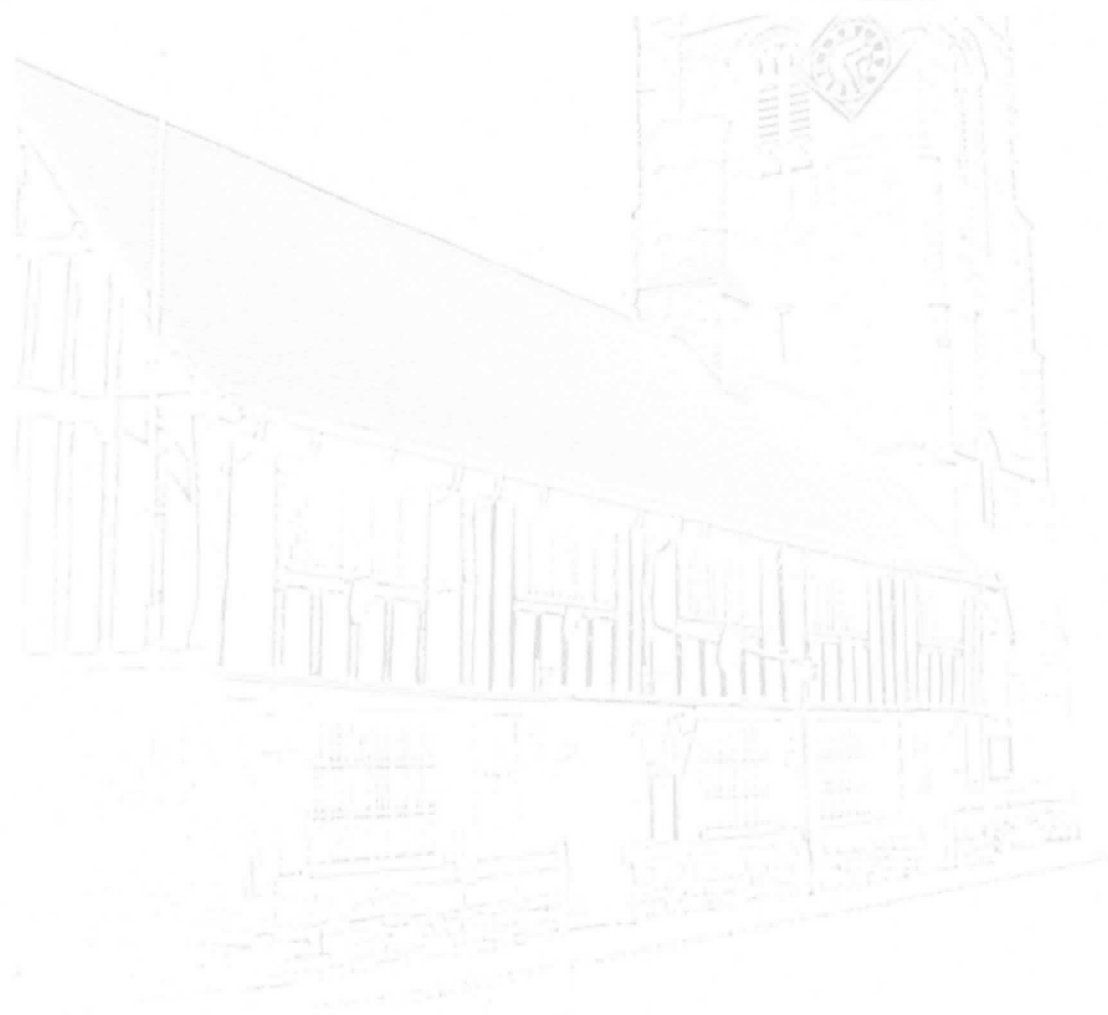


Signed

**Henley-in-Arden Guild Hall Trust**  
**Charity Number 1185264**  
**Financial statements**  
**For the year ended 31 March 2024**



**Henley-in-Arden Guild Hall Trust**  
**Financial statements for the year ended 31 March 2024**  
**General information**

**Trustees**

Elaine Field	Graham Smith
Norman Kench	Peter Parminder
Thomas Mangan	John Latham
Sharon Jones	Jonathan Dovey
David Lodder DL	Geoffrey Norman
James Dovey	Jasper Pegrum

**Address of Charity**

The Guild Hall,  
Henley-in-Arden,  
Warwickshire  
B95 5AU

**Charity Number**

1185264

**Bankers**

Barclays Bank  
150 The Parade  
Leamington Spa  
Warwickshire  
CV37 4AZ

**Independent Examiner**

Peter Reast  
Chartered Accountant  
78 Cedar Road  
Mickleton  
Chipping Campden  
Gloucestershire  
GL55 6SZ

## **Henley-in-Arden Guild Hall Trust**

### **Trustees' report for the year ended 31 March 2024**

The Trustees present their report and the accounts of the charity for the year ended 31 March 2024.

#### **Trust deed**

The Henley-in-Arden Guild Hall Trust is a Charitable Incorporated Organisation and was registered with the Charity Commission on 11 September 2019 (Registered number 1185264). The charity took over the assets previously held by registered charity number 219520 as at 28 August 2020.

#### **Trustees responsibilities**

The Trustees are required to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources during the year and of its state of affairs at the end of the year. In preparing those financial statements the Trustees are required to:

- 1) select suitable accounting policies and then apply them consistently
- 2) make judgements and estimates that are reasonable and prudent
- 3) prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and breaches of law and regulations.

The Trustees have a risk management strategy comprising a regular review of the risks the charity may face and procedures to mitigate those risks.

#### **Objectives**

The objects of the CIO are:

- 1) To preserve, improve, maintain, restore & repair the Guild Hall estate at Henley-in-Arden
- 2) To advance the education of the public on the history and heritage of Henley-in-Arden & Beaudesert
- 3) To promote such other charitable purposes under the law of England and Wales for the benefit of the inhabitants of Henley-in-Arden & Beaudesert as the trustees shall from time to time decide.

#### **Charity Commission Guidance on Public Benefit**

The Henley-in-Arden Guild Hall Trust's public benefit is to use the Guild Hall estate for any charitable purpose for the benefit of the inhabitants of the Parish of Henley in Arden and Beaudesert, as the Trustees shall think fit and to apply any rents and profits towards the cost of running the Guild Hall. The Charity is dependent on monies donated by visitors and fund-raising events but primarily on income generated from renting the ground floor.

The Charitable aims include:

##### **Opening the Guild Hall and Gardens to the public**

- Using the Guild Hall for local groups and committees to hold meetings, events and fund raising events
- Using the gardens to hold events such as the Annual Historic Court Leet Assize
- Encouraging local educational establishments to visit and explore the history of the ancient Guild Hall

The Guildhall is open to the public on Sunday afternoons from 2pm – 4pm. The Trust is reliant on the Court Leet's continuing support in volunteering to open the hall on Sundays. The hall was open 26 Sundays during the year and received 750 visitors. This included being open as part of the Heritage Open Days scheme on 17<sup>th</sup> September.

continued/

## **Henley-in-Arden Guild Hall Trust**

### **Trustees' report for the year ended 31 March 2024 (continued)**

In collaboration with the local Heritage Centre, group visits have been organised where visitors are guided through both the Heritage Centre and Guildhall. In May 2023 the Guild Hall Trust organised a weekend of coronation events in the gardens for the residents of Henley & Beaudesert.

Over the year the Guildhall has been visited by numerous individuals when either the on-site custodian is available or when trustees or court leet members are present to interact.

The Gardens are available all year round for residents and visitors to use and enjoy.

The trustees are aware of the Charity Commission guidance on public benefit and consider that the Charity's aim and actions as set out above are for the benefit of all sections of the community and meet the principles of public benefit.

#### **Reserves Policy**

The reasons why the charity needs reserves:

- The Guildhall is a listed building. There are continual maintenance and repair requirements to both the Guildhall and the gardens
- To upgrade the building and improve the facilities for users and visitors to the Guild Hall.

The level of reserves the Trustees believe the Charity needs:

- The Charity's only regular source of income is the rent from the ground floor tenant
- The Charity has ringfenced £40,000 out of general reserves to be put towards funding major maintenance work needed to the roof of the Guildhall. The rest of the income for the work will be obtained through fundraising by donations and grants.

#### **Steps the Charity will take to maintain reserves:**

The Charity will continue to charge for use of the Hall and Garden when appropriate and to engage in fundraising activities as a means of income supplementary to its main source of income from the lease of the ground floor.

*Elaine Field*

Chair of the Trustees:

Treasurer:



Dated: 16 January 2025

## **Independent Examiner's report to the Trustees of Henley-in-Arden Guild Hall Trust For the year ended 31 March 2024**

I report to the trustees on the accounts of the Charity which are set out on pages 6 to 7.

### **Responsibilities and basis of report**

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act')

I report in respect of my examination of the accounts carried out under section 145 of the Act and in carrying out my examination I have followed all of the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe in any material respect:

1. accounting records were not kept as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

P.B.

  
Peter Reast  
Chartered Accountant  
78 Cedar Road  
Mickleton,  
Chipping Campden  
Gloucestershire  
GL55 6SZ  
16 January 2025

**Henley-in-Arden Guild Hall Trust****Statement of financial activities for the year ended 31 March 2024**

	2024	2023
Incoming resources		
Incoming resources from generated funds		
Donations and grants		
Guild Hall	-	15,110
Ground floor		
Rent including service charge	11,000	11,000
Contribution to insurance costs	674	614
Other receipts		
Sundry lettings	1,850	3,695
	<hr/>	<hr/>
	13,524	30,419
Incoming resources from charitable activities		
Guild Hall		
Fundraising	22,884	-
	<hr/>	<hr/>
Total incoming resources	<hr/> 36,408	<hr/> 30,419
Resources expended		
Charitable activities		
Maintenance of Guildhall	4,326	7,476
Roof project	6,373	-
Insurance	2,663	2,435
Electricity	891	368
General and water rates	945	1,043
Gardens	6,469	4,733
Advertising and promotional	1,383	
External activities	-	6,575
	<hr/>	<hr/>
	23,050	22,630
Governance costs		
Independent Examination	300	300
Professional fee	-	1,320
Administration	2,101	461
	<hr/>	<hr/>
	2,401	2,081
Total outgoing resources	<hr/> 25,451	<hr/> 24,711
Net incoming resources	<hr/> £10,957	<hr/> £5,708

## Henley-in-Arden Guild Hall Trust

### Balance sheet at 31 March 2024

	2024	2023
<b>Current assets</b>		
Cash at bank	70,059	59,102
	_____	_____
<b>Total assets</b>	£70,059	£59,102
	_____	_____
<b>Represented by</b>		
<b>Trust fund</b>		
As at 1 April 2023	59,102	53,394
Surplus for the year	10,957	5,708
	_____	_____
As at 31 March 2024	£70,059	£59,102
	_____	_____

The financial statements were approved by the Trustees on 16 January 2025

*Flavie Field*

The Chair of the Managing Trustees

Treasurer

