

14 June 2024

To the trustees of Moortown West Community Association

Please note that this letter is addressed to each member of your trustee board. I suggest that it is copied to each member and considered at your next meeting.

Dear Trustees

Please print out a minimum of two copies of the accounts emailed to you.

Would you please arrange for each copy to be approved by the trustees, signed in black ink (on the trustees' annual report and the statement of assets and liabilities pages). Please then either email me a scan of your signed accounts or (if that is difficult) attach a photo of just the signed pages.

I will then email you my examiner's report with a jpeg signature which you can print and insert into your original signed copy. I will also email you a pdf version of the accounts which show the name of the person who signed the accounts and the date signed for the purpose of filing at the Charity Commission.

The Charity Commission prefers to have the accounts filed online and the pdf version of the accounts referred to above will enable you to do this. Receipt is required at the Charity Commission no later than 10 months from the end date of your latest accounts. Please do not scan and pdf the signed accounts as this will create a file which is too big for filing.

I would like to thank Gareth Poole for the records provided and responding to my queries during the course of my work.

Observations and recommendations

Enclosed is a sheet setting out my observations and recommendations. Please consider these and do not hesitate to contact me for further information or advice on any of the issues raised. WYCAS can provide training and support to help you make improvements; call us or visit our website (details at bottom right of this letter).

WYCAS would like to thank you for your custom. We would appreciate you taking a few minutes to complete our short on-line survey.

Please visit www.wycas.org.uk/survey

[Join our mailing list HERE for regular updates!](#)

Yours sincerely

Sarah Coates

Moortown West Community Association

Charity number 1185254

Annual Report and Financial Statements for the year ended 30 September 2023



Moortown West Community Association

Annual Report and Financial Statements for the year ended 30 September 2023

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Prepared by West Yorkshire Community Accountancy Service CIO

Moortown West Community Association

Trustees' report for the year ended 30 September 2023

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Gareth Poole	Chair	
Chris Hill	Treasurer	
Thomas Harrison		
Alexia Dawson		Appointed 9 November 2023
Kathryn Hobdell		Appointed 14 September 2023
Vicky Taylor		Appointed 14 September 2023
Marie Bellhouse		Appointed 14 September 2023
Susan Flattery		Appointed 14 September 2023
Colin Jordan		Appointed 14 September 2023

Charity number	1185254	Registered in England and Wales
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Registered and principal address	Bankers
3 Tynwald Drive	Virgin Money
Leeds	94-96 Briggate
LS17 5DX	Leeds
Line 4	LS1 6NP

Accountants

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) formed on 11 September 2019.

Method of recruitment and appointment of trustees

The trustees of the charity are appointed by the members at the AGM.

Moortown West Community Association

Trustees' report (continued) for the year ended 30 September 2023

Objectives and activities

The charity's objects

To further or benefit the residents of Moortown, Leeds without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the statutory authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

In furtherance of these objects but not otherwise, the trustees shall have power to established or secure the establishment of a community centre and to maintain or manage or co-operate with any statutory authority in the maintenance and management of such a centre for activities promoted by the charity in the furtherance of the above objects.

The charity's main activities

The charity provides events and activities, both social and sporting, for the local community.

Public benefit statement

In setting our objectives and planning our activities our trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular providing activities and events in the interests of social welfare. This is achieved through recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

Achievements and performance

Our food pantry has helped many more people from previous years. Through a transition period since COVID our groups have been decreased at this present time to make sure we provide what the community requires and wants.

Financial review

The net receipts for the year were £3,503, including net receipts of £2,661 on unrestricted funds and net receipts of £842 on restricted funds after transfers.

Reserves policy

The charity's free reserves, at the year end were £3,739.

Approved by the board of trustees on 18/6/24

Signed: [Signature] (Trustee)

Name: GARETH POORE

Moortown West Community Association
Receipts and payments account
for the year ended 30 September 2023

	Notes	2023 Unrestricted funds £	2023 Restricted funds £	2023 Total funds £	2022 Total funds £
Receipts					
Grants	(2)	300	6,980	7,280	5,540
Donations		-	-	-	442
Events and activities		2,466	-	2,466	4,380
Fundraising		84	-	84	-
Total receipts		<u>2,850</u>	<u>6,980</u>	<u>9,830</u>	<u>10,362</u>
Payments					
Rent and room hire		564	2,850	3,414	3,400
Stationery		9	-	9	50
Events and activities expense		-	2,570	2,570	5,939
Refreshments		-	-	-	3
Equipment and resources		56	-	56	1,274
Insurance		164	-	164	164
Choir and dance costs		-	-	-	2,080
Street Art		-	-	-	157
Little Libraries		-	-	-	275
Travel costs		90	-	90	176
Training		24	-	24	-
Total payments		<u>907</u>	<u>5,420</u>	<u>6,327</u>	<u>13,518</u>
Net receipts / (payments)		<u>1,943</u>	<u>1,560</u>	<u>3,503</u>	<u>(3,156)</u>
Transfers between funds		<u>718</u>	<u>(718)</u>	<u>-</u>	<u>-</u>
Net movement in funds		<u>2,661</u>	<u>842</u>	<u>3,503</u>	<u>(3,156)</u>
Fund balances brought forward		<u>1,078</u>	<u>1,328</u>	<u>2,406</u>	<u>5,562</u>
Fund balances carried forward	(3)	<u>3,739</u>	<u>2,170</u>	<u>5,909</u>	<u>2,406</u>

Moortown West Community Association

Statement of assets and liabilities

as at 30 September 2023

	2023	2023	2023	2022
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Cash funds				
Cash at bank	3,479	2,170	5,649	2,230
Cash in hand	260	-	260	176
Total cash funds	<u>3,739</u>	<u>2,170</u>	<u>5,909</u>	<u>2,406</u>

Assets retained for the charity's own use

Laptop

Printer

Freezer

The financial statements were approved by the board of trustees on 18/6/24

Signed:  (Trustee)

Name: GARY POOLE

Moortown West Community Association
Notes to the accounts
for the year ended 30 September 2023

1 Accounting policies

Basis of accounting

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Moortown West Community Association

Notes to the accounts continued

for the year ended 30 September 2023

2 Grants

	2023	2023	2023	2022
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Leeds City Council (LCC) (Events Fund)	-	-	-	4,840
LCC MICE	-	-	-	200
Parish Council (Street Art)	-	-	-	500
LCC Christmas	-	200	200	-
LCC Rent	-	3,780	3,780	-
LCC HAP	-	3,000	3,000	-
Asda Foundation	300	-	300	-
	<u>300</u>	<u>6,980</u>	<u>7,280</u>	<u>5,540</u>

3 Restricted funds

	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
LCC (Events Fund)	985	-	267	(718)	-
Street Art	343	-	-	-	343
LCC Christmas	-	200	200	-	-
LCC Rent	-	3,780	2,850	-	930
LCC HAP Santa Visit	-	3,000	2,103	-	897
	<u>1,328</u>	<u>6,980</u>	<u>5,420</u>	<u>(718)</u>	<u>2,170</u>

Fund name

LCC (Events Fund)

Street Art

LCC Christmas

LCC Rent

LCC HAP Santa Visit

Purpose of restriction

Towards the costs of First Aid, courses and other projects. The transfer relates to spend from the previous year from unrestricted funds.

Towards the costs of Street Art Projects.

Towards the cost of the Christmas event.

Towards the cost of the Church rent.

Towards the cost of the Santa's Visits.

4 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.