

**ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 SEPTEMBER 2021**

**HOME-START SOUTH WARWICKSHIRE
(CHARITABLE INCORPORATED ORGANISATION)**



CHARITY REGISTRATION NUMBER 1185280

HOME-START SOUTH WARWICKSHIRE

**Annual Report & Financial Statements
For the year ended 30 September 2021**

CONTENTS

Page	3 - 8	Trustee's Annual Report
Page	9	Independent Examiners Report to the Trustees
Page	10	Statement of Receipts and Payments
Page	11	Statement of Assets and Liabilities
Page	12 - 15	Notes to the accounts

HOME-START SOUTH WARWICKSHIRE

Annual Report & Financial Statements For the year ended 30 September 2021

The Trustees of Home-Start South Warwickshire present their report and financial statements for the year ended 30 September 2021.

Legal & Administrative Information

CHARITY NAME	Home-Start South Warwickshire
CHARITY NUMBER	1185280
START OF FINANCIAL YEAR	01 October 2020
END OF FINANCIAL YEAR	30 September 2021
TRUSTEES AT 30 SEPTEMBER 2021	Deirdre Edwards (Chair) Linda Griffiths Selina Kermode - Appointed 13th July 2021 Peter Botsoe - Appointed 13th July 2021 Alexandra Anderson - Appointed 29th July 2021 Sarah Brittain-Jones - Resigned 19th March 2021 Nick Ellison - Resigned 31st May 2021 Helen Keast - Resigned 14th September 2021 Alison Purchon – Resigned October 2021
CORRESPONDENCE ADDRESS	23 Bridgetown Road Stratford upon Avon CV37 7JH
PRIMARY BANKERS	Barclays Bank PLC Milton Keynes 2 Leicestershire LE87 2BB
INDEPENDENT EXAMINER	Stephanie Beeston-Clarke FCCA Beeston-Clarke Accountants Chartered Certified Accountants 242 Leicester Road Markfield Leicester LE67 9RG

HOME-START SOUTH WARWICKSHIRE

Annual Report & Financial Statements For the year ended 30 September 2021

Structure, Governance & Management of the Charity

The Charity was established as a Charitable Incorporated Organisation (CIO) on 12 September 2019.

The Charity is governed in law by the Trustees, who take overall financial and strategic planning responsibility. The existing trustees appoint any new trustees following the provisions laid out in the Charity's governing instrument.

Risk Management

The trustees actively review the major risks which the charity faces on a regular basis and believe that maintaining the free reserves stated, combined with the annual review of the controls over key financial systems will provide sufficient resources in the event of adverse conditions. The trustees have also examined other operational and business risks which they face and confirm that they have established systems to mitigate the significant risks.

Objectives & Activities

- To safeguard, protect and preserve the good health, both physical and mental of children and parents of children
- To prevent cruelty to or maltreatment of children
- To relieve sickness, poverty and need amongst children and parent of children
- To promote the education of the public in better standards of childcare within the area of South Warwickshire and their environs

The charity acknowledges its requirement to demonstrate clearly that it must have charitable purposes or 'aims' that are for the public benefit. Details of how the charity has achieved this are provided in the trustee's report. The trustees confirm that they have paid due regard to the Charity Commission guidance on public benefit before deciding what activities the charity should undertake.

Achievements & Performance

Annual Report from the Chair of Trustees - Deirdre Edwards

Our second year of operation has seen continual growth and development despite the changing and ongoing constraints imposed during the COVID pandemic. The Pandemic has impacted all sectors of the country and communities therein, rendering relentless change and adaptations for everyone. The enforced restrictions and isolation affecting even the heartiest, whilst further marginalising struggling families, especially the families with the vulnerable under 5's, limiting whatever family support they may have due to the conditions of the pandemic.

HOME-START SOUTH WARWICKSHIRE

Annual Report & Financial Statements For the year ended 30 September 2021

We are yet to understand the full impact on young children; however, Home Start South Warwickshire embraced the challenges with innovative ideas to support families safely in the local community. These creative ideas included online support groups, meeting parents and children through walk and talk sessions, delivering play parcels, and when possible, face to face outings and fun days.

The first part of the year involved an extensive audit from Enjoy Digital, resulting in a full Sustainable Holistic Development Assessment report mid-year. The assessment addressed 9 sections of organisational elements contributing towards development capabilities. Commendations included amongst many *'the Board, Management and Staff have an incredibly positive relationship and work effectively to the priorities of the organisation.'* Recommendations which included amongst others - Vulnerabilities and Areas for Development.

These have been acknowledged, initiated and implemented where possible including recruitment for the Board as well as the Operations team. The board of trustees has strengthened with the inclusion of 3 new Trustees with a diverse range of experience and skills to assist in the next phase of development. Regular zoom and face to face meetings were held throughout the year to keep abreast of plans and updated with events. These included successful personnel recruitment as well as sourcing and relocating to new office premises. The new premises have provided a central office, which has addressed many of the recommendations set out in the audit mentioned earlier, as well as providing facilities on site for training and other events. Successful recruitment culminated in appointing a Community Partnership Manager to aid in our fundraising strategy and diversifying our income stream. In line with the 3-year development plan, in the next financial year, we will recruit a Charity Operations Manager to assist in forward strategic development and growth of the charity.

Thank you to all our benefactors, their help has enabled the growth we have managed; a new office, additional personnel, training and professional advice, and fund-raising support. The income has enhanced our position for the year ahead. May we continue to develop and grow, whilst maintaining the safe professional delivery of the services we provide.

In conclusion thank you to all past trustees for their generosity of time and expertise, to the new trustees for giving their time and strengths to the Board. Also thank you to our Scheme Manager for her momentous input, in guidance, training and inspiration to the Operations team. To the Operations and Administration team who have successfully navigated the successful changes within HSSW, despite uncertainty with the pandemic.

And of course, heartfelt thanks to all our volunteers who give their time so generously and without whom we could not provide the services we offer - those who meet and support families in our community, as well as those volunteers who have supported behind the scenes.

Together we make a difference.

HOME-START SOUTH WARWICKSHIRE

Annual Report & Financial Statements For the year ended 30 September 2021

Financial Review

Selina Kermode, Treasurer

Despite the ongoing pandemic and still only in our second year of operation we have had a very successful financial year.

Our income of £115,963 was more than double that of the previous year (£53,924) and despite our expenditure increasing nearly four-fold, we ended the year with a surplus of £31,970, a slight increase on last year (£29,638).

Nearly 85% of our income came from Grants, Trusts and Foundations, with a quarter of these funds coming through Home-Start UK. Overall, we received a slightly higher percentage of restricted grants compared to unrestricted, with ongoing support from our local councils as well as the Stella Symons Trust, Wilmcote Charitrust and the Dumbreck Charity.

Donations rose by nearly 200% to £8,783 up from £2,998 – our thanks to the individuals and organisations for their generous support including Keysoft Solutions Ltd and Blackburn Chemicals.

Fundraising activities were on hold for most of the year, however, between lockdowns and as we started to return to some normality, we were able to hold a couple of fundraising events – the Captain Tom 100 challenge and a Family Fun Day were both hugely successful and these together with smaller activities raised £8,714.

Our second year of operation saw a huge growth phase in our development and hence our expenditure – the biggest increase by far being salary costs as we improved our staffing structure to cope with the upsurge in referrals. We recruited 3 new team members and also ensured that existing staff were compensated for the hours they worked rather than relying on goodwill.

Staff and volunteer expenses rose as we provided support to more families and also made doorstep deliveries of food and medications during lockdowns.

Costs for staff training increased as 2 team members gained accreditation to deliver the PEEP parenting programme with volunteer training costs reducing slightly as preparation courses were delivered online rather than face to face.

We were fortunate this year that the fundraising events we held incurred minimal expenditure, whilst a grant from Home-Start UK provided 8 days of professional support to develop our fundraising strategy and look at multi-year funding opportunities.

The purchase of a new CRM system, Charity Log as well as essential equipment such as mobile phones, iPads and a laptop all contributed to the increase in Management and Administration costs.

We ended the year in a strong financial position; however, we are acutely aware of the increase in expenditure over the next few years as we ensure we have the correct structure in place to support and build our offering.

HOME-START SOUTH WARWICKSHIRE

Annual Report & Financial Statements For the year ended 30 September 2021

We understand the fine balance between growth and liquidity - the last 18 months has shown that both economic and financial environments can change quickly. We have spent time carefully developing our 3-year delivery plan and fundraising strategy to ensure we maintain the momentum we have built up over the last year to provide a stable financial base to sustain the charity going forward. With the recruitment of a Community Partnerships Manager, we are looking to diversify our income streams to become less reliant on grant funding as well as accruing small surpluses over expenditure to build up our reserves, thereby providing a buffer against future uncertainty.

Reserves Policy

The trustees have considered the level of reserves they wish to retain, appropriate to the charity's needs. This is based on the charity's size and level of financial commitments. To ensure the charity will be able to continue to fulfil its charitable objectives even if there is a temporary shortfall in income or unexpected expenditure, it is the aim of the trustees that 6 months' running costs are to be held in reserve so that, in the event of an unexpected and abrupt drop in income, the charity would not have to discontinue support for existing families in a sudden and disruptive way. As a new charity we understand that this will take some time to build up, but we were able to transfer £8,500 from our surplus of unrestricted funds to start the process. The trustees will endeavour not to set aside funds unnecessarily.

HOME-START SOUTH WARWICKSHIRE

Annual Report & Financial Statements For the year ended 30 September 2021

Statement of Trustees' Responsibilities in Relation to the Financial Statements

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2019 (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charities (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature



Full name

Deirdre Edwards

Position

Chair

Date

7th Feb 2022.

HOME-START SOUTH WARWICKSHIRE

Annual Report & Financial Statements For the year ended 30 September 2021

Independent Examiner's Report to the Trustees of Home-Start South Warwickshire

I report to the trustees on my examination of the accounts of Home-Start South Warwickshire for the year ended 30 September 2021, which are set out on pages 10 to 15.

Responsibilities and basis of report

As the charity trustees you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ('the Act').

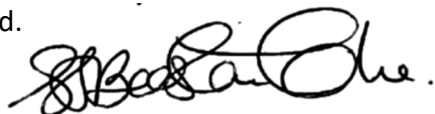
I report in respect of my examination of the Trust's accounts as required under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
- (2) that accounts do not accord with those records; or
- (3) that accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than the requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Stephanie Beeston-Clarke FCCA
Beeston-Clarke Accountants
Chartered Certified Accountants
242 Leicester Road
Markfield
Leicester
LE67 9RG

7 February 2022

HOME-START SOUTH WARWICKSHIRE

Annual Report & Financial Statements For the year ended 30 September 2021

STATEMENT OF RECEIPTS AND PAYMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2021

		Unrestricted Funds £	Restricted Funds £	30/09/21 Total £	30/09/20 Total £
	NOTES				
INCOME					
Grants, Trusts and Foundations	2a	47,915	50,551	98,466	42,979
Donations	2b	8,783	-	8,783	2,998
Fundraising Activities	2c	8,714	-	8,714	7,947
TOTAL		65,412	50,551	115,963	53,924
EXPENDITURE					
Cost of Charitable Activities	3a	32,773	36,951	69,724	16,944
Fundraising costs	3b	1,057	3,200	4,257	6,056
Management and Administration	3c	5,724	2,256	7,980	1,286
Governance Costs	3d	2,032	-	2,032	-
TOTAL		41,586	42,407	83,993	24,286
NET INCOME		23,826	8,144	31,970	29,638
NET MOVEMENT IN FUNDS		23,826	8,144	31,970	29,638
Transfer of funds		-81	81	-	-
RECONCILIATION OF FUNDS:					
Total Funds brought forward		20,706	8,932	29,638	-
TOTAL FUNDS CARRIED FORWARD		44,451	17,157	61,608	29,638

HOME-START SOUTH WARWICKSHIRE

Annual Report & Financial Statements For the year ended 30 September 2021

STATEMENT OF ASSETS AND LIABILITIES FOR THE YEAR ENDED 30 SEPTEMBER 2021

	2020/21 Total £	2019/20 Total £
ASSETS		
Cash funds:		
Debtors	-	-
Cash at bank	61,608	29,638
 The funds of the Charity		
General Funds	35,951	20,706
Restricted funds	17,157	8,932
Reserves	8,500	-
	61,608	29,638
 LIABILITIES		
Rent	150	-
Salaries	5,453	-
Staff training and development	200	-
Fundraising costs	274	-
1:1 counselling	120	-
Independent examiner's fee	600	360
	6,797	360

The receipts & payments accounts were approved by Trustees on 18th January 2022
And were signed on their behalf by:

Deirdre Edwards
Chair



HOME-START SOUTH WARWICKSHIRE

Annual Report & Financial Statements For the year ended 30 September 2021

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 30 SEPTEMBER 2021

1. BASIS OF ACCOUNTING

The accounts have been prepared under the 'Receipts and Payments' basis as prescribed by the Charity Commissioners and they meet the appropriate legal requirements.

2. INCOMING RESOURCES

	Unrestricted	Restricted	30/09/2021	30/09/20
a) GRANTS, TRUSTS AND FOUNDATIONS	Funds	Funds	Total	Total
	£	£	£	
The 29th May 1961 Charitable Trust	4,000	-	4,000	-
The Misses Barrie Charitable Trust	2,250	-	2,250	-
Stella Symons Trust	8,000	-	8,000	10,500
Wilmcote Charitrust	1,000	-	1,000	500
Dumbreck Charity	2,000	-	2,000	2,000
DCMS Pears / Home-Start UK	8,000	3,200	11,200	-
John Lewis Partnership / Home-Start UK	665	3,325	3,990	-
Persimmon Homes	1,000	-	1,000	-
Arnold Clark Community Fund	1,000	-	1,000	-
William Cadbury Trust	20,000	-	20,000	-
Postcode Neighbourhood Trust	-	10,175	10,175	-
John Lewis Partnership / Home-Start UK	-	731	731	-
Robert and Felicity Waley-Cohen Charitable Trust	-	7,875	7,875	-
Stratford Town Trust	-	4,700	4,700	-
DCMS / Home-Start Covid 19 Loneliness Fund	-	5,000	5,000	5,000
Blakemore Foundation	-	150	150	-
Brook Trust (HS UK)	-	4,000	4,000	-
Warburtons	-	400	400	-
Warwickshire CC County Councillors fund	-	5,195	5,195	11,588
Michael Marsh Trust	-	2,000	2,000	-
Comic Relief	-	3,600	3,600	-
Michael and Anna Wix Charitable Trust	-	200	200	-
Heart of England	-	-	-	3,500
National Lottery	-	-	-	9,141
Tesco	-	-	-	500
Home-Start Covid IT Grant	-	-	-	250
	47,915	50,551	98,466	42,979

HOME-START SOUTH WARWICKSHIRE

Annual Report & Financial Statements For the year ended 30 September 2021

b) DONATIONS

Individual giving	2,106	-	2,106	258
Corporate giving	6,677	-	6,677	2740
	8,783	-	8,783	2,998

c) FUNDRAISING ACTIVITIES

Fundraising events and Initiatives	8,714	-	8,714	7,947
	8,714	-	8,714	7,947

Grand Total

65,412	50,551	115,963	53,924
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	Unrestricted	Restricted	30/09/2021	30/09/2020
	Funds	Funds	Total	Total
Notes	£	£	£	£
3. RESOURCES EXPENDED				
a) Charitable Activities Costs				
Salaries	28,830	27,927	56,757	5,601
Staff expenses	622	1,148	1,770	498
Staff training and development	325	948	1,273	257
Volunteer expenses	1,627	1,848	3,475	163
Volunteer training and development	240	120	360	382
Recruitment costs	158	-	158	-
Direct family support	889	2,080	2,969	10,043
Group work	82	-	82	-
1:1 counselling	-	2,880	2,880	-
	32,773	36,951	69,724	16,944
b) Fundraising Costs				
Fundraising costs	1,057	3,200	4,257	6,056
	1,057	3,200	4,257	6,056
c) Management and Administration				
Office costs - postage, printing, stationery	328	-	328	14
IT - software subscriptions and costs	3,403	211	3,614	200
Insurances	909	-	909	1,072
Bank charges	54	-	54	-
Premises - rent	150	-	150	-
Equipment	880	2,045	2,925	-
	5,724	2,256	7,980	1,286

This page does not form part of the statutory financial statements

HOME-START SOUTH WARWICKSHIRE

Annual Report & Financial Statements For the year ended 30 September 2021

d) Governance Costs

Independent Examiners Fee	360	-	360	-
HS UK fee	1,672	-	1,672	-
	2,032	-	2,032	-

Grand Total

41,586	42,407	83,993	24,286
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4. FUNDS

	Balance 01-Oct-2020 £	Income £	Expenditure £	Transfers £	Balance 30- Sept-2021
RESTRICTED					
Councillor Seccombe Grant	276	-	276	-	-
Councillors Fradgley, Rolfe and Skinner Grant	237	-	237	-	-
DCMS Pears/ Home Start UK Covid Loneliness Fund	5,000	-	5,000	-	-
Heart of England Fund	3,500	-	3,500	-	-
Home-Start UK Covid IT grant	2	-	-	-2	-
Miscellaneous	-83	-	-	83	-
DCMS Pears / Home-Start UK	-	3,200	3,200	-	-
John Lewis Partnership / Home-Start UK	-	3,325	3,325	-	-
Postcode Neighbourhood Trust	-	10,175	6,763	-	3,412
John Lewis Partnership / Home-Start UK	-	731	731	-	-
Robert and Felicity Waley-Cohen Charitable Trust	-	7,875	6,555	-	1,320
Stratford Town Trust	-	4,700	4,700	-	-
DCMS / Home-Start Covid 19 Loneliness Fund	-	5,000	4,520	-	480
Blakemore Foundation	-	150	-	-	150
Brooke Trust (HS UK)	-	4,000	-	-	4,000
Warburtons	-	400	-	-	400
Councillors Barker, Fradgley, O'Donnell, Pemberton, Rolfe and Sinclair	-	5,195	-	-	5,195
Michael Marsh Trust	-	2,000	-	-	2,000
Comic Relief	-	3,600	3,600	-	-
Michael and Anna Wix Charitable Trust	-	200	-	-	200
	8,932	50,551	42,407	81	17,157
UNRESTRICTED	20,706	65,412	41,586	-81	44,451

HOME-START SOUTH WARWICKSHIRE

Annual Report & Financial Statements For the year ended 30 September 2021

5. PAYMENTS TO TRUSTEES

No payments were made to trustees, or any persons concerned with them during this financial period. No other material transaction took place between the organisation and a trustee, or any person connected with them.