

**North East Mission
Financial Statements
For the year ending
31 August 2021**

North East Mission

Financial Statements

Year Ended 31 August 2021

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North East Mission

Trustees' Annual Report Year Ended 31 August 2021

The Trustees of North East Mission, a Charitable Incorporated Organisation, present their Annual Report and unaudited accounts for the year ended 31 August 2021 and confirm they comply with the requirements of the Charities Act 2011, the trust deed and the Charities SORP (FRS 102).

Objectives and Activities

The objectives of North East Mission are: the prevention or relief of poverty and homelessness in the North-East of England by providing: services to individuals in need and/or charities, or other organisations working to prevent or relieve poverty; and to advance the Christian religion in the north-east of England for the benefit of the public through the carrying out of educational and outreach work and to enlighten others about the Christian religion.

In its first year, (2019-2020) North East Mission gave most of its time to the coordination and running of Durham Winter Night Shelter, inclusive of a health assessment program. In its second year NEM maintained this focus, successfully working hard to keep DWNS open throughout the Covid-19 pandemic.

The Durham Winter Night Shelter is a Christian initiative that seeks to answer the Christian call to social justice and care for the vulnerable in society. It is a project that aims to provide emergency winter accommodation for the homeless population of Durham City. It had a capacity to provide emergency overnight shelter for 15 guests over the winter period (between December and February). Each guest was accepted regardless of individual life choices, sexuality, gender or religious affiliation. The Shelter is a safe space in which each guest can get a good night's sleep, food and access to vital services that will help them start on the road towards permanent housing.

During the Winter of 2020-2021, adjustments were required to be made to the systems and processes of DWNS to ensure that it was compliant with the standards required during the Covid-19 pandemic. This included the construction of temporary sleeping pods, working on an entirely referral basis with Durham Council, and the extensive use of PPE.

The Trustees have regard to the guidance issued by the Charity Commission on public benefit.

Achievements and Performance

Before opening

As might be expected much of the preparation for this year involved ensuring our Night Shelter was appropriate for usage during the Covid-19 pandemic. As the government guidance was brought out in the Autumn, this meant there was much activity to be done and many changes to be made on previous years. The most substantial changes included moving into a static venue (St Nic's Youth

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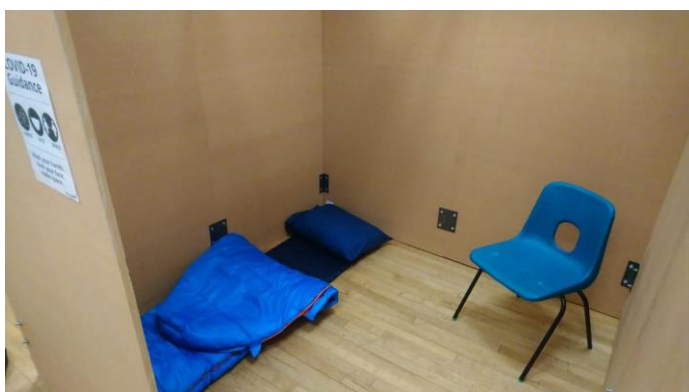
Centre), building in temporary sleeping pods, and a variety of process changes required to minimise the risk of transmission.



The sleeping pods being erected



One of our training volunteers with social distancing measures



A pod ready to be used

We were grateful that despite all of these changes, and the accompanying paper work, we were only minimally delayed in our opening in early December. We were able to ensure that we had trained approximately 40 volunteers before announcing our opening, and we have continued to batch train the volunteers throughout the season, as volunteers have continued to sign up. By the end of the season, we had over 80 volunteer sign ups of which over 50 have attended the training.

During the season

To ensure that our Winter Night Shelter is in line with the government guidance for Night Shelters we were only allowed to receive guests who have been referred to us through one of our partners at Durham County Council. As we only have 6 spaces, this means that we could receive at most 6 referrals on any given evening. This is a very different system to previous years where we have advertised openly and welcomed any guest who present the themselves to us. A combination of this

North East Mission

Trustees' Annual Report Year Ended 31 August 2021

and the continued effect of the 'everybody in' campaign which generally reduced the numbers of rough sleepers in Durham dramatically, has meant that we have received fewer numbers in previous years. That being said, we have noticed a significant increase in the need for last minute emergency accommodation, as many of our guests have unexpectedly found themselves without a house and are not able to access any other accommodation due to lockdown.

I am glad to say that we have been able to offer warm accommodation on every night that the temperature has been forecast to be 0 degrees or below, with the one exception of Christmas Eve.

During February, there was a particularly cold stretch of weather, labelled 'the beast from the east 2'. For at least 10 days there was snow or ice on the ground, and the temperature was forecast to be below zero degrees overnight. During this time, the Operations Manager contacted the council and discussed the Severe Weather Emergency Protocol, which had come in to place. Because of this, the Council were housing individuals who had found themselves homeless at the last minute, which were our usual clientele by this point of the season (working with the council, we were pleased to see all of the entrenched rough sleepers in Durham housed before the end of January!).

Nevertheless, we offered the council emergency accommodation throughout this period, if it was required, and opened the shelter on both of the weekends that the cold weather spanned.

Of the 77 possible nights we could have opened, we opened on 19 nights (roughly twice a week for 11 weeks), and guests actually came on 15 occasions. We also provided emergency accommodation throughout the prolonged cold weather (5 further days, without guests).

In this time, we received 45 referrals. On some occasions when we have opened, we have had 0 council referrals, at most we have received 4.

Over the season we provided 21 warm beds for 11 different individuals. On the nights that guests have used the shelter we have had either one, two or three guests choose to stay with us overnight. On some occasions guests are referred to us, but choose not to use our services. On other occasions I have done a sweep of Durham City Centre and found potential guests who have not been referred, and have called the council to secure them a referral. The initial teething problems with this process felt resolved approximately half way through the season, however, there were always challenges with the referral system due to inconsistency within the council. Some council staff would refer people with no expectation that they would come (or even telling the individual they were referred), so every referral on every night had to be personally confirmed, almost always with a phone call. This would be much less of an issue if we were also able to take guests without a referral, and therefore would open anyway, as may be the case next winter.

A highlight of the season has been working with DCC to help entrenched rough sleepers find permanent accommodation, which has happened on a few occasions. We were also able to assist with a Christmas dinner and present project which served food and have presents to over 60 recently housed individuals across the county.

North East Mission

Trustees' Annual Report Year Ended 31 August 2021

Financial Review

During the year North East Mission received income of £17,469 (2020: 7,306) and expended £11,138 (2020: £5,776) of funds, leaving a net income of £6,331 (2020: £1,530). £3,681 (2020: £2,151) of unrestricted funds were brought forward from the prior year.

Income

61% (2020: 96%) of donations during the year were from organisations rather than individuals (including Elvet Methodist Church, the Durham City Parish Council and Communities Together Durham). The grants from the Durham City Parish Council (£5,080, 2020: £3,500) and from Communities Together Durham (£1,500, 2020: Nil) were restricted to spend on the Durham Winter Night Shelter. Prior year grants including the National Lottery (£1,000) and Just Love (£2,151).

Expenditure

Of the £11,138 (2020: £5,775) expended in the year, £10,346 (93%) (2020: £4,993, 86%) was spent on Durham Winter Night Shelter and £792 (7%) (2020: 782, 14%) was spent on the central running costs of North East Mission. The biggest expenses on the night shelter were the cost of the Operations Manager (£5,817, 2020: Nil), the volunteer coordinator (£2,240, 2020: £1,540), and a payment to the hosting venue St Nics, Durham for utilities (£1,500, 2020: Nil).

£372 was spent on equipment (2020: £1,252). In 2021 the health workshops provided by Excel did not run as they did in 2020 (2020 cost: £1,138)).

£417 (2020: £574) was spent during the year on Public Liability Insurance covering both the shelter and Trustees and DBS checks for volunteers. 80 (2020: 95) volunteers gave their time freely during the winter, and so £130 (2020: £448) was spent on showing the charity's appreciation through refreshments at training & events.

Looking Forward

Currently, the charity is hoping to run DWNS again in the winter of 2021/2022 but is facing sizeable issues. Not least of these is the lack of a venue from which DWNS can operate, as well as lacking in potential staff. At the time of writing these issues are looking to be overcome.

Structure, Governance and Management

North East Mission is a Foundation Charitable Incorporated Organisation (CIO), which is a corporate body, whose only members are the Trustees. The CIO operates under a constitution and is registered with the Charities Commission.

Trustees are selected through a written application to the trustee board, followed by an interview and then a consensus agreement from the trustees. During this year, one trustee resigned; Elaine Duddy on 30th July 2021.

North East Mission

Trustees' Annual Report Year Ended 31 August 2021

Administrative details

Registered Charity Name: North East Mission

Charity Registration Number: 1185097

Principle Address: 39 Long Acres,
Durham,
DH1 1JF

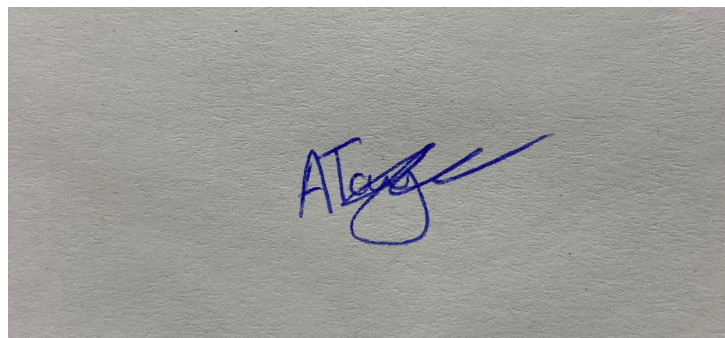
The Trustees who have served between 31st August 2021 until the date this report was approved are:

Trustees: John Oliver (chair)
Alastair Taylor
Ruth Lackenby
Joe Cottrell
Olivia Backhouse
Amy Hawkin
Elaine Duddy (resigned 30th July 2021)

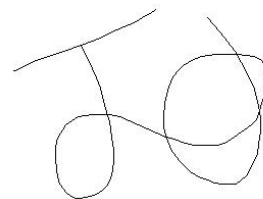
The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:

Alastair Taylor
Trustee
18 May 2022



John Oliver
Trustee
18 May 2022



North East Mission

Independent Examiners Report to the Trustees of North East Mission Year Ended 31 August 2021

I report to the trustees on my examination of the accounts of the above charity for the year ended 31st August 2021.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



.....
Peter Barlow FCCA

Date: 13 May 2022

6 Barton Close
Harpenden
Herts
AL5 4QT

North East Mission

Statement of Financial Activities Year Ended 31 August 2021

		Unrestricted funds	Restricted Funds	2021 Total funds	2020 Total funds
	Note	£	£	£	£
Income from:					
Donations and legacies	3,4	6,820	4,029	10,889	5,956
Charitable activities	3	-	6,580	6,580	3,500
Total		<u>6,820</u>	<u>10,649</u>	<u>17,469</u>	<u>9,456</u>
Expenditure on:					
Raising funds	5	289	-	289	135
Charitable activities	5	-	2,094	2,094	2,841
Other	5	503	8,252	8,754	2,799
Total		<u>792</u>	<u>10,346</u>	<u>11,138</u>	<u>5,775</u>
Net income		<u>6,028</u>	<u>303</u>	<u>6,331</u>	<u>3,681</u>
Net movement in funds		6,028	303	6,331	3,681
Reconciliation of funds:					
Total funds brought forward		3,681	-	3,681	-
Total funds carried forward		9,709	303	10,012	3,681

North East Mission

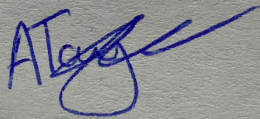
Statement of Financial Position 31st August 2021

	Note	2021	2020
	£	£	
Current Assets			
Cash at Bank & in Hand	7	9,964	3,571
Other current assets	6	48	110
		<u>10,012</u>	<u>3,681</u>
Creditors: amounts falling due within one year		-	-
Net current assets		<u>10,012</u>	<u>3,681</u>
Total assets less current liabilities		<u>10,012</u>	<u>3,681</u>
Total net assets		<u>10,012</u>	<u>3,681</u>
Funds of the Charity			
Unrestricted funds	8	9,709	3,681
Restricted Funds	8	303	-
Total funds		<u>10,012</u>	<u>3,681</u>

These financial statements were approved by the board of trustees and authorised for issue on 18 May 2022, and are signed on behalf of the board by:

Alastair Taylor

Trustee



The notes on pages 9 to 13 form part of these financial statements

North East Mission

Notes to the Financial Statements

31st August 2021

1 Basis of preparation

Basis of Accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

Going concern

There are no material uncertainties about the charity's ability to continue.

The impact of COVID 19 on the financial viability of North East Mission going forward is not a cause for concern. Almost half of all income was from a public body and grants such as these are highly likely to remain given the need for the services of the CIO. At the date of approval of these financial statements, more than one funding source was in the process of discussions prior to confirmation. Therefore, the Trustees believe that North East Mission continues to be financially viable at present.

2 Accounting Policies

2.1 Income

Recognition of income	These are included in the Statement of Financial Activities (SoFA) when: <ul style="list-style-type: none">· the charity becomes entitled to the resources;· it is more likely than not that the trustees will receive the resources;· the monetary value can be measured with sufficient reliability.
Offsetting	There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS 102.
Grants and donations	Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP). In the case of performance related grants, income must only be recognised to the extent that the charity has provided the specified goods or services as entitlement to the grant only occurs when the performance related conditions are met (5.16 FRS 102 SORP).
Government grants	The charity did not receive government grants in the reporting period

North East Mission

Notes to the Financial Statements

Year Ended 31 August 2021

Donated goods	<p>Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so.</p> <p>The cost of any stock of goods donated for distribution to beneficiaries is deemed to be the fair value of those gifts at the time of their receipt and they are recognised on receipt. In the reporting period in which the stocks are distributed, they are recognised as an expense at the carrying amount of the stocks at distribution.</p>
Donated services and facilities	<p>Donated services and facilities are included in the SOFA when received at the value of the gift to the charity provided the value of the gift can be measured reliably. The cost of using donated halls and spaces for the shelter could not be reliably measured as these were provided free of charge with no fee equivalent to compare to, therefore, no cost for these was included in the accounts.</p> <p>Donated services and facilities that are consumed immediately are recognised as income with an equivalent amount recognised as an expense under the appropriate heading in the SOFA.</p>
Support costs	<p>The charity has incurred expenditure on support costs including Insurance, Safeguarding checks and a volunteer coordinated on a contracting basis. These have been allocated to activities based on their time spent and purpose.</p>
Volunteer help	<p>The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.</p>

2.2 Expenditure & liabilities

Liability recognition	<p>Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.</p>
Redundancy Costs	<p>The charity made no redundancy payments during the reporting period.</p>

2.3 Assets

Tangible fixed assets for use by charity	<p>These are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost. There were no purchases of tangible fixed assets in the year.</p>
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North East Mission

Notes to the Financial Statements Year Ended 31 August 2021

3. Analysis of Income

			2021	2020
	Unrestricted	Restricted	Total Funds	Total Funds
	£	£	£	£
Donations & Legacies:				
Donations & Gifts	6,820	4,069	10,889	5,785
Donated goods, facilities and services	-	-	-	171
	<u>6,820</u>	<u>4,069</u>	<u>10,889</u>	<u>5,956</u>

			2021	2020
	Unrestricted	Restricted	Total Funds	Total Funds
	£	£	£	£
Charitable Activities:				
Grant provided by				
Communities Together Durham	-	1,500	1,500	-
Durham City Parish Council	-	5,080	5,080	3,500
	<u>-</u>	<u>6,580</u>	<u>6,580</u>	<u>3,500</u>

4. Donated goods

			2021	2020
	Unrestricted	Restricted	Total Funds	Total Funds
	£	£	£	£
Workwear – Donation of				
Hi Visibility Vests with Logos	-	-	-	171
	<u>-</u>	<u>-</u>	<u>-</u>	<u>171</u>

North East Mission

Notes to the Financial Statements Year Ended 31 August 2021

5. Analysis of Expenditure by fund type

	Unrestricted	Restricted	2021	2020
	Funds	Funds	Total	Total
	£	£	Funds	Funds
	£	£	£	£
Expenditure on raising funds:				
Giving Platform Fees	216	-	216	72
Website Hosting	73	-	73	63
	<u>289</u>	<u>-</u>	<u>289</u>	<u>135</u>
Expenditure on charitable activities:				
Shelter Food & Sundries	-	222	222	109
COVID Emergency Support	-	-	-	342
Workshops	-	-	-	1,138
Donated facilities	-	1,500	1,500	-
Equipment	-	372	372	1,252
	<u>-</u>	<u>2,094</u>	<u>2,094</u>	<u>2,841</u>
Expenditure on other items:				
Travel	-	-	-	192
Insurance & Safeguarding	417	65	482	574
Volunteer Appreciation	-	130	130	448
Bank Fees	86	-	86	45
Staff	-	5,817	5,817	1,540
Contractor	-	2,240	2,240	1,540
	<u>503</u>	<u>8,252</u>	<u>8,754</u>	<u>2,799</u>
Total Expenditure	<u>792</u>	<u>10,346</u>	<u>11,138</u>	<u>5,775</u>

Analysis of Expenditure by activity type

	Activities	Grant Funding	Support	2021	2020
	undertaken	of Activities	Costs	Total	Total
	directly			Funds	Funds
	£	£	£	£	£
North East Mission	86	-	707	792	782
Durham Winter Night Shelter	2,225	-	8,121	10,346	4,993
	<u>2,310</u>	<u>-</u>	<u>8,828</u>	<u>11,138</u>	<u>5,775</u>

North East Mission

Notes to the Financial Statements Year Ended 31 August 2021

6. Other current assets

	2021	2020
	£	£
Prepayments	48	110
	<u>48</u>	<u>110</u>

7. Cash at bank & in hand

	2021	2020
	£	£
Cash at bank & on hand	9,964	2,891
Prepaid gift card	-	680
	<u>9,964</u>	<u>3,571</u>

8. Charity Funds

Fund Name	Type*	Bal BFwd £	Income £	Expenditure £	Transfers £	Gains/ (losses) £	Bal CFwd £
General Fund	U	3,681	6,820	(792)	-	-	9,709
Durham Winter Night Shelter	R	-	10,649	(10,346)	-	-	303
Total Funds		3,681	17,469	(11,138)	-	-	10,012

* U = Unrestricted, R - Restricted

9. Transactions with Trustees and related parties

During the year, one trustee was employed as the Operations Manager; John Oliver and received remuneration of £5,817 (2020: Nil). He applied for the role through the public advertisement and successfully completed a fair interview process; having the skills necessary for the job. Consent was obtained from the Charities Commission for his base salary from 24th October 2020 to 26th March 2021.

No other trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity.

During the year North East Mission employed a Volunteer Coordinator on a Contracting Basis who was also part of the DWNS Core Team and assisted with decision making. The total cost of funding this role was £2,240 (2020: £1,540) between November 2020 and February 2021.