

**REGISTERED CHARITY NUMBER: 1185005**

**Report of the Trustees and Financial Statements  
for the Year Ended 31 December 2024  
for**

**Aylsham PCC**



Aylsham Parish Church  
Registered Charity No. 1185005

# Annual Report

## 2024

### **Worship: Rev Canon Julie Boyd**

Thanks go to all those involved in the preparation for and offering of our worship in Aylsham Parish Church, to the vergers, stewards, refreshments team, camera operators, readers, intercessors, administrators, organist, choir and bell ringers, to those involved in administration and to all worship leaders both lay and ordained, currently licenced and those who are retired. We have a very strong team in Aylsham and it is wonderful to see how everything comes together so smoothly. We really are richly blessed.



In addition to our regular services of Holy Communion, Morning Prayer, Breakfast Church and Choral Evensong we have also had special services for A Quiet Christmas, Carol Service, Advent Service, All Souls, Remembrance Sunday, Harvest Service, Christingle, Taize Services and special services as we welcome visitors, support charitable works and our local schools and celebrate significant events in the town such as the service in October when the Royal British Legion new branch standard was dedicated alongside a new County Youth standard.



On February 4<sup>th</sup> 2024 Bishop Graham, Bishop of Norwich joined us in Aylsham Parish Church for our confirmation service. A very joyful event where 6 candidates were confirmed and many people came to support them.

Our offering of Breakfast Church@Ten has successfully continued in 2024 as we welcome people into church and offer a continental style breakfast seated at tables around the font and under the tower at the west end of the church. Worship is led from the font so that all can see and be involved. There are songs (both hymns and worship songs), story, prayers and activities for all the family. At the end of the service people are invited to gather in the Lady Chapel for a short Communion service. In 2024 there were two occasions when we also welcomed families for Baptism during this service which has been a great delight.

In 2024 we held our first Carols in the pub service at the Black Boys Public House. Members of the Aylsham Band came to support as well as our "Find Your Voice" singers with a few guest additions. It was good to work with Matt, the landlord at the pub and to fundraise for Cancer Research. A good number of people came along and the event was considered to be a great success. "Find Your Voice" also went into the Manor Residential Care Home with Rev Julie for carol singing which was very much appreciated by residents and staff alike.



In 2024 we said farewell to Rev Shawn Tomlinson from our team as she took retirement in February 2024. We also welcomed Nonnie Williams as she took time with us during Holy Week and Easter on her discernment placement before then starting her training for ordained ministry and joining us for training in Advent of the same year.

### **Coffee Mornings: Angela Quinn**

10 coffee mornings were held last year in support of a wide variety of charitable causes and well supported by a goodly number of our congregation, townsfolk and visitors, especially during holiday times. The charities supported in 2024 were The Ormiston Trust, (whom we also support with gifts for the children of prisoners in Norwich); the Lent appeal by the bishop of Norwich; North Norfolk support for Ukraine; the Leprosy Mission; Embrace (particularly appropriate this year given the war in Gaza); Young Organists, (including a wonderful

little concert!); Shoeboxes; Christian Aid; Nelson's Journey; FADS. I would like to thank everyone who works so hard to organise and run these events, including of course all the wonderful cake makers!!

Angela is stepping down from organising coffee mornings and we thank her for all her efforts in this role.



### **New Brew: Sally Hildrew**

This has been a successful year with coffee, cake and a listening ear in a friendly, non-threatening space available almost every week.

A founder member, Dona (Payne) has gone back to work, leaving the team with a 'thank you' cake and card, flowers and a gift and much gratitude from us all – we still miss her.

Thankfully we have two new team members, so we can still give time to all those who call in.

We agreed to stay open over the winter, which meant altering our opening times so we can use the lovely warm Molly Long room after Chair Pilates session has finished.

Some people didn't like the confined space, but others have kept coming and numbers are better with a warm room to enjoy!

The newspapers are popular though uptake of craft activities on offer is variable.

Sitting round large tables in the Molly Long room works well, so we plan to continue using some larger tables once it is warm enough to be back under the tower.

### **Music and Events: Clive McCombie**

As in previous years, a varied programme of vocal and instrumental music was presented, covering music from the classical repertoire, from musical theatre and film, barbershop and, for the first time, traditional jazz. 14 concerts were organised and two quizzes were presented by Beverley. Audiences have varied but we have never done worse than break even in individual concerts and have been able to maintain a good, though less well supported, classical music content, which we feel is vitally important going forward. Overall, the concerts have generated £4848 for church funds, not dissimilar to the 2023 season. As ever, I have been indebted to a small loyal band of volunteer helpers on the day and also to a small but discerning and loyal local audience following. Thank you all for your support. Here is to an exciting new future.

Clive is stepping down from his role as Music and Events Organiser at the end of 2024 and we have been extremely grateful for the work that both he and Beverley have undertaken in this role.





## CHOIR: *Harry Macey*

The choir continues its high level of commitment and hard work at rehearsals, Sunday services and special occasions. Choristers' camaraderie and concern for each other are valued qualities of Aylsham choir.

*Find Your Voice* is managed superbly by Matthew Boyd and Mathew Martin. From their hard work we have welcomed several valued new members and are, at present, particularly seeking additional sopranos and tenors.

Hymns, anthems, liturgical and organ music for worship are meticulously planned well in advance. A monthly music-list is posted. Please let Harry have your email address if you would like one sent to you.

Thanks are due to Melanie who does a huge amount of work as choir librarian and robes mistress, and to Sylvia, our Choir Fund treasurer.

The choir enjoyed the hospitality of the vicarage for a BBQ in August plus the annual Choir Dinner at the Skeyton Goat in November. Instead of giving each other Christmas cards in 2024 choristers donated £135 for The Children's Society.

Thank you to all choristers for their commitment.

The **organ** continues to be cared for by Henry Willis & Sons who restored the instrument in 2018-19.

After many months of research I managed to source a replacement for our worn-out Blüthner grand **piano** which was built in 1895 and has given splendid service. The new piano is a boudoir-size British piano made by Challen.



## Facts and Figures

### Occasional offices in 2024

Weddings: 5  
Funerals in church: 13  
Funerals in crematoria: 7  
Baptisms: 8



## CHRISTMAS TREE FESTIVAL: Debbie Graver

The Annual Christmas Tree Festival took place at the end of November and was a real success. This year we increased the number of trees to 51 including a 'line of faith' outside with trees from other Churches in the town. We also had a concert on the Saturday night with the Cawston Band and the atmosphere was magical. Fundraising significantly increase this year and we were able to pay all the charities participating £117 as well as raising in excess of £600 for the Church from refreshments over the weekend. Thank you to all those on the organising committee and those who volunteered their help over the weekend.



### **Christmas Day Lunch—Rev Canon Julie Boyd**

Offering a Christmas Day lunch in the Town Hall has now become a bit of a fixture in the calendar for Aylsham Parish Church. In 2024 both Waitrose, North Walsham and the Aylsham Round Table contacted us well in advance of the day to offer financial support for this important event and both gave generous grants.

In 2024 we hosted our third Christmas Day Lunch and welcomed 65 people to the Town Hall. The aim of the lunch was to bring together people who would otherwise be on their own or who would struggle to celebrate the day well for a variety of reasons.



We ate fine food, enjoyed music from David Young, saxophonist and watched the King's speech on the big screen together. There was a surprise visit from Father Christmas to whom we are very grateful! There were gifts for all. Thanks were given to David Young, to the Town Council, Coxfords Butchers, Whites Butchers, Tesco, Coop, Paul the Spud man and Easters of Norwich as well as all the amazing volunteers who cooked, decorated, welcomed or who made this event possible by offering gifts and making financial donations.



### **Fabric Report—Matthew Boyd**

**Roof Alarms:** The church roofs alarms are now working and being monitored by a new service provider having been out of action for over 12 months

**Pew Repairs:** A pew door was damaged due to vandalism breaking the Victorian brass hinges on the door. Like for like copies were made and installed in the vandalised door where necessary in other pew doors.

**South Porch Gate Locks:** A new combination lock has been added to the gates making locking and unlocking easier particularly at night.

**Organ Step Installation:** As part of our ongoing focus on health and safety an organ step has been installed by Jeremy Worth to remove the trip hazard posed by the central heating pipes. Recycled timber from an old kneeler was used.

**Fire Risk Assessment:** As part of our fire risk assessment, we have restored access to the external vestry door that was blocked by cupboards. The door can be accessed from the outside so allows alternative access to the vestry/office when services are in progress.

**Net Zero Strategy:** As part of our strategy, we are:

- Conducting an energy audit to identify areas where improvements can be made and implementing accordingly. The church of England is financing an audit for us. We are also expecting a grant of £3000 to help implement any recommendations.
- Investigating the installation of solar panels on sections of the south facing church roof that are not visible from the ground and are permissible with a faculty. The areas identified are behind the castellations at the level of the clearstory on the south side of the church and on the relatively flat section of the roof above the chancel door.
- Investigating battery storage. Our energy use in the church is very variable with heating and lighting required at specific times during the week. To maximise the benefit of any power that is generated locally using solar panels we are considering also storing that power locally.
- Replacing our lighting with LED lighting. This will save a significant amount of energy (approx. 80%) on lighting in the church.
- Considering replacing our current (very old) gas heating system with new more energy efficient systems. This may well be a mix of heating solutions such as infra-red heating in some areas of the church and the possible use of air-based heat pumps for general heating. The exact solution will be finalised after further investigation.
- Applying for grants and seeking funding opportunities to support our net zero strategy rather than a series of one-off improvements.

**Implementation:** Our current thinking is that we replace all church lighting with LED and install solar panels and battery storage in the first phase and tackle the heating in a second phase.



### **Eco Group:** Erica Fisher

Information about different aspects of caring for creation are displayed on the Eco board. Eco hints and tips on living sustainably on the pewsheet each week. aims to present a range of topics and offer positive suggestions for the congregation.

**Churchyard garden:** Abi has worked hard to keep the garden tidy and to continue the ongoing battle with weeds. Wendy Sadler and her team from Aylsham in Bloom have done sterling work together with council groundsmen who have come every few week to install membrane and wood chip covering. Progress on clearing the compost heap, the Installation of the memorial bench and permanent planting have been delayed due to changes at the Town Council.

**Bulb planting:** On 2 November church members donated funds for bulbs to commemorate their past loved ones. Abi and Erica planted 300 bulbs, purple crocuses and white crocuses, snakeshead fritillaries, chionodoxa and scilla.



### **Our Volunteers**

We are extremely fortunate to be supported by many volunteers who undertake numerous tasks within the Church. These include cleaners, readers, intercessors, vergers, lay ministers, choir members, musicians, flower arrangers, charity supporters, those helping with our churchyard cleanup days, stewards, administrators, bellringers, providers of refreshments, helpers at our events, children's workers, administrative staff and our Trustees.

Many put in numerous hours to support our work and we are grateful to each and every one of them.

### **Churchwardens:** Mathew Martin and Mike Graver

It's been a privilege to serve another year as your churchwardens. We would like to thank all those who have participated and joined in various activities in the church. There are too many people to thank you individually but our thanks go to those who steward our services, sides people, all those who provide refreshments, those who read and lead us in prayer for all those who ensure the smooth running of this church. We are very grateful. Amongst our other churchwarden duties here are some achievements over the last year.

- High altar kneelers have been restored
- Church security has been increased with new and repaired locks
- Church noticeboard has been lovingly restored
- The Rectors board has been updated
- Churchwardens board is in the process of being updated
- Carpets have been cleaned and we will endeavour to keep this on a rolling program
- Flooring to the slope in the narthex has been repaired
- Installation of cycle racks at the west end of the church. ( with thanks to the Town Council)
- Purchase of cones to reserve Rector and disabled parking. This should enable us to be more flexible with a limited space for parking at the back of church.

We had the pleasure of meeting the Archdeacon of Lynn with fellow wardens which highlighted the need of safeguarding training and discussions around our Parish Share and discussion about staffing within the Aylsham and District Team Ministry.

We are indebted to Matthew Boyd for all the work he does on our behalf with the fabric to this building and his enthusiastic reports.

We also pass on our thanks to our Rector and her clergy team and we look forward to the opportunity to serve this church in this ancient office once again.



### **Our Clergy and Lay Ministers**

Our clergy and lay ministers work hard to support our mission in Aylsham. We are extremely grateful for the work undertaken by Rev Canon Julie Boyd, Rev Natalie Rees, Fiona Tibbitt and David Martin. We are also supported by a number of retired clergy who undertake services and want to offer our thanks to each and every one of them.

## Children's Work

### First Steps and Make and Take

At Easter time 2024 we said thank you to Tracey Ringwood for all her hard work and support coordinating the craft activities for First Steps and Make and Take. Tracey had decided that she needed to free up her time to focus on other aspects of her working life. We are very grateful to Tracey.

We are also very grateful to Clair Hartigan who has taken up the role of Children and Families worker for our church coordinating the Thursday sessions and also looking at other ways in which we might welcome and support families to our church and help them to find ways of exploring their spiritual lives as well. Clair comes with a lot of experience of working with young families and brings great insight into how to encourage learning for families as they play and talk together.

The work that Clair does is wonderfully supported by a dedicated team of volunteers. The groups continue to thrive with up to 25 toddlers and their families coming to the First Steps group and between 30 and 60 children and their families attending Make and Take every Thursday in term time.

For First Steps the children enjoyed the free time of crafts, toys and refreshments as well as the weekly story time and favourite songs in the Molly Long Room.

For Make and Take the different themes each week give a wonderful variety to the activities on offer. A particular favourite is the ice-cream event at the end of the school year which our local community police always like to attend as well. In 2024 the weather was very kind to us and a lovely time was had by all.

### Pancake party and Light Party

We enjoyed our annual pancake party on Shrove Tuesday with pancake decorating and fun crafts and games to welcome people. On 31<sup>st</sup> October we offered once more our LIGHT PARTY giving families an alternative to trick or treating. The church looked amazing with wonderful light displays. The children made lanterns for the lantern parade, they ate hotdogs, and they joined in with the games and light experiences around the church.



Our work with children and families would not be possible without the help of all our volunteers and we want to say a very big thank you to each and every one.



### Filling the Gap: *Rev Canon Julie Boyd*

During the Easter and Christmas holidays food and toiletry gift parcels were taken out to 30 local families to help them in the school holidays by giving them an extra boost at these times of celebration. We work closely with our local schools to identify where the need might be and it is very clear by the thank you letters and responses that these gifts make a big difference to the families who receive them.

Our thanks go to all those who gave so generously to this project and also to Tesco who support us every year.



### Foodbank

The Cromer Foodbank provides food parcels for those in need and is open every Monday morning as well as being available when emergencies arise. It is staffed by volunteers and our thanks go to everyone who volunteers or who provides food to make up the parcels.

## Monday Sale

The Monday sale ran from March through to the Autumn and attracted visitors from far and wide. As well as being an excellent source of outreach for the Church through the provision of tea, coffee and conversation, the sale raised £6755 for Church funds from donations for the items which were sold.

This was a significant increase on the previous year. The sale is only possible due to a significant number of volunteers who appear on Sunday evenings to set up and also Monday mornings to provide assistance for the sale. We are extremely grateful to each and every one of them.



## Financial review (previous year in brackets)

The 2024 year-end position can be found on the Statement of Financial Activities and Balance Sheet and is judged to be satisfactory. Some very generous gift-aided donations were received, and payments to charitable causes increased by 27%. Sixty-five charities benefited in total from coffee mornings, concerts, events and appeals including £117 each to forty-seven charities from the Christmas Tree Festival (£93 in 2023 and £20 in 2021).

Total income increased by 32%. There was a nett surplus of £39194 (-£45918) at the year end. The closing balance of funds was £177754 (£138560).

### Unrestricted Finance

**Income** was £173264 (£121753) coming mainly from planned giving £45523 (£40540), collections and generous voluntary donations £77261 (£31172), and £21934 (£16834) Gift Aid Tax was reclaimed. Funds raised from concerts and events, the weekly sale of donated items, and the Churches Trust bike ride, totalled £16745 (£14887).

Statutory fees of £4804 (£6142) were received from twenty funerals (twenty-eight), nine interments (fourteen), five weddings (six), and from banns and monuments.

Other income totalled £6997 (£12178).

**Expenditure** of £123875 (£109152) saw the parish share, £74954 (£65861), increase by 13.8% (5.7%). We always endeavour to pay this in full each year as it contributes towards clergy stipends and housing, parish ministry, and the wider ministry and mission of the diocese. Staffing and support costs were £8024 (£7710), and £4936 (£4451) was allocated to mission and evangelism.

Fundraising costs were £3973 (£3361) and church running costs £19285 (£12546) plus utilities £10299 (£10504). This included £4128 on spent on electric safety checks.

Other miscellaneous expenditure was £2403 (£4719).

The nett income of £50052 (£12601), included £663 raised from the tree festival towards costs, and provided for the Christian ministry of the church. The balance of unrestricted funds was £69186 (£19134) at the year end.

### Restricted Finance

**Income** of £44939 (£43201) came from donations and gift aid £20682 (£18737), grants £1188 (£11690), and fundraising £1814 (£5635).

A pecuniary legacy of £10000 was received into the fabric fund from the estate of the late Mr Ian Cartwright, for which we were most grateful, and this will be used for the LED lighting project.

Bank interest of £2634 (£2289) was received, and the School House rent income was £4620 (£4620).

Other income totalled £4001 (£230)

**Expenditure** of £55134 (£101721) included staffing costs £7745 (£6812), insurance £7015 (£5631), fundraising £2515 (£1544), church running costs £3526 (£2967), mission and evangelism £3615 (£246), with other miscellaneous expenditure of £2143 (£20).

£17922 (£14045) was donated to charities.

Major repairs were carried out on stained-glass windows that had been vandalised £3645 and £7008 on repairs to the old schoolhouse totalling £10653 (£70456).

There was a nett deficit of -£10858 (-£58520) after £663 was transferred to unrestricted funds for light and heat used during the tree festival. The closing balance of restricted funds was £108568 (£119426).

**Reserves** No Reserve Funds or Assets in overseas investment companies or Trusts are held, and there is currently no reserves policy.





## Aims and Purposes

Aylsham Parochial Church Council (PCC) has the responsibility, in cooperation with the incumbent, to promote the whole mission of the Church, pastoral, evangelistic, social, and ecumenical, in the ecclesiastical parish.

## Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our church and be part of the parish community. It is primarily focussed on the advancement of religion, which is recognised as a charitable purpose having public benefit. All regular public worship is provided free of charge, is not restricted to Church of England adherents, and is available and open to all.

## Trustees

### Ex Officio members:

Incumbent: Reverend Canon Julie Boyd

Curate: Reverend Natalie Rees

Lay Minister: Mrs Fiona Tibbitt

Churchwarden: Mr Mathew Martin

Churchwarden : Mr Michael Graver

Deanery Synod Representative: Mr John Pountain

Deanery Synod Representative: Mr William Fisher (Until Nov 2024)

Deanery Synod Representative: Mrs Debbie Graver (also PCC Secretary)

Deanery Synod Representative: Mr Nick Bolton (From May 24)

### Elected members:

Mrs Mary Elsey (Until May 2024)

Mrs Sylvia Martin (Treasurer)

Mr Clive McCombie (Until May 2024)

Mr Henry Macey

Mr Michael Daniels

Mrs Jenny Cobley

Mr Peter Martin

Mrs Sally Hildrew

Mrs Erica Fisher

Ms Sarah Morter

Mrs Myrtle Chuter

Mrs Penny Bond

Mrs Clair Hartigan (From May 24)

Mrs Jenny Engelsen (From May 24)

Mrs Nonnie Williams (From Nov 24)

## Structure, Governance and Management

Aylsham Parish Church is situated by the Market Place in the centre of town. It is part of the Diocese of Norwich within the Church of England. The correspondence address is Aylsham Parish Church, Market Place, Aylsham, NR11 6EH. The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2020) and is registered with the Charity Commission, registration number 1185005.

The method of appointment of PCC members is set out in the Church Representation Rules. At St Michael's our PCC consists of the Rector, Curate, Lay Minister, Churchwardens, Deanery Synod Representatives, and those elected at our Annual General Meeting. All members of the congregation are encouraged to attend the meeting and stand for the PCC. In addition to elected members, the PCC do co-opt members who have a particular skill set which would enhance the PCC.

PCC members are responsible for making decisions on all general matters of importance to the Church including how funds are spent. The PCC is supported by a Fabric Committee which is chaired by our Fabric Officer, a Strategic Resources and Fundraising Committee and an Events officer. Specific projects may also involve the setting up of a committee as was the case with the Christmas Tree Festival. All these groups report back to the full PCC who meet every 2 months with a break during the Summer.

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have regard to the House of Bishops' guidance on safeguarding children and vulnerable adults).

Signed: Mrs Debbie Graver - PCC Secretary and Trustee

18 March 2025

## **Independent Examiner's Report to the Trustees of Aylsham PCC**

### **Independent examiner's report to the trustees of Aylsham PCC**

I report to the charity trustees on my examination of the accounts of Aylsham PCC (the Trust) for the year ended 31 December 2024.

#### **Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



#### **Mark Johnstone FCA**

Argents Chartered Accountants  
15 Palace Street  
NORWICH  
Norfolk  
NR3 1RT

Date: 14 May 2025

Charity Commission Registration 1185005  
**FINANCIAL STATEMENT**  
for the year ended 31 December 2024

STATEMENT OF FINANCIAL ACTIVITIES	Notes	Unrestricted Fund	Designated Fund	Restricted Fund	Endowment Fund	Total Y/E 2024	Total Y/E 2023
		£	£	£	£	£	£
<b>INCOME</b>	<b>A</b>						
<b>Voluntary income</b>							
Tax efficient planned giving	1	13,596	-	-	-	13,596	19,620
Other planned giving	2	31,927	-	-	-	31,927	25,594
Collections at services	3	6,943	-	-	-	6,943	7,123
All other giving and voluntary income	4	70,318	-	20,114	-	90,432	42,183
Gift Aid reclaim		21,934	-	568	-	22,502	12,764
Legacies received (capital value)		-	-	10,000	-	10,000	-
Grant income	5	450	-	1,188	-	1,638	14,390
<b>Total of voluntary income</b>		<b>145,168</b>	<b>-</b>	<b>31,870</b>	<b>-</b>	<b>177,038</b>	<b>121,674</b>
<b>Activities for generating funds</b>	<b>6</b>						
Gross income from fundraising activities		16,745	-	1,814	-	18,559	20,522
<b>Investment income</b>	<b>7</b>						
Dividends, interest, income from property etc.		141	-	7,254	-	7,395	7,067
<b>Church activities</b>	<b>8</b>						
Statutory fees retained by the PCC		4,804	-	-	-	4,804	6,142
Gross income from trading		117	-	-	-	117	115
<b>Other incoming resources</b>	<b>9</b>						
Other income not already listed		6,289	-	4,001	-	10,290	9,434
<b>Total of other income</b>		<b>28,096</b>	<b>-</b>	<b>13,069</b>	<b>-</b>	<b>41,165</b>	<b>43,280</b>
<b>TOTAL RECEIPTS</b>		<b>173,264</b>	<b>-</b>	<b>44,939</b>	<b>-</b>	<b>218,203</b>	<b>164,954</b>
<b>EXPENDITURE</b>	<b>B</b>						
<b>Costs of generating funds</b>	<b>10</b>						
Fundraising activities (costs and payments)		3,973	-	2,515	-	6,488	4,904
<b>Church activities</b>							
Diocesan parish share contribution	11	74,954	-	-	-	74,954	65,861
Mission giving and donations	12	-	-	17,922	-	17,922	14,107
Salaries, wages and honoraria	13	4,988	-	7,745	-	12,733	11,740
Clergy and staffing expenses	14	3,036	-	-	-	3,036	2,782
<b>Church expenses</b>							
Mission and evangelism costs	15	4,936	-	3,615	-	8,551	4,698
Church running expenses (including Governance)	16	19,285	-	10,541	-	29,826	21,143
Church utility bills	17	10,299	-	-	-	10,299	10,504
Cost of trading (bank charges)	18	588	-	-	-	588	600
<b>Major capital expenditure</b>	<b>19</b>						
Major repairs to the church building		-	-	3,645	-	3,645	70,456
Major repairs to hall /other building		-	-	7,008	-	7,008	-
New building work		-	-	-	-	-	-
<b>Other expenditure</b>	<b>20</b>						
Other payments not already listed		1,816	-	2,143	-	3,959	4,077
<b>TOTAL PAYMENTS</b>		<b>123,875</b>	<b>-</b>	<b>55,134</b>	<b>-</b>	<b>179,009</b>	<b>210,872</b>
<b>Net incoming resources before transfers</b>		<b>49,389</b>	<b>-</b>	<b>(10,195)</b>	<b>-</b>	<b>39,194</b>	<b>(45,918)</b>
<b>Transfers between funds</b>		<b>663</b>	<b>-</b>	<b>(663)</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Balance b/fwd 1 January</b>		<b>19,134</b>	<b>-</b>	<b>119,426</b>	<b>-</b>	<b>138,560</b>	<b>184,478</b>
<b>Balances c/fwd</b>		<b>69,186</b>	<b>-</b>	<b>108,568</b>	<b>-</b>	<b>177,754</b>	<b>138,560</b>



## NOTES TO THE FINANCIAL STATEMENT

### INCOME AND ENDOWMENTS

		Unrestricted Fund £	Designated Fund £	Restricted Fund £	Endowment Fund £	Total Y/E 2024 £	Total Y/E 2023 £
<b>PLANNED GIVING</b>	1-2						
Standing Order - Gift Aided	1	12,371	-	-	-	12,371	17,597
Regular Envelopes - Gift Aided		1,225	-	-	-	1,225	2,023
Parish Giving Scheme	2	30,967	-	-	-	30,967	24,494
Standing Order		960	-	-	-	960	1,100
		<b>45,523</b>	-	-	-	<b>45,523</b>	<b>45,214</b>
<b>COLLECTIONS AT SERVICES</b>	3						
Baptism Collections		281	-	-	-	281	-
Baptism Collections - Gift Aided		-	-	-	-	-	-
Plate Collections		5,462	-	-	-	5,462	5,454
Plate Collections Gift Aided		1,054	-	-	-	1,054	1,479
Wedding and Funeral Collections		146	-	-	-	146	190
Wedding and Funeral Collections - Gift Aided		-	-	-	-	-	-
		<b>6,943</b>	-	-	-	<b>6,943</b>	<b>7,123</b>
<b>ALL OTHER VOLUNTARY RECEIPTS</b>	4						
Appeals		-	-	3,430	-	3,430	5,752
Appeals Gift Aided		-	-	655	-	655	705
CAF and GAYE giving		80	-	-	-	80	235
Donations		6,882	-	11,652	-	18,534	13,697
Donations - Gift Aided		62,322	-	4,377	-	66,699	21,211
Wall Boxes and Candlestand		1,034	-	-	-	1,034	583
Legacies		-	-	10,000	-	10,000	-
Gift Aid Reclaim		21,934	-	568	-	22,502	12,764
		<b>92,252</b>	-	<b>30,682</b>	-	<b>122,934</b>	<b>54,947</b>
<b>GRANT INCOME</b>	5						
Grants - One-Off		450	-	1,188	-	1,638	3,200
Grants - Recurring		-	-	-	-	-	-
VAT Reclaim (Listed Places of Worship Grant)		-	-	-	-	-	11,190
		<b>450</b>	-	<b>1,188</b>	-	<b>1,638</b>	<b>14,390</b>
<b>ACTIVITIES FOR GENERATING FUNDS</b>	6						
Churches Trust Bike Ride		418	-	-	-	418	321
Concerts and Events		9,572	-	1,814	-	11,386	14,217
Other Fundraising		-	-	-	-	-	-
Sale		6,755	-	-	-	6,755	5,984
		<b>16,745</b>	-	<b>1,814</b>	-	<b>18,559</b>	<b>20,522</b>
<b>INVESTMENT INCOME</b>	7						
Dividends and Interest		131	-	2,634	-	2,765	2,437
Rental income		10	-	4,620	-	4,630	4,630
		<b>141</b>	-	<b>7,254</b>	-	<b>7,395</b>	<b>7,067</b>
<b>CHURCH ACTIVITIES</b>	8						
Fees - Statutory (weddings, funerals etc.)		4,804	-	-	-	4,804	6,142
Non-charitable trading		100	-	-	-	100	100
Use of Church building		17	-	-	-	17	15
		<b>4,921</b>	-	-	-	<b>4,921</b>	<b>6,257</b>
<b>OTHER INCOME</b>	9						
Children and Families		1,262	-	-	-	1,262	2,023
Church Flowers		31	-	-	-	31	-
Church Flowers Gift Aided		-	-	-	-	-	30
Fees - Additional (heating, interest, choir)		290	-	270	-	560	703
Insurance Claim		-	-	3,145	-	3,145	-
Miscellaneous		1,279	-	586	-	1,865	3,597
Refreshments		3,427	-	-	-	3,427	3,081
		<b>6,289</b>	-	<b>4,001</b>	-	<b>10,290</b>	<b>9,434</b>

# **NOTES TO THE FINANCIAL STATEMENT ctd.**

<b>EXPENDITURE</b>		<b>Unrestricted Fund £</b>	<b>Designated Fund £</b>	<b>Restricted Fund £</b>	<b>Endowment Fund £</b>	<b>Total Y/E 2024 £</b>	<b>Total Y/E 2023 £</b>
<b><u>COST OF GENERATING FUNDS</u></b>	10						
Concerts and Events		3,873	-	2,515	-	6,388	4,904
Fund Raising		100	-	-	-	100	-
		<b>3,973</b>	<b>-</b>	<b>2,515</b>	<b>-</b>	<b>6,488</b>	<b>4,904</b>
<b><u>CHURCH ACTIVITIES</u></b>	11						
Parish Share		<b>74,954</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>74,954</b>	<b>65,861</b>
<b><u>MISSION GIVING AND DONATIONS</u></b>	12						
Charities - Home (UK)		-	-	12,588	-	12,588	6,097
Charities - Overseas		-	-	1,772	-	1,772	1,718
Charities - Secular		-	-	-	-	-	2,963
Charities - Christian Relief		-	-	3,562	-	3,562	3,329
		<b>-</b>	<b>-</b>	<b>17,922</b>	<b>-</b>	<b>17,922</b>	<b>14,107</b>
<b><u>SALARIES, WAGES and HONORARIA</u></b>	13						
Administrator (Parish/Team)		-	-	7,745	-	7,745	6,812
Salaries		-	-	-	-	-	-
Support Costs (organists/pianists)		4,988	-	-	-	4,988	4,928
		<b>4,988</b>	<b>-</b>	<b>7,745</b>	<b>-</b>	<b>12,733</b>	<b>11,740</b>
<b><u>CLERGY AND STAFFING COSTS</u></b>	14						
Clergy Expenses		2,663	-	-	-	2,663	2,460
Computer		-	-	-	-	-	-
Subscriptions		373	-	-	-	373	322
		<b>3,036</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3,036</b>	<b>2,782</b>
<b><u>CHURCH RUNNING EXPENSES</u></b>	15-18						
Mission and Evangelism	15	3,617	-	2,292	-	5,909	2,966
Children and Families		1,319	-	1,323	-	2,642	1,731
Church Furniture		1,598	-	-	-	1,598	-
Churchyard Expenses	16	246	-	-	-	246	224
Cleaning		680	-	-	-	680	576
Independent Examiner		600	-	-	-	600	600
Insurance		699	-	7,015	-	7,714	6,305
Maintenance		6,307	-	2,728	-	9,035	3,172
Parish/Team Administration		2,004	-	623	-	2,627	2,273
Photocopier		2,258	-	-	-	2,258	2,269
Postage		494	-	17	-	511	615
Printing		1,089	-	-	-	1,089	1,487
Stationery		787	-	-	-	787	872
Security		297	-	-	-	297	673
Service Costs		2,226	-	158	-	2,384	2,077
Gas and Electricity	17	9,791	-	-	-	9,791	10,115
Water		508	-	-	-	508	390
Bank charges	18	588	-	-	-	588	600
		<b>35,108</b>	<b>-</b>	<b>14,156</b>	<b>-</b>	<b>49,264</b>	<b>36,945</b>
<b><u>MAJOR CAPITAL EXPENDITURE</u></b>	19						
Church - Major Repairs and Decorations		-	-	3,645	-	3,645	70,456
Hall/Other Buildings - Major Repairs and Decs		-	-	7,008	-	7,008	-
		<b>-</b>	<b>-</b>	<b>10,653</b>	<b>-</b>	<b>10,653</b>	<b>70,456</b>
<b><u>OTHER EXPENDITURE</u></b>	20						
Church Flowers		67	-	-	-	67	137
Gifts and Grants		205	-	850	-	1,055	560
Miscellaneous		604	-	1,293	-	1,897	2,461
Refreshments		940	-	-	-	940	919
		<b>1,816.00</b>	<b>-</b>	<b>2,143.00</b>	<b>-</b>	<b>3,959.00</b>	<b>4,077.00</b>

# Aylsham PCC

## BALANCE SHEET for the year ended 31 December 2024

		2024	2023
	Notes	£	£
<b>Current assets</b>	D		
Debtors and prepayments		6,534	9,468
Cash at bank and in hand		125,481	84,047
Short-term deposits		52,608	52,552
		<u>184,623</u>	<u>146,067</u>
<b>Current liabilities</b>			
Creditors - amounts falling due within one year		6,869	7,507
<b>Net current assets</b>		<u>177,754</u>	<u>138,560</u>
<b>Total net assets</b>		<u>177,754</u>	<u>138,560</u>
<b>Represented by Parish Funds</b>		<b>2024</b>	<b>2023</b>
Unrestricted	E	69,186	19,134
Restricted	G	108,568	119,426
		<u>177,754</u>	<u>138,560</u>

The financial statements were approved by the board of Trustees on 18 March 2025 and were signed on it behalf by:

.....  
Mrs Debbie Graver - Trustee



# Aylsham PCC

## 1. Fund movement - current year

### PARISH FUNDS DETAILS for the year ended 31 December 2024

<b>E. Unrestricted</b>	<b>Bal b/fwd</b>	<b>Receipts</b>	<b>Payments</b>	<b>Transfers</b>	<b>Bal c/fwd</b>
Cash in Hand	11	13	-	-	24
General Account	19,122	173,250	(123,874)	663	69,161
	<b>19,133</b>	<b>173,263</b>	<b>(123,874)</b>	<b>663</b>	<b>69,185</b>
<b>G. Restricted</b>	<b>Bal b/fwd</b>	<b>Receipts</b>	<b>Payments</b>	<b>Transfers</b>	<b>Bal c/fwd</b>
Fabric Fund	57,358	16,335	(12,647)	-	61,046
Choir Account	3,703	908	(1,467)	-	3,144
Charities Fund	1,772	23,021	(23,580)	(663)	550
Liz Jones Youth	2,341	56	-	-	2,397
Pop, Corn and Grace Radio	79	-	-	-	79
School House Trust	17,591	4,620	(7,750)	-	14,461
Mercers' Grant	35,370	-	(9,691)	-	25,679
Church Community Fund	1,213	-	-	-	1,213
	<b>119,427</b>	<b>44,940</b>	<b>(55,135)</b>	<b>(663)</b>	<b>108,569</b>
<b>Total Parish Funds</b>	<b>138,560</b>	<b>218,203</b>	<b>(179,009)</b>	<b>-</b>	<b>177,754</b>

### NOTES TO DESIGNATED AND RESTRICTED PARISH FUNDS

Fabric Fund restricted to repairs and maintenance of the church fabric, including insurance.

Choir Fund restricted to choir items at the discretion of the Director of Music.

Charities Fund restricted to charitable income and donations.

Liz Jones Youth Fund restricted to benefit the young people of Aylsham.

Pop, Corn and Grace Radio Fund restricted to production costs of a Festival Radio Station.

School House Trust restricted to property maintenance funded from rent received (formerly educational and youth support worker).

Mercers Grant restricted to Team Administrator employment, and costs of Children and Families work at the discretion of the Rector.

Church Community Fund restricted to church and local community projects at the discretion of the Trustees.

# Aylsham PCC

## 1. Fund movement - Comparative year 2023

### PARISH FUNDS DETAILS for the year ended 31 December 2023

<b>E. Unrestricted</b>	<b>Bal b/fwd</b>	<b>Receipts</b>	<b>Payments</b>	<b>Transfers</b>	<b>Bal c/fwd</b>
Cash in Hand	19	(8)	-	-	11
General Account	6,513	121,761	(109,152)	-	19,122
	<b>6,532</b>	<b>121,753</b>	<b>(109,152)</b>	<b>-</b>	<b>19,133</b>
<b>G. Restricted</b>	<b>Bal b/fwd</b>	<b>Receipts</b>	<b>Payments</b>	<b>Transfers</b>	<b>Bal c/fwd</b>
Fabric Fund	69,165	2,256	(14,063)	-	57,358
Choir Fund	-	3,703	-	-	3,703
Charities Funds	482	16,899	(15,609)	-	1,772
Liz Jones Youth	2,308	33	-	-	2,341
Pop, Corn and Grace	79	-	-	-	79
School House Trust	13,587	4,620	(616)	-	17,591
Mercers Grant	43,138	-	(7,768)	-	35,370
Church Community Fund	1,213	-	-	-	1,213
Bells Fund	47,976	15,690	(63,666)	-	-
	<b>177,948</b>	<b>43,201</b>	<b>(101,722)</b>	<b>-</b>	<b>119,427</b>
<b>Total Parish Funds</b>	<b>184,480</b>	<b>164,954</b>	<b>(210,874)</b>	<b>-</b>	<b>138,560</b>

## GENERAL NOTES

### 2. ACCOUNTING POLICIES

The financial statement has been prepared in accordance with Church Accounting Regulations 2006 and in accordance with applicable UK accounting standards and the Charities Statement of Recommended Practice 2015, Accounting and Reporting by Charities and applicable accounting standard FRS 102.

The financial statement has been prepared under the historical cost convention and includes all transactions, assets and liabilities for which the PCC is responsible in law. It does not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

#### STATEMENT OF FINANCIAL ACTIVITIES

##### A. INCOMING RESOURCES

Planned giving, collections and similar donations are recognised when received.

Income tax recoverable on gift aid donations is recognised when the incoming resource to which it relates is received.

Grants and legacies are accounted for when the PCC is notified of its entitlement and the amount due, and is reasonably certain of its ultimate receipt.

Dividends are accounted for when declared receivable, and interest as and when accrued by the payer.

Rental income and other items spanning financial years are accounted for, pro-rata, in the years to which they refer.

All incoming resources are accounted for gross.

##### B. RESOURCES EXPENDED

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC.

The diocesan parish share expected to be paid over is accounted for when due.

Insurance and other items spanning financial years are accounted for, pro-rata, in the years to which they refer.

All other expenditure is generally recognised when it is incurred and is accounted for gross.

#### BALANCE SHEET

##### C. FIXED ASSETS

Consecrated and benefice property is not included in the accounts in accordance with s.10(2)(a) and (c) of the Charities Act 2011.

No value is placed on moveable church furnishings held by the incumbent and churchwardens on special trust for the PCC, which require a faculty for disposal, since the PCC considers this to be an inalienable property, listed in the church's inventory, which can be inspected at any reasonable time.

Fixed assets are not valued in the financial statements as all such items are deemed to be completely de-valued at the time of acquisition.

##### D. CURRENT ASSETS AND LIABILITIES

Debtors are accruals of receipts to the current financial statement that are outstanding with the bank at the year end, and the prepayment of expenditure that relates to future years.

Creditors are accruals of payments to the current financial statement that are outstanding with the bank at the year end, and prepayment of income that relates to future years.

Deposit funds are with the CCLA CBF Church of England Deposit Fund.

#### FUND ACCOUNTING

E. Unrestricted funds are freely available to be used for any general purpose within the charitable aims and objectives of the church, on application to and at the discretion of the Trustees.

F. Designated funds are set aside out of unrestricted funds for any purpose specified by the Trustees. These funds remain unrestricted and may subsequently be reallocated for other uses or returned to general unrestricted funds by the Trustees.

G. Restricted funds are monies given, collected or donated for a specific purpose. They must only be used for the purpose in which they were given or raised. Any restrictions placed on gifts would be considered by the PCC before being accepted.

### 3. EMPLOYEES

The average monthly number of employees during the year is: 1

There were no employees whose annual remuneration was £60,000 or more.

	2024	2023
Number of employees	1	1
Employment costs	£	£
Salaries Gross	7,411	6,525
Employer pension	296	261
Employer pension life assurance	37	33
	7,744	6,819

### 4. TRUSTEES

As the parish organist, Mr H C Macey, a member of the PCC, has been paid

3,788

honorarium/copyright fees during the year.

As deputy organist/pianist, Mr M R Martin, a member of the PCC, has received

405

No other payments or expenses were paid to any other PCC member, persons closely connected to them, or related parties.