



Chaldon Preschool
& FOREST SCHOOL

The Village Hall, Rook Lane, Chaldon, CR3 5BN. Tel: 01883 343866

Registered Charity No: 1185107

Trustees' Annual Report for Chaldon Preschool (1185107)

Year ending 31 August 2024

Chaldon Preschool is a member of the Preschool Learning Alliance. It operates in accordance with the Preschool Learning Alliance Foundation Model Constitution; This was approved by the Trustees of Chaldon Preschool at a General Meeting held on 23 October 2019.

The objective of Chaldon Preschool is to enhance the development and education of children primarily under statutory school age.

During this financial year, the following were trustees for the Preschool:

Sheena Mann

Anita Mills

Kathryn Cade (Resigned 22nd May 2024)

Lucy Veness

Guy Blakeburn

Trustees are parents or guardians of children who attend Chaldon Preschool or individuals with a vested interest in the Preschool. Trustees are generally elected to hold the roles of Chair, Treasurer and Secretary at the Annual General Meeting held during the spring term of each year.

Activities and Achievements

General

Chaldon Preschool has a reputation for providing exemplary levels of childcare. Due to the friendly, family nature of the Preschool, places continued to be in very high demand during the 2023/2024 academic year. A waiting list previously had to be implemented due to high demand, and this remained in place for the 2024/25 academic year. The preschool operated at capacity this year, with new staff being recruited to cater for the increased demand.

Chaldon Preschool caters for children with SEN and additional funding is applied for to support children with SEN as appropriate. An existing member of staff previously undertook SENCO training to meet the increased need for SEN support and continues to take up training and development opportunities on a regular basis to ensure best practice.

Since the extension of the pre-school opening hours in January 2022, the Preschool has been able to offer 30 hours funded places, for which there continues to be good take up.

This year saw the introduction of a partnership with a local farm, which has given Preschool children valuable hands-on learning experiences that support their emotional, social, and cognitive development. Interacting with animals helps foster empathy, confidence, and respect for living creatures, while the sensory-rich environment encourages language development and curiosity. The visit also enhances children's understanding of the world around them, linking to early learning goals in areas such as communication, physical development, and knowledge of nature and the seasons.

This year also saw the return of the popular 'Living Eggs' chick hatching experience, which offered the children the unique and enriching experience of watching the life cycle unfold in real time, supporting early science education through hands-on observation and discussion whilst also encouraging gentle behaviour, teamwork, and awe—laying the foundations for a lifelong respect for living things.

Yurt & Forest School

We have continued to use the Yurt for provision of Forest School sessions regardless of weather, with an increase in the Forest School sessions available.

With the Yurt, we can provide Forest School sessions for small groups of children every Monday, Wednesday and Thursday throughout the year. Forest School is offered to all children at some point during the year on an 'opt-in' basis. Parents/guardians of those children attending pay an additional cost (to cover the cost of staffing and resources) and Forest School sessions have continued to be in high demand, popular with parents and children alike.

Staff Wellbeing

Our committed and hard-working staff is the Preschool's biggest asset, and staff health and wellbeing is a priority for the Trustees. To promote staff wellbeing, in April 2023 the Trustees introduced a health cash plan for staff through Medicash, a form of insurance that covers the cost of everyday healthcare for staff such as optical and dental treatments, physiotherapy appointments, private screenings, complementary therapies, and more. Workplace wellbeing is an essential aspect of any organisation and benefits that

centre around health help demonstrate to our staff that they are valued. The cost of this insurance to the Preschool is minimal and staff members have continued to make good use of the plan this year.

Financial performance

The final cash balance was £55,719.

The final cash balance of £55,719 is £20,858 up on the previous year's final cash balance. The improved financial position of Preschool has largely been down to operating at capacity coupled with the increase in hourly rates for funded places from April 2024. Given the decreased cash reserve position of the Preschool at the end of the previous financial year, expenditure on resources was carefully monitored resulting in a 26% reduction in expenditure on resources this financial year compared to the previous financial year. Fundraising was up 42% on the previous year, with funds raised from events allocated for the purchase of resources in line with need identified by staff.

The Trustees remain focused on ensuring the future financial stability of the Preschool by maintaining a good level of cash reserves.

Income

Fees - the Preschool provides care and education for children aged from 2yrs to 4yrs and therefore the primary source of income is from school fees. Of these fees, the majority were received from Government funded hours.

Fundraising - as a Charitable Trust, the Preschool relies on fund-raising as an additional source of income. During the year, fundraising activities have enabled the purchase of equipment, toys and other necessary resources.

With support from the staff, trustees and parents there was a good level of income generated through fundraising events during the year, with very positive feedback and high demand from parents and children.

Expenditure

Salaries - the main expenditure is staff salaries. Due to the flexible nature of the childcare provided, the Trustees continue to task the Preschool manager with ensuring that staff rotas align as closely as possible to daily attendance levels. As with the majority of childcare providers, the Preschool was impacted by the rise in minimum wage in April which added increased pressure to the underlying cost base. There has been minimal turnover of staff which contributes to the family feel of the Preschool and the Trustees appreciate the hard work all the Staff have put in this year.

Hall Hire – The Preschool operates from Chaldon Village Hall which it hires on an hourly basis. The hourly rate increased from 1st September 2022 (an increase of 7.5% on the previous year). The Trustees negotiated no further rate increases for a period of 2 years.

Reserves

The aim is to have sufficient reserves to assist in any unexpected situations, for example, maintaining Preschool operations should there be a significant drop in funding. The Trustees are happy to report that the focus on ensuring the financial stability of the Preschool coupled with a long-overdue increase in funded hours rates has helped increase reserves significantly compared to the previous financial year. The

reserve balance of £55,719 is £20,858 greater than last year, highlighting the hard work of the Trustees and Staff in improving the operations of the Preschool. We believe that the increase in the rates for funded hours in 2024, along with the high attendance levels driven by the excellent level of childcare provided by the Preschool, should result in the Preschool maintaining this level of reserves in the next financial year.



A. Mills – Treasurer

G. Blackburn – Chairperson



S.Mann - Secretary

28 May 2025

Chaldon Pre-School (Charity Number: 1185107)

Year ended 31 August 2024

Income and Expenditure

£GBP	Year to 31 August 2024	Year to 31 August 2023
Income		
Fees	40,069	34,758
Government Funding (Surrey)	145,350	107,771
Fundraising	3,149	2,212
Interest	0	0
Total Income	188,568	144,741
Expenditure		
Staff salaries & pension	136,210	117,239
Staff annual functions & benefits	1,835	1,080
Hall Hire	17,793	20,802
Equipment & materials	9,737	13,182
Training	38	1,195
Telephone & broadband	834	433
Professional fees	1,262	937
Maintenance & other	0	0
Total Expenditure	167,710	154,868
Net Income/(Expenditure) for the year	20,858	-10,127

Chaldon Pre-School (Charity Number: 1185107)

Year ended 31 August 2024

Statement of Financial Position

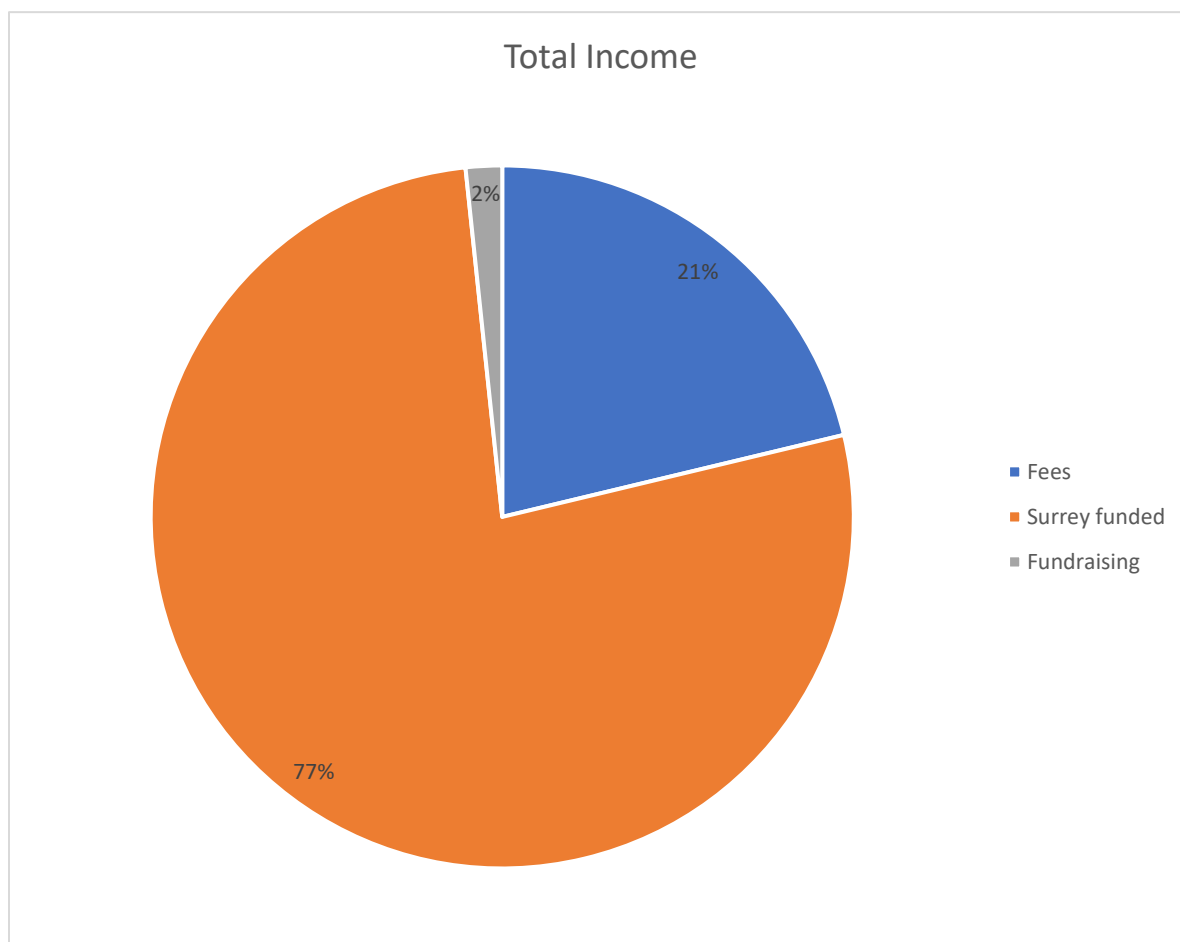
£GBP	Year to 31 August 2024	Year to 31 August 2023
Current Assets		
Cash at bank and in hand	55,719	34,861
Total Current Assets	55,719	34,861
Current Liabilities		
Creditors: amounts falling due within one year	0	0
Total Current Liabilities	0	0
Net Current Assets/(Liabilities)	55,719	34,861
Non-Current Liabilities		
Creditors: amounts falling due after one year	0	0
Total Non-Current Liabilities	0	0
Net Assets	55,719	34,861

Appendix

Year ending 31 August 2024

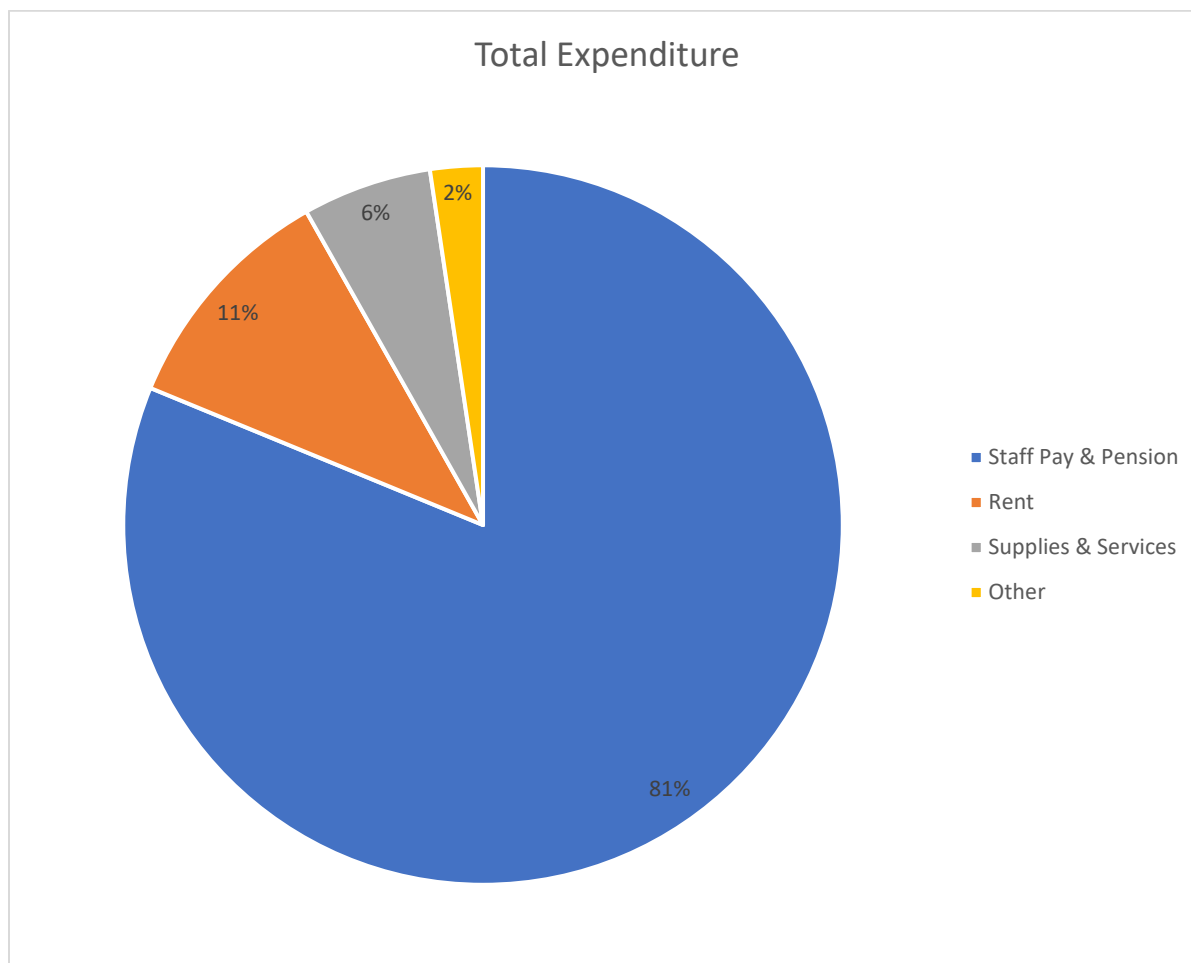
Total income 2024

Category	Total 2024 (£)
Fees	£ 40,069.17
Surrey funded	£ 145,349.79
Fundraising	£ 3,148.67



Total Expenditure 2024

Category	Total 2024(£)
Staff Pay & Pension	£ 136,210.44
Rent	£ 17,793.16
Supplies & Services	£ 9,737.45
Other	£ 3,965.19



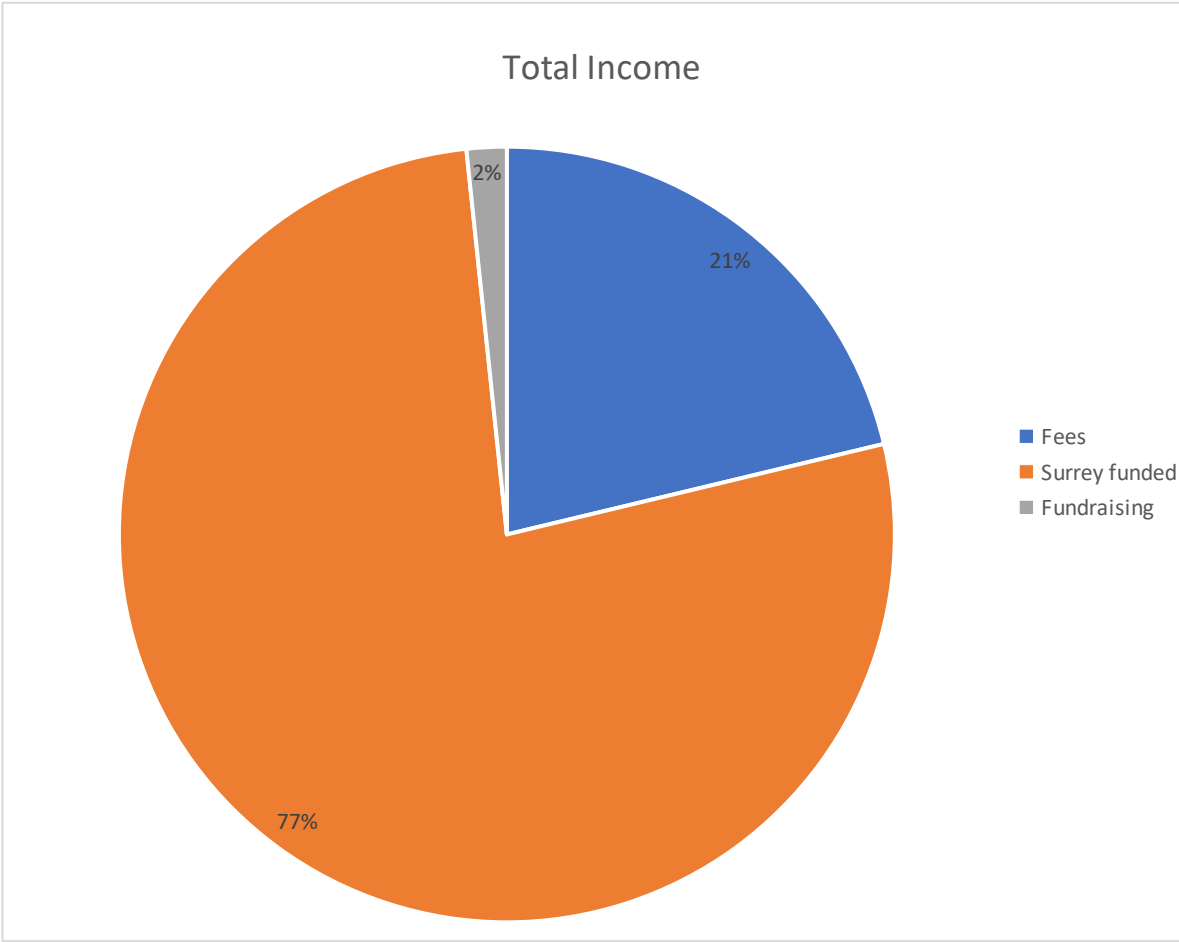
Summary**01.09.23 - 31.08.24**

	United Trust BaCo-op		Petty Cash	Total
Surrey	-	145,349.79		145,349.79
Child	-	39,939.67	129.50	40,069.17
Fundraising/do	-	1,662.01	1,486.66	3,148.67
Miscellaneous	-	60.00	- 60.00	-
				-
Pay (inc. HMRC	- -	132,217.60		- 132,217.60
Pension	- -	3,992.84		- 3,992.84
Staff annual fur	- -	693.18	- 1.65	- 694.83
Rent (hall hire)	- -	17,793.16		- 17,793.16
Supplies & Serv	- -	9,265.70	- 471.75	- 9,737.45
Phone	- -	834.40		- 834.40
Insurance	- -	1,261.96		- 1,261.96
Training	- -	37.50		- 37.50
Staff Benefits	-	1,139.80		- 1,139.80
Savings	20,000.00 -	20,000.00		-
Account	-	-		-
Interest	-	-	-	-
Petty Cash		1,000.00 -	1,000.00	-
Balance sheet				-
Movement	20,000.00	775.33	82.76	20,858.09

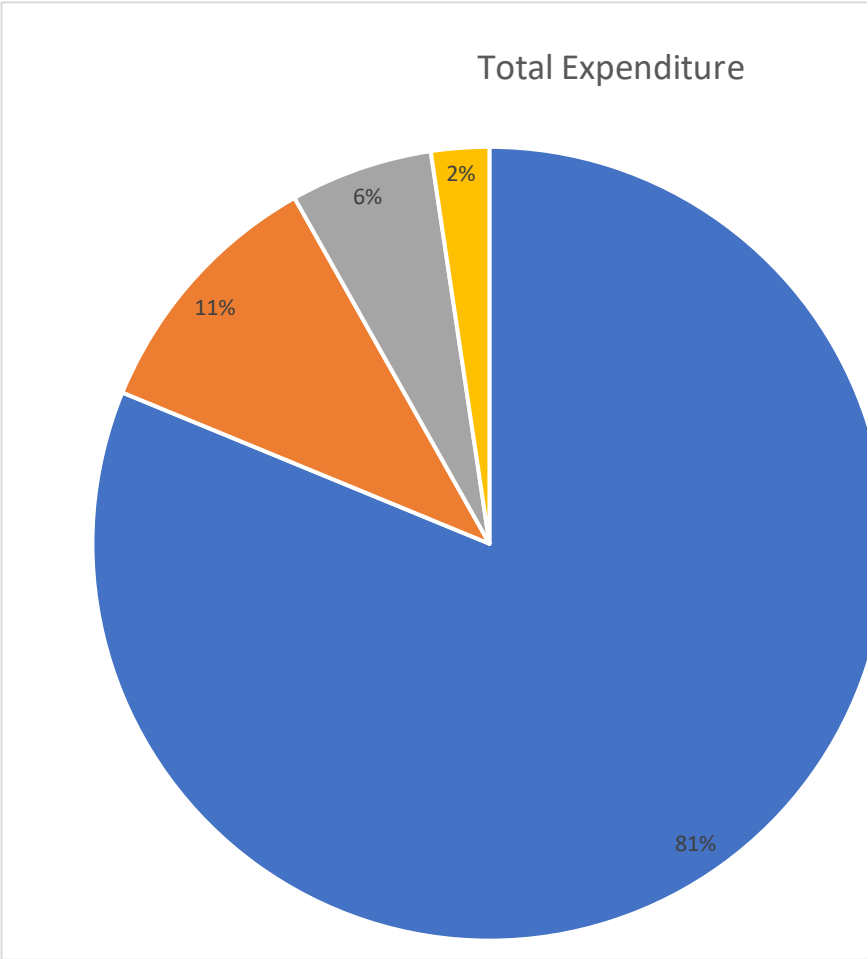
P&L Summary

	2023	2024
Fees	34,757.69	40,069.17
Government funding	107,771.52	145,349.79
Fundraising	2,211.61	3,148.67
	144,740.82	188,567.63
Staff salaries & pensi	117,238.72	136,210.44
Hall hire	20,802.58	17,793.16
Supplies & services	13,181.80	9,737.45
Training	1,195.50	37.50
Staff functions & ben	1,079.76	1,834.63
Telephone & Broadba	432.96	834.40
Professional fees (ins	936.67	1,261.96
Maintenance & other	-	-
	154,867.99	167,709.54
Interest	-	-
	- 10,127.17	20,858.09
Check		20,858.09

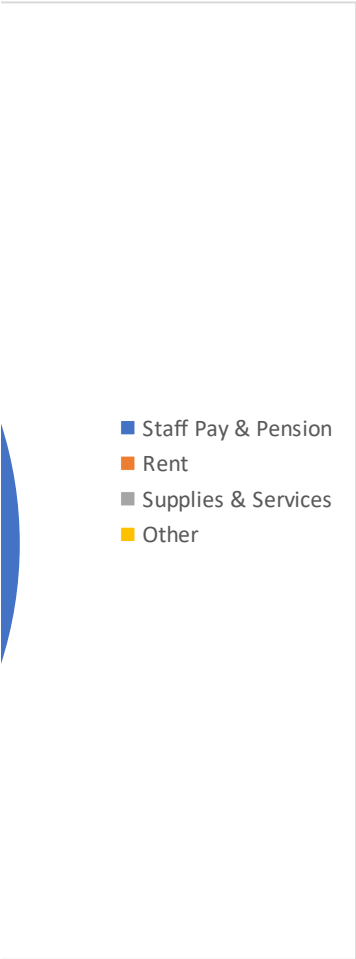
Category	Total 2024 (£)	
Fees	£	40,069.17
Surrey funded	£	145,349.79
Fundraising	£	3,148.67



Category	Type	Total Expenditure (£)	
Staff salaries & pension	Staff Pay & Pension	£	136,210.44
Hall hire	Rent	£	17,793.16
Supplies & materials	Supplies & Services	£	9,737.45
Training	Other	£	37.50
Staff functions & benefits	Other	£	1,831.33
Telephone & Broadband	Other	£	834.40
Professional fees (insurance)	Other	£	1,261.96



Category	Total 2024(£)
Staff Pay & Pension	£ 136,210.44
Rent	£ 17,793.16
Supplies & Services	£ 9,737.45
Other	£ 3,965.19



Balance Sheet

	2023	2024
Current Assets		
Cash at bank and in hand	34,860.71	55,718.80
Total Current Assets	34,860.71	55,718.80
Current Liabilities		
Creditors: amounts falling due within one year	-	-
Total Current Liabilities	-	-
Net Current Assets/(Liabilities)	34,860.71	55,718.80
Non-Current Liabilities		
Creditors: amounts falling due after one year	-	-
Total Non-Current Liabilities	-	-
Net Assets	34,860.71	55,718.80

Check

Opening net assets	34,860.71	
Change in cash	20,858.09	
Closing net assets	<u>55,718.80</u>	1

Bank reconcilliation

Per bank statement @ 1 September 2023

Natwest (closed)	-
United Trust Bank (Savings)	-
Co-op opening	34,787.15
Petty Cash opening	73.56
TOTAL OPENING CASH	34,860.71

Per bank statement @ 31 August 2024

Natwest (closed)	-
United Trust Bank (Savings)	20,000.00
Co-op closing	35,562.48
Petty cash closing	156.32
TOTAL CLOSING CASH	55,718.80

Movement in year	<hr/> 20,858.09 <hr/>
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Check		
P&L movement	20,858.09	1

Fundraising summary

Fundraising direct into Coop Account	1,662.01
Fundraising paid in cash	1,486.66

TOTAL FUNDRAISING	<u>3,148.67</u>
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Section A

Independent Examiner's Report

Report to the trustees

Charity Name
Chaldon Pre School

On accounts for the year
ended

31 August 2024

Charity no
(if any)

1185107

Set out on pages

5-6

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 /08 / 2024.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

9/6/25

Name:

Mike Gittins

Relevant professional
qualification(s) or body
(if any):

Chartered Accountant (ICAS)

Address:

Salmons Lane

Whyteleafe

Surrey