



Trustees' Annual Report for the year 1st January to 31st December 2024.

Charity name: The Parochial church council of the Ecclesiastical Parish of St Peter & St John's Rugby. Charity registration number: 1185009

Objectives and Activities

St Peter & St John's church council has responsibility, together with the incumbent, in promoting in the ecclesiastical parish, the whole mission of church, pastoral, evangelical, social and ecumenical.

The church works to the Diocesan goals of 'Worshipping God, making disciples and transforming communities and therefore all our activities are geared towards one of these goals. We hold a variety of services for worship at varying times and days, we offer groups to nurture faith and friendship and we have sought to benefit the wider parish by enhancing the accessibility and usefulness of the building which has significantly improved facilities. It is confirmed that the trustees have regard to the guidance on public benefit issued by the Charity Commission.

Structure, Governance & Management

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The appointment of all PCC members is governed by and set out in the Church Representation Rules (2020).

The PCC adheres to the policies of the Church of England in regards to training and guidance of members in safeguarding, health & safety and discrimination legislation.

The PCC meets as required to carry out its necessary functions, and authorizes a Standing Committee to discuss matters of urgency and set agendas. Other sub-committees are authorized to discuss matters of interest to the PCC in an advisory capacity. These include, but are not limited to, Worship Committee and Social & Fundraising Committee. The PCC employs staff in several functions, including a parish administrator, a parish safeguarding officer/cleaner/hall administrator. Remuneration of employees is reviewed annually in accordance with advice on national Living Wage.

Achievements and Performance

Vicar's Report Rev Philip Morton

This past year has seen some developments in how the two churches of the Rugby East Benefice (St Peter & St John's church and St Georges) are working together as part of a benefice and we have started to think about priorities for the future. This report will focus on the following areas: • developing a benefice strategy • strengthening pastoral connections • developing ministry and ecumenical contacts. The development of a benefice strategy started last year with the creation of the Steering Group which met through the summer months to work through the material of the CPAS Thrive booklet as a means to help us think about what would be needed in any future strategy document. I am very grateful to the members of the group for all their hard work on thinking about where the two churches have developed from in the past, what their unique strengths are, and how this might help shape the future of their ministry and service to the wider community in times to come.

The outcomes of the Steering Group were presented to the Benefice at an away-day in February, which allowed people to comment on which activities and ministries should be prioritized over the next few years. Thank you to everyone who has commented on and contributed to this work, it will help to focus our efforts and give us a framework to work with when planning for the future.

Pastoral Connections

It has been five years since the COVID lock-down but we are still feeling some of the effects of this, including the need to rebuild some of the connections with wider community groups that were loosened during that time. The good news is that this is now starting to bear fruit, and there are community-focused events and groups at both churches which are reconnecting with the wider community.

At St. Peter & St. John's, the 'You, Me & a Cup of Tea' initiative is providing a place where people can meet and socialize in a friendly atmosphere. This is in addition to the groups and events that are already a part of our usual church life, providing a sense of community and belonging for many people. At the away-day, this was identified as one of the key priorities of the benefice, and will underpin many of the events and activities planned for the future.

Ministry and Ecumenical contacts

The benefice continues to have strong links with other organisations in Rugby, including the foodbank and Rugby Hope4, through donations and volunteering. Members of our churches also give time to other charities such as Christians Against Poverty, the Street Pastors, Tools with a Mission, ACTS435, Samaritans and many others.

We retain good links with Rugby Revive, of which I sit on the steering group, and St. George's hosted Rugby Youth for Christ in November for a special service. This all points to our wider ministry within God's kingdom, sharing together in Christ's mission to the world. But this can often be done in the unseen places as well.

The church would not be able to function without those who do the work of maintenance and cleaning, who look after our hall bookings and set the heating, or order the things we need for worship, or who organize the services and make sure our audio-visual is working, or who provide hospitality in all its forms. These are just as much a part of the church's ministry to the world, so I offer my thanks to all of you who do so much behind the scenes.

We are also blessed with a strong Ministry Team, who lead us in our worship and help to develop the ministries of others. This past year has seen members of our team explore new avenues of ministry that they feel God is calling them to, and we pray with them that this will be a fruitful and blessed time in their lives.

Church Wardens report

2024 has been another busy year. Sunday morning services have continued to alternate between Communion and Morning Prayer/All-Age worship. Our thanks go to Philip and our Readers John and Gail, and our PTO Raymond for enabling these, and the mid- week Communion Services, where PTO Hilary also takes the service once a month.

Various building work has been done:

The problem with nesting pigeons in the roof space above the upper floor has been resolved, although there is further work needed to tidy up the area. The priest/choir vestry roof was repaired.

Electrical and fire checks have been undertaken and repairs made where necessary. The heating system has worked well and all necessary servicing carried out. The PCC agreed to the purchase of 2 new radio microphones.

At the end of 2024 some trees were identified as needing work done on them. Some were cut back and others removed early in 2025. Plaster has been falling from the roof beside the organ. This is in hand and will be dealt with in 2025.

Worship & services

Our worship of God remains the central focus of all our activity in our churches. The pattern of worship that was established when the benefice was first created has been maintained and follows the usual timetable below

At St. Peter & St. John (Sunday services at 10:30am): • Holy Communion on 1st and 3rd Sundays • All Age Worship on 2nd Sunday • Morning Worship on 4th Sunday • Midweek Holy Communion on Wednesdays.

Worship that engages younger people, especially children, has been a national priority for the Church of England recently, and our All-Age Worship team at PJs, produce services that are designed to connect with children and communicate the Gospel in accessible ways.

Home Groups continue to be a valuable source of fellowship and discipleship, and John has this year started an on-line group for those unable to attend a group in person. The seasons of Advent and Lent provide an opportunity for groups to meet and discuss matters of faith in more depth, and this year Carol sourced a good course from the Diocese of Exeter to aid conversation. Both churches now have established Worship Committees that advise the PCC on matters of worship and discipleship. It is hoped that future developments will include reviews of worship provision and an expansion of what the benefice can offer. My thanks to everyone involved in preparing and delivering worship in the benefice, it is the heart of what we do.

Discipleship

The Wednesday evening small group has continued as a place of nurture for those who have come to faith more recently. As many of you know, Adam, Stacey and Harvey were confirmed at Coventry Cathedral on the feast of Christ The King. In the time leading up to that, the small group had held extra meetings taking place on a Sunday night and focused on their Confirmation preparation. More recently, we have moved to using materials from the writers of the Emmaus courses, designed to help new Christians as they grow in their life of worship and prayer. We remain an online group as this enables those with young children to attend in an evening.

The Tuesday group continue to meet during term time either at our home and or by joining on zoom. During the year we followed several courses from the Bible Project videos, looked at the Gospel of Matthew and have just completed a course on the book of Joshua.

Transforming Communities

The social team meet regularly once a month and have hosted two fetes, two quiz nights, a Christian Aid lunch and catering for the Saturday lunchtime recitals. We teamed up with St Georges to provide refreshments for the council's annual fun day.

You, me & a cup of tea meet on the last Saturday of the month at 2.30pm in the church hall & share tea and cake. During the year we have enjoyed some speakers from the Rugby Street Pastors, Tools with a Mission and from the Rugby local history group. One month we made paper doves which were taken to Norwich Cathedral for their display.

Schools: Eastlands pupils continue to come to PJ's once a term or so to learn about the church in terms of what takes place in the building and the broader life of our church community. Rev Philip Morton and John take it in turns to go into Eastlands to lead assemblies. We are each in once a term and always look forward to the opportunity to share the Christian story with the young people.

Mother & Toddlers group continues to be held every Wednesday morning in term time. As always, we lost some children who moved up to pre-school, but gained others at the lower end of the age group.

Our community hall is an important community resource and has continued to be well used this year by the local community and church affiliated groups. However, it should be noted, that income is down on the previous year mainly as a result of some groups finding other venues, including the Scout group. The hiring of the church and hall as a place for concerts also continues with regular bookings from the Rugby Musical Union and requests from local music teachers to hire the venue for small concerts for their students.

Wednesday lunch takes place after Communion at 12 am in the vestry. Sadly we have lost one of our three cooks and so on alternative Weds we go out for lunch to a nearby hostelry.

Coffee, cake & craft runs on the second Thursday of the month from 10 until 11-30. We are growing in numbers! Each month there is a selected craft varying from paper quilling to embroidery, wreath making, card decorating not to mention items for fetes.

Environmental group: The church garden continues to offer a plethora of habitats for wildlife. Our dedicated group of Saturday morning gardeners continue to do fantastic work on maintaining the grounds

Financial Review

Finance Report for the year ended 31st December 2024

Income

Total income for the year was £91,266 (2023 £63,554). The increase was due to a legacy received of £25,000 which has been allocated to designated funds. We also received a grant for work on the church and £1500 in respect of an insurance claim for damage to the roof. Total giving including gift aid has increased by just over £2000 compared to 2023. The introduction of the contactless machine has increased loose plate collections and money received at concerts. However, donations & hall lettings were down on previous years.

Expenditure

Total expenditure amounted to £72,638 (2023 £124,422).

The biggest outgoing on the general fund is the Parish Share. In 2024 the total was £30,000 (£2750 higher than 2023). This now sees this church meet its commitment to paying the full amount due. Church running costs were higher than 2023 due to increased energy costs but the church incurred lower maintenance costs in 2024. Major repairs of £19,034 included work carried out on the roof and organ & completion of the grant work in the hall.

The year ended with a deficit of £1,254 on general funds.

The investments stand at £73,359 comprised of shares & a deposit account held with CCLA. Total of all funds held at 31st December are £26,480 on designated funds and £53,879 on unrestricted funds. It is a policy of the PCC to keep approximately £16,000 in general reserves to cover unforeseen emergencies or loss of regular income.

ADMINISTRATIVE INFORMATION

Church Address:

St Peter & St. John Parish Church,
Clifton Road,
Rugby, CV21 3QP.

PCC Correspondence Address:

The PCC Secretary,
St Peter & St. John Parish Church,
Clifton Road, Rugby,
CV21 3QP.
Email: vicar.rugbyeast@gmail.com

PAROCHIAL CHURCH COUNCIL OF ST PETER JOHN CHURCH RUGBY

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST DECEMBER 2024

	Note	General £	Designated £	Endowment £	2024 Total £	2023 Total £
INCOMING RESOURCES						
Incoming resources from donors	2(a)	38,684	28,375		67,059	35,568
Other voluntary incoming resources	2(b)	7,244			7,244	7,389
Income from charitable/ancillary trading	2(c)	12,517			12,517	15,499
Other Ordinary Income	2(d)	1,500			1,500	1,610
Income from Investments	2(e)	2,946			2,946	3,488
Total Incoming Resources		62,891	28,375	0	91,266	63,554
RESOURCES USED						
Grants	3(a)	2,435			2,435	2,212
Activities directly relating to church	3(b)	54,061	8,493		62,554	114,873
Fund Raising & Publicity	3(c)	104			104	292
Church management and administration	3(d)	7,545			7,545	7,045
Total Resources Used		64,145	8,493	0	72,638	124,422
NET INCOMING/(OUTGOING) RESOURCES		-1,254	19,882	-	18,628	-60,868
Transfer between Funds					-	0
Gains and Losses on Investments					0	
Realised		-	-	-	-	-
Unrealised		-	-	673	673	2528
NET MOVEMENT IN FUNDS		-1,254	19,882	673	19,301	-58,340
Balance 1st January 2024		25,064	6,598	29,396	61,058	119,398
		-	-	-	-	-
BALANCES CARRIED FORWARD						
AT 31 DECEMBER 2024		£23,810	£26,480	£30,069	£80,359	£61,058

PAROCHIAL CHURCH COUNCIL OF ST PETER JOHN CHURCH RUGBY

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST DECEMBER 2024

BALANCE SHEET AT 31ST DECEMBER 2024

	Note	General £	Designated £	Endowment £	Total 2024 £	Total 2023 £
FIXED ASSETS						
Investment Assets	9	16,810	26,480	30,069	73,359	55,686
		16,810	26,480	30,069	73,359	55,686
CURRENT ASSETS						
Debtors	10	3,370		-	3,370	2,244
Short Term Deposits		3,973			3,973	3,937
Cash at Bank and in Hand		1,243		-	1,243	920
		8,586	0	0	8,586	7,101
LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR	11	1,586	0	-	1,586	1,729
NET CURRENT ASSETS		7,000	0	0	7,000	7,000
NET ASSETS		£23,810	£26,480	£30,069	£80,359	£61,058
FUNDS	13	£23,810	£26,480	£30,069	£80,359	£61,058

The notes on pages 2 to 6 form part of this financial statement

These accounts were approved by the Trustees on

Trustee

Trustee

1 ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the Statement of Recommended Accounting Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and with the Charities Act 2011.

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value.

- ♦ General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC.
- ♦ Funds designated for a particular purpose by the PCC are also unrestricted.
- ♦ The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of church members

Incoming Resources

Voluntary income and capital sources

- ♦ Collections are recognised when received by or on behalf of the PCC.
- ♦ Planned giving receivable under Gift Aid is recognised only when received.
- ♦ Income tax recoverable on Gift Aid donations is recognised when the income is recognised.
- ♦ Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain.
- ♦ Funds raised by the fete, garden party and similar events are accounted for gross
- ♦ Sales of books and magazines from the church bookstall are accounted for gross

Other Income

- ♦ Rental income from the letting of church premises is recognised when the rental is due

Income from Investments

- ♦ Dividends and interest are accounted for when receivable.
- ♦ Tax recoverable on such income is recognised in the same accounting year
- ♦ Interest entitlements are accounted for when received.

Gains and Losses on Investments

- ♦ Realised gains or losses are recognised when investments are sold
- ♦ Unrealised gains or losses are accounted for on revaluation of investments at 31st December

Resources used

Grants

Grants and donations are accounted for when paid over, or when awarded by the PCC if that award creates a binding obligation.

Activities directly relating to the work of the Church

The diocesan parish share is accounted for when payable. Any share unpaid at 31st December is provided for in those accounts as an operational (though not legal) liability and is shown as a creditor in the Balance Sheet.

1 ACCOUNTING POLICIES (contd)

Fixed Assets

Consecrated property and movable church furnishings

Consecrated and beneficed property of any kind is excluded from the accounts in accordance with the Charities Act 2011

Movable church furnishings held by the Priest in Charge and Churchwardens on special trust for the PCC and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's inventories, which can be inspected (at any reasonable time). For inalienable property acquired prior to 1999 there is insufficient cost information available and therefore such assets are not valued in the accounts. All items acquired since 1st January 2000 will be charged in full in the accounts in the year of acquisition, regardless of cost. Such items will be recorded in the church inventories. All expenditure on the maintenance and repair of all assets including consecrated and beneficed property is written off in the accounts in the year in which incurred.

Investments

Investments are valued at market value at 31st December.

Current assets

Amounts owing to the PCC at 31st December for fees, rents or other income are shown as debtors.

Short term deposits include cash held on deposit at the bank.

2 INCOMING RESOURCES

	General £	Designated £	Endowment £	2024 Total £	2023 Total £
(a) Incoming resources from donors					
Planned giving:					
Contributions received	29,562		-	29,562	27,658
Income Tax recoverable on giving	7,347		-	7,347	6,836
Collections (open plate) at all services	1,775		-	1,775	974
Legacies and Donations		28,375	-	28,375	100
	38,684	28,375	0	67,059	35,568
(b) Other voluntary incoming resources					
Donations etc.	185		-	185	539
Fund raising events	4,924		-	4,924	4,850
Grants	2135		-	2,135	2000
	7,244	0	0	7,244	7,389
(c) Income from charitable and ancillary trading					
Church hall lettings, etc.	12,213	-	-	12,213	14,453
Fees	304	-	-	304	1,046
	12,517	0	0	12,517	15,499
(d) Other Ordinary Income					
Insurance Claim	1,500	-	-	1,500	1,610
	1500	0	0	1,500	1,610
(e) Income from investments					
Dividends and interest including any reclaimed tax	2,946		-	2,946	3,488
	2,946	0	0	2,946	3,488
TOTAL INCOMING RESOURCE	£62,891	£28,375	£0	£91,266	£63,554

PAROCHIAL CHURCH COUNCIL OF ST PETER JOHN CHURCH RUGBY

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st DECEMBER 2024

3 RESOURCES USED

	Note	General £	Designated £	Endowment £	2024 Total £	2023 Total £
(a) Grants						
Missionary and charitable giving:						
Church overseas:						
Toybox		500		-	500	650
Other		935		-	935	562
Church societies				-	0	
Hope4		1,000		-	1,000	1,000
		2,435	0	0	2,435	2,212
(b) Activities directly relating to the work of the Church						

Ministry:					
Share to diocese etc		30,000		30,000	27,250
Clergy Expenses		250		250	345
Upkeep of Church:					
Running costs	5	9,215		9,215	8,558
Church maintenance	6	2,726		2,726	3,553
Major repair/renovation	7	10,541	8,493	19,034	73,777
Church hall: Running costs		399		399	383
Outreach				0	627
Discipleship					
Other payments	8	930		930	380
		54,061	8,493	0	62,554
					114,873
(c) Fund Raising & Publicity					
Cost of Social Events		104	0	-	104
		104	0	0	104
					292
(d) Church management and administration					
Administrative/cleaning costs		7,111		7,111	6,776
Office expenses		234		234	119
Accountant's fees		200		200	150
		7,545	0	0	7,545
					7,045
TOTAL RESOURCES USED		£64,145	£8,493	£0	£72,638
					£124,422

4 STAFF COSTS	2024	2023
	£	£
Wages and salaries	7,111	6,776
These costs relate to payment for cleaning services and the costs of an administrator and communications & safeguarding officer are a memorandum item only, as they are already included in Notes 3 (d) above	7,111	6,776
5 CHURCH RUNNING COSTS	£	£
Service Expenses	116	426
Heat and Light	5,854	4,968
Insurance	2,602	2,541
Licences	452	456
Water Rates	191	167
	9,215	8,558
6 CHURCH MAINTENANCE	£	£
Organ	700	330
Computer/AV maintenance	294	515
Other	1,732	2,708
	2,726	3,553
7 MAJOR REPAIR/RENOVATION EXPENDITURE	£	£
Major repair to roof & air vent	9,016	3,320
Organ repair	5,040	0
Hall,Kitchen & vestry refurbishment	4,025	68,732
AV	953	1,725
	19,034	73,777

PAROCHIAL CHURCH COUNCIL OF ST PETER JOHN CHURCH RUGBY

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st DECEMBER 2024

8 OTHER PAYMENTS	2024	2023
	£	£
Electrical inspection	930	0
Contactless machine	0	380
	930	380
9 INVESTMENTS	£	£
Market Value 1st January 2024	55,686	113,758
Net Investment/(Withdrawal) in the year	17,000	-60,600
Unrealised decrease/increase in value in the year	673	2,528
Market Value 31st December 2024	73,359	55,686
The investments comprise of Central Board of Finance Investment Shares and Deposits.		
10 SUNDRY DEBTORS	£	£
Tax refund	900	875
Hire of hall	970	1,369
Insurance claim	1500	0
	3,370	2,244

11 SUNDRY CREDITORS

	£	£
Heat & Light	1,168	1,170
Maintenance	0	368
HMRC	60	21
Funeral cost	158	20
Accrual - Examiner	200	150
	<u>1,586</u>	<u>1,729</u>

12 MOVEMENT IN FUNDS

	As at 01.01.24 £	Interest Allocated £	Other Income £	Expend £	Transfer In/ Increase in Mkt Value £	As at 31.12.24 £
Unrestricted						
General	15,218	0	0	0		15,218
Designated						
Building fund	4,782		10,000	-4025		10,757
Outside area	441					441
Outreach	1,235		5,000	-953		5,282
Mission			5,000			5,000
Investment			5,000			5,000
Organ repair	140		3,375	-3,515		0
	<u>6,598</u>	<u>0</u>	<u>28,375</u>	<u>-8,493</u>	<u>0</u>	<u>26,480</u>
Endowment	<u>29,396</u>	<u>-</u>	<u>-</u>		<u>673</u>	<u>30,069</u>

13 TRUSTEE REMUNERATION AND BENEFITS

None of the trustees have been paid any remuneration or received any other benefits from an employment with the charity or a related entity (2023-none)

14 TRANSACTIONS WITH RELATED PARTIES

There have been no related party transactions in the reporting period (2023 - none)



Section A

Independent Examiner's Report

Report to the trustees

Charity Name

ST PETER JOHN CHURCH RUGBY

On accounts for the year
ended

31st December 2024

Charity no
(if any)

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2024.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

M. Harrison

Date:

10th April 2025

Name:

Malcolm Harrison

Relevant professional
qualification(s) or body
(if any):

CTA
Chartered Tax Adviser

Address:

14A Percival Road Rugby CV22 5JS