

BUCKBY LIBRARY & HUB

England & Wales · Charity number 1185196

Details

Other names	BUCKBY HUB
Status	Registered
Legal form	CIO
Registered	2019-09-05
Register	View on the Charity Commission register

Contact

Address	Station Road Long Buckby Northants NN6 7QB
Phone	01327 842591
Email	manager@buckbylibraryhub.org
Website	www.buckbylibraryhub.org

Activities

Objects: TO PROVIDE A LIBRARY FACILITY AND SERVICE AND OTHER EDUCATIONAL COMMUNITY RESOURCES AND ACTIVITIES FOR THE BENEFIT OF THE INHABITANTS OF LONG BUCKBY AND SURROUNDING AREAS WITHOUT DISTINCTION OF SEX, SEXUAL ORIENTATION, RACE OR OF POLITICAL RELIGIOUS OR ANY OTHER OPINIONS, BY ASSOCIATING TOGETHER THE SAID INHABITANTS AND THE LOCAL AUTHORITIES, VOLUNTARY AND OTHER ORGANISATIONS IN A COMMON EFFORT TO ADVANCE EDUCATION AND TO PROVIDE FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION LEISURE TIME OCCUPATION WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE RESIDENTS.

Activities: Provide a library facility, activities, educational community resource and venue for the benefit of the inhabitants of Long Buckby and surrounding areas, by bringing together the inhabitants, voluntary and other organisations to advance education and to provide facilities in the interests of social welfare for recreation time occupation whilst improving the conditions of life for the residents.

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** Other Charitable Purposes
- **Who:** Children/young People, Elderly/old People, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- **Area of benefit:** LOCAL
- Northamptonshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£79,220	£44,234	-	-
2024-03-31	£53,720	£82,197	-	-
2023-03-31	£41,563	£33,778	-	-
2022-03-31	£71,658	£34,794	-	-
2021-03-31	£22,652	£9,741	-	-

Trustees

Name	Role	Appointed
Daniel Christopher Rayner		2025-03-12
Elizabeth Crofts		2025-10-08
Jane Rintoul CBE		2019-03-27
Sir Robin Richard Tilt		2025-03-12

Accounts



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From April 2024 Period start date To March 2025 Period end date

Charity name: Buckby Library & Hub

Charity registration number: 1185196

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Our charitable object focuses on the provision of educational community resources and activities to advance education, and to provide facilities for recreation and leisure in the interests of social welfare and improving conditions of life for local residents. We aim to provide a safe, warm and welcoming public amenity for the people of the Long Buckby area offering library services, community activities and events for adults and children, and sizeable indoor and outdoor social spaces for individuals and groups to meet.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	We provide a range of library services along with social, cultural and developmental activities for children and adults. We run book clubs, arts and crafts sessions, social groups – including a, now online, neurodiversity self-help group and a social group targeted on isolated or vulnerable adults. We host musical, theatrical, and educational events (including talks), show films monthly for 10 months in the year, and host art exhibitions. In this period, we have also introduced a number of health and wellness sessions relating to both physical and mental wellbeing. We also compile, edit and distribute an on-line and paper newsletter for the whole community (2000+ copies), as well as a monthly e-newsletter to signed-up subscribers. Finally, we offer a refreshments facility for our visitors and provided a Warm Welcoming Space through the autumn and winter.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Our trustees have regard to the guidance on public benefit. Buckby Library & Hub is an amenity open to the wider public, however our primary customers are library users, children and their parents and carers, elderly people and others who might be vulnerable to social isolation. We have installed a hearing loop system, a fully wheelchair (and disability scooter) accessible toilet (and exit to our garden), and enhanced our baby-change facilities.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	Buckby Library & Hub retains a pool of around fifty volunteers. Our volunteers invest around 500 - 600 hours per month. Volunteer effort is split across: front-line library and refreshments service delivery; facilitating arts & crafts for adults and children, reading and social groups including rhyme-times; planning and delivering fundraising and community benefit events; grounds maintenance; and CIO administration - including financial delivery and oversight and preparing grant applications. In 2024 we have refined and systematized our volunteer recruitment, induction and development processes and have supported several volunteers take on more organizational and coordination responsibilities. In December 2024 our volunteers were nominated for the Kings Award for Voluntary Service (and have subsequently been shortlisted)
Other		In the summer of 2023, we were awarded a National Lottery grant to provide a 70% contribution to the salary of our part-time manager until mid-2027. Having established numerous operational systems and processes to ensure the effective day-to-day operations of Buckby Library & Hub, the manager in 2024/25 has focussed more on developing individual and collective volunteer capacity development. In the first quarter of 2025 she has started to assume greater responsibility for the organisation and delivery of community benefit activities and events.

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Our main achievements in 2024-25 have been: i) Successful succession planning among our volunteer and trustee cadres – replacing very active and committed volunteers, who had taken on specialist roles, with equally able and committed successors, and recruiting two new trustees to replace those stepping down. ii) A mammoth fundraising effort to raise the money needed to enclose the external porch area of the library to create more usable space, reduce heat loss and thus our energy consumption and costs, and to create an additional barrier to reduce the risk of children running out onto a busy road.

		iii) The further evolution and expansion of our income-generation activities by introducing a “Friends” scheme to attract both one-off and regular donations, extending our film season to ten months (from eight), and holding a Promises Auction in September 2024 that raised £2700. iv) In 2024/25 we made a concerted effort to bring more young people into BL&H. We expanded the number of volunteering and work experience opportunities for young people – including those of school age. We also relocated the young adult book section to create a 'cozy corner' for them and asked our Duke of Edinburgh Award student volunteers to draw up a list of new books, which we ordered. We trialled early evening opening one day a week but found that there was little demand so stopped after a few months. Ultimately, we did manage to increase the number of new 16/17-year-old members - although the numbers remain small. v) In June 2024 we hosted an inaugural Chatty Café morning at BL&H, subsequently signing up as a member of the national scheme. This fortnightly opportunity for informal chat and companionship for people who might otherwise be socially isolated has been implemented, facilitated and publicised by a discrete team of BL&H volunteers. The scheme has proved immensely popular – to the extent that we will move to a weekly event from the start of 2026. We have continued to increase the number of activities and events on offer at BL&H with many having a focus on wellbeing – including weekly Wellness Sessions, a pelvic health support group, and physical and mental health integrated services drop-in sessions. We also continued to host drop-in sessions with the local GPs surgery, the parish council and the West Northants Council customer services team. The local police Beat Bus continues to visit our car park, as do the Northants Association for the Blind, the SNVB Community Connect van and the local mobile vaccination van. We have continued to provide an array of “community benefit” activities such as Rhyme times, term-time “Stay and Play” sessions and a variety of holiday activities and shows for children. We continue to host numerous craft, walking, social, and reading groups, and produce six editions per year of the local village newsletter. In 2024/25 we have had a total of over 1000 attendances in our knitting and sewing groups; 300
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		in our art groups, over 800 at Rhyme times, and nearly 700 walkers meeting at the library. Our fundraising events have included a number of musical and dramatic performances by e.g. James Hornsby, the Cut-a-Caper Band, and our local ukulele band, as well as a late-summer and spring fayres, and a number of talks. We had a Halloween-themed week during October half-term with events and activities for both adults and children.
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	The trustees are extremely happy to see Buckby Library & Hub continue to flourish as a well-supported community hub, attracting a large number of visits (48,000 in 2024-25). We are pleased and relieved to have recruited two new trustees and to see a strong pipeline of new volunteers joining the team and taking on technical and organisational roles.
Performance of fundraising activities against objectives set	Para 1.41	We were delighted by the support given to BL&H by local individuals and businesses who contributed "lots" to our highly successful Promises Auction, and the success of our fundraising campaign to raise funds to enclose our porch area. We especially appreciate the additional financial support for the porch project provided by Long Buckby Parish Council. We launched our Friends in summer 2024 scheme, which has been growing slowly but steadily – and we are finding that just talking with our customers about the scheme can generate sizeable one-off donations.
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	We continue to build upon the positive delivery of previous years by successfully maintaining and increasing our activities and events. Together with our fundraising events, donations from external organisations and individuals have continued to be significant, highlighting the depth of support we receive locally. These, combined with day-to-day income, have ensured that we can designate funds to contribute towards our manager's salary and finance specific projects that will ensure our long-term sustainability. We continue to maintain a level of free reserves to ensure our reserves policy is met. Free reserves are calculated by deducting fixed assets from the unrestricted reserves held at the year-end.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Our unrestricted reserves are set to ensure that we are able to operate core activity for a minimum 12 months. Our restricted reserves and designated Reserves relate to our commitment towards salary costs and towards the porch project which relate to final monies due in 2025/26 We will continue to seek grant income to support improvements to the building and maintain activities and services which benefit our community. We continue to explore and undertake new initiatives to assure our long-term sustainability.
Amount of reserves held	Para 1.22	At the end of March 2025, we had the following Reserves Unrestricted Reserves of £16,635 Restricted Reserves of £32,139 Designated Reserves £31,046 Total £79,820
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
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Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	Our main risks are the inability to: • Retain and recruit sufficient volunteers to manage, raise funds for, and deliver services in the library and hub, and ensuring we have adequate numbers, professional skills and competencies at trustee level to operate the CIO effectively; • Recruit capable and committed new trustees as our remaining trustees move into their final terms. • Raise sufficient funds from income-generating activities and grant-bids to keep the library operational, build our long-term sustainability, and continue to fund the part-time manager role beyond the lifespan of the National Lottery Grant; and • Ensure that the library building and grounds are well-maintained and a pleasant, welcoming and safe place for everyone to visit.
Other		

Structure, Governance and Management

Description of charity's trusts:		N/A
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution (signed 20th September 2019)
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Buckby Library & Hub is constituted as a Charitable Incorporated Organisation (CIO)
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustee recruitment is through open competition. We advertise vacancies on local social media and noticeboards, and in local newsletters, as well as explore local networks with the aim of strengthening our skills base and building greater diversity in the board. We have also used national "trustee websites" to advertise roles.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	All trustees have approved and/or subscribed to the following policies and procedures: • Value for Money • Financial Policies and Procedures • Privacy and Data Protection • Approach to Donors and Donations • Conflict of Interest • Child and Vulnerable Adult Safeguarding • Equality and Diversity • Complaints, Comments and Compliments • Building Security • Visitor Conduct • Volunteer Grievance • Disciplinary • Whistleblowing (Aug 2023) • Health and Safety Statement • Appointment of Trustees • Food Safety Principles and Procedures
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Buckby Library & Hub had four trustees in place for the larger part of 2024-25. Two trustees stepped down during the year and one at the end of the period and two new trustees were brought in at the end of March 2025. The Board of Trustees routinely convenes four times a year to approve annual plans, reports, budgets and accounts, but trustees also meet more routinely with the addition of other participants – including the manager - as the Management Group. This group supports the manager to deliver day to day operations and services and leads on other elements of administration along with decisions on income-generation activities and events in accordance with the trustees' agreed priorities, policies and procedures. The Management Group works with working groups or task teams that take responsibility for specific areas

		of work e.g. library infrastructure projects and fundraising events.
Relationship with any related parties	Para 1.51	We continue to work closely with the West Northants libraries and information service, especially the Community-Managed Library Co-ordinators. We are a member of the Northamptonshire voluntary network of community-managed libraries known as the 21 GLN group, and in 2023-24 became member of the National Community Libraries Network, for whom we have been a case study. We are also currently a member of the National Council of Voluntary Organisations. We report monthly to Long Buckby Parish Council who took on the library building lease on our behalf from August 2020, and who have additionally contributed e.g. to our wheelchair accessible toilet and porch enclosure projects. We remain in touch with local churches (especially in the context of the Warm Spaces initiative), the local doctors' surgery, and the local police community support network, We regularly provide "van" space for the Northamptonshire Association for the Blind, the local mobile Vaccinations Team, and the local community policing team.
Other		

Reference and Administrative details

Charity name	Buckby Library & Hub
Other name the charity uses	
Registered charity number	1185196
Charity's principal address	Station Road, Long Buckby, Northampton NN6 7QB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Bridget Arregger	Chair	Until July 2024	
2	Joanna Watson	Treasurer	Until March 2025	
3	Jane Rintoul	Secretary		
4	Hazel Johnson			
5	Maria Summerscale		Until May 2024	
6	John Peachey			

7	Sir (Robin) Richard Tilt		From March 2025	
8	Daniel Rayner	Treasurer	From March 2025	
9				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Jane Rintoul	
Position (eg Secretary, Chair, etc)	Secretary	
Date	02/12/2025	

**REPORT OF THE TRUSTEES AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2025
FOR
BUCKBY LIBRARY & HUB**

Buckby Library & Hub

Financial Statements for the year ended 31st March 2025

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Buckby Library & Hub

Financial Statements for the year ended 31st March 2025

ADMINISTRATIVE DETAILS

TRUSTEES

Bridget Arregger	Chair - Resigned 3 rd July 2024
Jane Rintoul	Secretary
Daniel Rayner	Treasurer – appointed 12 th March 2025
Hazel Johnson	
John Peachey	
Maria Summerscale	Resigned 6 th May 2024
Sir Richard Tilt	Appointed 12 th March 2025
Jo Watson	Treasurer Resigned 12 th March 2025

REGISTERED CHARITY NUMBER

1185196

ADDRESS

Station Road
Long Buckby
Northamptonshire
NN6 7QB

Buckby Library & Hub

Financial Statements for the year ended 31st March 2025

TRUSTEES ANNUAL REPORT

Responsibilities of the Trustees

The charities trustees are responsible for keeping proper accounting records which disclose at any time a true and fair view of the charities financial position. The trustees are responsible for the preparation of the accounts. The trustees are responsible for ensuring that the charity maintains an adequate system of internal control designed to provide reasonable assurance to prevent fraud and other irregularities. The trustees consider that an external examination of the accounts is required in accordance with the Charity Commission CC32 guidance as the turnover is in excess of £25,000. This has been conducted by Rhoda Thomas Bookkeeping Services who has stated "I can confirm that I have found no anomalies, and I am confident in the balances and the information provided."

Governance

Buckby Library & Hub was registered with the Charity Commission on 5th September 2019. The objects of the charity are to: provide a library facility and service and other educational community resources and activities for the benefit of the inhabitants of Long Buckby and surrounding areas without distinction of sex, sexual orientation, race or of political religious or any other opinions, by associating together the said inhabitants and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation leisure time occupation with the object of improving the conditions of life for the residents. The trustees believe that the activities described in this report do deliver in accordance with our charitable objectives.

Finance

Our strategic objectives continue to be to maintain financial sustainability via traditional library services, an expanding social hub, increased events and a venue for hire. We are in receipt of a four year grant from the National Lottery Community Fund to contribute towards seventy percent of the cost of our part-time Manager. Our ongoing highly successful fundraising activities have enabled us to designate funds to finance the remaining thirty percent of the salary cost. We have continued throughout the year to fundraise for our Porch Project.

Reserves Policy

Our target reserve levels are set at a level to ensure twelve months' of core activity. Trustees will continue to monitor and manage spend across the organisation. We will continue to seek grant income to support improvements to the building and facilities when needed and the activities and services which benefit our community. We will explore and undertake new initiatives to assure our long-term sustainability. The trustees require that:

- A proportion of reserves are kept in a readily realisable form
- This policy and the level of reserves is reviewed annually

Buckby Library & Hub

Main Achievements during the Year

We continue to build upon the positive delivery of previous years by successfully maintaining and increasing our activities and events. Hub activities continue to be well supported and are thriving. We continue to welcome volunteer initiatives for new fundraising events and activities, for example the very successful Promises Evening.

We continue to highlight our community presence via our website, social media and local newsletters which are regularly updated with news of our activities and also provide an important local resource for village updates, learning opportunities and welfare support. Our bi-monthly Buckby Buzz newsletter continues to flourish, underlining its importance within our community.

We further support our community by hosting drop-in sessions with the local GP surgery, a neurodiversity self-help group and new bi-weekly wellness sessions within the library. Our car park hosts regular visits from the local police Beat Bus, the Northants Association for the Blind vehicle, the NHS mobile vaccination unit, and the Age UK donations collection van.

In August we launched a Friends Scheme to encourage regular donations from our community with a primary purpose to raise funds to finance our manager position when the current grant funding concludes.

We successfully completed the fundraising for our project to enclose our front porch area which will provide extra secure space for buggies and mobility scooters, book displays and help to keep the main body of the library warmer. The project was completed in May 2025.

We are grateful for the following grants received during the year:

- The National Lottery Community Fund £10,255 towards the Manager salary
- Northamptonshire Community Foundation Rural Communities Needs Fund £10,000 towards the Porch Project
- Buckby Feast Trust £2,151.40 for new chairs and towards the Porch Project
- Maud Elkington Charitable Trust £1,500 towards the Porch Project
- William Joseph Haynes Trust £2,000 towards the Porch Project
- The 29th May 1961 Charitable Trust £11,000 towards the Porch Project

We are grateful to East Haddon, Ravensthorpe, Watford and Whilton Parish Councils for their donations received during the year and for the pledged funding from Long Buckby Parish Council. These, together with grants, an Amazon donation and monies from reserves, have been designated to the Porch Project.

We are also very grateful for the immense support we receive from local individuals and businesses both financially and in kind. Where sizable donations are received we endeavour to designate these to specific projects or our manager position. We are very grateful to our dedicated team of volunteers who assist us across our entire range of activities.

Approved by the board of trustees on 23rd July 2025 and signed on its behalf by



Buckby Library & Hub

Financial Statements for the year ended 31st March 2025

	Notes	2025 £	2023 £
INCOME			
Donations and Grants			
- Grants	2	10,255	10,255
- Individual Donations	3	6,163	5,591
- External Organisation Support	3	3,350	923
- Other	3	1,331	1,154
Charitable Activities			
- Grants	4	26,651	7,918
- Hub Activities	4	12,295	11,499
Other Trading Activities	5	19,175	15,828
Other	5	0	552
Total Income		79,220	53,720
EXPENDITURE			
Charitable Activities	6	36,139	37,011
Other Trading Activities	7	8,095	45,186
Total Expenditure		44,234	82,197
NET INCOME		34,986	(28,477)
RECONCILIATION OF FUNDS			
Total funds b/f		44,834	73,311
Total net income for the year		34,986	(28,477)
Total funds c/f		79,820	44,834

Buckby Library & Hub

Financial Statements for the year ended 31st March 2025

BALANCE SHEET

	Notes	2025 £	2024 £
FIXED ASSETS	8	3,002	5,279
CURRENT ASSETS			
Prepayments	9	334	1,156
Cash at Bank and in hand		78,080	41,083
Total Current Assets		78,414	42,239
CURRENT LIABILITIES			
Creditors and Accruals	10	1,596	2,684
Total Current Liabilities		1,596	2,684
NET ASSETS		79,820	44,834
REPRESENTED BY			
Restricted Funds		32,139	6,909
Designated Funds		31,046	21,050
Unrestricted Funds		16,635	16,875
		79,820	44,834

Buckby Library & Hub

Financial Statements for the year ended 31st March 2025

NOTES

1. Accounting Policies

The financial statements have been prepared in accordance with the charities SORP [FRS 102] Accounting and Reporting by Charities.

Fund Accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees. Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted and designated purposes.

Grants and Funding

All grants received are subject to agreements and some which limit the specific manner in which they can be spent. The accounts disclose the receipt of grants from the relevant bodies, the manner in which the grants have been expended and the balance of any monies unspent at the accounting date.

2. Grants Received

The National Lottery	10,255
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3. Donations

General and Gasds Donations	904
Individual Donors & Friends Scheme	6,163
External Organisational Fundraising	3,350
Gift Aid receivable on donations	427
	10,844

4. Income from Charitable Activities

Grants	26,651
Library Services	1,511
Children's Activities	1,198
Community Newsletter	3,013
Art Exhibitions	1,309
Groups	2,648
Book Sales	1,878
Other	738
	38,946

5. Income from Other Trading Activities

Refreshments	6,278
Events	11,527
Retail Sales	433
Other	937
	19,175

Buckby Library & Hub

Financial Statements for the year ended 31st March 2025

6. Expenditure on Charitable Activities

Salary Costs	13,356
Newspapers, newsletter & publications	4,955
Website, Wifi & Telephone	1,963
Licences	410
Utilities	4,379
Repairs & Renewals	1,623
Furniture & Equipment	1,722
Cleaning & Refuse	3,040
Art Exhibitions	693
Insurance, Fire & Security	717
Children's Activities	262
Other	3,019
	36,139

7. Expenditure on Other Activities

Refreshments	2,239
Events & Activities	3,051
Retail (cards, jewellery)	176
Porch Project	2,340
Other	289
	8,095

8. Staff and Trustee Costs

The charity employed one member of staff during the year on a part-time basis.

Trustees were not remunerated by the charity.

Total expenses of £0 were reimbursed to trustees during the year.

9. Tangible Fixed Assets

Fixed assets are included at cost. Items are capitalised if their cost or, if gifted their donated value, is over £500. Depreciation is provided on tangible fixed assets so as to write off the cost or valuation over their expected useful economic life.

Fixtures and Fittings

Cost as at 1 April 2024	10,252
Additions	0
Cost as at 31 March 2025	10,252
Depreciation as at 1 April 2024	4,974
Charge for the year	2,276
Depreciation as at 31 March 2025	7,250
Net Book Value as at 31 March 2025	3,002

10. Prepayments

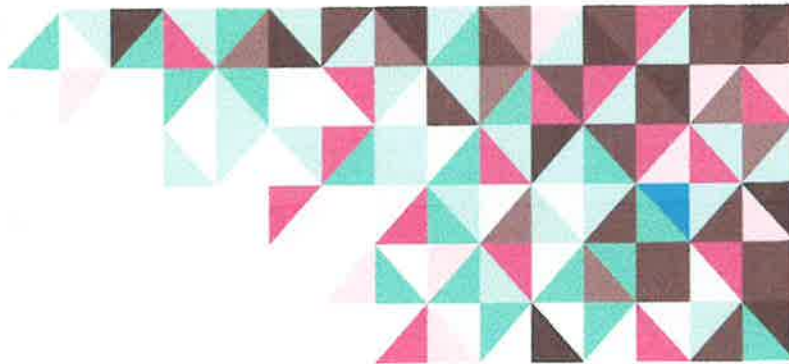
Prepayments	334
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Buckby Library & Hub

Financial Statements for the year ended 31st March 2025

11. Accruals & Income in Advance	
Income in Advance	175
Accruals	1,421
	1,596
 12. Restricted Reserves	
Grants b/f	6,909
Grants received	39,156
Grants used	13,926
Restricted Reserves c/f	32,139
 13. Designated Reserves	
Designated Reserves b/f	21,050
Received, allocated	12,785
Funds used	2,789
Designated Reserves c/f	31,046

Rhoda Thomas
Bookkeeping Ltd



10th December 2025

Dear Jo,

I can confirm that I have reviewed the library accounts, and the bank statements provided.

I can confirm that I have found no anomalies, and I am confident in the balances and the information provided.

Kind Regards

A handwritten signature in black ink that reads "Rhoda Thomas." The signature is written in a cursive style.

Rhoda Thomas

Accounts



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From April 2023 Period start date To March 2024 Period end date

Charity name: Buckby Library & Hub

Charity registration number: 1185196

Objectives and Activities

	SORP reference	
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Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	We provide a range of library services along with social, cultural and developmental activities for children and adults. We run book clubs, arts and crafts sessions, social groups – including a neurodiversity self-help group and a social group targeted on isolated or vulnerable adults. We host musical, theatrical, and educational events (including talks), show films monthly, and host art exhibitions. We also compile, edit and distribute an on-line and paper newsletter for the whole community. Finally we offer a refreshments facility for our visitors and provided a Warm Welcoming Space through the autumn and winter.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Our trustees have regard to the guidance on public benefit. Buckby Library & Hub is an amenity open to the wider public, however our primary customers are library users, children and their parents and carers, elderly people and others who might be vulnerable to social isolation. In summer 2023 we installed a fully wheelchair (and disability scooter) accessible toilet (and exit to our garden) and enhanced our baby-change facilities.

Additional information (optional)

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Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	Buckby Library & Hub retains a pool of around fifty volunteers. Our volunteers invest around 500 hours per month. Volunteer effort is split across: front-line library and refreshments service delivery; facilitating arts & crafts for adults and children, reading and social groups including rhyme-times; planning and delivering fundraising and community benefit events; grounds maintenance; and CIO administration - including financial delivery and oversight, and preparing grant applications. In 2023-24 we have been working on a learning and development plan for our volunteers identifying and supporting those willing to take on more organizational and coordination responsibilities in support of the trustees and management group.
Other		In the summer of 2023, we were awarded a National Lottery grant to provide a 70% contribution to the salary of our part-time manager until mid-2027. Having established numerous operational systems and processes to ensure the effective day-to-day operations of Buckby Library & Hub, the manager is now focussing on individual and collective volunteer capacity development so that – in time - she can focus more on income generation, and community benefit activities and events.

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Our main achievements in 2023-24 have been: i) The installation of our wheelchair accessible toilet (also offering improved baby-change facilities) and the widening of our rear exit to allow wheelchair access to our courtyard garden (and a second fully accessible emergency exit); ii) the successful award of the National Lottery grant to help fund the part-time manager's salary for four years; iii) the acquisition of grant-funded blackout blinds and curtains allowing us to extend our film programme, which is a useful fundraiser; iv) The delivery of two extremely well-attended craft, produce and information fayres – one run in collaboration with the local community centre.

		In addition, Buckby Library & Hub has exceeded most of its Community Managed Library Service Level Agreement targets with West Northants Council, and achieved 45,000 visits. We have continued to increase the number of activities and events on offer – including the introduction of a very well-subscribed neurodiversity self-help group meeting on Thursday evenings. We have continued to provide an array of “community benefit” activities such as Rhymetimes, term-time “Stay and Play” sessions and a variety of holiday activities and shows for children. We continue to host numerous craft, walking, social, and reading groups, and produce six editions per year of the local village newsletter. We also continue to host drop-in sessions with the local GPs surgery, the parish council and the West Northants Council customer services team. The local police Beat Bus continues to visit our car park, as do the Northants Association for the Blind, the local mobile vaccination van, and the Age UK donations collection van.
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	The trustees are extremely happy to see Buckby Library & Hub continue to flourish as a well-supported community hub, attracting a large number of visits. We are particularly pleased that the project to install the wheelchair accessible loo has been successfully implemented and that we have secured multi-year funding towards the part-time manager position.
Performance of fundraising activities against objectives set	Para 1.41	Fundraising has again exceeded expectations and the award of a multi-year National Lottery grant has been a major boon. Towards the end of 2023-24 we embarked on a new fundraising effort to fund the enclosure of our front porch area to provide more space and better energy efficiency.
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	We continue to build upon the positive delivery of previous years by successfully maintaining and increasing our activities and events. Together with our fundraising events, donations from external organisations and individuals have continued to be significant, highlighting the depth of support we receive locally. These, combined with day to day income, have ensured that we can designate funds to contribute towards our manager's salary and finance specific projects that will ensure our long term sustainability. We continue to maintain a level of free reserves to ensure our reserves policy is met. Free reserves are calculated by deducting fixed assets from the unrestricted reserves held at the year-end.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Our target reserve levels are set to ensure twelve months' of core activity. Our restricted reserves relate to the final monies due in 2024/25 for the WC project, a grant for the 2024/25 Porch project and salary costs. Our designated reserves relate to our commitment towards salary costs and our next building project which is to enclose the front porch area. We will continue to seek grant income to support improvements to the building and maintain activities and services which benefit our community. We continue to explore and undertake new initiatives to assure our long-term sustainability.
Amount of reserves held	Para 1.22	We have the following reserves: Unrestricted Reserves of £16,875 Restricted Reserves of £6,909 Designated Reserves of £21,050 Total £44,834
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	

A description of the principal risks facing the charity	Para 1.46	Our main risks are the inability to: • Retain and recruit sufficient volunteers to manage, raise funds for, and deliver services in the library and hub, and ensuring we have adequate numbers, professional skills and competencies at trustee level to operate the CIO effectively; • Recruit capable and committed new trustees as our remaining trustees move into their final terms. • Raise sufficient funds from income-generating activities and grant-bids to keep the library operational, build our long-term sustainability, and continue to fund the part-time manager role beyond the lifespan of the National Lottery Grant; and • Ensure that the library building and grounds are well-maintained and a pleasant, welcoming and safe place for everyone to visit.
Other		

Structure, Governance and Management

Description of charity's trusts:		N/A
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution (signed 20th September 2019)
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Buckby Library & Hub is constituted as a Charitable Incorporated Organisation (CIO)
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustee recruitment is through open competition. We advertise vacancies on local social media and noticeboards, and in local newsletters, as well as explore local networks with the aim of strengthening our skills base and building greater diversity in the board. We have also used national "trustee websites" to advertise roles.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	All trustees have approved and/or subscribed to the following policies and procedures: • Value for Money • Financial Policies and Procedures • Privacy and Data Protection • Approach to Donors and Donations • Conflict of Interest • Child and Vulnerable Adult Safeguarding • Equality and Diversity • Complaints, Comments and Compliments • Building Security • Visitor Conduct • Volunteer Grievance • Disciplinary • Whistleblowing (Aug 2023) • Health and Safety Statement • Appointment of Trustees • Food Safety Principles and Procedures
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Buckby Library & Hub had six trustees in place during 2023-24. We lost one trustee at the end of the period. The Board of Trustees routinely convenes four times a year to approve annual plans, reports, budgets and accounts, but trustees also meet more routinely with the addition of other participants – including the manager - as the Management Group. This group supports the manager to deliver day to day operations and services and leads on other elements of administration along with decisions on income-generation activities and events in accordance with the trustees' agreed priorities, policies and procedures. The Management Group works with working groups or task teams that take responsibility for specific areas of work e.g. library infrastructure projects and fundraising events.

Relationship with any related parties	Para 1.51	We continue to work closely with the West Northants libraries and information service, especially the Community-Managed Library Co-ordinators. We are a member of the Northamptonshire voluntary network of community-managed libraries known as the 21 GLN group, and in 2023-24 became member of the National Community Libraries Network, for whom we have been a case study. We are also currently a member of the National Council of Voluntary Organisations. We report monthly to Long Buckby Parish Council who took on the library building lease on our behalf from August 2020, and who have additionally contributed e.g. to our wheelchair accessible toilet project. We remain in touch with local churches (especially in the context of the Warm Spaces initiative), the local doctors' surgery, and the local police community support network. We regularly provide "van" space for the Northamptonshire Association for the Blind, the local mobile Vaccinations Team, and Age UK.
Other		

Reference and Administrative details

Charity name	Buckby Library & Hub
Other name the charity uses	
Registered charity number	1185196
Charity's principal address	Station Road, Long Buckby, Northampton NN6 7QB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Bridget Arregger	Chair		
2	Joanna Watson	Treasurer		
3	Jane Rintoul	Secretary		
4	Hazel Johnson			
5	Maria Summerscale			
6	John Peachey			
7	Shabnam Khademian			
8				
9				

Commented [J W1]: I think this should come out as the report is just to 31/3/24

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Jane Rintoul	
Position (eg Secretary, Chair, etc)	Secretary	
Date	18 th November 2024	

**REPORT OF THE TRUSTEES AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2024
FOR
BUCKBY LIBRARY & HUB**

Buckby Library & Hub

Financial Statements for the year ended 31st March 2024

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Buckby Library & Hub

Financial Statements for the year ended 31st March 2024

ADMINISTRATIVE DETAILS

TRUSTEES

Bridget Arregger

Jane Rintoul

Jo Watson

Hazel Johnson

Maria Summerscale

Shabnam Khademian

John Peachey

Secretary

Treasurer

Resigned 31st March 2024

REGISTERED CHARITY NUMBER

1185196

ADDRESS

Station Road

Long Buckby

Northamptonshire

NN6 7QB

Buckby Library & Hub

Financial Statements for the year ended 31st March 2024

TRUSTEES ANNUAL REPORT

Responsibilities of the Trustees

The charities trustees are responsible for keeping proper accounting records which disclose at any time a true and fair view of the charities financial position. The trustees are responsible for the preparation of the accounts. The trustees are responsible for ensuring that the charity maintains an adequate system of internal control designed to provide reasonable assurance to prevent fraud and other irregularities. The trustees consider that an external examination of the accounts is required in accordance with the Charity Commission CC32 guidance as the turnover is in excess of £25,000. This has been conducted by Rhoda Thomas Bookkeeping Services who has stated "I can confirm that I have found no anomalies, and I am confident in the balances and the information provided."

Governance

Buckby Library & Hub was registered with the Charity Commission on 5th September 2019. The objects of the charity are to: provide a library facility and service and other educational community resources and activities for the benefit of the inhabitants of Long Buckby and surrounding areas without distinction of sex, sexual orientation, race or of political religious or any other opinions, by associating together the said inhabitants and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation leisure time occupation with the object of improving the conditions of life for the residents. The trustees believe that the activities described in this report do deliver in accordance with our charitable objectives.

Finance

Our strategic objectives continue to be to maintain financial sustainability via traditional library services, an expanding social hub, increased events and a venue for hire.

We are in receipt of a four year grant from the National Lottery Community Fund to contribute towards seventy percent of the cost of our part-time Manager.

Our ongoing highly successful fundraising activities have enabled us to designate funds to finance the remaining thirty percent of the salary cost.

We have continued throughout the year to fundraise for our Porch Project which we hope to complete in 2024/25.

Reserves Policy

Our target reserve levels are set at a level to ensure twelve months' of core activity. Trustees will continue to monitor and manage spend across the organisation. We will continue to seek grant income to support improvements to the building and the activities and services which benefit our community. We will explore and undertake new initiatives to assure our long-term sustainability

Free reserves are calculated by deducting fixed assets from the unrestricted reserves held at the year-end.

The trustees require that:

- A proportion of reserves are kept in a readily realisable form
- This policy and the level of reserves is reviewed annually

Buckby Library & Hub

Main Achievements during the Year

We continue to build upon the positive delivery of previous years by successfully maintaining and increasing our activities and events. Hub activities continue to be well supported and are thriving. We continue to welcome volunteer initiatives for new fundraising events and activities, for example two craft, produce and information fayres, one of which was held in collaboration with the local community centre.

Our project to deliver a fully accessible toilet and wheelchair access to our courtyard garden was successfully completed in August and has received very positive feedback. We also replaced old blinds with blackout curtains and blinds so that we could extend our film season and also hold other summer evening events, thus extending income potential.

We continue to highlight our community presence via our website, social media and local newsletters which are regularly updated with news of our activities and also provide an important local resource for village updates, learning opportunities and welfare support. Our bi-monthly Buckby Buzz newsletter has increased in size, underlining its importance within our community.

We further support our community by hosting drop-in sessions with the local GPs surgery, the parish council and the West Northants Council customer services team within the library. Our car park host the local police Beat Bus, the Northants Association for the Blind vehicle, the local mobile vaccination unit, and the Age UK donations collection van.

We are grateful for the following grants and donation received during the year:

- The National Lottery Community Fund £10,255 towards the Manager salary
- J & B Moore Charitable Trust £3,000 and Amazon £500 towards new blackout curtains and blinds
- Buckby Feast Trust £650 for a new car park noticeboard
- Maud Elkington Charitable Trust £1,500 towards our Porch Project

We are grateful to Long Buckby Parish Council for the £2,268 contribution towards the accessible WC project. We are also grateful to Watford Parish Council for their £250 donation which we have designated to the Porch Project.

We are also very grateful for the immense support we receive from local individuals and businesses both financially and in kind. Where sizable donations are received we always endeavour to designate these to specific projects. During this year we have been able to designate over £5,000 towards the Porch Project.

We are very grateful to our dedicated team of volunteers who assist across our entire range of activities.

Approved by the board of trustees on 13th November 2023 and signed on its behalf by



Hazel Johnson, Trustee

Buckby Library & Hub

Financial Statements for the year ended 31st March 2024

	Notes	2024 £	2023 £
INCOME			
Donations and Grants			
- Grants	2	10,255	2,000
- Individual Donations	3	5,591	3,080
- External Organisation Support	3	923	12,212
- Other	3	1,154	864
Charitable Activities			
- Grants	4	7,918	0
- Hub Activities	4	11,499	8,536
Other Trading Activities	5	15,828	14,746
Other	5	552	125
Total Income		53,720	41,563
EXPENDITURE			
Charitable Activities	6	37,011	28,432
Other Trading Activities	7	45,186	5,346
Total Expenditure		82,197	33,778
NET INCOME		(28,477)	7,785
RECONCILIATION OF FUNDS			
Total funds b/f		73,311	65,526
Total net income for the year		(28,477)	7,785
Total funds c/f		44,834	73,311

Buckby Library & Hub

Financial Statements for the year ended 31st March 2024

BALANCE SHEET

	Notes	2024 £	2023 £
FIXED ASSETS	8	5,279	5,561
CURRENT ASSETS			
Prepayments	9	1,156	750
Cash at Bank and in hand		41,083	67,780
Total Current Assets		42,239	74,091
CURRENT LIABILITIES			
Creditors and Accruals	10	2,684	780
Total Current Liabilities		2,684	780
NET ASSETS		44,834	73,311
REPRESENTED BY			
Restricted Funds		6,909	36,903
Designated Funds		21,050	17,730
Unrestricted Funds		16,875	18,678
		44,834	73,311

Buckby Library & Hub

Financial Statements for the year ended 31st March 2024

NOTES

1. Accounting Policies

The financial statements have been prepared in accordance with the charities SORP [FRS 102] Accounting and Reporting by Charities.

Fund Accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees. Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Grants and Funding

All grants received are subject to agreements and some which limit the specific manner in which they can be spent. The accounts disclose the receipt of grants from the relevant bodies, the manner in which the grants have been expended and the balance of any monies unspent at the accounting date.

2. Grants Received

The National Lottery	10,255
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3. Donations

Library Cash Donations Box	991
Individual Donors	5,591
External Organisational Fundraising	923
Gift Aid receivable on donations	163
	7,668

4. Income from Charitable Activities

Grants	7,918
Library Services	1,206
Children's Activities	1,509
Community Newsletter	3,384
Groups	2,662
Other	2,738
	19,417

5. Income from Other Trading Activities

Refreshments	6,800
Events	8,300
Car Park Hires	46
Retail Sales	683
Other	552

Buckby Library & Hub

Financial Statements for the year ended 31st March 2024

6. Expenditure on Charitable Activities

Salary Costs	13,058
Newspapers, newsletter & publications	4,610
Books	429
Website, Wifi & Telephone	1,184
Licences	428
Utilities	4,242
Repairs & Renewals	5,953
Cleaning & Refuse	3,289
Insurance, Fire & Security	502
Other	3,316
	37,011

7. Expenditure on Other Activities

Refreshments	2,486
Events & Activities	3,866
Retail (art, cards, jewellery)	554
Accessible WC Project	38,280
	45,186

8. Staff and Trustee Costs

The charity employed one member of staff during the year on a part-time basis.
Trustees were not remunerated by the charity.
Total expenses of £0 were reimbursed to trustees during the year.

9. Tangible Fixed Assets

Fixed assets are included at cost. Items are capitalised if their cost or, if gifted their donated value, is over £500. Depreciation is provided on tangible fixed assets so as to write off the cost or valuation over their expected useful economic life.

Fixtures and Fittings

Cost as at 1 April 2023	8,463
Additions	1,790
Cost as at 31 March 2024	10,253
Depreciation as at 1 April 2023	2,902
Charge for the year	2,072
Depreciation as at 31 March 2024	4,974

Net Book Value as at 31 March 2024	5,279
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10. Prepayments and Accrued Income

Prepayments	1,156
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11. Accruals

Accrual relates to reimbursement of costs

2,684**Buckby Library & Hub****Financial Statements for the year ended 31st March 2024****12. Restricted Reserves**

Grants b/f

36,903

Grants received

18,173

Grants used

48,167

Restricted Reserves c/f

6,909**13. Designated Reserves**

Designated Reserves b/f

17,730

Received, allocated

10,454

Funds used

7,134

Designated Reserves c/f

21,050

Rhoda Thomas
Bookkeeping Ltd

10th December 2024

Dear Jo,

I can confirm that I have reviewed the library accounts, and the bank statements provided.

I can confirm that I have found no anomalies, and I am confident in the balances and the information provided.

Kind Regards

Rhoda Thomas

Accounts



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From April 2022 Period start date To March 2023 Period end date

Charity name: Buckby Library & Hub

Charity registration number: 1185196

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Our charitable object focuses on the provision of educational community resources and activities to advance education, and to provide facilities for recreation and leisure in the interests of social welfare and improving conditions of life for local residents. We aim to provide a safe and welcoming public amenity for the people of the Long Buckby area comprising: library services, community activities and events; and sizeable indoor and outdoor social spaces for individuals and groups to meet.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	We provide a range of library services along with social and developmental activities for children and adults. We run book clubs, arts and crafts sessions, musical and educational events (including talks), and art exhibitions. We also compile, edit and distribute an on-line and paper newsletter for the whole community. We provided a warm haven through a difficult autumn and winter for many. In 2022-23, we extended our opening hours to provide a warm space throughout the day, and we expanded our activities for children providing them during the school holidays as well as in term times. We resumed our popular winter film nights, attracting up to 65 attendees per film.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Our trustees have regard to the guidance on public benefit. Buckby Library & Hub is an amenity open to the wider public, however our primary customers are library users, children and their parents and carers, elderly people and others who might be vulnerable to social isolation. The post-pandemic resumption of craft and art activities, book clubs and evening events in 2022-23 mean that we are attracting an ever-broader demographic. In 2022-23 we undertook preparations for the installation of a fully wheelchair (and disability scooter) accessible toilet (since implemented).

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
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Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	Buckby Library & Hub retains a bank of around fifty volunteers. The number of volunteer hours has increased over the past year from around 400 to around 500 hours each month as our activities have resumed and expanded post-pandemic. Volunteer effort is split between front-line service delivery, facilitating arts & crafts, reading and social groups, planning and delivering fundraising and events, grounds maintenance, and CIO administration including financial delivery and oversight and preparing grant applications. In 2022-23 we have benefited in particular from the input of a volunteer quantity surveyor in preparation for our disabled toilet infrastructure project.
Other		From February 2022, we employed a part-time manager on a one-year fixed term contract to lead the coordination of our volunteer workforce, further develop our programme of services, events and activities, and extend our community outreach including with local schools. The manager is developing operational systems for future sustainability, and strengthening our processes for volunteer recruitment, deployment, oversight and support, including developing the capacity of our volunteers individually and collectively,

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	In the course of 2022/23, Buckby Library & Hub exceeded its Community Managed Library Service Level Agreement targets with West Northants Council, and achieved over 47,000 visits. We continued to increase the number of activities and events on offer. These include expansion of "community benefit" activities such as extending Rhymetimes into the school holidays and running more and more holiday activities for children, as well as offering Stay and Play sessions during term-time. We have also continued to develop a programme of musical and educational activities including ukulele evenings, shows for children, and evening/weekend presentations and talks. In the past year we also launched an art group, which has proved enormously popular – as are our ongoing art exhibitions.

		We continue to host numerous craft, walking and reading groups, and produce six editions per year of the local village newsletter. We have developed our collaboration with other local service providers so that the local community can understand and access more easily a range of local services: the local GPs surgery is holding regular drop-in sessions at the library; the local police Beat Bus, the Northants Association for the Blind and Vaccination teams visit our car park; and Long Buckby Parish Council continues to hold its meetings and public surgeries at the library. In 2022, we brought pupils from Long Buckby Junior School into the library and we are planning a similar outreach programme with the Infant and Pre-schools. We offered a “Warm Space” during the winter of 2022/23 extending our opening hours over lunchtimes and offering free refreshments.
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	The trustees are delighted with what had been achieved in 2022/23 with Buckby Library & Hub offering more services, activities and events than ever – and generating a greater surplus of income, which facilitated an extension of the manager’s contract to April 2023.
Performance of fundraising activities against objectives set	Para 1.41	Our fundraising activities exceeded our objectives set as we were able to take advantage of new opportunities as they arose, for example supporting the National Gardens Open Day and utilising our premises licence to boost income at planned events.
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	We have successfully built on our first full year of operations by maintaining and continuing to steadily increase our range of activities and events, including both those specifically for income generation and those for community benefit. Together with our increased fundraising events, donations from external organisations significantly increased highlighting the depth of support we receive locally. These combined, enabled us to increase our level of designated funds for purposes that will ensure our long term sustainability. Our free reserves also increased to £10,214. Free reserves are calculated by deducting fixed assets from the unrestricted reserves held at the year-end.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Our target reserve levels are set at a level to ensure twelve months' of core activity. Our restricted reserves relate to the installation of a fully inclusive toilet facility and inclusive access to the rear courtyard garden. This project is scheduled for completion during the summer of 2023. Our designated reserves relate to extending the Manager role for as long as possible and our next building project which is to enclose the front porch area, for which we already have planning permission. We continue to seek grant income to retain our manager position; support improvements to the building and maintain activities and services which benefit our community. We will explore and undertake new initiatives to assure our long-term sustainability.
Amount of reserves held	Para 1.22	We have the following reserves: Unrestricted Reserves of £18,678 (free £10,214) Restricted Reserves of £36,903 Designated Reserves of £17,730 Total £73,311
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	

Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	Our main risks are the inability to: • Retain and recruit sufficient volunteers to manage, raise funds for, and deliver services in, the library and hub, including ensuring we have adequate professional skills and competencies to operate the CIO and manage funds effectively; • Raise sufficient funds from income-generating activities and grant-bids to keep the library operational, build our long-term sustainability, and continue to fund the part-time manager role; and • Ensure that the library building and grounds are well-maintained and a pleasant, welcoming and safe place for everyone to visit.
Other		

Structure, Governance and Management

Description of charity's trusts:		N/A
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution (signed 20th September 2019)
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Buckby Library & Hub is constituted as a Charitable Incorporated Organisation (CIO)
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustee recruitment is through open competition. We advertise vacancies on local social media and noticeboards, and in local newsletters, as well as explore local networks with the aim of strengthening our skills base and building greater diversity in the board.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	All trustees have approved and/or subscribed to the following policies and procedures: • Value for Money • Financial Policies and Procedures • Privacy and Data Protection • Approach to Donors and Donations • Conflict of Interest • Child and Vulnerable Adult Safeguarding • Equality and Diversity • Complaints, Comments and Compliments • Building Security • Visitor Conduct • Volunteer Grievance • Disciplinary • Whistleblowing (Aug 2023) • Health and Safety Statement • Appointment of Trustees • Food Safety Principles and Procedures
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Buckby Library & Hub had seven trustees in place during most of 2022-23. This team convenes formally as a Board of Trustees to approve annual plans, reports, budgets and accounts but trustees also meet more routinely with the addition of two further participants as the Buckby Library & Hub Management Group. This group supports the manager to deliver day to day operations and services, and leads on other elements of administration along with decisions on income-generation activities and events in accordance with the trustees' agreed priorities, policies and procedures. The Management Group divides into working groups or task teams that take responsibility for specific areas of work e.g. library infrastructure projects and fundraising events. At least one trustee sits in these teams.
Relationship with any related parties	Para 1.51	We continue to work closely with the West Northants libraries and information service, especially the Community-Managed Library Co-ordinators.

		We are a member of the Northamptonshire voluntary network of community-managed libraries known as the 21 GLN group. We also work with Long Buckby Parish Council who took over the library building lease on our behalf from August 2020. We remain in touch with local churches (especially in the context of the Warm Spaces initiative), the local doctors' surgery, the local police community support network, and the Long Buckby Angels community support group.
Other		

Reference and Administrative details

Charity name	Buckby Library & Hub
Other name the charity uses	
Registered charity number	1185196
Charity's principal address	Station Road, Long Buckby, Northampton NN6 7QB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Bridget Arregger	Chair		
2	Joanna Watson	Treasurer		
3	Jane Rintoul	Secretary		
4	Hazel Johnson			
5	Maria Summerscale			
6	John Peachey		From 27/07/2022	
7	Shabnam Khademian		From 27/07/2022	
8	Fiona Linham		From 27/07/2022 but stood down before engaging due to work/home demands.	
9				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

Other optional information

--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Jane Rintoul	
Position (eg Secretary, Chair, etc)	Secretary	
Date	04/12/2023	

**REPORT OF THE TRUSTEES AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2023
FOR
BUCKBY LIBRARY & HUB**

Buckby Library & Hub

Financial Statements for the year ended 31st March 2023

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Buckby Library & Hub

Financial Statements for the year ended 31st March 2023

ADMINISTRATIVE DETAILS

TRUSTEES

Bridget Arregger	Chair
Jane Rintoul	Secretary
Jo Watson	Treasurer
Hazel Johnson	
Maria Summerscale	
Shabnam Khademian	Appointed 27 July 2022
John Peachey	Appointed 27 July 2022

REGISTERED CHARITY NUMBER

1185196

ADDRESS

Station Road
Long Buckby
Northamptonshire
NN6 7QB

Buckby Library & Hub

Financial Statements for the year ended 31st March 2023

TRUSTEES ANNUAL REPORT

Responsibilities of the Trustees

The charities trustees are responsible for keeping proper accounting records which disclose at any time a true and fair view of the charities financial position. The trustees are responsible for the preparation of the accounts. The trustees are responsible for ensuring that the charity maintains an adequate system of internal control designed to provide reasonable assurance to prevent fraud and other irregularities. The trustees consider that an external examination of the accounts is required in accordance with the Charity Commission CC32 guidance as the turnover is in excess of £25,000. This has been conducted by Rhoda Thomas Bookkeeping Services who has stated "I can confirm that I have found no anomalies, and I am confident in the balances and the information provided."

Governance

Buckby Library & Hub was registered with the Charity Commission on 5th September 2019. The objects of the charity are to: provide a library facility and service and other educational community resources and activities for the benefit of the inhabitants of Long Buckby and surrounding areas without distinction of sex, sexual orientation, race or of political religious or any other opinions, by associating together the said inhabitants and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation leisure time occupation with the object of improving the conditions of life for the residents.

The trustees believe that the activities described in this report do deliver in accordance with our charitable objectives.

Finance

Our strategic objectives continue to be to maintain financial sustainability via traditional library services, an expanding social hub, increased events and a venue for hire.

Successful fundraising activities and a legacy donation have enabled us to designate funds to extend the fixed term contract for our manager into the early part of our next financial year 23/24. This has given us much needed breathing space to seek significant four year grant funding for the role.

Reserves Policy

Our target reserve levels are set at a level to ensure twelve months' of core activity. Trustees will continue to monitor and manage spend across the organisation. We will continue to seek grant income to support improvements to the building and the activities and services which benefit our community. We will explore and undertake new initiatives to assure our long-term sustainability

Our free reserves are £10,215 as at 31 March 2023. Free reserves are calculated by deducting fixed assets from the unrestricted (and undesignated) reserves held at the year-end.

The trustees require that:

- A proportion of reserves are kept in a readily realisable form
- This policy and the level of reserves is reviewed annually

Buckby Library & Hub

Main Achievements during the Year

We continue to build upon the good foundation laid down in 2021/22 by successfully maintaining and increasing our activities and events. Our events are both for community benefit and fundraising. Hub activities continue to thrive and in particular the introduction of a weekly art class has been immensely popular.

We have benefitted hugely from having our part-time manager in place throughout the financial year. She has, besides alleviating some of the administrative workload of trustees, brought new ideas and energy, In particular, lots of new and very popular childrens activities have been incorporated into our routine delivery during opening hours.

We continue to highlight our community presence via our website, social media and local newsletters which are regularly updated with news of our activities and also provide an important local resource for village updates, learning opportunities and welfare support. We successfully launched the bi-monthly Buckby Buzz newsletter which is delivered to some 2,000 households and can also be accessed online via our website.

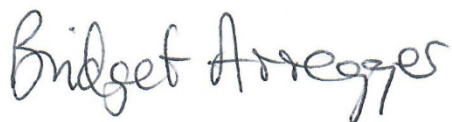
Our major building project to create a fully accessible toilet and provide wheelchair access to our courtyard garden finally got underway with the appointment of a local builder. Work was due to start in March but had to be postponed until June.

We are grateful for the significant donation of £10,735 from the Long Buckby Library Supporters Group which has been designated to help finance our building projects.

We are grateful to West Northants Council for two grants awarded. Firstly, £1,500 from the Councillor Covid Recovery Fund which will support the accessible WC project and secondly £500 from the Warm Welcoming Spaces Fund which assisted us with our warm space provision during the winter of 2022/23.

We are very grateful to our dedicated team of volunteers who assist across our entire range of activities.

Approved by the board of trustees on 8th November 2023 and signed on its behalf by:



Bridget Arregger

Chair

Buckby Library & Hub

Financial Statements for the year ended 31st March 2023

	Notes	2023 £	2022 £
INCOME			
Donations and Grants			
- Grants	2	2,000	52,954
- Individual Donations	3	3,080	2,270
- External Organisation Support	3	12,212	1,667
- Other	3	864	1,035
Charitable Activities			
- Grants	4	0	4,371
- Hub Activities	4	8,536	3,926
Other Trading Activities	5	14,746	5,431
Other		125	4
Total Income		41,563	71,658
EXPENDITURE			
Charitable Activities	6	28,432	19,694
Other Trading Activities	7	5,346	15,100
Total Expenditure		33,778	34,794
NET INCOME		7,785	36,864
RECONCILIATION OF FUNDS			
Total funds b/f		65,526	28,662
Total net income for the year		7,785	36,864
Total funds c/f		73,311	65,526

Buckby Library & Hub

Financial Statements for the year ended 31st March 2023

BALANCE SHEET

	Notes	2023 £	2022 £
FIXED ASSETS	8	5,561	7,442
CURRENT ASSETS			
Prepayments	9	750	5,417
Cash at Bank and in hand		67,780	53,681
Total Current Assets		74,091	66,540
CURRENT LIABILITIES			
Creditors and Accruals	10	780	1,014
Total Current Liabilities		780	1,014
NET ASSETS		73,311	65,526
REPRESENTED BY			
Restricted Funds		36,903	38,805
Designated Funds		17,730	9,790
Unrestricted Funds		18,678	16,931
		73,311	65,526

NOTES

1. Accounting Policies

The financial statements have been prepared in accordance with the charities SORP [FRS 102] Accounting and Reporting by Charities.

Fund Accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees. Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Grants and Funding

All grants received are subject to agreements and some which limit the specific manner in which they can be spent. The accounts disclose the receipt of grants from the relevant bodies, the manner in which the grants have been expended and the balance of any monies unspent at the accounting date.

2. Grants Received

WNC	1,500
WNC Warm Welcoming Spaces	500
	2,000

3. Donations

Library Cash Donations Box	716
Individual Donors	3,080
External Organisational Fundraising	12,212
Gift Aid receivable on donations	148
	16,156

4. Income from Charitable Activities

Library Services	1,171
Activities	2,443
Room Hire	187
Groups	695
Other	4,040
	8,536

5. Income from Other Trading Activities

Refreshments	6,115
Art Exhibitions	1,777
Events and Car Park Hires	6,161
Retail Sales	693
	14,746

Buckby Library & Hub

Financial Statements for the year ended 31st March 2023

6. Expenditure on Charitable Activities

Salary Costs	10,334
Newspapers, newsletter & publications	3,619
Website, Wifi & Telephone	1,108
Printing & Stationery	178
Utilities	4,622
Legal & Professional Fees	2,412
Repairs & Renewals	630
Cleaning & Refuse	2,552
Insurance, Fire & Security	760
Other	2,217
	28,432

7. Expenditure on Other Activities

Refreshments	1,759
Events & Activities	2,462
Retail (art, cards, jewellery)	1,125
	5,346

8. Staff and Trustee Costs

The charity employed one member of staff during the year on a part-time and fixed term basis.

Trustees were not remunerated by the charity.

Total expenses of £0 were reimbursed to trustees during the year.

9. Tangible Fixed Assets

Fixed assets are included at cost. Items are capitalised if their cost or, if gifted their donated value, is over £500. Depreciation is provided on tangible fixed assets so as to write off the cost or valuation over their expected useful economic life.

Fixtures and Fittings

Cost as at 1 April 2022	8,463
Additions	0
Cost as at 31 March 2023	8,463

Depreciation as at 1 April 2022	1,021
Charge for the year	1,881
Depreciation as at 31 March 2023	2,902

Net Book Value as at 31 March 2023	5,561
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10. Prepayments and Accrued Income

Prepayments	750
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11. Accruals

Accrual relates to reimbursement of costs	780
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Buckby Library & Hub

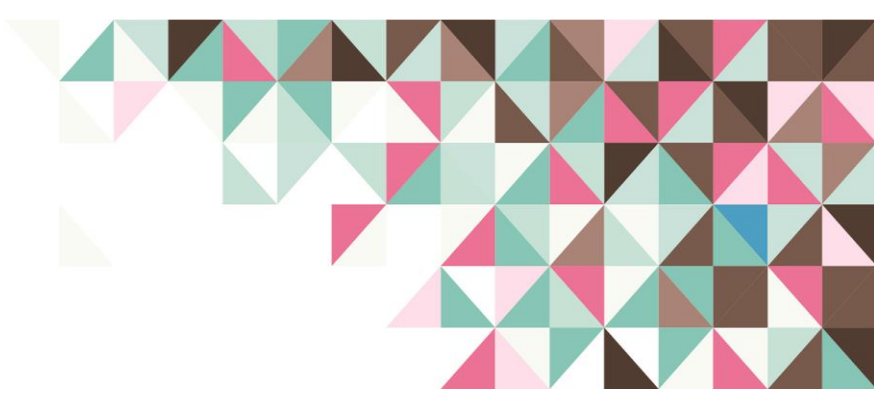
Financial Statements for the year ended 31st March 2023

12. Restricted Reserves

Grants b/f	38,805
Grants received	2,000
Grants used	3,902
Restricted Reserves c/f	36,903

13. Designated Reserves

Designated Reserves b/f	9,790
Received, allocated	17,230
Funds used	9,290
Designated Reserves c/f	17,730



Rhoda Thomas

Bookkeeping Ltd

Dear Jo,

I can confirm that I have reviewed the library accounts and the bank statements provided.

I can confirm that I have found no anomalies, and I am confident in the balances and the information provided.

Kind Regards

Rhoda Thomas

Accounts



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From: April 2021 To: March 2022

Charity name: Buckby Library & Hub

Charity registration number: 1185196

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Our charitable object focuses on the provision of educational community resources and activities to advance education, and to provide facilities for recreation and leisure in the interests of social welfare and improving conditions of life for local residents. We aim to provide a safe and welcoming public amenity for the people of the Long Buckby area comprising: library services, community activities and events; and sizeable indoor and outdoor social spaces for individuals and groups to meet.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	From April 2021 Buckby Library & Hub was able to resume many activities that had been curtailed or halted during the pandemic. Throughout, Buckby Library & Hub team has ensured that the library was open to the public for book-borrowing and public access computer use whenever permitted under government guidelines, and we also provided a "select and collect" service for customers during lockdowns. In June 2021, we created a dedicated space for the public to enjoy newspapers, journals and magazines. Activities for young children such as Rhymetimes resumed in April 2021. Increased demand led to the introduction of an additional (third) weekly session from early 2022. We also offered new, themed craft and play activities for children during school holidays in the first quarter of 2022, as well as providing one-off events and performances for a young audience which took place in the summer and at Christmas 2021. An outdoor treasure hunt was organised for children and the Summer Reading Challenge ran as normal. Crafting activities for adults resumed over the course of summer 2021. Our two Book Clubs ran continuously, meeting online when Covid restrictions were in place, then utilising the new covered outdoor space, and eventually meeting physically in the Buckby Library & Hub building. The Wednesday social club, which aims to reduce social isolation and improve wellbeing, resumed by late summer 2021. In October, we ran our first webinar in partnership with the WEA, and in November we organised a series of evening talks about the environment that proved so popular that we ran a new series in spring 2022.

		In addition, we started hosting regular drop-in surgeries for Long Buckby Parish Council on Saturday mornings and hosted two public information meetings about proposed local housing and internet infrastructure developments. Since January 2022, Buckby Library & Hub has provided an exhibition space for local artists, which enables the public to access art throughout the year.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Our trustees have regard to the guidance on public benefit. Buckby Library & Hub is an amenity open to the wider public. However, our primary customers library users, children and their parents and carers, elderly people and others who might be vulnerable to social isolation. These groups took priority as we re-started activities – post lockdowns - from April 2021. We are cognisant that other groups could be supported and e.g. we embarked on a project in the course of 2021 to provide fully wheelchair accessible facilities.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Contribution made by volunteers	Para 1.38	Despite the pandemic, Buckby Library & Hub has successfully retained a bank of around fifty volunteers. Volunteers and trustees combined work on average around 400 volunteer hours each month of which about half is accounted for by front-line service delivery to our customers. The rest is behind the scenes work including on e.g. financial delivery and oversight, preparing grant applications, other fundraising activities and administration of the CIO.
Contribution made by local community and businesses		The local community – individually and collectively - has been extremely supportive in raising funds or making personal donations to Buckby Library & Hub. Following the closure of a local community market in early March 2022, some local businesses are using the library premises as an outlet and are donating a share of their profits. Several individuals and local businesses continue to provide pro bono support such as gas boiler servicing and inspections, and quantity surveyor services, while others actively fundraise on our behalf.

Achievements and Performance

	SORP reference	
--	----------------	--

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Through careful risk assessment, we created a "covid-safe" environment at the library so that our customers could confidently access our book-borrowing services, computers, and a wide range of activities. And, in the course of 2021-22, we were not only able to resume our previous opening hours but to extend them – improving access still further. For those customers still concerned about Covid-19, the creation of a covered outdoor seating area and a spacious dedicated area inside for newspapers, where refreshments and artworks can also be enjoyed, have provided more options. In the course of 2021-22, we have seen increased demand for children's activities and have therefore expanded our programme of activities for the under 5s as well as providing crafting opportunities for older children during the school holidays. We have also seen a surge in older people visiting Buckby Library & Hub, following the closure of the local community market at the latter part of the financial year. Our Wednesday social club and adult crafting groups remain popular, but our newspaper area has become a social hub for many. In the second half of 2021-22 we offered a programme of informative evening talks about the environment – horticulture, agriculture and wildlife. These talks were over-subscribed and attracted a broader demographic than our daytime clientele. From February 2022, we have employed a part-time Manager, who has helped us to roster our volunteers effectively to support longer opening hours and an expanded programme of activities – especially for children. Our Manager is also facilitating the "professional" development of own volunteers and strengthening communications and outreach with the local community.
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Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	This has been our first complete year since taking on full responsibility of the facility and being open post Covid-19 lockdowns. We have steadily increased our range of activities and events, including those specifically for fundraising. We continued to benefit from existing grants that enabled us to finance overheads and invest new equipment and furniture without accessing cash reserves. This in particular enabled us to designate a proportion of our reserves to finance the part-time fixed term manager alongside maintaining our agreed reserves policy.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Our target reserve levels are set at a level to ensure twelve months' of core activity. We will continue to seek grant income to support improvements to the building and activities and services which benefit our community. We will explore and undertake new initiatives to assure our long-term sustainability. Our free reserves are £8,467 as at 31 March 2022. The Trustees consider this level of reserves will need to be reviewed in 22/23 to allow for the current volatility in the utility markets and ensure delivery of our charitable objectives for the next twelve months. Free reserves are calculated by deducting fixed assets from the unrestricted (and undesignated) reserves held at the year-end.

Amount of reserves held	Para 1.22	Buckby Library & Hub have the following reserves: - Unrestricted Reserves of £16,930 (free £8,467) - Restricted Reserves of £38,805 - Designated Reserves of £9,790
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Our principal funding resources during the year were: Grants 80% Trading Activities 8% Donations 7% Charitable Activities 5%
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	Our most critical risks will be around the extent to which further severe coronavirus outbreaks might curtail our services and activities – including fundraising events - and thus our income. This is mitigated by ensuring our level of free reserves will finance costs for twelve months should income reduce or stop. We have also seen an uptick in volunteer illness due to Covid. To address this we have been proactively promoting volunteering activities at Buckby Library & Hub so that we have “reserve” volunteers to step into library shifts if needed. We are also strengthening our volunteer pool through training and development r to ensure we can continue to operate should we be unable to finance a member of staff.
Other		

Structure, Governance and Management

Description of charity's trusts:		N/A
Type of governing document	Para 1.25	Constitution (signed 20 th September 2019)

(trust deed, royal charter)		
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Buckby Library & Hub is constituted as a Charitable Incorporated Organisation (CIO)
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The Board of Trustees appointed three new trustees from July 2022 through open competition. We advertise vacancies on local social media and noticeboards, and in local newsletters, as well as explore local networks with the aim of strengthening our skills base and building greater diversity in the board.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	All trustees have approved and/or subscribed to the following policies and procedures: • Value for Money • Financial Policies and Procedures • Privacy and Data Protection • Approach to Donors and Donations • Conflict of Interest • Child and Vulnerable Adult Safeguarding • Equality and Diversity • Complaints, Comments and Compliments • Building Security • Visitor Conduct • Volunteer Grievance • Health and Safety Statement • Appointment of Trustees • Food Safety Principles and Procedures
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Buckby Library & Hub ~~currently has a board of eight trustees~~— had seven trustees in place during 2021-22. This team convenes formally as a Board of Trustees to approve annual plans, reports and budgets but trustees have met more routinely with the addition of two further participants as the Buckby Library & Hub Management Group. This group leads on BL&H's day to day operations and the implementation of services, activities and events in accordance with the trustees' agreed priorities, policies and procedures. The Group also divides into subsets or task teams that take responsibility for specific areas of work e.g. library infrastructure projects and fundraising. At least one trustee sits in these teams.
Relationship with any related parties	Para 1.51	We continue to work closely with the West Northants libraries and information service, especially the two Community Managed Library Co-ordinators. We also work with Long Buckby Parish Council who took over the library building lease on our behalf from August 2020. We remain in touch with local churches, the local doctors' surgery and the Long Buckby Angels community support group.

Reference and Administrative details

Charity name	Buckby Library & Hub
Other name the charity uses	
Registered charity number	1185196
Charity's principal address	Station Road, Long Buckby, Northampton NN6 7QB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Bridget Arregger	Chair		Board
2	Joanna Watson	Treasurer		Board
3	Jane Rintoul	Secretary		Board
4	Ann Bond			Board
5	Hazel Johnson			Board
6	Maria Summerscale			Board
7	Liz Collins			Board
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

Other optional information

--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Jane Rintoul	
Position (eg Secretary, Chair, etc)	Secretary	
Date	07/01/2023	

**REPORT OF THE TRUSTEES AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2022
FOR
BUCKBY LIBRARY & HUB**

Buckby Library & Hub

Financial Statements for the year ended 31st March 2022

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Buckby Library & Hub

Financial Statements for the year ended 31st March 2022

ADMINISTRATIVE DETAILS

TRUSTEES

Bridget Arregger	Chair
Jane Rintoul	Secretary
Jo Watson	Treasurer
Ann Bond	Resigned 31 st March 2022
Liz Collins	Resigned 31 st March 2022
Hazel Johnson	
Maria Summerscale	

REGISTERED CHARITY NUMBER

1185196

ADDRESS

Station Road
Long Buckby
Northamptonshire
NN6 7QB

Buckby Library & Hub

Financial Statements for the year ended 31st March 2022

TRUSTEES ANNUAL REPORT

Responsibilities of the Trustees

The charities trustees are responsible for keeping proper accounting records which disclose at any time a true and fair view of the charities financial position. The trustees are responsible for the preparation of the accounts. The trustees are responsible for ensuring that the charity maintains an adequate system of internal control designed to provide reasonable assurance to prevent fraud and other irregularities. The trustees consider that an external examination of the accounts is required for this year in accordance with the Charity Commission CC32 guidance as the turnover is in excess of £25,000. This has been conducted by Rhoda Thomas Bookkeeping Services who has confirmed "I have reviewed and audited all cash books and balances. I can confirm that these are all correct."

Governance

Buckby Library & Hub was registered with the Charity Commission on 5th September 2019. The objects of the charity are to: provide a library facility and service and other educational community resources and activities for the benefit of the inhabitants of Long Buckby and surrounding areas without distinction of sex, sexual orientation, race or of political religious or any other opinions, by associating together the said inhabitants and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation leisure time occupation with the object of improving the conditions of life for the residents.

The trustees believe that the activities described in this report do deliver in accordance with our charitable objectives as we moved forward from the impact of Covid-19.

Finance

Our strategic objectives continue to be to maintain financial sustainability via traditional library services, an expanding social hub, space hire and a venue for events. Due to being able to re-open and our successful fundraising activities we are in the fortunate position to finance a part-time staff member from reserves for one year. Secured grants enabled us to finance a significant proportion of overheads, purchase new equipment and complete our Coronovirus Recovery Gardens Project.

Reserves Policy

Our target reserve levels are set at a level to ensure twelve months' of core activity. Trustees will continue to monitor and manage spend across the organisation. We will continue to seek grant income to support improvements to the building and activities and services which benefit our community. We will explore and undertake new initiatives to assure our long-term sustainability

Our free reserves are £8,467 as at 31 March 2022. The Trustees consider this level of reserves will need to be increased in 22/23 to allow for the current volatility in the utility markets and ensure delivery of our charitable objectives for the next twelve months. Free reserves are calculated by deducting fixed assets from the unrestricted (and undesignated) reserves held at the year-end.

The trustees require that:

- A proportion of reserves are kept in a readily realisable form
- This policy and the level of reserves is reviewed annually

Buckby Library & Hub

Main Achievements during the Year

This has been our first complete operational year since taking on full responsibility of the facility and being open post Covid-19 lockdowns. We have successfully developed and delivered a new range of Hub activities which included low cost refreshments, regular art exhibitions, environmental talks by local speakers and hires to sustain our viability.

We continued to benefit from the Daventry District Council grant that enabled us to finance many overheads and invest in new equipment and furniture without accessing cash reserves. This in particular helped us to designate reserves to finance a part-time fixed term manager. Following a successfully recruitment drive at the end of 2021 we were able to confirm the appointment in February 2022.

We continued to develop our community presence via our website, social media and local newsletters which are regularly updated with news of our activities and also provide an important local resource for village updates, learning opportunities and welfare support.

We are grateful to The Finnis Scott Foundation for funding our Coronavirus Recovery Gardens Project. This project, which was completed in November 2021, develops our outside spaces to provide welcoming, accessible, safe and attractive areas for all community members to enjoy but particularly to aid the mental wellbeing of those who experienced isolation during the periods of lockdown. These improved spaces will also encourage more visitors to us which will contribute to our long-term financial sustainability.

We are grateful to the Buckby Feast Trust whose grant has funded the newspapers and publications available for library users.

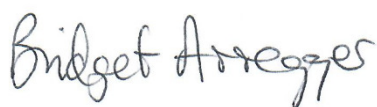
We are grateful to the Constance Travis Endowment Fund (and the Northamptonshire Community Foundation) whose grant enabled us to purchase TV and video conferencing equipment which facilitates both inhouse and remote learning opportunities.

We are grateful to the William Joseph Haynes Trust whose grant will finance early printing costs for the Buckby Buzz newsletter which we will be producing next year.

We are grateful to West Northants Council for the s106 grant which will enable us to install a fully accessible toilet. We have appointed a local architect who has provided drawings and information which has been sent out to local builders inviting them to tender for the project.

We are supported by a dedicated, and expanding, team of volunteers who assist across our entire range of activities.

Approved by the board of trustees on 26th October 2022 and signed on its behalf by:



Bridget Arregger
Chair

Buckby Library & Hub

Financial Statements for the year ended 31st March 2022

	Notes	2022 £	2021 £
INCOME			
Donations and Grants			
- Grants	2	52,954	8,178
- Individual Donations	3	2,270	1,927
- External Organisation Support	3	1,667	
- Other	3	1,035	46
Charitable Activities			
- Grants	4	4,371	12,350
- Hub Activities	4	3,926	91
Other Trading Activities	5	5,431	0
Other		4	60
Total Income		71,658	22,652
EXPENDITURE			
Charitable Activities	6	19,694	9,741
Other Trading Activities	7	15,100	0
Total Expenditure		34,794	9,741
NET INCOME		36,864	12,911
RECONCILIATION OF FUNDS			
Total funds b/f		28,662	15,751
Total net income for the year		36,864	12,911
Total funds c/f		65,526	28,662

Buckby Library & Hub

Financial Statements for the year ended 31st March 2022

BALANCE SHEET

	Notes	2022 £	2021 £
FIXED ASSETS	8	7,442	2,042
CURRENT ASSETS			
Prepayments and Accrued Income	9	5,417	3,149
Cash at Bank and in hand		53,681	23,753
Total Current Assets		59,097	26,902
CURRENT LIABILITIES			
Creditors and Accruals	10	1,014	282
Total Current Liabilities		1,014	282
NET ASSETS		65,526	28,662
REPRESENTED BY			
Restricted Funds		38,805	11,837
Designated Funds		9,970	0
Unrestricted Funds		16,931	16,825
		65,526	28,662

NOTES

1. Accounting Policies

The financial statements have been prepared in accordance with the charities SORP [FRS 102] Accounting and Reporting by Charities.

Fund Accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees. Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Grants and Funding

All grants received are subject to agreements and some which limit the specific manner in which they can be spent. The accounts disclose the receipt of grants from the relevant bodies, the manner in which the grants have been expended and the balance of any monies unspent at the accounting date.

2. Grants Received

WNC s106	39,996
The Finnis Scott Foundation	3,000
Daventry District Council	9,958
	52,954

3. Donations

Library Cash Donations Box	807
Individual Donors	2,270
External Organisational Fundraising	1,667
Gift Aid receivable on donations	228
	4,972

4. Income from Charitable Activities

Grants	4,371
Library Services	1,021
Activities	1,432
Room Hire	453
Other	1,010
	8,297

5. Income from Other Trading Activities

Refreshments	2,754
Art Exhibitions	842
Events and Car Park Hires	935
Retail Sales and Swaps	822
Other	80
	5,431

Buckby Library & Hub

Financial Statements for the year ended 31st March 2022

6. Expenditure on Charitable Activities

Staff Costs	960
Book Stock	406
Website, Wifi & Telephone	1,077
Printing & Stationery	197
Furniture & Equipment	2,859
Utilities	2,376
Legal & Professional Fees	4,352
Repairs & Renewals	2,000
Cleaning & Refuse	2,407
Insurance	935
Newspapers	550
Fire & Security	559
Other	1,016
	19,694

7. Expenditure on Other Activities

Gardens Recovery Project	12,116
Refreshments	1,107
Events & Activities	720
Retail	1,066
Other	91
	15,100

8. Staff and Trustee Costs

The charity employed one member of staff during the year on a part-time and fixed term basis.

Trustees were not remunerated by the charity.

Total expenses of £0 were reimbursed to trustees during the year.

9. Tangible Fixed Assets

Fixed assets are included at cost. Items are capitalised if their cost or, if gifted their donated value, is over £500. Depreciation is provided on tangible fixed assets so as to write off the cost or valuation over their expected useful economic life.

Fixtures and Fittings

Cost as at 1 April 2021	2,185
Additions	6,278
Cost as at 31 March 2022	8,463
Depreciation as at 1 April 2021	143
Charge for the year	878
Depreciation as at 31 March 2022	1,021
Net Book Value as at 31 March 2022	7,442

Buckby Library & Hub

Financial Statements for the year ended 31st March 2022

10. Prepayments and Accrued Income

Prepayments	84
Accrued Income	5,333
	5,417

11. Accruals

Accrual relates to reimbursement of costs	1,014
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12. Restricted Reserves

Grants b/f	11,837
Grants received in year	57,325
Grants used in year	30,357
Restricted Reserves c/f	38,805

13. Designated Reserve

Community Support	500
Manager Salary	9,290
Designated Reserves c/f	9,790

Rhoda Thomas
Bookkeeping Ltd



Dear Sir/Madam,

I have reviewed and audited all cash books and balances relating to Long Buckby Library
I can confirm that these are all correct.

Kind Regards

Rhoda Thomas

Signed:

Date:

Rhoda Thomas

25/10/22

Accounts



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From: April 2020 To: March 2021

Charity name: Buckby Library & Hub

Charity registration number: 1185196

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Our charitable object focuses on the provision of educational community resources and activities to advance education, and to provide facilities for recreation and leisure in the interests of social welfare and improving conditions of life for local residents. We aim to provide a safe and welcoming public amenity for the people of the Long Buckby area comprising: library services, community activities and events; and sizeable indoor and outdoor social spaces for individuals and groups to meet.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Buckby Library & Hub's (BL&H) activities in this reporting period have been severely curtailed as a result of government restrictions arising from the Covid-19 pandemic. We formally took over responsibility from Northamptonshire County Council for the running and funding of library services and library premises from the end of October 2020 but many of our volunteers as well as our trustees were active throughout the whole of 2020/21. Having been closed by the county council due to government restrictions from 23rd March 2020, we were able to re-open the library to the public for a few weeks from the beginning of November until the start of the December lockdown. We remained closed until the end of our financial year. During lockdown we offered a widely supported free book borrowing service from our book trolley within the centre of the village, and then in October commenced a "select & collect" book-borrowing service. One remote Zoom session was offered by the Workers' Education Association, but no public activities took place at our premises. At the beginning of lockdown we put A4 maps of walks around Long Buckby and the nearby area on our outside notice boards to support all those looking to take outdoor exercise. In summer 2020, we ran a children's Book Cover Treasure Hunt with a trail of clues visible around the village of Long Buckby. Behind the scenes, our trustees and volunteers have invested time and effort in fundraising to improve the condition of the indoor and outdoor facilities and in planning future infrastructure enhancements.

Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Our trustees have regard to the guidance on public benefit. Buckby Library & Hub is an amenity open to the wider public. However, our primary customers are children and their parents and carers, elderly people and others who might be vulnerable to social isolation. These groups are taking priority as we begin to re-start activities from April 2021. We are cognisant that other groups could be supported and we will be proactively seeking their engagement when the lockdowns ease.
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Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Contribution made by volunteers	Para 1.38	Buckby Library & Hub's trustees and some of our regular volunteers have continued to be active during the pandemic. Public services were resumed during November and December 2020 but much work has carried on behind the scenes. The library is also supported by the voluntary Library Supporters Group, which has a separate legal identity but which shares some membership with our trustees and volunteers. Unfortunately, there has been little scope for public fundraising events during the pandemic.
Contribution made by local community and businesses		The local community – individually and collectively - has been extremely active in raising funds or making personal donations to Buckby Library & Hub. We have continued to receive some financial support and donations from the local community during the pandemic and this financial year, and several local businesses have donated funds for equipment (e.g. a card reader and i-pad), actual items (e.g. new kitchen worktops), or provided services on a <i>pro bono</i> or “at cost” basis (e.g. security alarm services, website design, quantity surveyor services and gas servicing and inspections).

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	We have used the “down-time” imposed upon us by the pandemic to undertake a number of activities to enhance our future offer to the community, for example: • Proactively fundraising and applying to source in-kind donations to refurbish the kitchen, redecorate the interior of the library building, improve external signage, create a shelter over the rear garden to facilitate outdoor activities. • Deep-cleaning and decorating the public areas of the library and upgrading the kitchen facilities • Developing plans and raising grant funding for a Recovery Garden Project which includes the re-design of the spaces behind and to the sides of the library, and improving the areas adjacent to the car park, to welcome and support those emerging from isolation and to promote a wider awareness of Buckby Library & Hub and its services to our local communities. • Creating and furnishing a dedicated seating area inside the library for newspapers and magazines, where refreshments can also be served to library users

		• Securing the top rating for food hygiene to facilitate the provision of light refreshments for library users • Training our volunteers in e.g. first aid, workplace health & safety and food hygiene • Preparing a suite of policies and procedures, and risk assessments, for Buckby Library & Hub's governance and safe day to day operations • Improving our website to include e.g a facility to use the new select and collect offer online, information to assist people in locating help and support, free learning opportunities and find local walks, highlighting opportunities such as the Virtual School Library • Maintaining the profile of Buckby Library & Hub within the local community, parish councils and others through contributions to newsletters and through local and social media. • Operating outdoor and on-line events and services as described in the activities section above within Covid restrictions.
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Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	We have, for a second year, completed the year in a much stronger position than forecast. Even though many charities have been seriously and adversely affected by the pandemic we have been fortunate. Due to the significant delays in our taking on full responsibility of the building and delivery a lack of income due to the enforced closures was counter-balanced by a lack of overheads. In addition, those overheads that were our responsibility were in the main [and will continue to be into the next financial year] financed by grants that had been approved prior to the lockdown. We are in the fortunate position of having significant grant funding to both finance running costs and invest in the building, new equipment and furniture and fittings.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	In line with many other charities responding to the pandemic and facing an uncertain future we have taken the view to increase our minimum reserves to ensure that one year of core activity could continue during a period of unforeseen difficulty. This policy will be reviewed annually and in particular response to our recovery in 2021-2022. A proportion of reserves are kept in a readily realisable form.
Amount of reserves held	Para 1.22	Buckby Library & Hub have the following reserves: - Unrestricted Reserves of £16,825 - Restricted Reserves of £11,837 relating to four grants, which will be fulfilled within the next financial year.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Our principal funding resources during the year were: Grants 91% Donations 9%
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	Our principal risks continue to be those derived from the pandemic. Whilst we will be able to re-open post lockdown, we do not yet know how our visitor numbers will be affected. There may be a slow return to pre pandemic numbers and consequently a negative impact on income streams. The level of volunteer input by the trustees continues to be very high so the seeking [and financing] of a paid employee remains paramount.
Other		

Structure, Governance and Management

Description of charity's trusts:		N/A
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution (signed 20 th September 2019)
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Buckby Library & Hub is constituted as a Charitable Incorporated Organisation (CIO)
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	One trustee was reappointed in 2020 and two trustees, who initially stood for a period of two years have been reappointed by the board from the end March 2021. One other trustee stood down in August 2020. We have decided not to replace that eighth trustee at this time. As trustee positions become available, we will advertise on local social media and noticeboards, and in local newsletters, as well as exploring local networks with the aim of strengthening our skills base and building greater diversity in the board. Should we need to, we will seek candidates further afield.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	All trustees have approved and subscribed to the following policies and procedures: • Value for Money • Financial Policies and Procedures • Privacy and Data Protection • Approach to Donors and Donations • Conflict of Interest • Child and Vulnerable Adult Safeguarding • Equality and Diversity • Complaints, Comments and Compliments • Building Security • Visitor Conduct • Volunteer Grievance • Health and Safety Statement • Appointment of Trustees • Food Safety Principles and Procedures
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Buckby Library & Hub currently has a board of seven trustees. This team convenes formally as a Board of Trustees to approve annual plans, reports and budgets but meets more routinely with the addition of two further participants as the Buckby Library & Hub Management Group. This group leads on BL&H's day to day operations and the implementation of services, activities and events in accordance with the trustees' agreed priorities, policies and procedures. The Group also divides into subsets or task teams that take responsibility for specific areas of work e.g. library infrastructure projects and fundraising. At least one trustee sits in these teams.
Relationship with any related parties	Para 1.51	We continue to work closely with the (now) West Northants libraries service, especially the two Community Managed Library Co-ordinators and the Strategic Manager – Core Frontline Services. We also work with Long Buckby Parish Council who took over the library building lease on our behalf from August 2020. We were allocated a designated contact among the parish councillors which has improved liaison and communications. There has been more limited outreach with other community parties in 2020/21 due to the pandemic although we have remained in touch with the local doctors' surgery and Long Buckby Angels

Reference and Administrative details

Charity name	Buckby Library & Hub
Other name the charity uses	
Registered charity number	1185196
Charity's principal address	Station Road, Long Buckby, Northampton NN6 7QB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Bridget Arregger	Chair		Board
2	Joanna Watson	Treasurer		Board
3	Jane Rintoul	Secretary		Board
4	Ann Bond			Board
5	Hazel Johnson			Board
6	Maria Summerscale			Board
7	Liz Collins			Board
8	David Bray		Resigned August 2020	
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

Other optional information

--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Jane Christine Rintoul	
Position (eg Secretary, Chair, etc)	Secretary	
Date	31/12/2021	

**REPORT OF THE TRUSTEES AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2021
FOR
BUCKBY LIBRARY & HUB**

Buckby Library & Hub

Financial Statements for the year ended 31st March 2021

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Buckby Library & Hub

Financial Statements for the year ended 31st March 2020

ADMINISTRATIVE DETAILS

TRUSTEES

Bridget Arregger	Chair	
Jane Rintoul	Secretary	Re-elected March 2021
Jo Watson	Treasurer	Re-elected March 2021
Ann Bond		
David Bray		Resigned August 2020
Liz Collins		
Hazel Johnson		
Maria Summerscale		

REGISTERED CHARITY NUMBER

1185196

ADDRESS

Station Road
Long Buckby
Northamptonshire
NN6 7QB

Financial Statements for the year ended 31st March 2021

TRUSTEES ANNUAL REPORT

Responsibilities of the Trustees

The charities trustees are responsible for keeping proper accounting records which disclose at any time a true and fair view of the charities financial position. The trustees are responsible for the preparation of the accounts. The trustees are responsible for ensuring that the charity maintains an adequate system of internal control designed to provide reasonable assurance to prevent fraud and other irregularities. The trustees consider that an audit of the accounts is not required for this year in accordance with section 144[2] of the Charities Act 2011. In addition, the trustees consider an independent examination is not required as gross income this year is below the £25,000 gross income threshold.

Governance

Buckby Library & Hub was registered with the Charity Commission on 5th September 2019 as a Charitable Incorporated Organisation (CIO). The objects of the charity are to: provide a library facility and service and other educational community resources and activities for the benefit of the inhabitants of Long Buckby and surrounding areas without distinction of sex, sexual orientation, race or of political religious or any other opinions, by associating together the said inhabitants and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation leisure time occupation with the object of improving the conditions of life for the residents.

The trustees believe that the activities described in this report do deliver in accordance with our charitable objectives notwithstanding the impact of the Covid-19 pandemic and enforced lockdowns.

Finance

Whilst our strategic objectives continued to be to maintain financial sustainability via an expanding social hub, space hire and a venue for events it must be noted that these were curtailed due to our enforced closure for most of the year. In addition, we were unable to deliver traditional library services which also generate some income. However, despite the loss of these activities, due to our successful fundraising endeavours, we have concluded the year in a fortunate position in that we have increased income from our first year and thereby improved our financial stability.

Reserves Policy

Due to the uncertainty caused by the Covid-19 pandemic the trustees revised the reserves policy to require that:

- Unrestricted reserves are kept at a level which ensures that twelve months of core activity could continue during any further period of unforeseen difficulty
- A proportion of reserves are kept in a readily realisable form
- This policy and the level of reserves is reviewed annually

Main Achievements during the Year

Despite the government enforced closures the trustees consider the achievements outlined in this report create a solid foundation that will provide substantial benefit to the community as the lockdown restrictions are eased.

Buckby Library & Hub

Financial Statements for the year ended 31st March 2021

The head lease between West Northamptonshire Council and Long Buckby Parish Council was signed in August 2020 which prompted the drafting of the under lease between Long Buckby Parish Council and ourselves. We signed the Service Level Agreement with West Northamptonshire Council in October 2020 which gave us sole responsibility for the building and library service delivery and released significant grant funding.

As we could not open to the public, we launched a Select and Collect book borrowing service for library members and offered our own stock of books to our community to take, read and return throughout the summer. We continued to develop our community presence via our website, social media and local newsletters which are regularly updated with news of our activities and also provide an important local resource for village updates, learning opportunities and welfare support.

We took advantage of the lengthy closures to improve the condition of our building and facilities. Supported by our own reserves and a grant from Daventry District Council we were able to invest in the refurbishment of our kitchen which included a new hatch with fire safe shutter. This grant also enabled us to deep clean and redecorate, purchase additional equipment and finance overheads. We are grateful to Daventry District Council for their support.

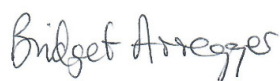
We are grateful to the Anglian Water Positive Difference Fund, the Nineveh Charitable Trust and the People's Postcode Lottery Neighbourhood Trust for funding our Coronavirus Recovery Gardens Project. This project develops our outside spaces to provide welcoming, accessible, safe and attractive areas for all community members to enjoy but particularly to aid the mental wellbeing of those who experienced isolation during the periods of lockdown. These improved spaces will also encourage more visitors to us which will contribute to our long-term financial sustainability. We have successfully concluded stage one of this project with the provision of a gazebo and additional planting in our courtyard garden and additional outdoor storage facilities.

We are grateful to our local Amazon Fulfilment Centre whose grant has funded an EPOS system and computer equipment.

We are supported by a dedicated team of volunteers who assist across our entire range of activities.

As our financial year came to a close, we were still impacted by the countrywide Covid-19 lockdown, but we are confident that we will successfully resume our activities and continue to develop our Social Hub delivery and our support for our local and wider communities.

Approved by the board of trustees on 28 July 2021 and signed on its behalf by:



Bridget Arregger
Chair

Buckby Library & Hub

Financial Statements for the year ended 31st March 2021

	Notes	2021 £	2020 £
INCOME			
Donations and Grants			
- Grants	2	8,178	888
- Individual Donations	3	1,927	11,259
- External Organisation Support	3	46	3,725
Charitable Activities			
- Grants	4	12,350	0
- Hub Activities	4	91	2,897
Other Trading Activities	5	0	637
Other		60	0
Total Income		22,652	19,406
EXPENDITURE			
Charitable Activities	6	9,741	3,655
Total Expenditure		9,741	3,655
NET INCOME		12,911	15,751
RECONCILIATION OF FUNDS			
Total funds b/f		15,751	0
Total net income for the year		12,911	15,751
Total funds c/f		28,662	15,751

Buckby Library & Hub

Financial Statements for the year ended 31st March 2021

BALANCE SHEET

	Notes	2021 £	2020 £
FIXED ASSETS	8	2,042	0
CURRENT ASSETS			
Prepayments and Accrued Income	9	3,149	1,380
Cash at Bank and in hand		23,753	14,532
Total Current Assets		26,902	15,912
CURRENT LIABILITIES			
Creditors and Accruals	10	282	161
Total Current Liabilities		282	161
NET ASSETS		28,662	15,751
REPRESENTED BY			
Restricted Funds		11,837	736
Unrestricted Funds		16,825	15,015
		28,662	15,751

Financial Statements for the year ended 31st March 2021

NOTES

1. Accounting Policies

The financial statements have been prepared in accordance with the charities SORP [FRS 102] Accounting and Reporting by Charities.

Fund Accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees. Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Grants and Funding

All grants received are subject to agreements and some which limit the specific manner in which they can be spent. The accounts disclose the receipt of grants from the relevant bodies, the manner in which the grants have been expended and the balance of any monies unspent at the accounting date.

2. Grants Received

Co-op Community Foundation	2,605
Daventry District Council	5,573
	8,178

3. Donations

Library Cash Donations Box	397
Individual Donors	1,530
External Organisational Fundraising	46
Gift Aid receivable on donations	0
	1,973

4. Income from Charitable Activities

Grants	12,350
Other	91
	12,441

5. Income from Other Trading Activities

Due to the enforced closures no income was generated.

Financial Statements for the year ended 31st March 2021

6. Expenditure on Charitable Activities

Website and Wifi	787
Printing & Stationery	89
Furniture & Equipment	2,190
Utilities	1,282
Repairs and Renewals	3,307
Cleaning & PPE	678
Insurance	855
Volunteer Training	185
Coronavirus Recovery Gardens	195
Depreciation	143
Sundry Expenses	30
	9,741

7. Staff and Trustee Costs

The charity employed no staff during the year.
 Trustees were not remunerated by the charity.
 Total expenses of £0 were reimbursed to trustees during the year.

8. Tangible Fixed Assets

Fixed assets are included at cost. Items are capitalised if their cost or, if gifted their donated value, is over £500. Depreciation is provided on tangible fixed assets so as to write off the cost or valuation over their expected useful economic life.

Fixtures and Fittings

Cost as at 1 April 2020	0
Additions	2,185
Cost as at 31 March 2021	2,185
Depreciation as at 1 April 2020	0
Charge for the year	143
Depreciation as at 31 March 2021	143
Net Book Value as at 31 March 2021	2,042

9. Prepayments and Accrued Income

Prepayments	659
Accrued Income	2,490
	3,149

10. Accruals

Accrual relates to reimbursement of costs	282
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11. Restricted Reserves

Grants b/f	736
Grants received in year	20,528
Grants used in year	9,427
Restricted Reserves c/f	11,837