



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From Jan 2023 Period start date To Dec 2023 Period end date

Charity name: Friends of Hexham Priory School

Charity registration number:

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	TO ADVANCE THE EDUCATION OF PUPILS AT HEXHAM PRIORY SCHOOL BY SUPPORTING THE SCHOOL AND ENCOURAGING LINKS WITH THE WIDER COMMUNITY; BY PROVIDING AND ASSISTING IN THE PROVISION OF EXTRA FACILITIES, RESOURCES AND OTHER SUNDRIES. TO INCLUDE SUBSIDISING EXTRA CURRICULUM TRIPS, AND IN-SCHOOL VISITS WHICH ARE NOT PROVIDED BY THE LOCAL AUTHORITY.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	General fundraising through school channels – parents and carers and the general public – where possible due to Covid restrictions. Applying for charitable grants to raise money in particular for the purchase of a new school minibus.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	All Trustees were issued with a copy of "The Essential Trustee" and have confirmed they are aware of the concept of public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/a
Policy on social investment including program related investment	Para 1.38	N/a
Contribution made by volunteers	Para 1.38	Friends of Hexham Priory School is made up of a Board of Volunteer Trustees and operates similarly to a PTA, therefore receives help from volunteers in the school and wider community to further our fundraising efforts. We are very grateful for all the help we have received throughout 2023.

Other		
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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	In 2023 we feel charity has grown stronger with more support from local community and of course parents & carers of children who attend Hexham Priory school. We have also been able to secure 3 grants towards purchasing school a third minibus which hopefully will be delivered by end of 2024. The is huge benefit for children so they access activities in local community.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	Objective Take delivery of second bus – achieved Objective Raise funds for third bus Nearly achieved forecast to secure second bus by end of school year 2024
Performance of fundraising activities against objectives set	Para 1.41	Objective : to grow fundraising and grant applications – achieved We are hoping to keep this growing or at least maintain in 2024
Investment performance against objectives	Para 1.41	N/a
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Charity funds are strong with targets being met for funds towards third mini bus
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We have clear restricted funds in accounts now and this is even separated into separate pots of funds that charity are doing for children at Hexham priory school. In addition to this we have at general unrestricted fund which staff can put spending bids into us to vote on at committee meeting.
Amount of reserves held	Para 1.22	N/a
Reasons for holding zero reserves	Para 1.22	N/a
Details of fund materially in deficit	Para 1.24	N/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/a

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Fundraising sources include typical PTA activities around school and in the community, charitable donations from the public and also applying for larger sums of money via grant giving organisations.
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/a
A description of the principal risks facing the charity	Para 1.46	N/a
Other		

Structure, Governance and Management

Description of charity's trusts:		N/a
Type of governing document (trust deed, royal charter)	Para 1.25	Foundation Model Constitution approved by the Charity Commission.
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	New Trustees are recruited following discussion within the existing Board, and particular attention is paid to the skill set and links as well as the amount of time they are able to commit to the charity. Full agreement is sought from the Trustees via vote prior to offering a Trustee position.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	All new Trustees are given a copy of "The Essential Trustee" and have discussions with the Chair to explain how our charity operates.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Friends of Hexham Priory School
Other name the charity uses	
Registered charity number	1185241
Charity's principal address	Hexham Priory School Corbridge Road Hexham NE46 1UY

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Liam Conroy	Trustee		
2	Michelle Rivkin	Trustee		
3	Sarah Nixon	Trustee		
4	Janet Lowerson	Trustee		
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20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

M A Rivkin

Full name(s)

Mrs Michelle Anne Rivkin

Position (eg Secretary,
Chair, etc)

Chair

Date

31/10/2023

FRIENDS OF HEXHAM PRIORY SCHOOL ACCOUNTS 1/01/2023 PAYMENTS & INCOME BANK ACCOUNT

				R		
				Minibus		Tables
		CR	DR	CR	DR	CR
balance b/f 2022		4331.91		47000		500
Jan-23	theatre		200	2000		300
	coffee cups		30	1500		20
	tyne coaches		542	2500		257.5
	theatre		94.5	3000		50
Feb-23	easy funding	45.99				392
	crestline printers	41.8				302.46
	c&v saunders donation	100				21.18
Mar-23	dumbrell donation	500				183.97
	client deposit	2				409.29
	ipad purchase		891			97.17
	winterwonerland		280			77.07
	theatre bus		192			349.76
Apr-23	lions club	300				

	client deposit	4.5	
May-23	client deposit	6	
	easy funding	55.91	
	donation walk	20	
Jun-23	signs on bus		350
	donations walk	257.5	
Jul-23			
Aug-23	easy funding	73.79	
Oct-23	knot	50000	
	I crowe donation	280	
	ball tickets	2440	
Nov-23	ball donation	500	
	ball donation	250	
	ball donation	250	
	hadrian trust bus	2000	
	ball donation	1000	
	ball donation	50	
	just giving	183.97	
	easy funding	44.14	
	ball tickets	3925	
	ball tickets		3087.5
	raffle tickets		62
	theatre		1460.5
	snowmen		156
	license		20
Dec-23	ball donation	250	
	rothley trust	1500	
	ball donation	200	
	client deposit	2	
	just giving	409.29	
	ball donation	80	
	vallum ball donation	200	
	just giving	97.17	
	ray windfarm	2500	
	auction	5932.97	
	just giving	77.07	
	donation	20	
	just giving	349.76	
	walk donation	50	
	ball tickets	240	
	donation	250	
	raffle	1196.8	
	donations/fundraising	470	
	donations / refreshments	178.2	
	walk donation	392	
	smarties	302.46	
	smarties	21.18	
	raffle	1386	
	ball auction	70	

56000

2960.4

	raffle hamper		14.98
	lights ball		12.49
	baubles ball		35
	table decorations ball		62.49
	ball vallum		250
		82837.41	7740.46
	Balance at Bank 31/12/2023	75096.95	

78505.5