



Trustees' Annual Report for the period						
From	Period start date			To	Period end date	
	09	Septemb er	2019		31	May

## Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

St Etheldreda's Church	
528 Fulham Palace Road	
London	
Postcode	SW6 6JF

### Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1 Clare Pitt	Chair		
2 Derek Treadwell			
3 Ally Crowther			
4 Andrew Pitt			

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable incorporated organisation
Trustee selection methods (eg. appointed by, elected by)	Trustees are appointed or re-appointed annually at the AGM, in accordance with the constitution

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

To promote, improve, develop and maintain public education in and appreciation of art and music, particularly brass band music, in and around Fulham and the UK more generally.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The main activities are as follows:

- a) the operation of an amateur brass band
- b) facilitating the musical education of band members
- c) the presentation of public performances

The trustees have had regard to the Charity Commission's guidance on public benefit and considered this as part of all decision making when planning the year's activities.

These activities benefit our members who can develop their musical ability and also the wider public as we are able to perform and raise the profile of brass band music.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Section D**

**Achievements and performance**

**Summary of the main achievements of the charity during the year**

The band rehearses weekly on a Monday night and this has given members the opportunity to practice and develop their musical performance skills through new repertoire. The band continues to consistently improve in quality and skill and this has been shown by achieving our recent promotion at competitive level to the championship section.

We currently have 25 members of the band and that figure has remained consistent throughout the year. There has been some turnover of players, which is typical for our central London location, but we have been able to recruit talented new members and this is testament to the band's positive reputation that we are able to attract high quality players.

Our regular calendar of concerts and engagements throughout the year, performing in the Fulham and local area, has allowed us to share brass band music with wider audiences. These have included public services at St Etheldreda's church as well as other private engagements such as 'Santa in the City' fun run and fireworks event at the Hurlingham Club.

As we do every year, we performed at the Armistice day parade for the London Borough Hammersmith and Fulham in November 2019. This annual opportunity is our most visible public local performance and is a chance to raise our profile and that of brass bands. The band performed very well, especially as marching is not a regular activity for us and received high praise from the audience and other participants.

Other concerts to note in particular:

In October 2019 our concert of Peter Graham's music at Regent Hall in central London allowed us to reach an audience further than our local area. We performed with guest soloist, Chris Thomas, principal trombone of the Cory band, which also gave members the opportunity to work with a high quality musician and learn from him directly as well as the performance itself.

This year we hosted a Christmas concert at St Etheldreda's church and invited the Alle Choir to join us. This again enabled us to reach a wider audience of the choir's followers who may not previously have been to a brass band concert.

In December 2019 the band appeared on the Zoe Ball breakfast show on BBC Radio 2 which gave us national exposure and prompted much interest in our social media presence and website.

In March 2020, our joint concert with Carlton Main Frickley Colliery Band allowed band members a further opportunity to work with professional level musicians and learn from them. The concert also gave followers of our band the opportunity to experience one of the best bands in the country.

During the COVID-19 pandemic and suspension of regular face to face rehearsals, the band has been proactive and continued to meet virtually for weekly performance development sessions with guest presenters. These have been collaborations with some very talented and renowned musicians including Sheona Wade, Roger Webster, Peter Graham, Carol Jarvis, Bram Tovey, Philip Harper and Jannicke Ellingsen[ and, where suitable, these sessions have been made available to a wider audience than the band].

The band also held a soloist competition during this time to give band members something to focus their practice on and work towards. It was a successful event and good for all members of the band, especially those who don't usually get to perform in that way. The band gave each other praise and support and a guest judge was involved too to give more formal remarks to each soloist.

The band also engaged with the public by launching the #125challenge via social media during the COVID-19 lockdown. In line with the objects of the band, the purpose of the challenge was to encourage people, from any aspect of the community, to share their own musical creativity online, using the 125 metronome marker as the constant theme. In doing so, the band also raised money for the British Lung Foundation. Nearly 40 donations were made in response to the challenge, and some of the videos submitted amassed over 1000 views of their own.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

Given its size and the voluntary nature of its membership, the band does not have a formal and published reserves policy in place. However, it has historically always kept its bank balance in credit by at least £3000 in order to ensure that, in the event its income falls below expectations, it can undertake the activities required to meet its core charitable purposes, such as hiring equipment to run a concert, attending competitions or purchasing new music or instruments as required. The reserve also ensures the band hedges any unforeseen needs for funds, such as the loss of an instrument or the requirement to relocate to a new rehearsal venue.

In setting the amount reserved (ie, at least £3,000) the band has considered factors such as the range of costs a high-end brass instrument (ranging from approx. £1,000 to £5,000), and its experience in hiring venues and transport for some 25+ people when it is required to travel for concerts and contests.

Given the straightforward nature of the band, it operates using only one bank account, meaning that the reserve is not held anywhere separately. However, the reserves are monitored on an ongoing basis by the Treasurer.

The committee of management meets regularly throughout the year and the Treasurer provides a full financial update at each meeting. The band's (informal) policy on reserves, and the amount to be retained, is considered at such meetings.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our main source of funds this year has been through subscription fees from members and payments for performances.

## Section F

## Other optional information


## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

Clare Pitt	
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Position (eg Secretary,  
Chair, etc)

Chair

Date

23 June 2020

# Fulham Brass Band Accounts 2019/20

	2018-19	2019-20
Opening balance	5,517.21	6,746.04
Closing balance	6,746.04	4,103.51

	In	Out	In	Out
Areas	210.00	852.00	859.00	1,096.01
Conductor fees	0.00	3,011.50	0.00	3,525.90
Butlins vs Nationals	1,773.00	3,960.19	320.00	1,619.42
Deps	0.00	1,125.80	0.00	985.00
Donation	0.00	0.00	1,296.67	0.00
Gigs	8,700.00	992.60	6,130.00	1,179.24 *
Instruments	0.00	472.95	0.00	843.39
Insurance	0.00	701.83	0.00	987.69
Uniform	0.00	112.50	0.00	0.00
Rehearsal venue hire	0.00	1,296.00	0.00	1,377.00
Misc	0.00	425.33	110.50	1,207.42
Music	0.00	856.10	0.00	547.06
Storage boxes/Music stands	0.00	73.34	0.00	1,284.48
Subs	4,580.00	0.00	4,260.00	0.00
Web costs	0.00	154.03	0.00	266.09

Total	15,263.00	14,034.17	12,976.17	14,918.70
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Difference	1,228.83	-1,942.53
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Large gig adjustments	-2,771.17
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\*Income includes 700 accrual



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 1 June 2020 To 31 March 2021

Charity name: Fulham Brass Band

Charity registration number: 1185237

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To promote, improve, develop and maintain public education in and appreciation of art and music, particularly brass band music, in and around Fulham and the UK more generally.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The main activities are as follows:</p> <ul style="list-style-type: none"><li>a) the operation of an amateur brass band</li><li>b) facilitating the musical education of band members</li><li>c) the presentation of public performances</li></ul> <p>The trustees have had regard to the Charity Commission's guidance on public benefit and considered this as part of all decision making when planning the year's activities.</p> <p>These activities benefit our members who can develop their musical ability and also the wider public as we are able to perform and raise the profile of brass band music.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	

## Additional information (optional)

You may choose to include further statements where relevant about:





## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>This has been a year like no other. During the coronavirus pandemic, the band has continued to meet regularly on a Monday evening for virtual zoom sessions. The band's MD, John Ward, has done an incredible job to programme a variety of sessions from learning, masterclasses and competitions through to fitness and surprise activities. These sessions have enabled the band to maintain a solid community and provided stability for all members during what has been a very challenging time. Despite not being able to meet each week and give our members their usual outlet, the weekly virtual sessions have kept the band community strong and we are still very much an active group. The band is very grateful for all of John's hard work to achieve this.</p> <p>In the autumn of 2020 when restrictions were lifted for a short while, the band held a few face to face rehearsals (following all COVID safe measures) and this included recording a virtual Christmas concert. The concert received over 500 views on our social media platforms.</p> <p>Whilst our plans to celebrate our 125th anniversary have been placed on hold, the band did complete a TV gig on the Jack Whitehall Show, giving our band national exposure. We also performed locally by prerecording some contributions to local Christmas performances (community events we'd usual do in person) including the Royal Marsden's Celebrate A Life service.</p> <p>The band has also been accepted to Making Music's Adopt a music creator scheme. This was a competitive field with a limited number of collaborations possible and is a great achievement. We have been paired with music creator, Flori Maunders, who has met the band via the zoom sessions to get to know the group and will soon begin writing a work for the band.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Financial position is stable and healthy. Despite our lack of usual income from performances, outgoings have been considerably less too so we end the year in credit.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>Given its size and the voluntary nature of its membership, the band does not have a formal and published reserves policy in place. However, it has historically always kept its bank balance in credit by at least £3000 in order to ensure that, in the event its income falls below expectations, it can undertake the activities required to meet its core charitable purposes, such as hiring equipment to run a concert, attending competitions or purchasing new music or instruments as required. The reserve also ensures the band hedges any unforeseen needs for funds, such as the loss of an instrument or the requirement to relocate to a new rehearsal venue.</p> <p>In setting the amount reserved (ie, at least £3,000) the band has considered factors such as the range of costs a high-end brass instrument (ranging from approx. £1,000 to £5,000), and its experience in hiring venues and transport for some 25+ people when it is required to travel for concerts and contests.</p> <p>Given the straightforward nature of the band, it operates using only one bank account, meaning that the reserve is not held anywhere separately. However, the reserves are monitored on an ongoing basis by the Treasurer.</p> <p>The committee of management meets regularly throughout the year and the Treasurer provides a full financial update at each meeting. The band's (informal) policy on reserves, and the amount to be retained, is considered at such meetings.</p>
Amount of reserves held	Para 1.22	£3000
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	n/a

## Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Our main source of funds this year has been through subscription fees from members as well as a couple of payments for performances.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable incorporated organisation
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are appointed or re-appointed annually at the AGM, in accordance with the constitution

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<p>The trustees formed a Committee of Management to undertake the day to day running and organisation of the band (in accordance with clause 18 of the charity's constitution).</p> <p>The committee of management terms of reference documents the trustees' powers and functions that are delegated to the committee. The document also include details of each of the committee officer roles. The Chair of trustees will act as the Chairperson of the committee.</p>
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	Fulham Brass Band
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Other name the charity uses	
Registered charity number	1185237
Charity's principal address	St Etheldreda's Church 528 Fulham Palace Road London SW6 6JF

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Clare Pitt	Chair of Trustees		
2	Ally Crowther			
3	Andrew Pitt			
4	Derek Treadwell			
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### Corporate trustees – names of the directors at the date the report was approved

Director name		





## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

## Additional information (optional)

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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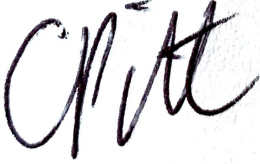


## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

Clare Pitt	
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Position (eg Secretary, Chair, etc)

Chair	
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Date

31/03/2021
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## Fulham Brass Band Accounts 2020/21

	2019-20	2020-21
Opening balance	6,746.04	4,103.51
Closing balance	4,103.51	6,496.41

	In	Out	In	Out
Areas	859.00	1,096.01	20.00	0.00
Conductor fees/Zoom Guest speakers	0.00	3,525.90	0.00	1,565.00
Butlins vs Nationals	320.00	1,619.42	0.00	0.00
Deps	0.00	985.00	0.00	220.00
Donation	1,296.67	0.00	85.00	0.00
Gigs	6,130.00	1,179.24	2,130.00	161.90
Instruments	0.00	843.39	0.00	134.40
Insurance	0.00	987.69	0.00	522.69
Uniform	0.00	0.00	0.00	0.00
Rehearsal venue hire	0.00	1,377.00	0.00	324.00
Misc	110.50	1,207.42	0.00	710.77
Music	0.00	547.06	0.00	93.90
Storage boxes/Music stands	0.00	1,284.48	0.00	0.00
Subs	4,260.00	0.00	4,280.00	0.00
Web costs	0.00	266.09		389.44
Total	12,976.17	14,918.70	6,515.00	4,122.10
Difference		-1,942.53		2,392.90
Large gig adjustments				