



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## **Trustees' Annual Report for the period**

**From** 1st September 2023 to 31st August 2024

**Charity name:** Ripon Men's Shed Charitable Incorporated Organisation

**Charity registration number:** 1185109

## **Objectives and Activities**

Summary of the purposes of the charity as set out in its governing document	<b>For the public benefit, the preservation and protection of good health among people aged 18 years and older, living in Ripon and the surrounding area, in particular but not exclusively older men, including those who are retired, unemployed or have health problems, through the provision of facilities for hobbies, recreation or other leisure time occupations including practical interests, skills sharing, the learning of new skills, and helping with community-based projects.</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	<b>During the period of this Report, the Charity continued to develop the operation of the Men's Shed in Ripon opening three days per week. Membership numbers continue to increase and the Shed continues to develop its space to be more welcoming and enjoyable for all. It is now well established as a place for the community to bring items for repair and refurbishment, including links with other charities whose aim is to provide furniture for those in need.</b>  <b>Members are loving their participation at the Shed with sessions seeing full attendance and many friendships are being formed.</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	<b>The Trustees have had regard to the guidance issued by the Charity Commission on public benefit and are satisfied that the Charity's activities have been in the public benefit.</b>
Contribution made by volunteers	<b>All of the Trustees have undertaken tasks as volunteers to further establish and promote the Charity. In addition, a number of members and trustees now assist as volunteers, helping with the safe, secure and welcoming operation of the workshop.</b>

## Achievements and Performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	<p>The Charity has spent the year running the workshop for 3 days per week as a safe, secure and enjoyable place for its members to attend. At the end of the financial year we had 50 members, with 32+ enjoying regular attendance at the sessions.</p> <p>The Shed has undertaken a number of projects locally supporting other charities and community events. We also have carried out restoration work on various items giving new life to things which would otherwise have gone to landfill or waste-to-energy.</p> <p>The sessions that have operated to date have made a huge difference to its members, providing a warm and welcoming atmosphere with many friendships being made.</p>
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## Financial Review

Review of the charity's financial position at the end of the period	<p>The Charity generated a surplus of £7,157 for the financial year with 45 members. That leaves the Charity well placed at the year end to operate the Men's Shed in a financially sustainable manner. (See Accounts attached)</p> <p>Just before the year end we won a bid to purchase the building we currently rent space in. Fund raising both pre and post year end has been successful in raising the required funds to complete the building purchase, which is anticipated to be early 2025.</p>
Statement explaining the policy for holding reserves stating why they are held	The Charity aims to hold reserves equating to 3 months operational costs, that are estimated to be £1,500.
Amount of reserves held	£10,774 which include funds held pending purchase of the building we currently lease space in.
Explanation of any uncertainties about the charity continuing as a going concern	The Charity has established a strong membership base and can now look to further expand the number of sessions available and is currently looking to secure more workshop space to further develop. The Charity has adequate funds and income streams to cover the running of the Shed for the foreseeable future. Therefore, there is no uncertainty about the Charity continuing as a going concern.

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	<p>During the financial year the principal source of funding was Member Session fees, sale of Products made by the Shed and local donations for work done in the community. Income streams have increased by 63% over the previous year and adequately cover the fixed costs of operating the Shed.</p> <p>Additional applications for grants and fundraising activities have been carried out both to purchase the building, and fit-out the space to increase our operatin capacity.</p>
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## Structure, Governance and Management

Description of charity's trusts:	
Type of governing document	<b>Constitution</b>
How is the charity constituted?	<b>Charitable Incorporated Organisation</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	<b>The Charity is required to have a minimum of 3 and a maximum of 7 Trustees. Trustees will be selected following a policy approved by the Board of Trustees and appointed by the Board or the Members at an AGM. Two trustees were appointed in the year with one trustee stepping down.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	<b>New Trustees will be required to read the Charity Commission guidance "The Essential Trustee" and given a copy of the Charity's latest Annual Report and Accounts. All Trustees will be given training on their role and responsibilities.</b>
The charity's organisational structure and any wider network with which the charity works	<b>The Charity is run by a Board of Trustees and a number of volunteers (there are 5 trustees at the end of the financial year).</b>

## Reference and Administrative details

Charity name	<b>Ripon Men's Shed Charitable Incorporated Organisation</b>
Other name the charity uses	<b>Ripon Men's Shed, Ripon Men's Shed CIO</b>
Registered charity number	<b>1185109</b>
Charity's principal address	<b>28 Water Skellgate, Ripon, HG4 1BH</b>

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Caroline Bentham	Chair		
2	Anthony Johnson			
3	Andrew Makey	Treasurer		
4	Barry Sutton	Shed manager	Appointed 13 <sup>th</sup> February 2024	
5	Robert Marchant		Appointed 13 <sup>th</sup> February 2024	
6				
7				
8				

### Corporate trustees – names of the directors at the date the report was approved

Director name		
None		

### Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
None		

### Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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### Exemptions from disclosure

Reason for non-disclosure of key personnel details

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### Other optional information

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### Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Keith Pettitt	Andrew Makey
Position (eg Secretary, Chair, etc)	Secretary	Treasurer

Date 17<sup>th</sup> January 2025



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Ripon Men's Shed CIO

1185109

## Receipts and payments accounts

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For the period  
from

01/09/2023

To

31/08/2024

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Membership fees	4,720	-	-	4,720	2,836
Grants received and utilised	-	-	-	-	2,000
Donations	7,807	-	-	7,807	3,990
Products sold	5,415	-	-	5,415	2,152
Classes	-	-	-	-	45
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>17,942</b>	<b>-</b>	<b>-</b>	<b>17,942</b>	<b>11,023</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>17,942</b>	<b>-</b>	<b>-</b>	<b>17,942</b>	<b>11,023</b>
<b>A3 Payments</b>					
Rent	2,504	-	-	2,504	2,450
Utilities	1,557	-	-	1,557	300
Insurance	639	-	-	639	478
Workshop fitout	-	-	-	-	-
Tooling and equipment	2,206	-	-	2,206	4,341
Cleaning materials	-	-	-	-	6
Refreshments and sundry expenses	325	-	-	325	118
Subscriptions and donations	80	-	-	80	44
Printing and stationery	167	-	-	167	198
Materials and consumables	3,281	-	-	3,281	1,559
Finance charges	26	-	-	26	8
<b>Sub total</b>	<b>10,785</b>	<b>-</b>	<b>-</b>	<b>10,785</b>	<b>8,902</b>
<b>A4 Asset and investment purchases. (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>10,785</b>	<b>-</b>	<b>-</b>	<b>10,785</b>	<b>8,902</b>
<b>Net of receipts/(payments)</b>	<b>7,157</b>	<b>-</b>	<b>-</b>	<b>7,157</b>	<b>2,121</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>3,617</b>	<b>-</b>	<b>-</b>	<b>3,617</b>	<b>1,496</b>
<b>Cash funds this year end</b>	<b>10,774</b>	<b>-</b>	<b>-</b>	<b>10,774</b>	<b>3,617</b>

## Section B Statement of assets and liabilities at the end of the period

### B1 Cash funds

	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
Bank account	26,920	-	-
Petty Cash float	72	-	-
Net liabilities	- 16,218	-	-
<b>Total cash funds</b>	<b>10,774</b>	<b>-</b>	<b>-</b>

(agree balances with receipts and payments account(s))

### B2 Other monetary assets

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
Prepayments	786	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

### B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

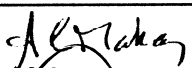
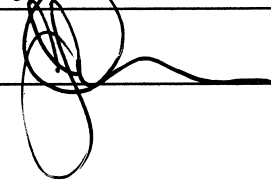
### B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

### B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
Accruals	Unrestricted	1,500	
Trade Creditors	Unrestricted	23	30 September 2024
Deferred income and grants	Restricted	15,481	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	A C Makey	17/01/2025
	A Johnson	17/01/2025