



Trustees' Annual Report for the period								
From		Period start date			To		Period end date	
		Day 01	Month 01	Year 2021			Day 31	Month 12

Section A Reference and administration details

Charity name	Whitby Wildlife Sanctuary		
Other names charity is known by			
Registered charity number (if any)	1185213		
Charity's principal address	Broomfields farm		
	Stainsacre lane		
	Whitby		
	Postcode	YO22 4NW	

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1 Laurie Farmer	Chair		
2 Sam Taylor	Secretary		
3 Mark Smith			
4 Catherine Law			
5 Jayne King			
6 Jennifer Law			
7 David Farmer		Resigned October 2021	
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution of a Charitable Incorporated Organisation

How the charity is constituted
(eg. trust, association, company)

CIO

Trustee selection methods
(eg. appointed by, elected by)

Voting members are its charity trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Any potential new trustees are advised to read 'The Essential Trustee' as provided by the Charity Commission.

New trustees are appointed by a majority vote of the current trustees. This follows a process of approval by current trustees, being first nominated by a trustee, meeting that nominee, and assessing whether they are appropriate for that position.

Trustees are responsible for setting policies and guidelines. Then there is a managerial team consisting of a manager and supervisors who make team decisions affecting the running of the centre. Volunteers are informed of decisions through private networking sites, word of mouth, notices around the centre and social media private groups where its only members are its volunteers.

Policies and procedures adopted for the induction and training of trustees, management, staff and volunteers include risk assessments, volunteer handbooks, wildlife food charts, 'how to' guides on animal care for every species we care for, induction days and induction checklists, avian flu precautions and infection risk guidelines.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

1. For the benefit of the public to relieve the suffering of wildlife in need of care and attention and, in particular, to provide and maintain rescue homes or other facilities for the reception, care and treatment of such wildlife to enable rehabilitation and release back into the wild.

2. To promote humane behaviour towards wildlife by providing appropriate care, protection, treatment and security for wildlife which is in need of care and attention by reason of injury, sickness, poor circumstances or ill usage

and to educate the public in matters pertaining to wildlife welfare in general and the prevention of cruelty and suffering of wildlife.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

In 2021, Whitby Wildlife Sanctuary admitted 7917 rescues with an average success rate across all species of 73%. Whitby Wildlife Sanctuary works alongside 40 veterinary practices across Yorkshire and County Durham. Our volunteer team consists of 50 on site animal carers, 100 rescue and transport drivers and a small team of 10 charity shop volunteers. Volunteers are the backbone of the charity and our work would not have been possible without them. WWS relies entirely on these volunteers to rescue and care for the large numbers of admissions and they continue to remain crucial in our operations.

This year we hired two new staff to assist management, bringing our paid staff from 1 full time staff member to 3 (1 full time and 2 part time). This was to share the workload of the charity day to day.

Whitby Wildlife Sanctuary also provides work placements for students from various colleges, providing an educational benefit to the public. We also happily accept volunteers with learning difficulties who often come in to volunteer with their 1 to 1 carers. Safeguarding policies in place.

In 2021, our shop was closed for much of the year due to covid restrictions so we were all very proud on how much we managed to achieve and grow in 2021.

WWS takes approximately 11,000 phone calls and responds to hundreds, if not thousands of Facebook messages every year. All of these lines of enquiry are from the public needing help with injured, sick or orphaned wildlife, public needing advice on wildlife matters or collaborating with vets and other rescues.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Despite our shop being closed for much of the year due to covid restrictions, WWS still managed to remain open and operational, rescuing and caring for thousands of animals. Number of admissions in 2021 increased again from previous years, a new record high in rescues carried out by WWS volunteers.

In 2021 Alexandra Smith was asked to contribute and help towards a new welfare scheme called 'The Wildlife Care Badge' . Currently there are no government legislation or licensing requirements for anybody to set up a rescue centre. This often results in rescue centres not adhering to standard animal care. This new scheme ensures all rescues who have achieved the badge to have had vet checks, prove accountability and pass knowledge assessments in wildlife rehabilitation. This creation of the badge and national collaboration with other rescues and vets has huge benefits in the wildlife rescue world, ensuring everybody who has achieved the badge is meeting good standards.

In 2021 , Whitby Wildlife Sanctuary also worked alongside the 'Save the Oaks' project , accepting and planting hundreds of oak trees that were otherwise deemed for destruction.

We continued to develop our new site and built a new fox enclosure in addition to our four other fox enclosures built in 2020. We also built a new 10 pen cattery as we continue to work with feral and stray cats in the area. The cattery was dedicated to Anne Williamson, who left us a significant sum in her will. Other developments on our new site included a large garden bird aviary, added enrichment flight platforms for our seabird enclosure, we had CCTV installed on our new premises, new entry gates installed to separate our car park from the outdoor enclosure areas, a new rabbit garden enclosure , two more buildings got electricity installed, a new bin shelter and hay storage shelter was built and over 1000 saplings have been planted on our new site.

WWS continues to regularly raise awareness in wildlife matters and regularly engages with the general public on social media .

Regular food, bedding and amazon wish list donations significantly helped us to keep costs down and this would not have been made possible without the generosity of the public.

Section E

Financial review

Brief statement of the charity's policy on reserves

The charity aims to hold a buffer equal to 3 months of key expenditure. Which in 2021 was £15,000.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity shop continues to be the major source of income but in 2021 was forced to be closed for much of the year.

Expenditure is related to WWSs key objectives – the day to day running of the centre, vets bills, staff wages, utilities and the charity's mortgage. WWS owns its 3 acre site.

Despite our shop closure, WWS still managed to raise the funds required through the use of social media and online fundraising.

Section F

Other optional information

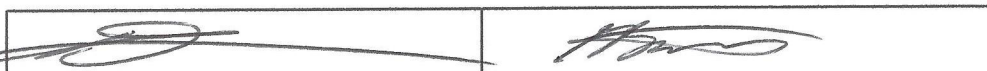
Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Laurie Farmer

Mark Smith

Position (eg Secretary, Chair, etc)

Chair

Trustee

Date

29.10.2022



Financial Statement 2021



	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Annual Total
Opening Balance	£ 30,071.86	£ 37,202.80	£ 32,259.81	£ 30,251.68	£ 21,272.60	£ 36,312.84	£ 21,160.64	£ 19,923.22	£ 21,464.05	£ 18,822.06	£ 21,402.62	£ 12,733.72	
Income													
Text Donations	£ 65.00	£ 100.00	£ 40.00	£ 20.00	£ 20.00	£ 25.00	£ -	£ 20.00	£ 10.00	£ 140.00	£ 20.00	£ 95.00	£ 555.00
Grants	£ 7,001.00	£ 1,134.14	£ 2,096.00	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 10,231.14
Cash/Cheque Donation	£ 24,130.00	£ -	£ 1,086.00	£ 5,533.00	£ 5,230.00	£ 6,050.00	£ -	£ 10,259.48	£ -	£ 11,388.58	£ 6,493.01	£ 4,472.70	£ 74,642.77
Paypal donations	£ 262.17	£ 611.27	£ 514.22	£ 576.75	£ -	£ 870.29	£ -	£ -	£ -	£ -	£ 505.50	£ 597.43	£ 3,937.63
Bank transfers	£ 1,775.75	£ 1,773.76	£ 1,506.03	£ 1,124.50	£ 1,588.66	£ 2,262.50	£ 1,006.50	£ 1,586.13	£ 1,215.25	£ 6,816.83	£ 1,515.03	£ 1,774.49	£ 23,945.43
Gift Aid / CAF	£ 3,474.19	£ 1,595.55	£ 1,864.71	£ 2,764.43	£ 7,742.24	£ 2,904.27	£ 3,518.59	£ 2,588.82	£ 2,283.05	£ 2,629.71	£ 2,280.93	£ 4,441.05	£ 38,087.54
Facebook	£ 4,494.07	£ 6,561.01	£ 2,903.42	£ 5,691.69	£ 6,309.98	£ 6,178.87	£ 4,041.69	£ 3,753.26	£ 4,769.57	£ 1,111.67	£ 1,922.16	£ 4,231.66	£ 51,969.05
Shop Sales	£ 37.37	£ -	£ -	£ 1,051.91	£ 813.28	£ 1,681.31	£ 1,276.76	£ 1,437.92	£ 1,018.74	£ 1,038.44	£ 929.14	£ 650.31	£ 9,935.18
Other	£ 1,334.00	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 1,334.00
Total Income	£ 42,573.55	£ 11,775.73	£ 10,010.38	£ 16,762.28	£ 21,704.16	£ 19,972.24	£ 9,843.54	£ 19,645.61	£ 9,296.61	£ 23,125.23	£ 13,665.77	£ 16,262.64	£ 214,637.74
Expenditure													
Food / Bedding	£ 2,057.77	£ 838.83	£ 1,713.97	£ 424.22	£ 1,239.04	£ 2,011.18	£ 2,304.37	£ 1,417.23	£ 2,050.19	£ 1,512.85	£ 1,827.36	£ 772.03	£ 18,169.04
Equipment	£ 1,223.43	£ 630.95	£ 1,104.31	£ 2,615.21	£ 2,481.85	£ 831.03	£ 533.83	£ 618.71	£ 1,343.80	£ 2,323.10	£ 1,045.12	£ 235.09	£ 14,986.43
Building materials/Hous	£ 29,194.02	£ 6,313.00	£ 5,876.42	£ 17,113.32	£ 47.30	£ 9,500.17	£ 3,030.05	£ 5,311.88	£ 2,493.84	£ 10,548.99	£ 8,816.35	£ 7,520.00	£ 105,765.34
Van Fuel/Maintenance	£ 9.28	£ 1,853.98	£ 88.10	£ 92.15	£ 9.28	£ 9.28	£ 9.28	£ 284.28	£ 9.28	£ 9.28	£ 98.98	£ 193.34	£ 2,666.51
Vets	£ 32.49	£ 3,071.03	£ -	£ 2,735.12	£ -	£ 4,375.37	£ 231.29	£ 5,742.27	£ 188.00	£ 247.86	£ 5,450.36	£ 115.05	£ 22,188.94
Phone & Internet	£ 20.00	£ 20.00	£ 83.43	£ 51.44	£ 91.92	£ 90.86	£ 92.97	£ 93.30	£ 93.30	£ 93.30	£ 93.30	£ 93.30	£ 917.12
Rent/Rates	£ 630.99	£ 1,423.99	£ 630.99	£ 599.00	£ 686.43	£ 916.49	£ 1,293.85	£ 1,138.15	£ 1,467.42	£ 1,467.42	£ 1,467.42	£ 1,467.42	£ 13,189.57
Wages	£ 1,042.11	£ 1,042.11	£ 1,042.11	£ 1,042.10	£ 1,041.50	£ 2,154.94	£ 2,025.31	£ 2,333.96	£ 2,335.76	£ 3,226.87	£ 2,335.76	£ 2,532.40	£ 22,154.93
Expenditure - Volunteer	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
Admin / Other	£ 276.08	£ 568.39	£ 275.18	£ 143.80	£ 141.60	£ 14,310.12	£ 635.01	£ 240.00	£ 1,032.01	£ 240.00	£ 325.02	£ 210.00	£ 18,397.21
Shop Rent	£ 875.00	£ 875.00	£ 875.00	£ 875.00	£ 875.00	£ 875.00	£ 875.00	£ 875.00	£ 875.00	£ 875.00	£ 875.00	£ 875.00	£ 10,500.00
Shop Utilities	£ 81.44	£ 81.44	£ 50.00	£ 50.00	£ 50.00	£ 50.00	£ 50.00	£ 50.00	£ 50.00	£ -	£ -	£ -	£ 512.88
Shop Merchandise	£ -	£ -	£ 279.00	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 279.00
Shop Fittings / Maintena	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
Total Expenditure	£ 35,442.61	£ 16,718.72	£ 12,018.51	£ 25,741.36	£ 6,663.92	£ 35,124.44	£ 11,080.96	£ 18,104.78	£ 11,938.60	£ 20,544.67	£ 22,334.67	£ 14,013.63	£ 229,726.87
Profit/Loss	£ 7,130.94	£ -4,942.99	£ -2,008.13	£ -8,979.08	£ 15,040.24	£ -15,152.20	£ -1,237.42	£ 1,540.83	£ -2,641.99	£ 2,580.56	£ -8,668.90	£ 2,249.01	£ -15,089.13
Closing Balance	£ 37,202.80	£ 32,259.81	£ 30,251.68	£ 21,272.60	£ 36,312.84	£ 21,160.64	£ 19,923.22	£ 21,464.05	£ 18,822.06	£ 21,402.62	£ 12,733.72	£ 14,982.73	