



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1.10.2022 Period start date To 30.9.2023 Period end date

Charity name: **BRANDLESHOLME COMMUNITY CENTRE & FOODBANK**

Charity registration number: **1185219**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To support the local community, and other areas across Bury North, with community based activities that aim to combat loneliness and social isolation. To provide food support, support for babies and young children and access to any other advice needed, including for disadvantaged families.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Providing food aid, also cleaning and personal hygiene products. Operating a 'Family Bank' to supply struggling families with baby equipment, baby clothes & nappies, school uniform. Operating a 'drop-in' café to combat social isolation.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees are fully aware of their responsibility to work to support their local community and work for the benefit of the people they represent.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	Time & expertise. The local churches' Volunteers operate the drop-in cafes.

		There are now several Volunteers who can be relied on, and they have specific roles that they undertake. Links with local Asylum seekers/ Refugee groups that are volunteer run.
Other		Income from grants etc continues to be high, which means we can continue to support other groups. Local community groups continue to collect food items for us.

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>BCC is now firmly established as the main support for disadvantaged residents across Bury North, and continues to liaise with other foodbanks across Bury.</p> <p>Referrals also come from professionals such as Social Workers, Health Workers, Schools, Early Help etc.</p> <p>We also have strong links with local Refugee groups.</p> <p>The drop-in cafes are very well used as a meeting place for local isolated residents, and are now running three times a week.</p> <p>The Charity promotes the Family Bank through the local schools and this has become a growing project in itself. The main needs are for basic baby equipment, and school uniforms for local primary schools. Some advice clinics have been set up, and this is being developed.</p> <p>Thought is being given to re-starting the community based activities that were running before the pandemic.</p> <p>A Yoga class is still running weekly, and is very well attended. This shows that there is a need for similar projects.</p> <p>Space is let out to NHS run groups, and the Centre is now a Polling Station.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<p>BCC has maintained its links with other Foodbanks, and they are mutually supportive.</p> <p>The Family Bank continues to be incredibly busy. It has formed strong links with local Refugee groups, and is providing baby & children's clothes & equipment, as well as food for the most disadvantaged group.</p> <p>The Charity continues to evolve and respond to crises and the needs of vulnerable people across the north of Bury. There is a need to restart some of the pre-Covid activities that were aimed at children and young people.</p>
		<p>Support from local people and businesses. Collection points in supermarkets.</p>

Performance of fundraising activities against objectives set	Para 1.41	<p>The Foodbank and Family Bank are self sustaining, with top-up using donated funds when necessary.</p> <p>The move to a Food Pantry has been put on hold in the interim, as further income is not required.</p> <p>The Trustees take part in local fund-raising and awareness raising activities. Links with local community groups are a regular source of stock, as well as a means of promoting the existence of the Foodbank & Family bank.</p>
Investment performance against objectives	Para 1.41	N/A
Other		<p>BCC took over the full building on a peppercorn rent as a gift from Bury Council, which allowed the expansion of the Foodbank, the setting up of the Family Bank and the Drop-In café.</p>

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	See accounts
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>When grants and larger donations are received for specific items we always explain to the provider what the situation is and how the money will be spent. Because needs are constantly changing and evolving we have to keep reserves in case we need to change focus and direction at any point. Donators are invited in to see what the Trustees are doing, and what the funds are being used for.</p> <p>So far, all the donators have been happy with this.</p>
Amount of reserves held	Para 1.22	See accounts
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<p>Grants and donations</p> <p>Roomhire charges. It is hoped, going forward, that this will be a major income earner.</p> <p>The building is now used as a Polling Station in local and national elections.</p>
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	<p>The difficulty in maintaining a bank of volunteers with the necessary skills.</p> <p>Maintenance of the building. There are several issues; the Local Authority is aware.</p>
Other		

Structure, Governance and Management

Description of charity's trusts:		N/A
Type of governing document (trust deed , royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association , CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Volunteers with the necessary skills are invited to three Trustee meetings after they have volunteered for some time. If appropriate they will be invited to become a co-opted Trustee, and move to become a full Trustee if and when appropriate

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Constitution, Mission statement and Role of Trustee documents are available for potential Trustees to read. There is also a training and induction of Trustee document, and a full set of policy documents. All Trustees and Volunteers have to have and up to date DBS
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The Charity has a Chair, Vice Chair, Treasurer and Secretary. All Trustees have specific roles and responsibilities. The Charity works with various other Foodbanks & Homeless services across the voluntary sector. The Charity also works with local primary schools, housing providers, churches etc.
Relationship with any related parties	Para 1.51	N/A
Other		N/A

Reference and Administrative details

Charity name	BRANDLESHOLME COMMUNITY CENTRE & FOODBANK
Other name the charity uses	BURY FAMILY BANK
Registered charity number	1185219

Charity's principal address	375 Brandlesholme Road Bury Greater Manchester BL8 1HS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Joanne Tierney-Warburton	Chair		All Trustees
2	Beth McCrimmon	Vice Chair		
3	Tasha Williams	Secretary		
4	Jordan Newall	Treasurer & Family Bank		
5	Susan Southworth			
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		
	N/A	

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
	N/A	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

Other optional information

--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	SJ Southworth	
Full name(s)	Susan Southworth	
Position (eg Secretary, Chair, etc)	Trustee	
Date	1.7.24	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Brandlesholme Community Centre

No (if any)
1185219

CC16a

Receipts and payments accounts

For the period from	Period start date 1.10.2022	To	Period end date 30.9.2023
------------------------	--------------------------------	----	------------------------------

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Groundwork	11,125	-	-	11,125	
VSF Grants	7,000	-	-	7,000	
Bury MBC	4,601	-	-	4,601	14,650
Trustees of the Garl Foundation		-	-	-	15,000
Duchy of Lancaster	1,000	-	-	1,000	
Cormar Carpets	1,000	-	-	1,000	
Other Sundry Donations	6,887			6,887	8,410
Room Hire	570	-	-	570	1,870
Bank Interest	87	-	-	87	13
Sub total (Gross income for AR)	32,270	-	-	32,270	39,943
A2 Asset and investment sales, (see table).					
	-	-	-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	32,270	-	-	32,270	39,943
A3 Payments					
Foodbank supplies	9,608	-	-	9,608	7,154
Van hire and running costs	1,217	-	-	1,217	1,981
Craft supplies & activity days	1,395	-	-	1,395	3,413
Running costs, administration and overheads	10,010	-	-	10,010	11,833
Other	237	-	-	237	983
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	22,467	-	-	22,467	25,364
A4 Asset and investment purchases, (see table)					
	-	-	-	-	2,466
	-	-	-	-	-
Sub total	-	-	-	-	2,466
Total payments	22,467	-	-	22,467	27,830
Net of receipts/(payments)	9,803	-	-	9,803	12,113
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	33,618	1,906	-	35,524	-
Cash funds this year end	43,421	1,906	-	45,327	12,113

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		43,421	1,906	-
		-	-	-
		-	-	-
	Total cash funds (agree balances with receipts and payments account(s))	43,421	1,906	-
		OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details			
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Computer, TV, CCTV and other sundry items	Unrestricted	2,052	-
	Van	Restricted	8,094	-
	Fixtures and fittings	Unrestricted	2,466	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
		SJ Southworth	Susan Southworth	1.7.24

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Brandlesholme Community Centre

On accounts for the year
ended

30 September 2022

Charity no
(if any)

1185219

Set out on pages

Receipts and Payments Pages 1 and 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30 September 2022.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement


I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:



Date:

7/7/24

Name:

JONATHAN STARRETT

Relevant professional
qualification(s) or body
(if any):

F.C.A. (ICAEW)

Address:

6 STANDISH AVE, BURY, LANCASHIRE, BL8 2DT