



## **Trustees' Annual Report for the period**

**From 1<sup>st</sup> January 2023 to 31<sup>st</sup> December 2023**

**Charity name: The Parochial church council of the Ecclesiastical Parish of St Peter & St John's Rugby.**

**Charity registration number: 1185009**

## **Objectives and Activities**

St Peter & St John's church council has responsibility, together with the incumbent, in promoting in the ecclesiastical parish, the whole mission of church, pastoral, evangelical, social and ecumenical.

The church works to the Diocesan goals of 'Worshipping God, making disciples and transforming communities and therefore all our activities are geared towards one of these goals. We hold a variety of services for worship at varying times and days, we offer groups to nurture faith and friendship and we have sought to benefit the wider parish by enhancing the accessibility and usefulness of the building which has significantly improved facilities. It is confirmed that the trustees have regard to the guidance on public benefit issued by the Charity Commission.

## **Achievements and Performance**

### **Worship & services**

Our worship of God remains the central focus of all our activity in the benefice covering this church and St Georges. The pattern of worship that was established when the benefice was first created has been maintained. In addition, through the Summer months, Gail led the Breathe services at PJs. Home Groups continue to be a valuable source of fellowship and discipleship, and John has this year started an on-line group for those unable to attend a group in person. The seasons of Advent and Lent provide an opportunity for groups to meet and discuss matters of faith in more depth, and Carol sourced a good course from the Diocese of Exeter to aid conversation. Both churches now have established Worship Committees that advise the PCC on matters of worship and discipleship. It is hoped that future developments will include reviews of worship provision and an expansion of what the benefice can offer. My thanks to everyone involved in preparing and delivering worship in the benefice, it is the heart of what we do

It's been another exciting year for the All age team. The regular planning team has grown again with Adam coming on board to join his wife & others. They are a wonderful group of people to work with and bring high levels of creativity, talent and energy to the planning of each service. The result has seen the All Age service push on to new heights of praise, learning, fun and interactivity. Highlights from the last year include a service that was dedicated to helping people engage in prayer using craft, art and icons. During the summer, we learnt about why it is wonderful when believers eat together and then went outside for a picnic. Here's to another year of praising, learning and laughing together.

Messy Church held three meetings in the Autumn term, but due to falling numbers, sadly it was felt that it was time to stop. We continue to support Family Services once a month and hope there may be some interest in future.

### **Discipleship**

There are several Home Groups connected to the church. At the start of lent, the Wednesday night bible study group split 2 ways and took on some new members. The group which meets in the vestry used one of the York courses for lent and at the time of writing are discussing material to move onto next. Over the past year we have worked stoically through studies on Luke's gospel which we completed before lent. The group consists of around half a dozen members.

The Tuesday Morning Home Group continue to meet during term time at home and others join us on zoom. We have followed courses on Peter & his Ministry, the book of Proverbs and a course on finding God in other Christians. At the end of each session we enjoy listening to hymns sung by different congregations around the country and afterwards assess their performance. Our group also meet up each week at the Wednesday communion/lunch as well as going out for a meal from time to time, so we enjoy some social time.

## Transforming Communities

The Social Committee have met each month, planning and coordinating both Christmas and summer Fairs, providing refreshments for the concert recitals, providing food for two quiz nights and after several years absence due to COVID, hosted the Christian Aid lunch in October. We have also helped with refreshments at the fun day on the GEC field together with St George's.

Following the community day held in October 2023 and seeing a need for those who live alone or feel isolated, it was decided to start this new group. We meet usually on the last Saturday of the month at 2.30pm & share tea and cake and have a chat. Heather usually has some activity for the group alongside finding out about each other through questions about our likes and dislikes. A good start has been made with regular people coming along and enjoying friendship and fellowship.

Our links with both Eastlands and St Andrew's Benn primary schools remain very active. Rev Philip has continued to lead a monthly, collective worship assembly in St Andrews primary school, while we share the assembly duties at Eastlands primary. Eastlands pupils continue to come to PJ's once a term or so as a part of their afterschool provision to learn about the church in terms of what takes place in the building and the broader life of our church community. We were very sorry that the Christmas visit by Eastlands school for the year 1 nativity had to be cancelled due to COVID among church members and illness within the school but we look forward to more times together in the year ahead. Discussions are currently taking place between us and the Head Teacher at Eastlands about us running a Lego and Bible story based after-school club, at Eastlands in the autumn term.

Mother & Toddler Group continues to be held every Wednesday morning in term time. As always, we lost some children who moved up to pre-school, but gained others at the lower end of the age group. In each session there are a variety of activities, some more messy than others. We always finish with singing, ably led by Angela. We have been using the back of church for the sit and ride toys so that we can spread out a bit more, and continue to use the front lawn when the weather is good. (not very many times in summer 2023) Numbers have been around 25 to 30 for most of the sessions, with many people coming regularly.

Our hall is an important community resource and has continued to be well used this year by the local community and church affiliated groups. This is reflected in the highest yearly income to date. We have various groups in each day of the week including Knit & Natter, Yoga, PJ's toddler group, Community Lunch, Coffee, Craft & Cake, Scout group and Salsa. We have been joined this year by a weekly children's dance class on a Saturday morning. The choir vestry, or small meeting room is also used on a regular basis by Rugby Miniaturists on various dates throughout the month. The hall continues to be used as a polling station by Rugby Borough Council. The hiring of the church and hall as a place for concerts also continues with regular bookings from the Rugby Musical Union, the Rugby Town Concert Band, and requests from local music teachers to hire the venue for small concerts for their students. We have continued to make improvements to the hall environment this year and have used the remainder of the £80,000 grant we received from Warwickshire County Council to clad the walls in the ladies and gents toilets.

Wednesday Community Lunches continue to meet weekly each Wednesday after communion at 12. We are down to three cooks at the moment, so tend to go out for lunch on the fourth Wednesday. There are regularly over 10 of us and hopefully this will continue to grow. Everyone is welcome, particularly any new cooks! Our Christmas dinner was a highlight of the year, with three courses, plus coffee and mince pies. This was opened to all the congregation and numbers increased to 24.

Coffee, Cake & Craft meet on the third Thursday of the month and now have 12 members. We enjoy crafting of all sorts (see PJ website and face book for pictures of our efforts) and the cake and coffee is greatly appreciated! Come and join us at 10am for an enjoyable morning out.

Environmental - The church garden continues to offer a plethora of habitats for wildlife. Our dedicated group of Saturday morning gardeners continue to do fantastic work on maintaining the environment in a way which is both aesthetically pleasing and environmentally friendly.

## **Financial Review**

The year ended with a surplus of £9846 on general funds, mainly due to the Parish share figure being low in 2023.

Church investments stand at £55,686. Work on the hall refurbishment is now complete thanks to a grant from WCC. Total funds held at 31<sup>st</sup> December amount to £61,058 made up of £6598 on designated funds and £54460 on unrestricted funds. It is a policy of the PCC to keep approximately £15, 000 in general reserves to cover unforeseen emergencies or loss of regular income.

### **Income**

Total income for the year was £63,554.

Total giving including gift aid was down slightly on 2022 to £35568. Donations were down on previous years but fundraising increased by over £800. We received grants from the Diocese for the community day & to help with energy costs.

Hall lettings increased by nearly £4000 due to additional regular & occasional hire. We received £1610 in respect of an insurance claim for damage to the roof. Interest received was high due to the WCC grant being invested in 2023.

Therefore, excluding grants received, total income had increased over 2022.

### **Expenditure**

Total expenditure amounted to £124,422.

We have continued to meet our Parish Share commitment to the Diocese and supported charities such as Hope4, Toybox and Friends of the Holy Land.

Church running costs & maintenance were higher than 2022 due to increased energy costs and repairs to the boiler and the hall toilets. Major repairs of £68732 included work carried out on the roof & completion of the refurbishment of the kitchen.

## **Structure, Governance and Management**

The PCC is governed by 2 Church of England measures – The Parochial Church Councils (Powers) Measure 1956 as amended, which defines the principle function of the PCC and the Church Representation Rules 2011.

The charity's constitution is an Unincorporated association

The method of appointment of PCC members is set out in the Church Representation Rules. Members are either ex-officio or elected by the Annual Parochial Church Meeting. Representatives normally serve for 3 years.

## **Reference and Administrative details**

St Peter & St John's church  
St Peter's Road  
Rugby CV21 3QP

**PAROCHIAL CHURCH COUNCIL OF ST PETER JOHN CHURCH RUGBY**

**STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST DECEMBER 2023**

	Note	General £	Designated £	Endowment £	2023 Total £	2022 Total £
<b>INCOMING RESOURCES</b>						
Incoming resources from donors	2(a)	35,568			35,568	37,195
Other voluntary incoming resources	2(b)	7,389			7,389	93,037
Income from charitable/ancillary trading	2(c)	15,499			15,499	11,508
Other Ordinary Income	2(d)	1,610			1,610	
Income from Investments	2(e)	3,488			3,488	1,090
<b>Total Incoming Resources</b>		<b>63,554</b>	<b>0</b>	<b>0</b>	<b>63,554</b>	<b>142,830</b>
<b>RESOURCES USED</b>						
Grants	3(a)	2,212			2,212	2,036
Activities directly relating to church	3(b)	44,159	70,714		114,873	77,621
Fund Raising & Publicity	3(c)	292			292	191
Church management and administration	3(d)	7,045			7,045	6,379
<b>Total Resources Used</b>		<b>53,708</b>	<b>70,714</b>	<b>0</b>	<b>124,422</b>	<b>86,227</b>
<b>NET INCOMING/(OUTGOING) RESOURCES</b>		<b>9,846</b>	<b>-70,714</b>	<b>-</b>	<b>-60,868</b>	<b>56,603</b>
<b>Transfer between Funds</b>					-	0
<b>Gains and Losses on Investments</b>					0	
Realised		-	-	-	-	-
Unrealised		-	-	2,528	2,528	-3,585
<b>NET MOVEMENT IN FUNDS</b>		<b>9,846</b>	<b>-70,714</b>	<b>2,528</b>	<b>-58,340</b>	<b>53,018</b>
Balance 1st January 2023		15,218	77,312	26,868	119,398	66,380
		-	-	-	-	
<b>BALANCES CARRIED FORWARD AT 31 DECEMBER 2023</b>		<b>£25,064</b>	<b>£6,598</b>	<b>£29,396</b>	<b>£61,058</b>	<b>£119,398</b>

**PAROCHIAL CHURCH COUNCIL OF ST PETER JOHN CHURCH RUGBY**

**STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST DECEMBER 2023**

**BALANCE SHEET AT 31ST DECEMBER 2023**

	Note	General £	Designated £	Endowment £	Total 2023 £	Total 2022 £
<b>FIXED ASSETS</b>						
Investment Assets	9	19,692	6,598	29,396	55,686	113,758
		19,692	6,598	29,396	55,686	113,758
<b>CURRENT ASSETS</b>						
Debtors	10	2,244		-	2,244	3,985
Short Term Deposits		3,937			3,937	2,019
Cash at Bank and in Hand		920		-	920	556
		7,101	0	0	7,101	6,560
<b>LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>	11	1,729	0	-	1,729	920
<b>NET CURRENT ASSETS</b>		<b>5,372</b>	<b>0</b>	<b>0</b>	<b>5,372</b>	<b>5,372</b>
<b>NET ASSETS</b>		<b>£25,064</b>	<b>£6,598</b>	<b>£29,396</b>	<b>£61,058</b>	<b>£119,398</b>
<b>FUNDS</b>	13	<b>£25,064</b>	<b>£6,598</b>	<b>£29,396</b>	<b>£61,058</b>	<b>£119,398</b>

The notes on pages 2 to 6 form part of this financial statement

These accounts were approved by the Trustees on

Trustee

Trustee



Section A

Independent Examiner's Report

Report to the trustees

Charity Name

ST PETER JOHN CHURCH RUGBY

On accounts for the year  
ended

31<sup>st</sup> December 2023

Charity no  
(if any)

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2023.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

*M. Harrison*

Date:

26<sup>th</sup> April 2024

Name:

Malcolm Harrison

Relevant professional  
qualification(s) or body  
(if any):

CTA  
Chartered Institute of Taxation

Address:

14A Percival Road Rugby CV22 5JS