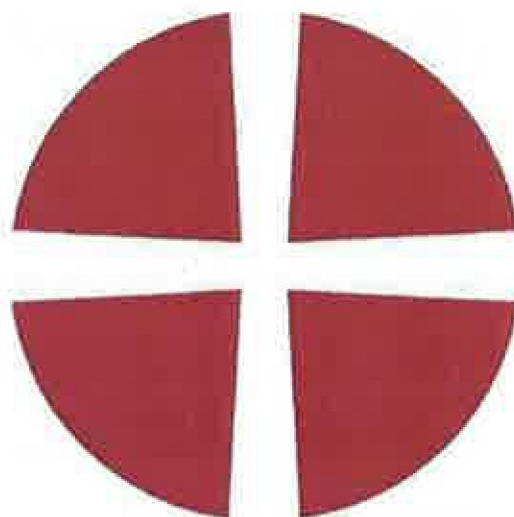
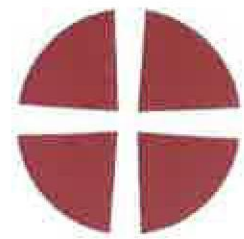


Stoke on Trent Mission Circuit Annual Report 2020-2021





Stoke-on-Trent Mission Circuit is a group of 10 Christian churches committed to increasing awareness of God's presence; helping people find and grow in faith through mutual love and care; developing of God-given gifts; meeting needs of all people through service and challenging injustice and working out our faith in daily life. In all of this we seek to share the good news of Jesus Christ.

Basis of preparation and legal framework

The Charity's annual report and accounts for the year ended 31 August 2020 have been prepared in accordance with the Charities Act 2011 and the Charities: Statement of Recommended Practice 2015 as applicable to the Financial Reporting Standard (FRS) 102

Aims and organisation

Charity objective is to act as a resource provider within the area around Stoke on Trent for the Methodist Church:

The purposes of the Methodist Circuit are and shall be deemed to have been since the Date of Union the advancement of:

- The Christian faith in accordance with the doctrinal standards and discipline of The Methodist Church.
- Any charitable purpose for the time being of any Connexional, District, Circuit, local or another organisation of The Methodist Church.
- Any charitable purpose for the time being of any society or institution subsidiary or ancillary to The Methodist Church.
- Any purpose for the time being of any charity being a charity subsidiary or ancillary to The Methodist Church.
- The organisation and resourcing of regular public acts of worship open to members of the church and non-members alike.
- The teaching of Christianity through sermons, courses, and small groups.
- The resourcing of pastoral work including visiting the sick and bereaved.
- Taking religious assemblies in local schools.
- Promotion of Christianity through the staging of events and services.
- Provision of chaplaincy services to the local university and other institutions.

Public Benefit

We confirm the trustees have had regard to the Charity Commission's guidance on public benefit.

Brief financial review of the year

Income trends

Circuit income of £553,121 was primarily received from assessment paid by the circuit churches and contribution but associated organisation towards their staff remuneration cost. Most income received were in line with Budgeted Income, however, there a few outstanding incomes owed to the circuit.

Expenditure trends

Total expenditure was £ 439,867. Stipend costs were mainly covered through assessments from churches and associated organisations. 23% of expenditure is the Circuit contribution to the District and Connexion, of which a significant part is used to fund the work of the wider Methodist Church.

The other expenditure includes manse maintenance running cost and training cost for the year.

Fund balances

As at 31st August 2021 the net current assets of the Circuit were £235,786, giving approximately 4 months cover for expenditure.

Plans for 2021/2022

Circuit financial plans for the coming year have been prepared on the basis that there will be 2 full time ordained staff, 4.5 lay pastors and other paid lay- workers with anticipated cost of living stipend increases combined. In addition, there is a budgeted increase of by 1.64% on district assessment leading to an average of 6.04% increase in circuit churches assessments.

Structure, Governance and Management

The governing document for the circuit is the Deed of Union (1932) and Methodist Church Act (1976). Detailed governance arrangements are outlined within the Constitutional Practice and Discipline of the Methodist Church by order of the annual conference (CPD).

Day to day management of the circuit is undertaken by the Circuit Leadership team along with the Local Preachers meeting, the Circuit Finance and Property Committee and the Circuit Policy Committee.

Trustee Training

A range of guidance produced by Methodist Connexion to support the effective running of the circuit, specifically the leaflet 'The Role of a Trustee in The Methodist Church' is given to all new Circuit meeting members as induction to their role as trustees.

Related Parties

The Circuit is part of the Chester and Stoke on Trent District and is also accountable to the Methodist Conference.

The following Methodist Churches are linked to the circuit:

Gateway Methodist Church

Mount Pleasant Methodist church

Newchapel Methodist Church

Oasis Community Church

Packmoor Methodist Church

Potters Church

Swan Bank Methodist Church

The Village Church

Wesley Hall Methodist Church

Whitehill Methodist Church

Other organisations linked to the Circuit:

Burslem Bookroom

Burslem Coffee Lounge

Number 11

Risk Management

The major risks have been identified and recorded by the Circuit Finance and Property Committee with professional advice taken as required.

There is a regular annual review process undertaken and recorded.

Income and Expenditure is being monitored in total and is compared with the approved annual budget on a quarterly and yearly basis to detect trends as part of the risk management process to avoid unforeseen calls on reserves.

Reserves Policy

The Reserves Policy for the Circuit is to hold a minimum sum equivalent to 4 months' average expenditure. This should be sufficient to meet any unforeseen item of major expenditure on manses and / or to be able to continue, in the short term, funding planned activities in the event of any inability to raise the full Circuit Assessment from churches.

Circuit Details:

Full Name of Charity: Stoke on Trent Mission Circuit

Registration Charity Number: 1185146

Date of registration: 3rd September 2019

Main communication address (Circuit office):

5 Swan Square, Stoke-On-Trent ST6 3EA

The members of the Stoke on Trent Mission Circuit meeting are the Charity Trustees, membership being made up of circuit office holders, ministers and representatives appointed by the local churches.

Circuit Ministers and officers

Active Circuit Ministers	Rev. Kathryn Stephens
	Rev. Peter Hancock

Circuit Lay Workers	Mrs. Amy Wyatt
	Mrs. Alison Price
	Mr Sam Taylor
	Mrs. Glynis Cooper
	Mr. Brian Tattersall
	Mrs. Lynn Tindale

Safeguarding

Every person has a value and dignity which comes directly from the creation of male and female in God's own image and likeness. Christians see this potential as fulfilled by God's re-creation of us in Christ. Among other things this implies a duty to value all people as bearing the image of God and therefore to protect them from harm.

Methodist Connexional practice outlines commitment to the following principles:

- The care and nurture of, and respectful pastoral ministry with, all children, young people, and adults
- The safeguarding and protection of all children, young people, and adults when they are vulnerable.
- The establishing of safe, caring communities which provide a loving environment where there is informed vigilance as to the dangers of abuse.
- We will carefully select and train all those with any responsibility within the Church, in line with Safer Recruitment principles, including the use of criminal records disclosures and registration with the relevant vetting and barring schemes.
- We will respond without delay to every complaint made which suggests that an adult, child, or young person may have been harmed, cooperating with the police and local authority in any investigation.
- We will seek to work with anyone who has suffered abuse, developing with them an appropriate ministry of informed pastoral care.
- We will seek to challenge any abuse of power, especially by anyone in a position of trust.
- We will seek to offer pastoral care and support, including supervision and referral to the proper authorities, to any member of our church community known to have offended against a child, young person, or vulnerable adult.
- In all these principles we will follow legislation, guidance and recognised good practice.

The Stoke on Trent Mission Circuit commits itself to ensuring the implementation of Connexional Safeguarding Policy, government legislation, guidance, and safe practice in the circuit and in the churches.

The Stoke on Trent Mission Circuit commits itself to the provision of support, advice and training for lay and ordained people that will ensure people are clear and confident about their roles and responsibilities in safeguarding and promoting the welfare of children and adults who may be vulnerable.

Circuit Secretary

Mrs. Bev Beverley Rushton

Circuit Stewards

Mr Brian Barber

Mr Derek Mack

Mr Kenneth Burgess

Mr David Greatbatch

Mr Timothy Sproston

Administrator:

Mrs. Alison Lynley

Treasurer:

Mr. Frederick Sarpong-Boateng

Independent examiner

Name and address

Beaumonts Chartered Accountants

29/31 Moorland Road, Burslem.

Stoke on Trent.ST6 1DS

Investment Bankers Central Finance Board of the Methodist Church

Trustees for Methodist Church purposes

Standard Form of Account

Name of Circuit: Stoke on Trent Mission Circuit					Circuit No:	11/18
Statement of Financial Activities (SOFA) for the year ended 31 August 2021						
	General Fund (Unrestricted)	Circuit Model Trust (Unrestricted)	Designated Funds (unrestricted)	Restricted Funds	Endowment Funds	Total 2020-21
	£	£	£	£	£	£
Income						
1 Donations and legacies	0	0				0
2 Income from monetary investments	35	236				271
3 Income from investment properties						0
4 Assessments on Churches	369,845					369,845
5 Capital Receipts						0
6 Grants received	18,635					18,635
7 Other charitable income	2,197	162,173				164,370
8 Total income	390,712	162,409	-	-	-	553,121
Expenditure						
9 Grants and donations						0
10 Salaries and associated costs	297,447					297,447
11 Property maintenance	12,072					12,072
12 Connexional assessment & model trust levy		145				145
13 District Assessment & Levy	56,612	46,676				103,288
14 Depreciation						0
15 Office expenses	1,184					1,184
16 Other outgoings	25,731					25,731
17 Total charitable expenditure	393,046	46,820	0	0	0	439,867
18 Gains/(losses) on monetary investments						0
19 Gains/(losses) on investment properties						
20 Net income/(expenditure)	(2,334)	115,589	0	0	0	113,255
21 Transfers between funds	(160,000)	(15,000)				(175,000)
22 Other gains/(losses)						
23 Net movement in funds	(162,334)	100,589	0	0	0	(61,745)
24 Total funds brought forward	730,737	72,263		2,532		805,532
25 Total funds carried forward	568,404	172,851	0	2,532	0	743,787

Balance Sheet as at 31 August 2021

Notes to the Accounts	General Fund (Unrestricted) £	Circuit Model Trusts (Unrestricted) £	Designated Funds (Unrestricted) £	Restricted Funds £	Endowment Funds £	Totals 2020/21 £	Totals 2019/20 £
Fixed Assets							
Circuit Manses & Equipment	9	515,000				515,000	690,000
Investment properties		0				0	
Investments		0				0	
Total fixed assets		515,000	0	0	0	515,000	690,000
Current Assets							
Debtors		8,699				8,699	23,470
Loans by the Circuit		0				0	0
Investments with TMCP			172,851			172,851	72,263
Central Finance Board Deposits		29,347				29,347	29,728
Cash at Bank and in hand		22,357		2,532		24,888	25,656
Total current assets		60,403	172,851	2,532	0	235,786	151,117
Current liabilities							
Creditors (due in under 1 year)		6,999				6,999	35,585
Grants payable within 2020-21		0				0	
Total current liabilities		6,999	0	0	0	6,999	35,585
Net current assets/liabilities		53,404	172,851	2,532	0	228,787	115,532
Total assets less current liabilities		568,404	172,851	2,532	0	743,787	805,532
Long term liabilities							
(due after more than one year)							
Grants payable after 2020-21						0	
Loans to the Circuit						0	
						0	
Net assets		568,404	172,851	2,532	0	743,787	805,532
Funds of the Circuit							
General Fund (Unrestricted)		568,404				568,404	730,737
Circuit Model Trust Fund (Unrestricted)			172,851			172,851	72,263
Designated Funds (Unrestricted)				2,532		2,532	2,532
Total Unrestricted Funds						743,787	805,532
Restricted Funds					0	0	
Endowment Funds						0	
Total Funds		568,404	172,851	2,532	0	743,787	805,532

Signed

gfboateng4

FREDERICK SARPONG-BOATENG

Circuit Treasurer

Notes to the Accounts

1 Basis of accounting

The financial statements have been prepared under the Charities Act 2011 in accordance with the 2014 version of Accounting and Reporting by Charities: Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with FRS102 – the Charities SORP (FRS102) and taking note of the Update Bulletin 1 issued in 2016.

2 Funds

The funds held constitute: General Funds held for any purpose of the Circuit which are Unrestricted. The Circuit Model Trust Fund has wide purposes defined in Standing Orders and is categorised as unrestricted. Restricted funds which are held for a narrower purpose. There are no Endowment funds. Details of each material fund are disclosed in the final note to these accounts. Any funds may be represented by more than just cash.

3 Accounting policies

Basis

These accounts have been prepared based on historical cost except those investments are shown at their market value at the end of the year, on the accruals basis to show a true and fair view of the Circuit's financial position and activities.

Incoming Resources

Income is included in the Statement of Financial Activities (SOFA) when the Circuit becomes entitled to the resources, and the trustees are reasonably certain they will receive the resources; and the monetary value can be measured with sufficient reliability.

Resources Expended

This is recognised when a liability is incurred, or a constructive obligation arises, that results in the payment being unavoidable. Liabilities are recognised as soon as an outflow of economic benefit is considered more likely than not under the legal or constructive obligation committing the Circuit to pay out resources.

Grants

Grants made by the Circuit from its own funds are recognised in full at the time of agreement or when the Circuit accepts that there is a legal or operational obligation to make the payment.

VAT

Since the Circuit is not VAT registered, all input VAT is charged with the expenses to which it refers.

Tangible fixed assets for use by the Circuit

Tangible fixed assets are capitalised if they can be used for more than one year and cost at least £500.

The freehold property is shown in the accounts at August 2021 deemed values, of which the land component is deemed to be £40,000. No depreciation is provided on the building because the trustees consider the current residual fair value of the manse buildings (on the assumption that it had reached the end of its useful economic life by the year-end) to be not less than its current value. Any depreciation would not be material. The property has been reviewed for impairment.

Investment Properties

Investment properties - no property is currently deemed to not be held for the long-term purposes of the charity.

Investments

Investments are valued in the balance sheet at market value at the year end. Investment income is included in the accounts when receivable and any gains or losses on revaluation at the year- end are shown in the SOFA.

Debtors and Prepayments

The Prepaid expenses include one month minister stipends paid in advance, manses council tax and water charges paid in advance.

Creditors, Accrued Expenses and Prepaid Income

Accrued expenses include lay workers' salaries and associated costs for August, a minister's expenses for the last quarter and expenses on one of the manses for the last quarter.

The prepaid income includes some churches monthly assessments paid in advance and furlough grant owed to some churches for August.

4 Payment to Trustees

There were no payments made to trustees for additional services provided to the Circuit by agreement with the Circuit Meeting, this excludes stipends.

Trustee expenses

	2020/21	2019/20
Number of Trustees	0	0
Total amount	£0	£0

Expense payments primarily relate to reimbursement for travel and computing costs

5 Fees for examination or audit of the accounts

	2020/21 £	2019/20 £
Auditors' fees for reporting on the accounts	0	0
Other fees (eg: advice, accountancy services) paid to the independent examiner or auditor	480	480

6 Paid employees

Staff Costs paid during the year were:

Gross wages, salaries and benefits in kind

Employer's National Insurance costs

Pension costs

Total staff costs

	2020/21	2019/20
£	212,896.22	331,883.15
£	18,119.45	37,423.23
£	21,674.85	24,564.44
£	252,690.52	393,870.82

Average number of full-time equivalent employees in the year were:

15

18

7 Capital Commitments and Contingent Liabilities

At the 31st of August 2021 there are no capital commitments.
No Contingent liabilities were identified at 31st August 2021.

8 For information only Money received and passed on to External Organisations

Balance brought forward from last year

Offerings/Gifts - received for External Organisations

Offerings/Gifts - passed to External Organisations

Balance carried forward

2020/21	2019/20
£	£
0	0
0	0
0	0

9 Tangible Fixed Assets
Cost or valuation

	Land £	Manses £	Other building s £	Fixtures, fittings and equipme nt £	Payments on account and assets under constructio n £	Total £
Balance brought forward	55,000	635,000	0	0	0	690,000
Additions	0	0	0	0	0	0
Revaluations (+/-)	0	0	0	0	0	0
Disposals (-)	15,000	160,000	0	0	0	175,000
Transfers * (+/-)	0	0	0	0	0	0
Balance carried forward	40,000	475,000	0	0	0	515,000

Accumulated depreciation

Balance brought forward	0	0	0	0	0	0
Depreciation charge for year (-)	0	0	0	0	0	0
Revaluations (+/-)	0	0	0	0	0	0
Disposals (-)	0	0	0	0	0	0
Transfers* (+/-)	0	0	0	0	0	0
Balance carried forward	0	0	0	0	0	0

Net book value

Brought forward	55,000	635,000	0	0	0	690,000
Carried forward	40,000	475,000	0	0	0	515,000

The Circuit Meeting sold one of the manses within the next financial year (72 Birches Head).

10 Investment assets

The circuit has no Investment properties

The circuit has no common investment fund holdings

11 Loans

The Circuit currently has no loans

12 Analysis of restricted and designated funds

2020 - 21

Restricted Fund Name	Opening Balance	Incoming Resources	Resources Expended	Transfers	Closing Balance	Purpose of the fund
Benevolent Fund	0	0	0		0	Support for individuals in specific need
Development Fund	0	0	0		0	Available for funding outreach and development work
Circuit resource centre	2,532				2,532	Fund designated for the maintenance of the centre.
Totals	2,532				2,532	

****Comparative analysis of restricted and designated funds 2019/20

Restricted Fund Name	Opening Balance	Incoming Resources	Resources Expended	Transfers	Closing Balance	Purpose of the fund
Benevolent Fund	0	0	0		0	Support for individuals in specific need
Development Fund	0	0	0		0	Available for funding outreach and development work
Circuit resource Fund	2,532	0	0		2,532	Fund designated for the maintenance of the centre.
Totals	2,532	0	0		2,532	

Declarations and Scrutiny

I confirm that these accruals-based accounts for the year to 31 August 2021 have been prepared from the records of the Circuit and that they include all funds under the control of the Circuit meeting.

Signature of treasurer 

Date..... 01/04/2022

Name and address of treasurer

Frederick Sarpong Boateng

16 Geneva Way

Biddulph. ST8 7FE

Presentation to the Circuit meeting

I confirm that the annual report and accounts for the year ended 31 August 2021 were/will be presented to the Circuit meeting held on

Signature of the Chair of the meeting

..... 

Date 16/06/2022

Rev. Kathryn Stephen

5 Sandiacre Avenue

Stoke on Trent. ST6 5BX

Independent Examiner's Report to the Trustees of the

Stoke on Trent Mission Circuit

Charity Number: 1185146

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the **Stoke on Trent Mission Circuit** for the year ended 31 August 2021 set out on pages 7 to 8

As the Circuit's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Circuit's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Name of Circuit ...**Stoke on Trent Mission Circuit** No ...11/18....

Independent Examiner's Statement

[The Circuit's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of (~~insert name of applicable listed body~~)]. Delete [] if not applicable.

THE ICAEW

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below*) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view, which is not a matter considered as part of an independent examination *Delete if not applicable ie all R&P accounts*
- the trustees' annual report is not consistent with the accounts *Delete if not applicable ie all R&P accounts.*

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have/~~have not~~* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner 

Name of independent examiner**STEPHEN MOUNTFORD**.....

Relevant professional qualification of independent examiner**ACA**.....

Name of firm (where appropriate)**BEAUMONTS CHARTERED ACCOUNTANTS**.....

Address **29-31 MOORLAND ROAD**

STOKE ON TRENT Post Code **ST6 1DS**

Date **27/06/2022**

**BEAUMONTS
CHARTERED ACCOUNTANTS
29/31 MOORLAND ROAD
BURSLEM
STOKE-ON-TRENT ST6 1DS**

* delete or circle as appropriate

September 2021