



Chaldon Preschool
& FOREST SCHOOL

The Village Hall, Rook Lane, Chaldon, CR3 5BN. Tel: 01883 343866

Registered Charity No: 1185107

Trustees' Annual Report for Chaldon Pre School (1185107)

Financial period: 30 August 2019 – 31 August 2020

Chaldon Pre School is a member of the Pre-School Learning Alliance. It operates in accordance with the Pre-School Learning Alliance Foundation Model Constitution; This was approved by the Trustees of Chaldon Pre School at a General Meeting held on 23 October 2019.

The objective of Chaldon Pre School is to enhance the development and education of children primarily under statutory school age.

During this financial year, the following were trustees for the Pre School:

Dani Gittins

Claire Robinson

Mike Gittins

Trustees are parents or guardians of children who attend Chaldon Pre School or individuals with a vested interest in the Pre School and are usually elected at the Annual General Meeting held during the autumn term of each year.

Activities and Achievements

Legal Structure change

On 23rd July 2020, the Trustees voted unanimously to transfer the assets and operations of Chaldon Pre School from a Charitable Trust (Charity Number: 294701) to this newly formed Charitable Incorporated Organisation (Charity Number: 1185107). The transfer of assets and operations was completed on 1 September 2020. This change will allow expansion in the number of Trustees and provide a better platform to continue the positive actions already taken to improve the financial position of the Pre School.

As such, the Charitable Incorporated Organisation (Charity Number: 1185107) did not recognise any revenue nor expense in the reporting period (30 August 2019 – 31 August 2020).

Financial performance

The final cash balance was £0.

Income & Expenditure

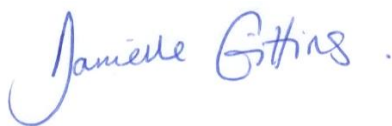
No income nor expenditure was recognised in the period for the Charitable Incorporated Organisation.

Reserves

Reserves at the end of the period were £0.

I declare in my capacity of charity Trustee, that:

- The Trustees have approved the report above; and
- Have authorised me to sign it on their behalf



D L Gittins - Chairperson

19 May 2021

Chaldon Pre-School

Year ended 31 August 2020

Income and Expenditure

£GBP

Year to 31
August 2020

Income

Fees	0
Government Funding	0
Fundraising	0
Interest	0
Total Income	0

Expenditure

Staff salaries & pension	0
Hall Hire	0
Equipment & materials	0
Training	0
Telephone & broadband	0
Professional fees	0
Maintenance & other	0
Total Expenditure	0

	0
Net Income/(Expenditure) for the year	0

Chaldon Pre-School

Year ended 31 August 2020

Statement of Financial Position

£GBP

Year to 31
August 2020

Current Assets

Cash at bank and in hand

0

Total Current Assets

0

Current Liabilities

Creditors: amounts falling due within one year

0

Total Current Liabilities

0

Net Current Assets/(Liabilities)

0

Non-Current Liabilities

Creditors: amounts falling due after one year

0

Total Non-Current Liabilities

0

Net Assets

0



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Report to the trustees/ members of	Chaldon Pre School		
On accounts for the year ended	31 August 2020	Charity no (if any)	1185107
Set out on pages	1-4		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2020

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: W. Weightman Date: 19/5/2021

Name: William Weightman

Relevant professional
qualification(s) or body
(if any): N/A

Address: Bühlstrasse 51, Küsnacht 8700, Zürich, Switzerland

**The following pages do not form part of the Trustees' Annual Report
for Chaldon Pre School (1185107)**

Activities and Achievements for Chaldon Pre School (Charitable Trust: 294701)

The following commentary relates to the operations of the Pre School undertaken in the financial period 1 September 2019 – 31 August 2020 under the now closed Charitable Trust (Charity Number: 294701)

Legal Structure change

On 23 July 2020 the Trustees voted unanimously to transfer the assets and operations of Chaldon Pre School from a Charitable Trust (Charity Number: 294701) to a newly formed Charitable Incorporated Organisation (Charity Number: 1185107). The transfer of assets and operations was completed on 1 September 2020. This change will allow expansion in the number of Trustees and provide a better platform to continue the positive actions already taken to improve the financial position of the Pre School.

COVID-19

As with all educational settings, Chaldon Pre School has been heavily impacted by the global COVID-19 pandemic. Our primary aim throughout 2020 was to keep our staff, children and parents safe, whilst still providing high levels of child care. We ensured we kept communication with our families and staff as open as possible over this challenging period.

We carried out regular risk assessments and devised revised operating procedures in line with the latest government guidance. Given the rapidly changing guidance, the Trustees ensured that they made quick, decisive decisions to make the preschool a safe and happy environment for both children and staff. We continue to review our policies and procedures in line with Local and Central government guidance.

Yurt & Forest School

In the period, we met our fundraising target for a new Yurt and successfully completed installation in August 2020. The Yurt provides us with an excellent facility to provide Forest School sessions regardless of weather. We would like to thank The National Lottery, Caterham Rotary Club, Caterham Lions Club, The John Cowan Foundation, the Trustees, parents and staff for both their kind donations and hard work in achieving this ambitious project.

With the new Yurt, we are able to provide Forest School sessions for small groups of children every Monday and Friday throughout the year. The activities are covered by voluntary contributions from the parents of those children attending and have been in high demand.

Financial performance

The final cash balance was £33,513.

The Trustees have been focused on ensuring the future financial stability of the Pre School with a focus on growing the level of cash reserves. Actions have centred around improving communication between the Trustees and Pre School staff as well as ensuring a tighter focus on fee levels and cost base.

Income

Fees - the Pre School provides care and education for children aged from 2yrs to 4yrs and therefore the primary source of income is from school fees. Of these fees, a proportion were received from Government funded hours. During the period, the Pre School also took advantage of the Government furlough scheme where eligible to do so.

Chaldon Pre School has a reputation for providing exemplary levels of childcare and due to the friendly, family nature of the Pre School, places are increasingly in demand. Consequently, a waiting list has had to be implemented for the 2021/22 academic year.

Fundraising - as a Charitable Trust, the Pre School relies on fund-raising as an additional source of income. In addition to raising funds for the new Yurt, fundraising activities have enabled the purchase of equipment, toys and other necessary resources.

With support from the Trustees and Parents, even excluding the generous donations to fund the Yurt project, there was an improvement in income generated through fundraising events. Of particular note were the annual Nativity, regular cake sales and quiz nights. These were all well attended, received great feedback from parents and enjoyed by the children. This was a significant uptick in fundraising on the prior year, and we hope to continue the trend in the future.

Expenditure

Salaries - the main expenditure is staff salaries. Due to the flexible nature of the child care provided, the Trustees continue to work to ensure that staff rotas align as closely as possible to daily attendance levels. As with the majority of child care providers, the Pre School was impacted by the rise in minimum wage in April which added increased pressure to the underlying cost base. There has been minimal turnover of staff which contributes to the family feel of the Pre School and the Trustees appreciate the hard work all the Staff have put in this year.

Hall Hire – The Pre School operates from Chaldon Village Hall which it hires on an hourly basis. Hire rates remained constant on the prior year.

Due to administrative errors by both the Pre School and Chaldon Village Hall in the prior period, several invoices were not sent/received. Upon identification of this issue, revised payment terms were agreed with Chaldon Village Hall. This has resulted in a portion of the unpaid hall fees totalling £2,475 being deferred, accounting for the entire balance reported under Current Liabilities.

Reserves

The aim is to have sufficient reserves to assist in any unexpected situations, for example, maintaining Pre School operations should there be a significant drop in funding. The Trustees are happy to report that the focus on ensuring the financial stability of the Pre School has helped increase reserves compared to the start of the year. We believe that this, along with the high attendance levels driven by the excellent level of childcare provided by the Pre School, should result in a further increase in reserves in the next financial year.

A handwritten signature in blue ink that reads "D L Gittins". The signature is written in a cursive style with a large initial 'D' and a trailing dot.

D L Gittins - Chairperson

19 May 2021

Chaldon Pre-School

Year ended 31 August 2020

Income and Expenditure

£GBP	Year to 31 August 2020
Income	
Fees	17,102
Government Funding	70,823
Fundraising	14,233
Interest	11
Total Income	102,169
Expenditure	
Staff salaries & pension	61,630
Hall Hire	10,113
Equipment & materials	8,096
Training	88
Telephone & broadband	768
Professional fees	870
Maintenance & other	847
Total Expenditure	82,412
Net Income/(Expenditure) for the year	19,758

Chaldon Pre-School

Year ended 31 August 2020

Statement of Financial Position

£GBP

Year to 31
August 2020

Current Assets

Cash at bank and in hand

33,513

Total Current Assets

33,513

Current Liabilities

Creditors: amounts falling due within one year

2,475

Total Current Liabilities

2,475

Net Current Assets/(Liabilities)

31,038

Non-Current Liabilities

Creditors: amounts falling due after one year

-

Total Non-Current Liabilities

-

Net Assets

31,038