

**FRIENDS OF HEXHAM PRIORY SCHOOL**  
**FINANCIAL STATEMENTS**  
**31 DECEMBER 2024**

**Charity Number: 1185241**

**FRIENDS OF HEXHAM PRIORY SCHOOL**  
**FINANCIAL STATEMENTS**  
**YEAR ENDED 31 DECEMBER 2024**

---

<b>CONTENTS</b>	<b>PAGE</b>
Trustees' Annual Report	<b>3</b>
Independent Examiner's Report	<b>5</b>
Statement of Financial Activities	<b>6</b>
Balance Sheet	<b>7</b>
Notes to the financial statements	<b>8</b>

---

# **FRIENDS OF HEXHAM PRIORY SCHOOL**

## **TRUSTEES ANNUAL REPORT**

### **YEAR ENDED 31 DECEMBER 2024**

---

The Trustees present their report of the Charity for the year ended 31 December 2024.

The financial statements have been prepared in accordance with the accounting policies set out in the notes to the accounts and comply with the Trust's government document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard.

#### **REFERENCE AND ADMINISTRATIVE DETAILS**

The Registered Charity Number is 1185241 and the Registered Office address is Hexham Priory School, Corbridge Road, Hexham, NE46 1UY.

#### **THE TRUSTEES**

The Trustees who served the charity during the period were as follows:

Liam Conroy  
Janet Lowerson  
Victoria Sarah Louise Nixon  
Michelle Anne Rivkin

The Trustees named above are Trustees for the purposes of charity law.

#### **OBJECTIVES AND ACTIVITIES**

To advance the education of pupils at Hexham Priory School by supporting the School and encouraging links with the wider community by providing and assisting in the provision of extra facilities, resources and other sundries. To include subsidising extra curriculum trips and in-school visits which are not provided by the Local Authority.

All Trustees were issued with a copy of "The Essential Trustee" and have confirmed they are aware of the concept of public benefit.

Friends of Hexham Priory School is made up of a Board of Volunteer Trustees and operates similar to a PTA, therefore receives help from volunteers in the school and wider community to further our fundraising efforts. We are very grateful for all the help we have received throughout 2024.

#### **ACHIEVEMENTS AND PERFORMANCE**

In 2024 we feel the charity has grown even stronger with support of parents, grandparents & carers of children who attend Hexham Priory school and the wider community. We have also taken delivery of our third minibus this year, which is a huge benefit for children, so they access activities in local community. Through our fundraising and grant applications we have been able to offer day trips to all classes as well as full school trips to see pantomime at theatre royal in Newcastle and end of year visit to Alnwick gardens. Lastly, we have been able to offer residential trips to students which were fully funded through charity which gives children opportunity they may not normally get and families get much needed respite knowing their child is being looked after by staff who know them so well.

Achievements against objectives set were as follows:

Objective: take delivery of third bus – achieved.

Objective: raise funds for residential and day trips – achieved, but going forward we will need contributions from families due to costs increasing.

Objective: secure funds for replacement of movement room – achieved, with funds in restricted funds ready for work to be carried out in 2025.

# **FRIENDS OF HEXHAM PRIORY SCHOOL**

## **TRUSTEES ANNUAL REPORT**

### **YEAR ENDED 31 DECEMBER 2024**

---

Objective: to grow fundraising and grant applications – achieved. We are hoping to keep this growing or at least maintained in 2025. Fundraising sources include typical PTA activities around school and in the community, charitable donations from the public and applying for larger sums of money via grant giving organisations.

#### **PLANS FOR THE FUTURE**

We will continue to support enrichment activities, improving equipment needed and anything else required to support children who attend Hexham Priory School.

#### **RESERVES POLICY**

We have clear restricted funds in accounts now and this is even separated in to separate pots of funds that the charity is doing for children at Hexham Priory School. In addition to this, we have a general unrestricted fund which staff can put spending bids in to us to vote on at committee meetings.

#### **FINANCIAL REVIEW**

The total income for the year was £28,597 and expenditure was £81,854, resulting in a net deficit of £53,257. There were total funds of £21,840 carried forward to the following financial year.

Charity funds are strong at the end of 2024, ready to continue enrichment activities for children in 2025

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **GOVERNING DOCUMENT**

The Charitable Incorporated Organisation was incorporated on 9 September 2019 and is registered with the Charity Commission under number 1185241.

##### **ORGANISATIONAL STRUCTURE**

The Board of Trustees meets regularly to formally administer the organisation and is in frequent communication. The day-to-day administration of the Charity is undertaken by the Trustees.



Signed by order of the Trustees

## **FRIENDS OF HEXHAM PRIORY SCHOOL**

### **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES ON THE FINANCIAL STATEMENTS OF FRIENDS OF HEXHAM PRIORY SCHOOL**

**YEAR ENDED 31 DECEMBER 2024**

---

I report on the accounts for the year ended 31 December 2024.

#### **Respective responsibilities of trustees and examiner**

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act;
- To follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act; and
- To state whether particular matters have come to my attention.

#### **Basis of independent examiner's report**

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison, of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, no opinion is given as to whether the accounts present a 'true and fair' view, and the report is limited to those matters set out in the statement below.

#### **Independent examiner's statement**

In connection with my examination, no material matters have come to my attention which gives me cause to believe that, in any material respect:

- The accounting records were not kept in accordance with section 130 of the Charities Act: or
- The accounts did not accord with the accounting records: or
- The accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have come across no matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



**Paul Barron, FMAAT ICPA (Fellow)**

Independent Certified Practising Accountant

For and on behalf of Curlew Accounting Ltd



**FRIENDS OF HEXHAM PRIORY SCHOOL**

**STATEMENT OF FINANCIAL ACTIVITIES**  
**(Incorporating an income and expenditure account)**

**YEAR ENDED 31 DECEMBER 2024**

	Note	Total Funds Year to 31 December 2024 £	Total Funds Year to 31 December 2023 £
<b>INCOMING RESOURCES</b>			
Incoming resources from generated funds	2	<b>28,597</b>	78,505
		<b>28,597</b>	78,505
<b>RESOURCES EXPENDED</b>			
Charitable activities	3	<b>81,854</b>	7,740
		<b>81,854</b>	7,740
<b>NET (OUTGOING) / INCOMING RESOURCES FOR YEAR</b>		<b>(53,257)</b>	70,765
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward		<b>75,097</b>	4,332
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>21,840</b>	75,097

All of the above amounts relate to continuing activities.

The notes on pages 8 to 9 form part of these financial statements.

# FRIENDS OF HEXHAM PRIORY SCHOOL

## BALANCE SHEET

**31 DECEMBER 2024**

	Note	2024 £	£	2023 £
<b>FIXED ASSETS</b>				
Tangible Assets			-	-
<b>CURRENT ASSETS</b>				
Cash at bank and in hand		<b>21,840</b>		75,097
		-		-
<b>CREDITORS: Amounts falling due within one year</b>		-		-
<b>NET CURRENT ASSETS</b>			-	-
<b>NET ASSETS</b>			<b>21,840</b>	75,097
<b>FUNDS</b>				
Restricted income funds	4	<b>19,877</b>		70,839
Unrestricted income funds	5	<b>1,963</b>		4,248
<b>TOTAL FUNDS</b>			<b>21,840</b>	75,097

These financial statements were approved by the Trustees on the 28/10/ 2025 and are signed on their behalf by:

  
M Rivkin  
Trustee

The notes on pages 8 to 9 form part of these financial statements.

**FRIENDS OF HEXHAM PRIORY SCHOOL**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 31 DECEMBER 2024**

---

**1. ACCOUNTING POLICIES**

**Basis of accounting**

Friends of Hexham Priory School is a Charitable Incorporated Organisation registered in England. In the event of the Charity being wound up, the liability in respect of the guarantee is limited to £1 per Member of the Charity.

The financial statements have been prepared in accordance with the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable to the UK and Republic of Ireland (FRS 102) issued in October 2019, the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Accounting Practice.

**Cash flow statement**

The Trustees have taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

**Incoming resources**

Income is recognised in the Statement of Financial Activities when the Charity has entitlement to the funds, any performance conditions have been met, the amount can be measured reliably, and it is probable that the income will be received. Income is only deferred when the Charity has to fulfil conditions before becoming entitled to it or where the donor has specified that the income is to be expended in a future period.

**Resources expended**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the Charity to that expenditure, it is possible that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and is recognised in the period in which it is incurred, inclusive of any VAT which cannot be recovered.

Charitable expenditure comprises those costs incurred by the Charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the Charity and include the accountancy fees and costs linked to the strategic management of the Charity.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives of the Charity at the discretion of the Trustees and which have not been designated for other purposes.

Restricted funds can only be used for a particular restricted purpose within the objectives of the Charity. Restrictions arise when specified by the donor or when funds are raised for a particular restricted purpose.



**FRIENDS OF HEXHAM PRIORY SCHOOL**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 31 DECEMBER 2024**

**2. INCOMING RESOURCES FROM GENERATED FUNDS**

	<b>Restricted Funds</b>	<b>Unrestricted Funds</b>	<b>Total Funds 2024</b>	<b>Total Funds 2023</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Donations and fundraising	<b>25,865</b>	<b>2,732</b>	<b>28,597</b>	78,505
	<b>25,865</b>	<b>2,732</b>	<b>28,597</b>	78,505

**3. RESOURCES EXPENDED ON CHARITABLE ACTIVITIES**

	<b>Restricted Funds</b>	<b>Unrestricted Funds</b>	<b>Total Funds 2024</b>	<b>Total Funds 2023</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Minibus costs	<b>60,125</b>	-	<b>60,125</b>	350
Ipads	<b>1,572</b>	-	<b>1,572</b>	891
Trips and residential costs	<b>15,018</b>	-	<b>15,018</b>	2,769
General expenses	-	<b>5,027</b>	<b>5,027</b>	3,730
Staff expenses	<b>112</b>	-	<b>112</b>	-
	<b>76,827</b>	<b>5,027</b>	<b>81,854</b>	7,740

**4. RESTRICTED INCOME FUNDS**

	<b>Balance at 1 January 2024</b>	<b>Net incoming / (outgoing) resources</b>	<b>Balance at 31 December 2024</b>
	<b>£</b>	<b>£</b>	<b>£</b>
General Funds	<b>70,839</b>	<b>(50,962)</b>	<b>19,877</b>

**5. UNRESTRICTED INCOME FUNDS**

	<b>Balance at 1 January 2024</b>	<b>Net incoming / (outgoing) resources</b>	<b>Balance at 31 December 2024</b>
	<b>£</b>	<b>£</b>	<b>£</b>
General Funds	<b>4,258</b>	<b>(2,295)</b>	<b>1,963</b>

