



## Trustees' Annual Report for the period

From

Period start date

30 03 2020

To

Period end date

29 03 2021

### Section A

### Reference and administration details

Charity name

Youth Link Networks

Other names charity is known by

Registered charity number (if any) 1185081

Charity's principal address

8 Cuthberga Close

Barking

Essex

Postcode

IG11 8BS

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Charisma Jones			
2	Naomi Grossett			
3	Karla Simpson			
4	Porsche Thompson Haughton		From 15/03/2021	
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year


### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

--

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	CIO
Trustee selection methods (eg. appointed by, elected by)	Appointed By

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

--

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

**The relief of poverty or financial hardship anywhere in the world by providing or assisting in the provision of education, training, healthcare projects with long-term sustainable methodology. To act as a resource for young people by providing advice, assisting and organising programmes of education and other activities as a means of:**

- a) *Developing their skills, capacities and capabilities;*
- b) *Advancing education;*
- c) *Relieving unemployment’.*

*It has been agreed that although we will take on unpaid volunteers in the UK, we will not be taking on any unpaid volunteers' in Uganda. We will factor in the Ugandan minimum weekly wage of £30 (thirty pounds GBP) per week (equivalent of 150,000 Ugandan Shillings (UDX)) for all members of the Ugandan team whilst they are working on any given project.*

**COVID-19 Response Project**

With the recent knowledge and unforeseen circumstances that Covid-19 has created across the world. We realised the further immediate need for food provisions, sanitary care and medical support in Uganda, specifically Iganga Town in Eastern Uganda where we work.

In the interest of the community and the beneficiaries we gathered our team members utilising our skills in farming to create care packages containing seeds to teach vulnerable families how to cultivate their land for sustainability. With this in mind, we launched a campaign and successfully fundraised £6,480 from June 2020-September 2020 to cover the cost of a “COVID-19 Response Project” and pay our youth volunteer members for the delivery of the service.

This involved teaching families in vulnerable communities the fundamentals of farming practices so that they could plant in time of the season to receive a good in months to follow.

In the care packages, we provided beans and seeds enabling a variety of fresh vegetables and soap, sanitary pads and facilitated sessions with the girl children of the homes to discuss menstruation, sanitation practices and methods to maintaining the pads.

We collaborated with local trained and qualified parasocial workers from the medical centre to deliver this service. With the parasocial workers knowledge of the most vulnerable families in need, we were able to select 52 families to work with and build a rapport over a 12-week period to provide support and help to oversee the sustainability of the family crops growth which could later generate income. Based on an average of 6 people per household, it is estimated that we were able to support 312 people.

In accordance with our objectives, the Covid-19 response project actively responded to the relief of poverty and financial hardship in Eastern Uganda region as detailed above. As a team, we collaborated to develop a project

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

that would empower our beneficiaries with hope that would enable them to be more sustainable by dealing with their immediate basic needs of food and sanitary care then providing them with the education, skills and tools to be sustainable for the foreseeable future. Our team is made up of 50% young people and we nominated the youth of the beneficiary homes to represent the households, with the family aware and supportive, to learn all the skills taught by our team, to pass on to their families. This was effective because when our team returned to the homes to check on the families and their development, the proof was evident from the progress of their gardens and the food harvested which demonstrated that using the youth and empowering them not only benefited them with skills and knowledge but enabled them to build better bonds and relationships with their families.

### **Pretty Box Project Sustainability Plan Phase 2**

Unfortunately, due to the pandemic, we were unable to fulfil our duties to St Paul's Secondary with our phase 2 project as the school was closed throughout the financial period. However, with the funds through the Covid-19 project, we factored in the purchase of reusable sanitary pads from Afripads and mobilised the team to distribute the pads to all 52 households containing girls. Although we were not equipped to teach the girls how to make the sanitary pads, we were at least able to offer a interim sustainable approach to sanitary care, alongside the expertise of the team and the parasocial workers to educate the girls on best practices to use the pads.

We can confirm that all Trustees have read, understood and adopt the guidance issued by the Charity Commission on public benefit declaration.

### **Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

## Achievements and performance

## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

- **Covid-19 Response Project**  
The Covid-19 response project was able to directly impact 52 people and indirectly 312 with education in farming and financial literacy to create their own food produce and actively support their families by making more informed decisions that would benefit them more for long term sustainability.
- The project brought families together to be more proactive
- The project instilled hope, motivation and inspired 100% of the beneficiaries to take up farming at home as a recurring practice.
- **Amazon Smile**
- Youth Link Networks was selected as a spotlight charity on Amazon Smile. During this period, the charity received recognition whilst being highlighted on Amazon's platform. Amazon donates 0.5% of the net purchase price of every order that registers to support Youth Link Networks. During this reporting period, we received a total of £285 of unrestricted donations.
- **Support for the team in Uganda**
- The Covid-19 project brought together the team in Uganda and UK to deliver a crucial project under difficult circumstances. This was a testing time for the team that enhanced their communication and collaboration. This period was a great period for learning and development where the team utilised opportunities to upskill and become more resourceful. The project also enabled the Uganda team to earn a wage at a time where many had lost their jobs so we were also able to provide support for them.
- **Kwanda**-Is an organisation with a modern collection pot for African ideas.
- We received a grant of £750 which was added to our covid-19 project. Kwanda used their platform to highlight and promote the charity and its work. They were delighted with the project outcomes so posted photos from selected beneficiaries of their prosperous gardens to showcase the benefit of the donations.

## Section E Financial review

### Brief statement of the charity's policy on reserves

As a grass roots charity, it has been agreed that £500 would suffice until we are able to obtain consistent funding for our reserves.

### Details of any funds materially in deficit

We fell into our reserve fund following a deficit of -£460 in unrestricted funds. However, with regular quarterly income from platforms such as Amazon and a regular income of £87 from monthly donors, this was quickly rectified and out of the reserve.

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charities main sources of income are:

Amazon smile – pay outs occur every 3-4 months (3 or 4 payments to the charity per year. The payments vary in accordance to individual purchases).

The charity has 8 monthly donors-Total monthly income is £87

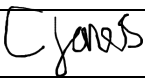

## Section F Other optional information

--

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Charisma Jones	Jodie-ann Dixon
Position (eg Secretary, Chair, etc)	Chair	Company Secretary

**Date**

01 / 09 / 2022



<b>TITLE</b>	Annual Report 30.03..08.2019-29.03.20 (Completed version)
<b>FILE NAME</b>	Annual Report 30....ted version).docx
<b>DOCUMENT ID</b>	11c5ce68075ac7c02db218217c6cb55b0ef66fca
<b>AUDIT TRAIL DATE FORMAT</b>	MM / DD / YYYY
<b>STATUS</b>	● Completed

## Document History



**01 / 09 / 2022**  
14:57:05 UTC

Sent for signature to Charisma Jones (charismajones@hotmail.co.uk) and Jodie-ann Dixon (jodie-ann.dixon@live.co.uk) from youthlinknetworks@gmail.com  
IP: 88.145.98.152



**01 / 09 / 2022**  
19:26:33 UTC

Viewed by Charisma Jones (charismajones@hotmail.co.uk)  
IP: 95.150.105.145



**01 / 09 / 2022**  
19:27:49 UTC

Signed by Charisma Jones (charismajones@hotmail.co.uk)  
IP: 95.150.105.145



**01 / 09 / 2022**  
21:23:59 UTC

Viewed by Jodie-ann Dixon (jodie-ann.dixon@live.co.uk)  
IP: 94.9.75.182



**01 / 09 / 2022**  
21:40:41 UTC

Signed by Jodie-ann Dixon (jodie-ann.dixon@live.co.uk)  
IP: 94.9.75.182



**01 / 09 / 2022**  
21:40:41 UTC

The document has been completed.



## Receipts and payments account

For the period from	Period start date	To
	30.03.2020	

### Section A Receipts and payments

	Unrestricted to the nearest £	Restricted to the nearest £	Endowment to the nearest £
<b>A1 Receipts</b>			
Bank Donations	949		-
Go Fund Me Donations		5,247	-
Kwanda Donation	-	750	-
Paypal donations via website	-	483	-
Stripe	826	-	-
Amazon Smile	285	-	-
	-	-	-
	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>2,061</b>	<b>6,480</b>	<b>-</b>
<b>A2 Asset and investment sales, (see table).</b>			
	-	-	-
	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>2,061</b>	<b>6,480</b>	<b>-</b>

### A3 Payments

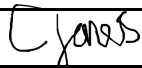

Staff Data	13		-
Go.Daddy domain name annual renewal	14	-	-
Covid-19 team training		151	
Administration costs-uniforms, transport etc	-	366	-
Afripad Kits		224	
Donorbox registration	18		
6month office fee & furniture	-	1,116	-
Administration costs-airtime, data, transport etc		346	
PPE equipment, transport & lunch	-	111	-
Transport & lunch		48	
Covid-19 packages, transport & team lunch		1,106	
Transport & lunch		50	
Parasocial worker fee, lunch & transport	-	289	-
PM EME medical fee whilst on the field	-	39	-
ART & sanitiser sessions, lunch, medical, transport	-	250	-
Farm & Crunch staff lunch & transport		92	
Farm & Crunch staff lunch beneficiary package		570	
Transport & admin		51	
Covid-19 Uganda team wages & admin		786	
Admin & food for vulnerable babies		72	
Administration for the office (project completion)		94	
Boxes to ship computers to Uganda	15		
M&E		240	
Uber to transport computers for shipping	7		
Lontex Exports (Goods shipment to UG)	570		
Transport to Kampala & staff lunch	71		
Port Clearance for Goods in Kampala	406		
Office administration costs	84		
Computer Engineer fee	45		
Team mobilising transport fee	21		
Office maintenance, mobilising & computer tech clearance fee	134		
Stanbic bank opening fee, computer cables	78		
Website domain renewal	23		

Boxes to ship computer chairs to Uganda	16		
Jan 21 Office administration costs	106		
6 months office renewal fee + security to withdraw funds	614		
Feb 21 office fee, PPE & kitchen kettle	138		
Pretty Box Project market research		31	
March 21 Office admin	84		
Curtain for the office, transport, facilities	63		
	-	-	-
<b>Sub total</b>	<b>2,521</b>	<b>6,032</b>	<b>-</b>
<b>A4 Asset and investment purchases. (see table)</b>			
	-	-	-
	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>2,521</b>	<b>6,032</b>	<b>-</b>
<b>Net of receipts/(payments)</b>	<b>- 460</b>	<b>448</b>	<b>-</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>- 460</b>	<b>448</b>	<b>-</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted to nearest £
<b>B1 Cash funds</b>		-
		-
		-
	<b>Total cash funds</b>	<b>- 460</b>
	(agree balances with receipts and payments account(s))	OK
<b>B2 Other monetary assets</b>		-
		-
		-
		-
		-
		-
<b>B3 Investment assets</b>		
<b>B4 Assets retained for the charity's own use</b>		
<b>B5 Liabilities</b>		

Signed by one or two trustees on behalf of all the trustees \_\_\_\_\_ Signature \_\_\_\_\_ Print N

	Charisma Jones
	Jodie-ann Dixon

o (if any)

## Accounts

Period end date  
29.03.2021

CC16a

### 

Total funds to the nearest £	Last year to the nearest £
949	-
5,247	-
750	-
483	-
826	-
285	-
-	-
-	-
8,541	-

-	-
-	-
-	-

8,541	-
-------	---

13	-
14	-
151	-
366	-
224	-
18	-
1,116	-
346	-
111	-
48	-
1,106	-
50	-
289	-
39	-
250	-
92	-
570	-
51	-
786	-
72	-
94	-
15	-
240	-
7	-
570	-
71	-
406	-
84	-
45	-
21	-
134	-
78	-
23	-

16	
106	
614	
138	
31	
84	
63	
5	
-	-
8,577	-

-	
-	
-	-

	-
--	---

	-
-	-
-	-
	-



Restricted to nearest £	Endowment to nearest £
-	-
-	-
-	-
448	-
OK	OK

Restricted funds to nearest £	Endowment funds to nearest £
-	-
-	-
-	-
-	-
-	-
-	-

Cost (optional)	Current value (optional)
-	-
-	-
-	-
-	-
-	-

Cost (optional)	Current value (optional)
-	-
-	-
-	-
-	-
-	-
-	-
-	-
-	-

Amount due	When due
-	
-	
-	
-	
-	

lame                      Date of    |




<b>TITLE</b>	Financial Reporting period 2 version 2
<b>FILE NAME</b>	Financial Reporti... 2 version 2.xlsx
<b>DOCUMENT ID</b>	641fb6fbe1519a8db4f8023f79edbac1142241ad
<b>AUDIT TRAIL DATE FORMAT</b>	MM / DD / YYYY
<b>STATUS</b>	● Completed

## Document History



**01 / 09 / 2022**  
23:45:38 UTC

Sent for signature to Charisma Jones (charismajones@hotmail.co.uk) and Jodie-ann Dixon (jodie-ann.dixon@live.co.uk) from youthlinknetworks@gmail.com  
IP: 88.145.98.152



**01 / 09 / 2022**  
23:51:46 UTC

Viewed by Jodie-ann Dixon (jodie-ann.dixon@live.co.uk)  
IP: 94.9.75.182



**01 / 09 / 2022**  
23:53:08 UTC

Signed by Jodie-ann Dixon (jodie-ann.dixon@live.co.uk)  
IP: 94.9.75.182



**01 / 10 / 2022**  
00:33:27 UTC

Viewed by Charisma Jones (charismajones@hotmail.co.uk)  
IP: 95.150.105.145



**01 / 10 / 2022**  
00:34:30 UTC

Signed by Charisma Jones (charismajones@hotmail.co.uk)  
IP: 95.150.105.145



COMPLETED

**01 / 10 / 2022**  
00:34:30 UTC

The document has been completed.