

Trustees' annual report for the period



CHARITY COMMISSION
FOR ENGLAND AND WALES

Period start date

0	1	0	4	2	1
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 Period end date

3	1	0	3	2	2
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Charity name

TEAM LUKE FOUNDATION																			
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Charity No
(if any)

1	1	8	5	2	3	2
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Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To preserve & protect good health for the public benefit of children with Neuroblastoma by: a. Raising awareness & sharing information about Neuroblastoma amongst the general public. b. Encouraging & supporting equality of access to support & information for parents & families of children with Neuroblastoma as the Trustees see fit. c. Relieving the needs of parents & families of children with Neuroblastoma through practical support & services as the Trustees see fit. d. Providing funding/grants for research into Neuroblastoma causes, treatment & better diagnosis.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 & 1.19	a. Regularly sharing information to general public through all social media platforms, presentations to professional bodies, local businesses, social groups, including facts & figures about symptoms, diagnosis, prognosis & treatment of Neuroblastoma. b. Continuing to support NHS research initiatives to improve parental involvement in the design & delivery, including REDMAPP, which is a research project to facilitate parental involvement in decision-making relating to treatment options. Contributing to professional articles in the public domain to facilitate & support better access to support & information for parents. c. Providing direct support/signposting through social media messaging for advice & information. Developing knowledge of current treatment landscape to ensure accuracy of advice. d. Engaging professionally with the Institute of Cancer Research, establishing a research partnership to fund a Senior Research Scientist. Engaging with other leading bodies to establish partnerships for future collaborative working, e.g. CCLG, SKC.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	TLF can confirm that all trustees have had full regard to the Charity Commission's guidance on public benefit & have taken it into account in respect of all decisions to which it is relevant.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	TLF's criteria for consideration of the provision of grants is subject to the following criteria (see below) & reflects an agreed amendment to the original upper limit for a single grant from £10,000 to £15,000. This was discussed & agreed by all Trustees in FY 2020/21
Grant-making criteria	Para 1.38	a. Available only to officially-recognised organisations & charities who are working in furtherance of the same or very similar purpose, principles & objectives as TLF. b. Unless formally agreed by all Trustees, the maximum amount of a single grant will be £15,000. c. Grants will be conditional to their use being consistent with the purpose, principles & objects of TLF & be subject to a rigorous process prior to approval.
Contribution made by volunteers	Para 1.38	TLF is generously supported by a proactive network of willing volunteers, social groups, community associations & businesses who all contribute to fundraising events by providing practical help, participating in events, e.g. playing rugby, hiking, running, swimming etc, &/or donating money or providing sponsorship. Their contribution is priceless & TLF continues to be hugely grateful for their unstinting loyalty & support. It has a massive impact on our ability to raise significant funds & achieve our objectives.

Achievements and Performance

	SORP reference	
<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p> <p>The start of FY 2021/22 coincided with emerging economic difficulties following the impact of Covid-10. Research commissioned by the Charity Commission on the impact of the pandemic & lockdown on charities in England & Wales over the previous year concluded that its impact on charities had been significant, with confirmation of events being cancelled, services being affected, income being lost & fewer available volunteers. Further, the uncertainty around when charities would be able to return to 'normality' only added to the mix. However, despite these difficulties & the fact it was TLF's second full year operating as a registered charity, we were fortunate in being able to achieve our goals & successfully manage the risks brought about by cancelled events & the potential for less revenue.</p>	Para 1.20	<p>Our main achievements were:</p> <ul style="list-style-type: none"> - Continuing our support for the Institute of Cancer Research. We visited their labs in December & were hugely impressed with their work, passion & the potential impact of their achievements on the future landscape of the diagnosis & treatment of children's cancer. - Continuing to reach out to other charities with similar values & objectives to encourage collaboration & be better together. - Taking on & supporting new physical challenges to generate increased funding & support. - Engaging with social, community & business groups to raise awareness. - Continuing our participation in the REDMAPP study to support parents of children with Neuroblastoma who have relapsed. - Raising our profile more widely. <p>The start of FY 2021/22 coincided with emerging economic difficulties following the impact of Covid-19. Further, Charity Commission research in 2020 concluded that its impact on charities had been significant, with events being cancelled, income being lost & fewer available volunteers. However, despite these difficulties & TLF's relatively recent inception, over the second year of our journey, we have been fortunate in being able to achieve our short-term goals & successfully manage the risks brought about by cancelled events & the potential for lost revenue. In terms of our financial support, our generous supporters have helped us increase our annual cash income from around £7k in Year 1 to over £42k in Year 2.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

	SORP reference	
Review of the charity's financial position at the end of the period	Para 1.21	We are on track with our expected spend. Payments reflect our planning of new activities, campaigns & projects over the next three years & involve planned purchases of promotional material, marketing resources & team sports kit for new events, projects & awareness-raising campaigns. Overall, our financial position remains very stable.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	As this is only our second full year of operating as a registered charity, & we are at an early stage of our development, not helped by a global pandemic, one of our priorities for FY 2022/23 will be the development & establishment of a clear reserves policy. This will allow us to establish a level of reserves that is right for TLF & provides essential accountability to supporters, donors & other stakeholders.
Amount of reserves held	Para 1.22	This will be set & included in our next accounting return.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:	SORP reference	
Type of governing document (trust deed, royal charter)	Para 1.25	CIO Foundation Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are the immediate close family (& a close family friend) of Luke Bell. Luke died from Neuroblastoma in 2018. The charity was set up as his legacy.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Team Luke Foundation
Other name the charity uses	TeamLuke Foundation
Registered charity number	1185232
Charity's principal address	21 Bates Avenue Darlington DL3 0TL

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mark Denton Bell	Chair		
2	Carol Bell	Trustee		
3	Graham Denton Bell	Trustee		
4	Joseph Patrick Buchanan	Trustee		
5	Rebecca Bell	Trustee		
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Reference and Administrative details

(cont)

Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Mark Denton Bell

Carol Bell

Full name(s)

Mark Denton Bell

Carol Bell

**Position (eg Secretary,
Chair, etc)**

Chair

Trustee

Date

25/01/2023



CHARITY COMMISSION
FOR ENGLAND AND WALES

No (if any)
1185232

Receipts and payments accounts

CC16a

For the period from	Period start date 4/1/2021	To	Period end date 3/31/2022
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations (including Gift Aid)	42,056	-	-	42,056	7,277
Bank Interest	374	-	-	374	207
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	42,430	-	-	42,430	7,484
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	42,430	-	-	42,430	7,484
A3 Payments					
Just Giving Fees	417	-	-	417	198
Institute of Cancer Research Grant	15,000	-	-	15,000	15,000
Rugby Team Kit & Promotional Sportswear	1,275	-	-	1,275	2,651
2022 Endurance Events Series Support	6,390	-	-	6,390	-
Travel for Spring 2022 Rugby/Cycling Tour	1,700	-	-	1,700	-
Contribution to Fundraising Golf Event	300	-	-	300	300
Art, Design, Promotional Material: 2023/24 Raising Awareness Campaigns	1,910	-	-	1,910	2,073
	-	-	-	-	-
Deposit for Summer 2021 Event	-	-	-	-	1,500
Sub total	26,992	-	-	26,992	21,722
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	26,992	-	-	26,992	21,722
Net of receipts/(payments)	15,438	-	-	15,438	14,238
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	88,593	-	-	88,593	102,832
Cash funds this year end	104,031	-	-	104,031	88,594

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	As above	104,031	-	-
		-	-	-
		-	-	-
	Total cash funds	104,031	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details			
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	Mark Denton Bell	MARK DENTON BELL	1/25/2023	
	Carol Bell	CAROL BELL	1/25/2023	



Section A

Independent Examiner's Report

Report to the trustees/
members of

Team Luke Foundation

On accounts for the year
ended

31/03/2022

1185232
(if any)

Set out on pages

Pages 1 to 8

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/03/2022**.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect: I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

26/01/2023

Name:

Paul Moss

Relevant professional
qualification(s) or body
(if any):

Address:

192 North Road, Darlington, DL1 2EL

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.