

FRIENDS OF HEXHAM PRIORY SCHOOL

England & Wales · Charity number 1185241

Details

Status Registered

Legal form CIO

Registered 2019-09-09

Register [View on the Charity Commission register](#)

Contact

Address Hexham Priory School
Corbridge Road
Hexham
NE46 1UY

Phone 01434605021

Email friends@hexhampriory.co.uk

Activities

Objects: TO ADVANCE THE EDUCATION OF PUPILS AT HEXHAM PRIORY SCHOOL BY SUPPORTING THE SCHOOL AND ENCOURAGING LINKS WITH THE WIDER COMMUNITY; BY PROVIDING AND ASSISTING IN THE PROVISION OF EXTRA FACILITIES, RESOURCES AND OTHER SUNDRIES. TO INCLUDE SUBSIDISING EXTRA CURRICULUM TRIPS, AND IN-SCHOOL VISITS WHICH ARE NOT PROVIDED BY THE LOCAL AUTHORITY.

Activities: Raising funds through charitable events, raffles and other means in order to help Hexham Priory School by assessing and supplying funds for items not provided under statutory services.

Classification

- **How:** Provides Other Finance, Provides Services
- **What:** Education/training
- **Who:** Children/young People, People With Disabilities

Geography

- Throughout England

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£28,597	£81,854	-	-
2023-12-31	£78,505	£7,740	-	-
2022-12-31	£4,248	£10,234	-	-
2021-12-31	£22,383	£38,833	-	-
2020-12-31	£27,155	£888	-	-

Trustees

Name	Role	Appointed
Janet Lowerson		2019-09-09
Liam Conroy		2023-03-01
Michelle Anne Rivkin		2019-09-09
Victoria Sarah Louise Nixon		2019-09-09

FRIENDS OF HEXHAM PRIORY SCHOOL

England & Wales - Charity number 1185241

Accounts

FRIENDS OF HEXHAM PRIORY SCHOOL
FINANCIAL STATEMENTS
31 DECEMBER 2024

Charity Number: 1185241

FRIENDS OF HEXHAM PRIORY SCHOOL

FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2024

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FRIENDS OF HEXHAM PRIORY SCHOOL

TRUSTEES ANNUAL REPORT

YEAR ENDED 31 DECEMBER 2024

The Trustees present their report of the Charity for the year ended 31 December 2024.

The financial statements have been prepared in accordance with the accounting policies set out in the notes to the accounts and comply with the Trust's government document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard.

REFERENCE AND ADMINISTRATIVE DETAILS

The Registered Charity Number is 1185241 and the Registered Office address is Hexham Priory School, Corbridge Road, Hexham, NE46 1UY.

THE TRUSTEES

The Trustees who served the charity during the period were as follows:

Liam Conroy
Janet Lowerson
Victoria Sarah Louise Nixon
Michelle Anne Rivkin

The Trustees named above are Trustees for the purposes of charity law.

OBJECTIVES AND ACTIVITIES

To advance the education of pupils at Hexham Priory School by supporting the School and encouraging links with the wider community by providing and assisting in the provision of extra facilities, resources and other sundries. To include subsidising extra curriculum trips and in-school visits which are not provided by the Local Authority.

All Trustees were issued with a copy of "The Essential Trustee" and have confirmed they are aware of the concept of public benefit.

Friends of Hexham Priory School is made up of a Board of Volunteer Trustees and operates similar to a PTA, therefore receives help from volunteers in the school and wider community to further our fundraising efforts. We are very grateful for all the help we have received throughout 2024.

ACHIEVEMENTS AND PERFORMANCE

In 2024 we feel the charity has grown even stronger with support of parents, grandparents & carers of children who attend Hexham Priory school and the wider community. We have also taken delivery of our third minibus this year, which is a huge benefit for children, so they access activities in local community. Through our fundraising and grant applications we have been able to offer day trips to all classes as well as full school trips to see pantomime at theatre royal in Newcastle and end of year visit to Alnwick gardens. Lastly, we have been able to offer residential trips to students which were fully funded through charity which gives children opportunity they may not normally get and families get much needed respite knowing their child is being looked after by staff who know them so well.

Achievements against objectives set were as follows:

Objective: take delivery of third bus – achieved.

Objective: raise funds for residential and day trips – achieved, but going forward we will need contributions from families due to costs increasing.

Objective: secure funds for replacement of movement room – achieved, with funds in restricted funds ready for work to be carried out in 2025.

FRIENDS OF HEXHAM PRIORY SCHOOL

TRUSTEES ANNUAL REPORT

YEAR ENDED 31 DECEMBER 2024

Objective: to grow fundraising and grant applications – achieved. We are hoping to keep this growing or at least maintained in 2025. Fundraising sources include typical PTA activities around school and in the community, charitable donations from the public and applying for larger sums of money via grant giving organisations.

PLANS FOR THE FUTURE

We will continue to support enrichment activities, improving equipment needed and anything else required to support children who attend Hexham Priory School.

RESERVES POLICY

We have clear restricted funds in accounts now and this is even separated in to separate pots of funds that the charity is doing for children at Hexham Priory School. In addition to this, we have a general unrestricted fund which staff can put spending bids in to us to vote on at committee meetings.

FINANCIAL REVIEW

The total income for the year was £28,597 and expenditure was £81,854, resulting in a net deficit of £53,257. There were total funds of £21,840 carried forward to the following financial year.

Charity funds are strong at the end of 2024, ready to continue enrichment activities for children in 2025

RSTRUCTURE, GOVERNANCE AND MANAGEMENT

GOVERNING DOCUMENT

The Charitable Incorporated Organisation was incorporated on 9 September 2019 and is registered with the Charity Commission under number 1185241.

ORGANISATIONAL STRUCTURE

The Board of Trustees meets regularly to formally administer the organisation and is in frequent communication. The day-to-day administration of the Charity is undertaken by the Trustees.



Signed by order of the Trustees

FRIENDS OF HEXHAM PRIORY SCHOOL

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES ON THE FINANCIAL STATEMENTS OF FRIENDS OF HEXHAM PRIORY SCHOOL

YEAR ENDED 31 DECEMBER 2024

I report on the accounts for the year ended 31 December 2024.

Respective responsibilities of trustees and examiner

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act;
- To follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act; and
- To state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison, of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, no opinion is given as to whether the accounts present a 'true and fair' view, and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that, in any material respect:

- The accounting records were not kept in accordance with section 130 of the Charities Act: or
- The accounts did not accord with the accounting records: or
- The accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have come across no matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Paul Barron, FMAAT ICPA (Fellow)

Independent Certified Practising Accountant

For and on behalf of Curlew Accounting Ltd



FRIENDS OF HEXHAM PRIORY SCHOOL
STATEMENT OF FINANCIAL ACTIVITIES
(Incorporating an income and expenditure account)
YEAR ENDED 31 DECEMBER 2024

	Note	Total Funds Year to 31 December 2024 £	Total Funds Year to 31 December 2023 £
INCOMING RESOURCES			
Incoming resources from generated funds	2	28,597	78,505
		28,597	78,505
RESOURCES EXPENDED			
Charitable activities	3	81,854	7,740
		81,854	7,740
NET (OUTGOING) / INCOMING RESOURCES FOR YEAR		(53,257)	70,765
RECONCILIATION OF FUNDS			
Total funds brought forward		75,097	4,332
TOTAL FUNDS CARRIED FORWARD		21,840	75,097

All of the above amounts relate to continuing activities.

The notes on pages 8 to 9 form part of these financial statements.

FRIENDS OF HEXHAM PRIORY SCHOOL

BALANCE SHEET

31 DECEMBER 2024

	Note	2024 £	£	2023 £
FIXED ASSETS				
Tangible Assets			-	-
CURRENT ASSETS				
Cash at bank and in hand		21,840		75,097
		-		-
CREDITORS: Amounts falling due within one year		-		-
NET CURRENT ASSETS			-	-
NET ASSETS			21,840	75,097
FUNDS				
Restricted income funds	4	19,877		70,839
Unrestricted income funds	5	1,963		4,248
TOTAL FUNDS			21,840	75,097

These financial statements were approved by the Trustees on the 28/10/ 2025 and are signed on their behalf by:


M Rivkin
Trustee

The notes on pages 8 to 9 form part of these financial statements.

FRIENDS OF HEXHAM PRIORY SCHOOL

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2024

1. ACCOUNTING POLICIES

Basis of accounting

Friends of Hexham Priory School is a Charitable Incorporated Organisation registered in England. In the event of the Charity being wound up, the liability in respect of the guarantee is limited to £1 per Member of the Charity.

The financial statements have been prepared in accordance with the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable to the UK and Republic of Ireland (FRS 102) issued in October 2019, the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Accounting Practice.

Cash flow statement

The Trustees have taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

Incoming resources

Income is recognised in the Statement of Financial Activities when the Charity has entitlement to the funds, any performance conditions have been met, the amount can be measured reliably, and it is probable that the income will be received. Income is only deferred when the Charity has to fulfil conditions before becoming entitled to it or where the donor has specified that the income is to be expended in a future period.

Resources expended

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the Charity to that expenditure, it is possible that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and is recognised in the period in which it is incurred, inclusive of any VAT which cannot be recovered.

Charitable expenditure comprises those costs incurred by the Charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the Charity and include the accountancy fees and costs linked to the strategic management of the Charity.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives of the Charity at the discretion of the Trustees and which have not been designated for other purposes.

Restricted funds can only be used for a particular restricted purpose within the objectives of the Charity. Restrictions arise when specified by the donor or when funds are raised for a particular restricted purpose.

FRIENDS OF HEXHAM PRIORY SCHOOL
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 DECEMBER 2024

2. INCOMING RESOURCES FROM GENERATED FUNDS

	Restricted Funds	Unrestricted Funds	Total Funds 2024	Total Funds 2023
	£	£	£	£
Donations and fundraising	25,865	2,732	28,597	78,505
	25,865	2,732	28,597	78,505

3. RESOURCES EXPENDED ON CHARITABLE ACTIVITIES

	Restricted Funds	Unrestricted Funds	Total Funds 2024	Total Funds 2023
	£	£	£	£
Minibus costs	60,125	-	60,125	350
Ipads	1,572	-	1,572	891
Trips and residential costs	15,018	-	15,018	2,769
General expenses	-	5,027	5,027	3,730
Staff expenses	112	-	112	-
	76,827	5,027	81,854	7,740

4. RESTRICTED INCOME FUNDS

	Balance at 1 January 2024	Net incoming / (outgoing) resources	Balance at 31 December 2024
	£	£	£
General Funds	70,839	(50,962)	19,877

5. UNRESTRICTED INCOME FUNDS

	Balance at 1 January 2024	Net incoming / (outgoing) resources	Balance at 31 December 2024
	£	£	£
General Funds	4,258	(2,295)	1,963

FRIENDS OF HEXHAM PRIORY SCHOOL

England & Wales - Charity number 1185241

Accounts



Trustees' Annual Report for the period

From Jan 2023 Period start date To Dec 2023 Period end date

Charity name: Friends of Hexham Priory School

Charity registration number:

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	TO ADVANCE THE EDUCATION OF PUPILS AT HEXHAM PRIORY SCHOOL BY SUPPORTING THE SCHOOL AND ENCOURAGING LINKS WITH THE WIDER COMMUNITY; BY PROVIDING AND ASSISTING IN THE PROVISION OF EXTRA FACILITIES, RESOURCES AND OTHER SUNDRIES. TO INCLUDE SUBSIDISING EXTRA CURRICULUM TRIPS, AND IN-SCHOOL VISITS WHICH ARE NOT PROVIDED BY THE LOCAL AUTHORITY.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	General fundraising through school channels – parents and carers and the general public – where possible due to Covid restrictions. Applying for charitable grants to raise money in particular for the purchase of a new school minibus.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	All Trustees were issued with a copy of "The Essential Trustee" and have confirmed they are aware of the concept of public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/a
Policy on social investment including program related investment	Para 1.38	N/a
Contribution made by volunteers	Para 1.38	Friends of Hexham Priory School is made up of a Board of Volunteer Trustees and operates similarly to a PTA, therefore receives help from volunteers in the school and wider community to further our fundraising efforts. We are very grateful for all the help we have received throughout 2023.

Other		
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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	In 2023 we feel charity has grown stronger with more support from local community and of course parents & carers of children who attend Hexham Priory school. We have also been able to secure 3 grants towards purchasing school a third minibus which hopefully will be delivered by end of 2024. The is huge benefit for children so they access activities in local community.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	Objective Take delivery of second bus – achieved Objective Raise funds for third bus Nearly achieved forecast to secure second bus by end of school year 2024
Performance of fundraising activities against objectives set	Para 1.41	Objective : to grow fundraising and grant applications – achieved We are hoping to keep this growing or at least maintain in 2024
Investment performance against objectives	Para 1.41	N/a
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Charity funds are strong with targets being met for funds towards third mini bus
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We have clear restricted funds in accounts now and this is even separated into separate pots of funds that charity are doing for children at Hexham priory school. In addition to this we have at general unrestricted fund which staff can put spending bids into us to vote on at committee meeting.
Amount of reserves held	Para 1.22	N/a
Reasons for holding zero reserves	Para 1.22	N/a
Details of fund materially in deficit	Para 1.24	N/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/a

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Fundraising sources include typical PTA activities around school and in the community, charitable donations from the public and also applying for larger sums of money via grant giving organisations.
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/a
A description of the principal risks facing the charity	Para 1.46	N/a
Other		

Structure, Governance and Management

Description of charity's trusts:		N/a
Type of governing document (trust deed, royal charter)	Para 1.25	Foundation Model Constitution approved by the Charity Commission.
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	New Trustees are recruited following discussion within the existing Board, and particular attention is paid to the skill set and links as well as the amount of time they are able to commit to the charity. Full agreement is sought from the Trustees via vote prior to offering a Trustee position.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	All new Trustees are given a copy of "The Essential Trustee" and have discussions with the Chair to explain how our charity operates.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Friends of Hexham Priory School
Other name the charity uses	
Registered charity number	1185241
Charity's principal address	Hexham Priory School Corbridge Road Hexham NE46 1UY

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

M A Rivkin

Full name(s)

Mrs Michelle Anne Rivkin

Position (eg Secretary,
Chair, etc)

Chair

Date

31/10/2023

FRIENDS OF HEXHAM PRIORY SCHOOL ACCOUNTS 1/01/

PAYMENTS & INCOME BANK ACCOUNT

				R		
				Minibus		Tables
				CR	DR	CR
balance b/f 2022		CR	DR	47000		500
		4331.91		2000		300
Jan-23	theatre		200	1500		20
	coffee cups		30	2500		257.5
	tyne coaches		542	3000		50
	theatre		94.5			392
Feb-23	easy funding	45.99				302.46
	crestline printers	41.8				21.18
	c&v saunders donation	100				183.97
Mar-23	dumbrell donation	500				409.29
	client deposit	2				97.17
	ipad purchase		891			77.07
	winterwonerland		280			349.76
	theatre bus		192			
Apr-23	lions club	300				

	client deposit	4.5	
May-23	client deposit	6	
	easy funding	55.91	
	donation walk	20	
Jun-23	signs on bus		350
	donations walk	257.5	
Jul-23			
Aug-23	easy funding	73.79	
Oct-23	knot	50000	
	l crowe donation	280	
	ball tickets	2440	
Nov-23	ball donation	500	
	ball donation	250	
	ball donation	250	
	hadrian trust bus	2000	
	ball donation	1000	
	ball donation	50	
	just giving	183.97	
	easy funding	44.14	
	ball tickets	3925	
	ball tickets		3087.5
	raffle tickets		62
	theatre		1460.5
	snowmen		156
	license		20
Dec-23	ball donation	250	
	rothley trust	1500	
	ball donation	200	
	client deposit	2	
	just giving	409.29	
	ball donation	80	
	vallum ball donation	200	
	just giving	97.17	
	ray windfarm	2500	
	auction	5932.97	
	just giving	77.07	
	donation	20	
	just giving	349.76	
	walk donation	50	
	ball tickets	240	
	donation	250	
	raffle	1196.8	
	donations/fundraising	470	
	donations / refreshments	178.2	
	walk donation	392	
	smarties	302.46	
	smarties	21.18	
	raffle	1386	
	ball auction	70	

56000

2960.4

	raffle hamper		14.98
	lights ball		12.49
	baubles ball		35
	table decorations ball		62.49
	ball vallum		250
		82837.41	7740.46
	Balance at Bank 31/12/2023	75096.95	

78505.5

FRIENDS OF HEXHAM PRIORY SCHOOL

England & Wales - Charity number 1185241

Accounts



Trustees' Annual Report for the period

From Jan 2022 **Period start date** **To** Dec 2022 **Period end date**

Charity name: Friends of Hexham Priory School

Charity registration number:

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	TO ADVANCE THE EDUCATION OF PUPILS AT HEXHAM PRIORY SCHOOL BY SUPPORTING THE SCHOOL AND ENCOURAGING LINKS WITH THE WIDER COMMUNITY; BY PROVIDING AND ASSISTING IN THE PROVISION OF EXTRA FACILITIES, RESOURCES AND OTHER SUNDRIES. TO INCLUDE SUBSIDISING EXTRA CURRICULUM TRIPS, AND IN-SCHOOL VISITS WHICH ARE NOT PROVIDED BY THE LOCAL AUTHORITY.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	General fundraising through school channels - parents and carers and the general public - where possible due to Covid restrictions. Applying for charitable grants to raise money in particular for the purchase of a new school minibus.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	All Trustees were issued with a copy of "The Essential Trustee" and have confirmed they are aware of the concept of public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/a
Policy on social investment including program related investment	Para 1.38	N/a
Contribution made by	Para 1.38	Friends of Hexham Priory School is made up of a Board of Volunteer Trustees and operates similarly to a PTA, therefore receives help from

volunteers		volunteers in the school and wider community to further our fundraising efforts. We are very grateful for all the help we have received since we formed, especially since the Covid-19 pandemic has made most types of fundraising extremely challenging.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	We have been able to achieve some fantastic outcomes for the beneficiaries of the charity. We have taken delivery of second new bus which was funded through Stay strong Stu / Woodenspoon and ourselves Which means more students can get out for trips and therapies off site.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	Objective Take delivery of second bus - achieved
Performance of fundraising activities against objectives set	Para 1.41	Objective Start fundraising again - achieved but not til start of new school year September 2022
Investment performance against objectives	Para 1.41	N/a
Other		

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Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Charity is in good position with small sum of money which has not been allocated yet so we have asked staff for wish list for 2023 so we can benefit beneficiaries more.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Not confirmed as yet
Amount of reserves held	Para 1.22	N/a
Reasons for holding zero reserves	Para 1.22	N/a
Details of fund materially in deficit	Para 1.24	N/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/a

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Fundraising sources include typical PTA activities around school and in the community, charitable donations from the public and also applying for larger sums of money via grant giving organisations.
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/a
A description of the principal risks facing the charity	Para 1.46	N/a
Other		

Structure, Governance and Management

Description of charity's trusts:		N/a
Type of governing document (trust deed, royal charter)	Para 1.25	Foundation Model Constitution approved by the Charity Commission.
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	New Trustees are recruited following discussion within the existing Board, and particular attention is paid to the skill set and links as well as the amount of time they are able to commit to the charity. Full agreement is sought from the Trustees via vote prior to offering a Trustee position.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	All new Trustees are given a copy of "The Essential Trustee" and have discussions with the Chair to explain how our charity operates.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Friends of Hexham Priory School
Other name the charity uses	
Registered charity number	1185241

Charity's principal address	Hexham Priory School Corbridge Road Hexham NE46 1UY

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Katherine Miller	Trustee		
2	Michelle Rivkin	Trustee		
3	Sarah Nixon	Trustee		
4	Janet Lowerson	Trustee		
5	Elizabeth Davison	Trustee		
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees - names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

Other optional information

--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

M A Rivkin

Full name(s)

Mrs Michelle Anne Rivkin

**Position (eg
Secretary, Chair, etc)**

Treasurer

Date

General fundraising	CR	DR	Minibus fundi
01/22 Lotto	£2.00		
02/22 Easy funding	£44.55		Quilter Cheviot
Lotto	£2.50		
03/22 Lotto	£2.00		Payment bus
04/22 Lotto	£2.00		
05/22 Lotto	£2.00		
06/22 Lotto	£5.00		
Easy funding	£17.66		
07/22 Lotto	£12.00		
08/22 Easy funding	£31.88		
Lotto	£2.00		
09/22 Lotto	£7.50		
10/22 Lotto	£9.50		
11/22 Easy funding	£38.09		
Lotto	£3.00		
Coffee morning		£7.94	
Hampers		£13.46	
License		£40.00	
Raffle tickets		£52.00	
Panto		£1,368.00	
12/22 Lotto	£10.00		
	£191.68	£1,481.40	
Bf from 2021	£5,701.58		Bf from 2021
Balance	<u>£4,411.86</u>		
			Balance
Money at bank 31/12/22	£4,331.91		
Money held by hexham Priory	£1,000.00		
<u>Total funds</u>	<u>£5,331.91</u>		
Representing			
Ipad	£1,000.00		
General	£4,331.91		
	£5,331.91		
<u>Allocated funds/ Accrual costs</u>			
Tyne valley coaches	£542.00		
iPad cost	£891.00		
Extra tickets theatre	£94.50		
Deposit for theatre 2024	£200.00		
Cost of disposable cups	£30.00		
Money for classes (money HP have)	£1,000.00		
	£2,757.50		
<u>Accrual for money raised (income)</u>			
Christmas Raffle	£1,140.80		
Coffee refreshments	£74.00		

My child art	£41.80
	£1,256.60
<u>Not Allocated funds from 2022</u>	£3,831.01

raising

CR DR

£2,800.00

-£5,995.00

£2,800.00 -£5,995.00

£3,115.05

£5,915.05

-£79.95

FRIENDS OF HEXHAM PRIORY SCHOOL

England & Wales - Charity number 1185241

Accounts



Trustees' Annual Report for the period

From Jan 2021 **Period start date** **To** Dec 2021 **Period end date**

Charity name: Friends of Hexham Priory School

Charity registration number:

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	TO ADVANCE THE EDUCATION OF PUPILS AT HEXHAM PRIORY SCHOOL BY SUPPORTING THE SCHOOL AND ENCOURAGING LINKS WITH THE WIDER COMMUNITY; BY PROVIDING AND ASSISTING IN THE PROVISION OF EXTRA FACILITIES, RESOURCES AND OTHER SUNDRIES. TO INCLUDE SUBSIDISING EXTRA CURRICULUM TRIPS, AND IN-SCHOOL VISITS WHICH ARE NOT PROVIDED BY THE LOCAL AUTHORITY.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	General fundraising through school channels - parents and carers and the general public - where possible due to Covid restrictions. Applying for charitable grants to raise money in particular for the purchase of a new school minibus.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	All Trustees were issued with a copy of "The Essential Trustee" and have confirmed they are aware of the concept of public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/a
Policy on social investment including program related investment	Para 1.38	N/a
Contribution made by	Para 1.38	Friends of Hexham Priory School is made up of a Board of Volunteer Trustees and operates similarly to a PTA, therefore receives help from

volunteers		volunteers in the school and wider community to further our fundraising efforts. We are very grateful for all the help we have received since we formed, especially since the Covid-19 pandemic has made most types of fundraising extremely challenging.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Despite the pandemic, we have been able to achieve some fantastic outcomes for the beneficiaries of the charity. We have taken delivery of new bus and are well on way for secure more funding for second bus for school by end of school year 2022. Aim for 2022 is the get fundraising going again.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	Objective Take delivery of first bus - achieved Objective Raise funds for new bus Nearly achieved forecast to secure second bus by end of school year 2022
Performance of fundraising activities against objectives set	Para 1.41	Haven't due to pandemic Aiming to restart 2022
Investment performance against objectives	Para 1.41	N/a
Other		

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Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Not confirmed as yet
Amount of reserves held	Para 1.22	N/a
Reasons for holding zero reserves	Para 1.22	N/a
Details of fund materially in deficit	Para 1.24	N/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/a

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Fundraising sources include typical PTA activities around school and in the community, charitable donations from the public and also applying for larger sums of money via grant giving organisations.
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/a
A description of the principal risks facing the charity	Para 1.46	N/a
Other		

Structure, Governance and Management

Description of charity's trusts:		N/a
Type of governing document (trust deed, royal charter)	Para 1.25	Foundation Model Constitution approved by the Charity Commission.
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	New Trustees are recruited following discussion within the existing Board, and particular attention is paid to the skill set and links as well as the amount of time they are able to commit to the charity. Full agreement is sought from the Trustees via vote prior to offering a Trustee position.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	All new Trustees are given a copy of "The Essential Trustee" and have discussions with the Chair to explain how our charity operates.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Friends of Hexham Priory School
Other name the charity uses	
Registered charity number	1185241

Charity's principal address	Hexham Priory School Corbridge Road Hexham NE46 1UY

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Katherine Miller	Trustee		
2	Michelle Rivkin	Trustee		
3	Sarah Nixon	Trustee		
4	Janet Lowerson	Trustee		
5	Elizabeth Davison	Trustee		
6				
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Corporate trustees - names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

M A Rivkin

Full name(s)

Mrs Michelle Anne Rivkin

**Position (eg
Secretary, Chair, etc)**

Treasurer

Date

Balance at bank 31/12/20

25266.88

General fundraising

Minibus fundra

	CR	DR	
01/21 Lotto	£10.00		
Cassidy	£51.00		
02/21 Quilter Chevio	£2,640.00		
03/21 Easy funding	£50.63		Sponsored walk
Lotto	£10.00		NCC donation
04/21 Body shop	£50.00		Payment bus
Lotto	£12.50		NCC donation
Easter eggs	£128.00		Sponsored walk
05/21 Easy funding	£38.44		Payment bus
Lotto	£10.00		Hexham deposit
Body shop	£41.00		Hexham deposit
06/21 Lotto	£12.50		
07/21 Lotto	£8.00		
08/21 Donation	£10.00		Hexham deposit
Easy funding	£34.08		
Lotto	£5.00		
Lotto licence		£40.00	
09/21 Lotto	£2.50		
Donation	£90.00		
Donation	£47.15		
Donation	£20.00		
10/21 Lotto	£2.00		
11/21 Bags2school	£75.00		
Lotto	£2.00		
Easy funding	£17.40		
12/21 Lotto	£2.50		
Donation	£110.00		
	£3,479.70	£40.00	
	£3,439.70		From 2020
From 2020	£2,261.88		Total raised for bus
	£5,701.58		Left end 2021
Money at bank 31/12/ 2021	£8,816.63		
Money held by hexham Priory	£1,000.00		
<u>Total funds</u>	###		
Representing			
Mini bus	£3,115.05		
Ipads	£1,000.00		

General	£5,701.58
	£9,816.63

aising

CR DR

£3,676.00

£10,000.00

-£19,396.50

£2,500.00

£1,863.55

-£19,396.50

£342.00

£367.50

£154.00

£18,903.05 -£38,793.00

£23,005.00

£41,908.05

£3,115.05

£22,382.75

-£38,833.00

General fundraising	CR	DR	Minibus fundi
01/22 Lotto		£2.00	
02/22 Easy funding	£44.55		Quilter Cheviot
Lotto	£2.50		
03/22 Lotto	£2.00		Payment bus
04/22 Lotto	£2.00		
05/22 Lotto	£2.00		
06/22 Lotto	£5.00		
Easy funding	£17.66		
07/22 Lotto	£12.00		
08/22 Easy funding	£31.88		
Lotto	£2.00		
09/22 Lotto	£7.50		
10/22 Lotto	£9.50		
11/22 Easy funding	£38.09		
Lotto	£3.00		
Coffee morning		£7.94	
Hampers		£13.46	
License		£40.00	
Raffle tickets		£52.00	
Panto		£1,368.00	
12/22 Lotto	£10.00		
	£191.68	£1,481.40	
Bf from 2021	£5,701.58		Bf from 2021
Balance	<u>£4,411.86</u>		Balance
Money at bank 31/12/22	£4,331.91		
Money held by hexham Priory	£1,000.00		
<u>Total funds</u>	<u>£5,331.91</u>		
Representing			
Ipad	£1,000.00		
General	£4,331.91		
	£5,331.91		
<u>Allocated funds/ Accural costs</u>			
Tyne valley coaches	£542.00		
iPad cost	£891.00		
Extra tickets theatre	£94.50		
Deposit for theatre 2024	£200.00		
Cost of disposable cups	£30.00		
Money for classes (money HP have)	£1,000.00		
	£2,757.50		
<u>Accural for money raised (income)</u>			
Christmas Raffle	£1,140.80		
Coffee refreshments	£74.00		

My child art	£41.80
	£1,256.60
<u>Not Allocated funds from 2022</u>	£3,831.01
	£4,248.28
	£7,476.40

raising

CR DR

£2,800.00

-£5,995.00

£2,800.00 -£5,995.00

£3,115.05

£5,915.05

-£79.95

FRIENDS OF HEXHAM PRIORY SCHOOL

England & Wales - Charity number 1185241

Accounts



Trustees' Annual Report for the period

From 09.09.19

Period start date

To

Period end date

Charity name: Friends of Hexham Priory School

Charity registration number: 1185241

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	TO ADVANCE THE EDUCATION OF PUPILS AT HEXHAM PRIORY SCHOOL BY SUPPORTING THE SCHOOL AND ENCOURAGING LINKS WITH THE WIDER COMMUNITY; BY PROVIDING AND ASSISTING IN THE PROVISION OF EXTRA FACILITIES, RESOURCES AND OTHER SUNDRIES. TO INCLUDE SUBSIDISING EXTRA CURRICULUM TRIPS, AND IN-SCHOOL VISITS WHICH ARE NOT PROVIDED BY THE LOCAL AUTHORITY.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	General fundraising through school channels - parents and carers and the general public - where possible due to Covid restrictions. Applying for charitable grants to raise money in particular for the purchase of a new school minibus.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	All Trustees were issued with a copy of "The Essential Trustee" and have confirmed they are aware of the concept of public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A

Contribution made by volunteers	Para 1.38	Friends of Hexham Priory School is made up of a Board of Volunteer Trustees and operates similarly to a PTA, therefore receives help from volunteers in the school and wider community to further our fundraising efforts. We are very grateful for all the help we have received since we formed, especially since the Covid-19 pandemic has made most types of fundraising extremely challenging.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Despite the pandemic, we have been able to achieve some fantastic outcomes for the beneficiaries of the charity. We initially raised money to provide the types of equipment that would not be provided by the Local Authority, such as an extra adapted buggy for use within the community and a set of iPads. As a Board of Trustees we listened to the school and agreed that the most pressing issue was to replace the ageing fleet of minibuses, one of which completely broke down and needed immediate replacement. As this was impeding the aims of the school in allowing children to access all areas of their curriculum, we set out to raise the necessary funds to purchase a brand new minibus and achieved this within just over a year. The bus is now on order and this will mean that the children of the school will then have safe and secure transport to be able to travel to their sports and swimming lessons, access the wider community, go to residential trips etc. Staff will also not have to use their own cars and social distancing will be more easily achieved. Staff will also feel happier that the new vehicle will not present them with any mechanical problems, and school will be reassured by the initial manufacturers warranty, meaning no more expensive repair bills.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	Objective – raise money for class set of 10 iPads (partially achieved – remainder funding found by school) Objective – raise money for purchase of adapted buggy (achieved – buggy purchased with funds and now in use) Objective – raise money for purchase of new 17 seater minibus (achieved – order has been placed for the new minibus)
Performance of fundraising activities against objectives set	Para 1.41	The majority of funds raised has been via charitable grants and donations. We raised c.£800 from Christmas raffle, c.£180 from a clothes collection, and similar amounts of money from bake sales before Covid. We have had through marketing the charity charitable donations of £1000 and £3000 from a local Flower Club and the Upside Down charitable group and we have raised over £2000 from a sponsored walk in February 2021. Local businesses have contributed small amounts of money and prizes to hold other small raffles and parents of the school have kindly carried out their own fundraising. The remainder has been raised through applying to various grant giving organisations and local Councillors funds.
Investment performance against objectives	Para 1.41	N/A
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	31/12/2020
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The reserves policy has not yet been set. This will be discussed at next trustees meeting
Amount of reserves held	Para 1.22	£26,267 at 31/12/2020
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Fundraising sources include typical PTA activities around school and in the community, charitable donations from the public and also applying for larger sums of money via grant giving organisations.
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	The uncertainty facing other grant giving organisations means that there is a risk that we may not be able to achieve our objectives as quickly as previously hoped. The pandemic poses a threat to ongoing traditional fundraising methods since we may not be able to hold events as we would have done, and this in turn makes it more difficult to promote the charity to the general public.
Other		

Structure, Governance and Management

Description of charity's trusts:		N/A
Type of governing document (trust deed, royal charter)	Para 1.25	Foundation Model Constitution approved the Charity Commission.
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	New Trustees are recruited following discussion within the existing Board, and particular attention is paid to the skill set and links as well as the amount of time they are able to commit to the charity. Full agreement is sought from the Trustees via vote prior to offering a Trustee position.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	All new Trustees are given a copy of "The Essential Trustee" and have discussions with the Chair to explain how our charity operates.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Friends of Hexham Priory School
Other name the charity uses	N/A
Registered charity number	1185241

Charity's principal address	Hexham Priory School Corbridge Road Hexham NE46 1UY

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Katherine Miller	Trustee		
2	Elizabeth Davison	Trustee		
3	Sarah Nixon	Trustee		
4	Michelle Rivkin	Trustee		
5	Janet Lowerson	Trustee		
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20				

Corporate trustees - names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Fundraising	Liam Conroy	
Governance	Nick Kennon	

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

As mentioned above, Liam Conroy and Nick Kennon have participated in meetings in an advisory capacity pending full adoption onto the Board of Trustees. We are currently awaiting the paperwork to finalise this; with Nick Kennon being voted in as Chair of Trustees, replacing Katherine Miller who is stepping down.

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

K Miller

M A Rivkin

Full name(s)

Miss Katherine Miller

Mrs Michelle Anne Rivkin

**Position (eg
Secretary, Chair, etc)**

Chair

Treasurer

Date

27/10/2021

Independent examiner's report

Report to the Trustees of the Friends of Hexham Priory School On the accounts for the period from 9 September 2019 to 31 December 2020

Charity no: 118524

I report to the charity trustees on the examination of the accounts of the Company for the period from the Company's registration on 9 September 2019 to 31 December 2020, as attached.

Responsibilities and basis of report

As the charity's trustees of the Company (who are the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("The 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act).

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention which gives me cause to believe that accounting records were not kept in accordance with section 386 of the Companies Act 2006.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Geraldine Green
Independent examiner
October 30, 2021

Independent examiner's report

Report to the Trustees of the Friends of Hexham Priory School On the accounts for the period from 9 September 2019 to 31 December 2020

Charity no: 118524

I report to the charity trustees on the examination of the accounts of the Company for the period from the Company's registration on 9 September 2019 to 31 December 2020, as attached.

Responsibilities and basis of report

As the charity's trustees of the Company (who are the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("The 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act).

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention which gives me cause to believe that accounting records were not kept in accordance with section 386 of the Companies Act 2006.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Geraldine Green
Independent examiner
October 30, 2021

