



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **1.10.2020** Period start date To **30.9.2021** Period end date

Charity name: **BRANDLESHOLME COMMUNITY CENTRE & FOODBANK**

Charity registration number: **1185219**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To support the local community, and other areas across Bury North, with community based activities that aim to combat loneliness and social isolation. To provide food support and access to any other advice needed, including for disadvantaged families with young children.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Providing food aid, also cleaning and personal hygiene products. Operating a 'Family Bank' to supply struggling families with baby equipment, baby clothes & nappies, school uniform. Operating a 'drop-in' café to combat social isolation.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees are fully aware of their responsibility to work to support their local community and work for the benefit of the people they represent.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	Time & expertise. The local churches' Volunteers operate the drop-in cafes.

Other		
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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>BCC is now firmly established as the main support for disadvantaged residents across Bury North, and continues to liaise with other foodbanks across Bury.</p> <p>Referrals also come from professionals such as Social Workers, Health Workers, Schools etc.</p> <p>The cafes are very well used as a meeting place for local isolated residents, and are now running three times a week.</p> <p>The Charity promotes the Family Bank through the local schools and this has become a project in itself.</p> <p>Some advice clinics have been set up, and this is being developed.</p> <p>Exercise classes are being set up – Yoga and Pilates.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<p>BCC has strengthened its links with other Foodbanks, and they are mutually supportive. The Family Bank is incredibly busy and responded quickly to a perceived need that came out of Covid.</p> <p>The Charity continues to evolve and respond to crises and the needs of vulnerable people.</p>
Performance of fundraising activities against objectives set	Para 1.41	<p>Support from local people and businesses. Collection points in supermarkets.</p> <p>The Foodbank and Family Bank continue to be self sustaining.</p>
Investment performance against objectives	Para 1.41	N/A
Other		<p>BCC took over the full building on a peppercorn rent as a gift from Bury Council, which allowed the expansion of the Foodbank, the setting up of the Family Bank and the Drop-In café.</p>

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	See accounts
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	When grants and larger donations are received for specific items we always explain to the provider what the situation is and how the money will be spent. Because needs are constantly changing and evolving we need to keep reserves in case we need to change focus and direction at any point.
Amount of reserves held	Para 1.22	See accounts
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Grants and donations Roomhire charges.
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	The difficulty in maintaining a bank of volunteers with the necessary skills. Maintenance of the building.
Other		

Structure, Governance and Management

Description of charity's trusts:		N/A
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Volunteers with the necessary skills are invited to three Trustee meetings after they have volunteered for some time. If appropriate they will be invited to become a co-opted Trustee, and move to become a full Trustee if and when appropriate

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Constitution, Mission statement and Role of Trustee documents are available for potential Trustees to read. There is also a training and induction of Trustee document, and a full set of policy documents. All Trustees and Volunteers have to have and up to date DBS
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The Charity has a Chair, Vice Chair, Treasurer and Secretary. All Trustees have specific roles and responsibilities. The Charity works with various other Foodbanks & Homeless services across the voluntary sector. The Charity also works with local schools, housing providers, local churches etc.
Relationship with any related parties	Para 1.51	N/A
Other		N/A

Reference and Administrative details

Charity name	BRANDLESHOLME COMMUNITY CENTRE & FOODBANK
Other name the charity uses	BURY FAMILY BANK
Registered charity number	

	1185219
Charity's principal address	375 Brandlesholme Road Bury Greater Manchester BL8 1HS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Joanne Tierney-Warburton	Chair		All Trustees
2	Beth McCrimmon	Vice Chair		
3	Tasha Williams	Secretary		
4	Jordan Newall	Treasurer & Family Bank		
5	Susan Southworth			
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20				

Corporate trustees – names of the directors at the date the report was approved

Director name		
	N/A	

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
	N/A	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	SJ Southworth	
Full name(s)	Susan Southworth	
Position (eg Secretary, Chair, etc)	Trustee	
Date	8.4.24	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Brandlesholme Community Centre

No (if any)
1185219

Receipts and payments accounts

CC16a

For the period from	Period start date 1.10.2020	To	Period end date 30.9.2021
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Sundry grants and donations	20,212	-	-	20,212	50,093
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	20,212	-	-	20,212	50,093
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	20,212	-	-	20,212	50,093
A3 Payments					
Foodbank supplies	9,241	-	-	9,241	6,448
Van hire and running costs	3,770	-	-	3,770	2,920
Craft supplies & activity days	1,939	-	-	1,939	1,557
Running costs, administration and overheads	4,684	-	-	4,684	5,286
Other	151	-	-	151	752
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	19,785	-	-	19,785	16,963
A4 Asset and investment purchases, (see table)					
	-	8,094	-	8,094	2,052
	-	-	-	-	-
Sub total	-	8,094	-	8,094	-
Total payments	19,785	8,094	-	27,879	16,963
Net of receipts/(payments)	427	- 8,094	-	- 7,667	33,130
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	21,078	10,000	-	31,078	-
Cash funds this year end	21,505	1,906	-	23,411	33,130

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		21,505	1,906	-
		-	-	-
		-	-	-
	Total cash funds	21,505	1,906	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details			
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Computer, TV, CCTV and other sundry items	Unrestricted	2,052	-
	Van	Restricted	8,094	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	SJ Southworth	Susan Southworth	8.4.24	