<b>5,039</b>	<b>7,980</b>
d) Governance Costs					
Independent Examiners Fee		600	-	600	360
Trustee costs		110	-	110	-
Annual fees (HS UK and ICO)		2,716	1,464	4,180	1,672
		<b>3,426</b>	<b>1,464</b>	<b>4,890</b>	<b>2,032</b>
<b>Grand Total</b>		<b>64,362</b>	<b>82,321</b>	<b>146,683</b>	<b>83,993</b>

# HOME-START SOUTH WARWICKSHIRE

## (CHARITABLE INCORPORATED ORGANISATION)

### NOTES TO THE ACCOUNTS (CONTINUED)

#### FOR THE YEAR ENDED 30 SEPTEMBER 2022

#### 4. FUNDS

	Balance 01-Oct-2021	Income	Expenditure	Transfers	Balance at 30.09.22
	£	£	£	£	
<b>Restricted Funds</b>					
Postcode Neighbourhood Trust	3,412		3,412	-	-
Robert and Felicity Waley-Cohen Charitable Trust	1,320	14,361	13,246	-	<b>2,435</b>
DCMS / Home-Start Covid 19 Loneliness Fund	480		480	-	-
Blakemore Foundation	150		150	-	-
Brooke Trust (HS UK)	4,000		4,000	-	-
Warburtons	400		400	-	-
Councillors Barker, Fradgley, O'Donnell, Pemberton, Rolfe and Sinclair	5,195		5,195	-	-
Michael Marsh Trust	2,000		2,000	-	-
Michael and Anna Wix Charitable Trust	200		200	-	-
WCC Mental Wellbeing and Resilience fund	-	6,850	6,850	-	-
Comic Relief	-	400	400	-	-
HS UK recovery and resilience fund	-	800	800	-	-
Mid Counties Co-op Community Fund	-	250	9	-	<b>241</b>
Social Impact Fund - Bump Start Perinatal project	-	28,140	8,582	-	<b>19,558</b>
WCC County Councillors Fund 2021/2 Councillor Sarah Millar	-	1,165	714	-	<b>451</b>
National Lottery	-	20,229	18,611	-	<b>1,618</b>
Wigley Group	-	1,108	1,108	-	<b>0</b>
Western Power Distribution	-	9,911	1,250	-	<b>8,661</b>
Henry Smith	-	17,500	8,921	-	<b>8,579</b>
George Cadbury Fund	-	16,800	4,416	-	<b>12,384</b>
WCC County Councillors Fund 2022/3 Councillor Sarah Millar	-	3,580	954	-	<b>2,626</b>
WCC County Councillors Fund 2022/3 Councillor Kate Rolfe	-	2,000	624	-	<b>1,376</b>
	<b>17,157</b>	<b>123,094</b>	<b>82,321</b>	<b>0</b>	<b>57,930</b>
<b>Unrestricted Funds</b>	<b>44,451</b>	<b>55,058</b>	<b>64,362</b>	<b>0</b>	<b>35,147</b>

#### 5. PAYMENTS TO TRUSTEES

No payments were made to trustees, or any persons concerned with them during this financial period. No other material transaction took place between the organisation and a trustee, or any person connected with them.

#### 6. RISK ASSESSMENT

The trustees actively review the major risks which the charity faces on a regular basis and believe that maintaining the free reserves stated, combined with the annual review of the controls over key financial systems will provide sufficient resources in the event of adverse conditions. The trustees have also examined other operational and business risks which they face and confirm that they have established systems to mitigate the significant risks.



# **HOME-START SOUTH WARWICKSHIRE**

## **(CHARITABLE INCORPORATED ORGANISATION)**

### **NOTES TO THE ACCOUNTS (CONTINUED)**

#### **FOR THE YEAR ENDED 30 SEPTEMBER 2022**

#### **7. RESERVES POLICY**

The trustees have considered the level of reserves they wish to retain, appropriate to the charity's needs. This is based on the charity's size and level of financial commitments. To ensure the charity will be able to continue to fulfil its charitable objectives even if there is a temporary shortfall in income or unexpected expenditure, it is the aim of the trustees that 6 months' running costs are to be held in reserve. The trustees will endeavour not to set aside funds unnecessarily.

#### **8. PUBLIC BENEFIT**

The charity acknowledges its requirement to demonstrate clearly that it must have charitable purposes or 'aims' that are for the public benefit. Details of how the charity has achieved this are provided in the trustee's report. The trustees confirm that they have paid due regard to the Charity Commission guidance on public benefit before deciding what activities the charity should undertake.