



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **01/04/2021** Period start date to **31/03/2022** Period

end date Charity name: **Denham Community Council**

Charity registration number: **1185179**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Denham Community Council supports fundraising and grant applications to ensure that the rural community in Denham has access to facilities, equipment, and social opportunities to support the wellbeing of residents. This includes fundraising for and managing the renovation of the Village Hall
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The Council has carried out a number of fundraising activities and has also received donations from local business and a grants from other Charitable grant giving organisations to begin the renovation project to restore the Village Hall to public use
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees confirm: • we are aware of the guidance • we have taken it into account when making a decision to which the guidance is relevant

Additional information (optional)

You may choose to include other statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	N/A

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The Council has been working with local statutory organisations and grant funding officers to secure sufficient funding to fully renovate the Hall. To date we have a three- phase plan for the renovation process and we have secured funding against all three phases and have grant applications under consideration to cover the whole amount needed. Phase one has been completed over the course of this year. Local support of Denham residents and a focus on local social fundraising activities has been an important function of the committee throughout the pandemic. It has given people support from a group of like- minded people and has created a positive impetus for life after lockdown.

Additional information (optional)

You may choose to include other statements where relevant about:

Achievements against objectives set	Para 1.41	N/A
Performance of fundraising activities against objectives set	Para 1.41	Fundraising activities have exceeded targets on every occasion and very little money has been spent due to freely donated time and venues/food.
Investment performance against objectives	Para 1.41	N/A
Other		N/A

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document	Para 1.25	CIO - ASSOCIATION Registered 05 Sep 2019
How is the charity constituted?	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Appointment by members

Additional information (optional)

You may choose to include other statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	N/A
The charity's organisational structure and any wider network with which the charity works	Para 1.51	N/A
Relationship with any related parties	Para 1.51	N/A
Other		N/A

Reference and Administrative details

Charity name	Denham Community Council
Other name the charity uses	N/A
Registered charity number	1185179
Charity's principal address	18 Shingle Cottage, Shingle Hill, Denham, Eye, Suffolk, IP21 5EU

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Council has secured additional funding during this financial year and continues to work toward its ultimate goal.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We are not holding any reserves and all current funding will be fully utilised in the renovation
Amount of reserves held	Para 1.22	None
Reasons for holding zero reserves	Para 1.22	We have no employees and no fixed expenditure so holding reserves is not necessary
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include other statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	N/A
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	N/A
Other		N/A

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of	Name	Address adviser

Name of chief executive or names of senior staff members (Optional information)

Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Kerina Jane	Chair		
2	Jane Gilmore	Secretary		
3	Tania Farrow	Treasurer		
4				
5				
6				
7				
8				
9				
10				
11				
12				
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14				
15				
16				
17				
18				
19				
20				

Corporate trustees - names of the directors at the date the report was approved

Director name		
N/A		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

Declarations

The trustees declare that they have approved the trustees' report above. Signed on behalf of the charity's trustees

Signature(s)

Jane

Full name(s)

Kerina Jane

Gilmore

Position (e.g.,
Secretary, Chair)

Chair

Secretary

...

Date

12/11/2022

Simple accounts system from the Money in Mind Project



Welcome



This system is designed for small community groups who don't need to keep track of grants or projects.

There are four sheets - you can move from one to another by using the tabs at the bottom of the screen

To start using the system, you need to enter some information about your group on the [Setting up your accounts](#) sheet. Just follow the instructions at the top of the sheet. When you've entered in all your information, press the Generate button.

The information you've entered will be automatically copied across to the Cash and Bank sheets so you can start using them. This takes a few seconds and the different sheets will flash up quickly on your screen - don't panic, it's supposed to do that!

The Cash and Bank sheets also have instructions at the top. Whenever you see a yellow heading with a red corner, you can hover over it for more help.

The first thing you'll need to do on each sheet is enter your starting balance - the amount of cash you have (on the Cash sheet) and the amount of money in your bank account (on the Bank sheet). You put these figures in the pink cells.

The Overview sheet combines the cash and bank sheets to give you a snapshot of your accounts so far. You can print this out and take it to your group meetings.

For free technical support with this system, or financial management help (small groups in Brighton & Hove only), contact the [Money in Mind project](#).



Version 1.1, May 2012. This accounts system was developed with generous help from Greg Maddocks at Sussex Community Internet Project



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Setting up your account system

Fill in the information for your group below, hit the Enter key, then press this button to copy your info to the cash and bank sheets.

List where your money comes from in the yellow cells below. For example: Donations, Membership fees, Ticket sales. You can add more headings later if you want to. Just fill them in below, hit Enter, and press Generate again. You won't lose your data.

For each heading, put an x in the cash column if you ever receive this money in cash, and an x in the bank column if you ever receive it by cheque or bank transfer

[illegible]

[illegible]

[illegible]

Enter the name of your group below

Denham Community Council



List the types of thing you spend money on in the yellow cells below. For example: Rent, photocopying, coach hire. You can add more headings later if you want to. Just fill them in below, hit Enter, and press Generate again. You won't lose your data.

For each heading, put an x in the cash column if you ever spend this money in cash, and an x in the bank column if you ever spend it by cheque or bank transfer

[illegible]

[illegible]

[illegible]

Cash sheet

Use this sheet to enter details of all the **cash** you take in and
Also enter here when you take cash out of the bank and pay c
Hover over any yellow column heading for more help.

Date	Description	Money In				Money Out			
Totals		From Bank	Fundraising	Donations	Grant Funding	To Bank	Events Costs	Stationery	Building Costs
		-	4,248.26	219.00	-	4,467.26	-	-	-
7/27/2021	Donated Items Sale	1,000.00				1,000.00			
7/27/2021	Afternoon Tea	292.56				292.56			
10/18/2021	Donated Items Sale	1,105.50				1,105.50			
10/18/2021	Auction Bric a Brac	102.70				102.70			
10/20/2021	Raffle Money	223.00				223.00			
10/20/2021	Ticket Sales	497.50				497.50			
10/20/2021	Auction Cash	1,027.00				1,027.00			
1/27/2022	RFC Dance Donation	39.00				39.00			
1/31/2022	RFC Dance Donation	16.00				16.00			
2/8/2022	RFC Dance Donation	25.00				25.00			
2/21/2022	RFC Dance Donation	35.00				35.00			
3/22/2022	RFC Dance Donation	74.00				74.00			
3/2/2022	RFC Dance Donation	30.00				30.00			

























































spend.
ash into the bank.

Total In	Total Out	Balance in hand
###	###	Opening Balance
1,000.00	1,000.00	-
292.56	292.56	-
1,105.50	1,105.50	-
102.70	102.70	-
223.00	223.00	-
497.50	497.50	-
1,027.00	1,027.00	-
39.00	39.00	-
16.00	16.00	-
25.00	25.00	-
35.00	35.00	-
74.00	74.00	-
30.00	30.00	-

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Bank s

Use this sheet to e
Cash paid into or w
Hover over any yel

Date	Description	Chq. or Slip No.		Money In
				From Cash (automatic)
				4,467.26

4/6/2021	Bottle Bank		
5/24/2021	Amazon EU		
7/27/2021	Cash paid into bank		1,000.00
7/27/2021	Cash paid into bank		292.56
8/17/2021	Amazon EU		
9/10/2021	Awards for All		
10/18/2021	Cash paid into bank		1,105.50
10/18/2021	Cash paid into bank		102.70
10/20/2021	Cash paid into bank		223.00
10/20/2021	Cash paid into bank		497.50
10/20/2021	Cash paid into bank		1,027.00
10/20/2021	BACS Laura M		
10/20/2021	BACS Tania F		
10/20/2021	BACS Jane G		
10/20/2021	Alfred Williams		
10/8/2021	BACS A H-C		
10/18/2021	BACS Smith		
12/31/2021	Bank Charge		
1/23/1900	Bank Charge		
10/27/2022	Cash paid into bank		39.00
1/31/2022	Cash paid into bank		16.00
2/8/2022	Cash paid into bank		25.00
2/21/2022	Cash paid into bank		35.00
2/24/2022	Bank Charge		
3/22/2022	Cash paid into bank		74.00
3/24/2000	Asbestos Survey		
3/24/2022	Bank Charge		
3/2/2022	Cash paid into bank		30.00

Enter details of any money that comes into or goes out of your **bank account**.
Withdrawn from the bank will be entered here automatically when you write it on the
flow column heading for more help.

[illegible]

[illegible]

[illegible]

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[illegible]

[illegible]

the cash sheet.

Building Costs	Charges	Total In	Total Out	Balance in hand	Balance from Bank Statement	
					When you get your bank statement delete any previous statement from this white column. Then add each item on the new statement adding an x in the 'on bank' column. Finally, enter the balance from the new statement in the 'Balance in hand' column, alongside the last 'Balance in hand' column.	
150.00	20.00	17,753.71	170.00	Opening Balance		
				3,183.52		
		65.59	-	3,249.11		
		11.40	-	3,260.51		
		1,000.00	-	4,260.51		
		292.56	-	4,553.07		
		13.46	-	4,566.53		
		9,500.00	-	14,066.53		
		1,105.50	-	15,172.03		
		102.70	-	15,274.73		
		223.00	-	15,497.73		
		497.50	-	15,995.23		
		1,027.00	-	17,022.23		
		936.00	-	17,958.23		
		90.00	-	18,048.23		
		110.00	-	18,158.23		
		2,500.00	-	20,658.23		
		10.00	-	20,668.23		
		50.00	-	20,718.23		
	5.00	-	5.00	20,713.23		
	5.00	-	5.00	20,708.23		
		39.00	-	20,747.23		
		16.00	-	20,763.23		
		25.00	-	20,788.23		
		35.00	-	20,823.23		
	5.00	-	5.00	20,818.23		
		74.00	-	20,892.23		
150.00		-	150.00	20,742.23		
	5.00	-	5.00	20,737.23		
		30.00	-	20,767.23	20,767.23	Correct at

