

**REGISTERED CHARITY NUMBER: 1185005**

**Report of the Trustees and Financial Statements  
for the Year Ended 31 December 2023  
for**

**Aylsham PCC**



Aylsham Parish Church  
Registered Charity No. 1185005

# Annual Report

## 2023

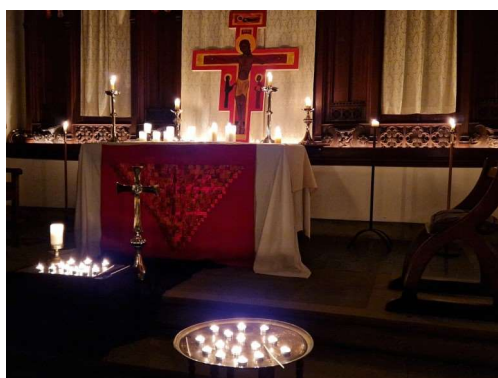
### **Worship:** *Rev Canon Julie Boyd*

In 2023 there was a change in our clergy staffing numbers, reducing the number of clergy from 3.5 to 2. This led to the churches in our team needing to embrace a new pattern of worship so that the clergy and lay ministers could more easily cover the geography and help all the churches continue to meet for worship on a regular basis.

For Aylsham Church this meant a change in service time for the main service in church. Previously with a start time of 10:15 we then moved to an 11am start time. Our thanks were extended to all members of the congregation for their understanding and support with this including the vergers, stewards, refreshments team, camera operators, readers, intercessors, organist, choir and bell ringers and all those who support our worship in different ways.

Another significant change to our worship in 2023 was the introduction of Taize services on an occasional basis with the support of Find Your Voice and friends. The services are very prayerful and peaceful and it has been really encouraging to see new people coming along to join us for these services.

Also in June 2023 we introduced a new style of worship on the 4<sup>th</sup>



Sunday of the month called Breakfast Church@Ten. People are welcomed into church and offered a continental style breakfast which they enjoy seated at tables arranged around the font and under the tower at the west end of the church. Worship is led from the font so that all can see and be involved. There are songs (both hymns and worship songs), story, prayers and activities for all the family. Some months we have welcomed visitors and new people to the church and other months it is more a gathering of regular church goers. At the end of the service people are invited to gather in the Lady Chapel for a short Communion service. The start of Breakfast Church@Ten has been a delight.

In addition to our regular services of Holy Communion and Morning Prayer we have also had special services for A Quiet Christmas, ACT memorial service, Carol Service, Advent Service, All Souls, Remembrance Sunday, Harvest Service, Christingle and special services as we welcome visitors, support charitable works and celebrate significant events in the town such as the Coronation Service and the Service as we rededicated the Aylsham Bells on their return to the tower after repair and retuning.

Also in 2023 we celebrated with Rev Natalie Rees her ordination to the priesthood at Norwich Cathedral on July 1<sup>st</sup> and we also said farewell to Rev Tony Lynn from our team as he took retirement in October 2023.



### Coffee Mornings: Angela Quinn

It was good in 2023 to be able to welcome a wide range of charities into our lovely church on the 1st Saturday of most months of the year, giving them the opportunity to raise money but also to welcome many people to come together for a sociable and enjoyable time over coffee (and, of course, some delicious cake). Amongst the charities supported were children's church, Prostate Cancer, Christian Aid, Leprosy Mission, the Diocesan Lent Appeal, Young Organists (including a magnificent concert!), Shoebox Appeal, Nelson's Journey, and most spectacularly of all, North Norfolk Aid for Ukraine. The organisers of the charity were there to talk about their experiences delivering aid which was extremely interesting and moving. We have a wonderful range of mornings booked through from March to December in 2024, and I would like to thank everyone who works so hard to put them on and all those many people who support them



### New Brew: Sally Hildrew

New Brew celebrated its 6<sup>th</sup> birthday this year.

With increased attendance, an additional team member on a regular basis would enable us to be better hosts. Changes like flowers on the tables, providing newspapers, colouring and crafts, have made the café much more welcoming.

We held displays of old household objects and coronation memorabilia and played 78s on a wind-up gramophone, all of which people found interesting and enjoyable. Our Macmillan Coffee morning raised an amazing £415.

Recently, people have seemed comfortable just chatting amongst themselves or with New Brew team members, so quite often nobody tries the craft activity.

Having heating is wonderful but it's inadequate in mid-winter, so we closed again until March 1<sup>st</sup>.

Do call in one Friday morning to see what happens and if you know anyone who is lonely or isolated, please invite them or better still bring them along.

### Music and Events: Clive McCombie

The 2023 season was very busy with a total of 16 events – 13 musical and 3 illustrated talks/quizzes. The season had to be fitted into the April – September period because of the costs associated with heating the church in winter. The programme was varied, ranging from Organ Recitals to a Flute Choir, a Male Voice Choir to a Wind Band. We also continued our support for promising young amateur musicians with the Young Organists' Platform and the Academy of St Michael's. Particularly popular concerts were given by the past and present pupils of Aylsham High School, the Vocalights Community Choir and a Gilbert and Sullivan Concert given by the Wandering Minstrels. The season grossed around £5,000 for church funds, reinforced the church as a community resource and contributed to its wider outreach. A willing and hard-working band of volunteers made it all possible. In 2024, we have organised another April – September season of some 13 events and look forward to welcoming audiences to our performing space.

### **CHOIR:** *Harry Macey*

The choir continues its high level of commitment and hard work at rehearsals, Sunday services and special occasions. Choristers' camaraderie and concern for each other are special virtues of Aylsham choir.

*Find Your Voice* is managed superbly by Matthew Boyd and Mathew Martin. From their hard work we have recruited several valued new members and are, at present, particularly seeking new sopranos and tenors.

Thanks to Melanie who does a huge amount of work as choir librarian and robes mistress, and to Sylvia, our Choir Fund treasurer.

Hymns, anthems, liturgical and organ music for worship are meticulously planned well in advance. A monthly music-list is posted. Please let Harry have your email address if you would like one sent to you.

The choir enjoyed the hospitality of the vicarage for a BBQ in July plus the annual Choir Dinner at the Skeyton Goat in November. Instead of giving each Christmas cards choristers donated £138 to The Children's Society in 2023.

Thank you to all choristers for their commitment.

The organ continues to be cared for by Henry Willis & Sons who restored the instrument in 2018-19.

Mathew Martin adds:

The choir, clergy and congregation owe much gratitude to Harry for his skills, talents and teaching shared with us through his role as Organist and Choir Director, that enhance our worship in Aylsham"



### **Christmas Tree Festival:** *Debbie Graver*

The annual Christmas Tree Festival was organised by a new committee following Angela's well earned retirement after many successful years running the Festival. We had 42 trees in the Church each decorated by a different charity and this year welcomed several new charities to the Festival. This year we also had each tree sponsored by a local



organisation which helped increase the funds received by the charities. We are extremely grateful to all our generous sponsors. We also ran a raffle over the weekend and offered lunches and afternoon teas for our visitors. The Church looked beautiful and

attracted many visitors over the weekend. Fundraising was successful as well with each of the participating charities receiving £92.75. The refreshments also raised £644.22 for the Church and we also raised £125 from an online auction for a giant teddy bear which went to EACH.

Thank you to all our sponsors, tree decorators, helpers and the committee for organising such a successful festival.



## Fabric—Matthew Boyd



**APRIL** – On the 14<sup>th</sup> April we had our new flag pole installed ready for the coronation of King Charles III on the 6<sup>th</sup> May. Following official protocol, a new Norwich Diocesan Flag of Saint George was raised at exactly 8:00 AM on Friday the 5<sup>th</sup> May by our tower captain Mike Cocker for the coronation weekend.

**MAY** – Swift Boxes were installed against the louvres in the north side of the bell chamber with an electronic swift caller fitted to attract swifts to the new site. No swifts took up residence in the first year which wasn't unexpected but as soon as the first do start nesting we hope the colony will grow quickly.

**JUNE** – The quinquennial report was received with no immediate actions identified for our church. The recommendations have since been reviewed by the fabric committee.

**JULY** – New digital wireless microphones were installed to remove the problems of interference we were experiencing with the old microphones. We now have 3 wireless lapel microphones, a handheld wireless microphone, a new microphone in the pulpit as well as the existing lectern microphone, a wireless analogue unit for plugging into phones and laptops and sockets at the front and back of the church also for use with phones/PCs.



**AUGUST** – Our repaired and retuned bells were installed over a period of 8 days with huge help from church volunteers. On Monday the 14<sup>th</sup> August the bells were lined up along the south aisle with the largest, the tenor bell suspended a few inches off the floor below the tower at the back of the church. The bells were decorated with flowers ready for a service of blessing by the Very Reverend Dr Andrew Braddock Dean of Norwich. The church was full for this very special service. The first test ring of all ten bells was on Thursday the 24<sup>th</sup> August as part of the final installation check. The whole of the bells project has been warmly embraced by the local community. The bells were first rung for a service on Sunday 17<sup>th</sup> September.

**OCTOBER** – additional security cameras were installed at various points in the church and have already proved to be useful in monitoring our open church.



## Christmas Day Lunch—Rev Canon Julie Boyd

On Christmas Day Aylsham Parish Church welcomed 50 people to the Town Hall for a Christmas Lunch, offered free to local people who would otherwise be on their own for the celebration.

We ate fine food, enjoyed music from David Young, saxophonist and watched the King's speech on the big screen together. There were gifts for all. Thanks were given to David Young, to Charlie Hodson, the Coop, the Town Council, Coxfords Butchers, Whites Butchers, Cheese Truckle, Crown Supplies and Pilgrim Foods as well as all the volunteers who made this possible and all those who offered gifts and made financial donations.



This is the second year running that we have supported people in this way at Christmas time. It is one way in which we seek to support people in the community and to combat social isolation.

### **Coronation Weekend: Rev Canon Julie Boyd**

On 7<sup>th</sup> May 2023 there was a special celebration Service of Holy Communion in Aylsham Parish Church for the Coronation celebrations. It was followed by a picnic lunch in the churchyard with crafts and games for children and adults alike. We all enjoyed the fabulous photo booth where regal photographs were taken. The event was a great celebration and lots of fun for all. A big thank you to all those who took part and supported this event.



### **Our Volunteers**

We are extremely fortunate to be supported by many volunteers who undertake numerous tasks within the Church. These include cleaners, readers, intercessors, vergers, lay ministers, choir members, musicians, flower arrangers, charity supporters, those helping with our churchyard cleanup days, stewards, administrators, bellringers, providers of refreshments, helpers at our events, children's workers, stewards, administrative staff and our Trustees. Many put in numerous hours to support our work and we are grateful to each and every one of them.

### **Filling the Gap: Rev Canon Julie Boyd**

Food and toiletry parcels were delivered to local families during the school holidays. Parcels went out to between 20 and 25 families in the Easter, Summer and Christmas holidays to give a boost to those families who need a bit of support in this way. Donations have been received from Tesco, the Co-op and from members of the church and community to support this ongoing project. The local schools are very helpful in identifying where the need might be and there have been many messages received from the families to say what a difference this makes to them.



### **Our Clergy and Lay Ministers**

Our clergy and lay ministers work hard to support our mission in Aylsham. We are extremely grateful for the work undertaken by Rev Canon Julie Boyd, Rev Natalie Rees, Fiona Tibbitt and David Martin. We are also supported by a number of retired clergy who undertake services and want to offer our thanks to each and every one of them.

## Children's Work

### A welcome to schools and uniformed youth organizations

We enjoy our strong links to all our schools, taking assemblies and collective worship in the schools and in the church and welcoming schools into church for their special celebration services especially at Easter, Harvest and Christmas. In 2023 Rev Julie and Rev Natalie organised a day of prayer stations at St Michael's CofE VA Primary and Nursery School. Each class had a time slot to come and experience prayer in a new way, something they engaged in fully.



When the church bells were taken out of the church for restoration in March 2023 we organised for groups of children from our schools to come along for a bells experience, seeing a bell being lowered, ringing on the mini ring and doing some craft activities as well.



We also enjoyed welcoming some of our Uniformed Youth Organisations into the church to do their faith badges.

### First Steps and Make and Take

In February 2023 First Steps Parent and Toddler Group and Make and Take After School Club were relaunched with a new team. Tracey Ringwood very generously stepped in to coordinate the crafts for the groups and with the support of a wonderful and dedicated team of volunteers the groups continued to thrive with up

to 25 toddlers and their families coming to the First Steps group and approximately 55 children and their families attending Make and Take every Thursday in term time.



For First Steps the children enjoyed the free time of crafts, toys and refreshments as well as the weekly story time and favourite songs in the Molly Long Room.

For Make and Take the different themes each week gave a wonderful variety to the activities on offer. There was a special Dino Day event supporting CONTACT who help disabled children and their families.

There was also a special session celebrating the Coronation in May 2023.



### Pancake party and Light Party

We enjoyed our annual pancake party on Shrove Tuesday with pancake decorating and fun crafts and games to welcome people. On 31<sup>st</sup> October we offered once more our LIGHT PARTY giving families an alternative to trick or treating. The church looked amazing with wonderful light displays. The children made lanterns for the lantern parade, they ate hotdogs and they joined in with the games and light experiences around the church.

## Eco Team : Bill and Erica Fisher

There was an eco service at Breakfastchurch@10. In cooperation with Aylsham Climate Emergency group, a multipurpose recycling bin (black) has been placed alongside other bins outdoors. New cycle racks have been installed and are in regular use. Two hundred crocus bulbs have been planted, and bluebells and primroses by the insect hotel. The Council, Aylsham in Bloom, and the church are working together to create a quiet area with seating. We continue to encourage church members to adopt ecologically sound lifestyle choices through the eco space in the pew sheet and the notice board. Environmentally sound cleaning materials and hand-wash are in use in the kitchen, reducing plastic waste by refilling containers. We have held churchyard clear-up days. As well as being enjoyable for the participants, passers-by have taken an interest both in what we're doing and why it is being done.

### Monday Sale

The Monday sale ran from March through to the Autumn and attracted visitors from far and wide with regular visitors coming from Wroxham, Dereham and Norwich. As well as being an excellent source of outreach for the Church through the provision of tea, coffee and conversation, the sale raised £5,984 for Church funds from donations for the items which were sold. The sale is only possible due to a significant number of volunteers who appear on Sunday evenings to set up and also Monday mornings to provide assistance for the sale. We are extremely grateful to each and every one of them.

### Facts and Figures

Occasional offices in 2023

Weddings 6

Funerals 17 in church and 11 in crematoria

Baptisms 10

### Foodbank

The Cromer Foodbank provides food parcels for those in need and is open every Monday morning as well as being available when emergencies arise. It is staffed by volunteers and our thanks go to everyone who volunteers or who provides food to make up the parcels.

### Financial review: *Sylvia Martin*

All details can be found in the Statement of Financial Activities, and the year-end position in the balance sheet. Despite generous donations being received and a very successful, reorganised Christmas Tree Festival that saw forty charities and the church receive a share of the £5898 raised, total income increased by just 0.44%, as the previous year included a generous legacy.

#### Unrestricted Finance

Receipts included £40540 planned giving, an increase of 5% as people switched from standing order and weekly envelope to the Parish Giving Scheme, along with new donors.

£31172 came from collections and other voluntary donations, and £16834 from Gift Aid tax. We were also very thankful to receive an energy grant of £2700 from the diocese towards utility costs of £10504.

Fundraising realised £8582 from concerts and events, £5984 from weekly sale donations, and £321 from the Churches Trust bike ride, totalling £14887. Fundraising expenditure was £3361.

£6142 was received from statutory fees for twenty-eight funerals, fourteen interments, six weddings, one reading of banns, and seventeen monuments.

Other miscellaneous income was £9478 and church running costs £12546 excluding utilities.

The £65861 parish share contribution to the diocese had increased by 5.7% and largely provided for clergy stipends and housing, the cost of parish ministry, as well as contributing to the wider ministry and mission of the diocese. Staffing and support cost was £7710, and mission and evangelism £4451.

Other miscellaneous expenditure was £4719.

Unrestricted receipts totalled £121753, and expenditure £109152, providing for the Christian ministry of Aylsham Parish Church. The closing balance of unrestricted funds was £19134.

#### Restricted Finance

Restricted income for charitable causes came from £10430 in donations plus £604 gift aid tax, £5635 from concerts and events, and £230 from children's groups. After concert and event costs of £1543, charities received £14065 with a remainder of £1291 for future distribution to any in need.

The bells fund received final donations of £4000 plus £11690 in grants; £67140 was paid for the repair bringing the restoration project to a successful completion, with joyful celebrations as once again the church bells rang out across the town. An audio radio system costing £3317 was also installed providing a much-needed sound improvement.

Bank interest of £2289 was received, while the School House rent provided an income of £4620.

The choir account balance of £3703 was donated into the PCC account due to banking difficulties.

Other restricted expenditure was £7522 staffing costs, £5631 insurance, and £2257 maintenance, with other miscellaneous restricted expenditure of £246.

Restricted receipts totalled £43201, and expenditure £101721. The closing balance of restricted funds was £119426.



## Aims and Purposes

Aylsham Parochial Church Council (PCC) has the responsibility, in cooperation with the incumbent, to promote the whole mission of the Church, pastoral, evangelistic, social, and ecumenical, in the ecclesiastical parish.

## Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our church and be part of the parish community. It is primarily focussed on the advancement of religion, which is recognised as a charitable purpose having public benefit. All regular public worship is provided free of charge, is not restricted to Church of England adherents, and is available and open to all.

## Trustees

### Ex Officio members:

Incumbent: Reverend Canon Julie Boyd

Curate: Reverend Natalie Rees

Lay Minister: Mrs Fiona Tibbitt (from May 2023)

Churchwarden: Mr Mathew Martin

Churchwarden : Mr Michael Graver (From May 2023)

Deanery Synod Representative: Mrs Fiona Tibbitt (until May 2023)

Deanery Synod Representative: Mrs Valerie Root (Until May 2023)

Deanery Synod Representative: Mr John Pountain (From May 2023)

Deanery Synod Representative: Mr William Fisher (From May 2023)

Deanery Synod Representative – Mrs Debbie Graver (also PCC Secretary)

### Elected members:

Mrs Mary Elsey

Mrs Sylvia Martin (Treasurer)

Mr Clive McCombie

Mrs Angela Quinn (until May 2023)

Mr Henry Macey

Mr Michael Daniels

Mrs Jenny Cobley

Mr Peter Martin

Mrs Sally Hildrew

Mrs Erica Fisher

Ms Sarah Morter (From May 2023)

Mrs Myrtle Chuter

Mrs Penny Bond

## Structure, Governance and Management

Aylsham Parish Church is situated by the Market Place in the centre of town. It is part of the Diocese of Norwich within the Church of England. The correspondence address is Aylsham Parish Church, Market Place, Aylsham, NR11 6EH. The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2020) and is registered with the Charity Commission, registration number 1185005.

The method of appointment of PCC members is set out in the Church Representation Rules. At St Michael's our PCC consists of the Rector, Curate, Churchwardens, Deanery Synod Representatives, and those elected at our Annual General Meeting. All members of the congregation are encouraged to attend the meeting and stand for the PCC. In addition to elected members, the PCC do co-opt members who have a particular skill set which would enhance the PCC.

PCC members are responsible for making decisions on all general matters of importance to the Church including how funds are spent. The PCC is supported by a Fabric Committee which is chaired by our Fabric Officer, a Strategic Resources and Fundraising Committee and an Events officer. Specific projects may also involve the setting up of a committee as was the case with the Christmas Tree Festival. All these groups report back to the full PCC who meet every 2 months with a break during the Summer.

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have regard to the House of Bishops' guidance on safeguarding children and vulnerable adults).

We hold no Reserve Funds or Assets in overseas investment companies or Trusts, and we do not currently hold a reserves policy.

Signed: Reverend Canon Julie Boyd

10 June 2024

## **Independent Examiner's Report to the Trustees of Aylsham PCC**

### **Independent examiner's report to the trustees of Aylsham PCC**

I report to the charity trustees on my examination of the accounts of Aylsham PCC (the Trust) for the year ended 31 December 2023.

### **Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



### **Mark Johnstone FCA**

Argents Chartered Accountants  
15 Palace Street  
NORWICH  
Norfolk  
NR3 1RT

Date: 13 June 2024

# Aylsham PCC

Charity Commission Registration 1185005

## FINANCIAL STATEMENT for the year ended 31 December 2023

STATEMENT OF FINANCIAL ACTIVITIES	Notes	Unrestricted Fund	Designated Fund	Restricted Fund	Endowment Fund	Total TD 2023	Total Y/E 2022
		£	£	£	£	£	£
<b>INCOME AND ENDOWMENTS</b>	<b>A</b>						
<b>Voluntary income</b>							
Tax efficient planned giving	1	38,315	-	-	-	38,315	37,478
Other planned giving	2	2,225	-	-	-	2,225	1,200
Collections at services	3	7,123	-	-	-	7,123	6,051
All other giving & voluntary income	4	24,049	-	18,133	-	42,183	26,364
Gift Aid reclaim		16,834	-	604	-	17,438	15,731
Legacies received (capital value)		-	-	-	-	-	21,600
Grant income	5	2,700	-	11,690	-	14,390	8,041
<b>Total of voluntary income</b>		<b>91,246</b>	<b>-</b>	<b>30,427</b>	<b>-</b>	<b>121,674</b>	<b>116,466</b>
<b>Activities for generating funds</b>	6						
Gross income from fundraising activities		14,887	-	5,635	-	20,522	17,202
<b>Investment income</b>	7						
Dividends, interest, income from property etc.		158	-	6,909	-	7,067	5,394
<b>Church activities</b>	8						
Statutory fees retained by the PCC		6,142	-	-	-	6,142	4,630
Gross income from trading		115	-	-	-	115	950
<b>Other incoming resources</b>	9						
Other income not already listed		9,205	-	230	-	9,434	15,898
<b>Total of other income</b>		<b>30,507</b>	<b>-</b>	<b>12,773</b>	<b>-</b>	<b>43,280</b>	<b>44,074</b>
<b>Total incoming resources</b>		<b>121,753</b>	<b>-</b>	<b>43,201</b>	<b>-</b>	<b>164,954</b>	<b>160,540</b>
<b>EXPENDITURE</b>	<b>B</b>						
<b>Costs of generating funds</b>	10						
Fundraising activities (costs and payments)		3,361	-	1,543	-	4,904	4,727
<b>Church activities</b>							
Diocesan parish share contribution	11	65,861	-	-	-	65,861	62,313
Mission giving & donations	12	62	-	14,045	-	14,107	10,887
Salaries, wages & honoraria	13	4,928	-	6,812	-	11,740	19,747
Clergy and staffing expenses	14	2,782	-	-	-	2,782	2,316
<b>Church expenses</b>							
Mission & evangelism	15	4,451	-	246	-	4,698	6,123
Church running (including Governance)	16	12,546	-	8,597	-	21,143	20,694
Church utility bills	17	10,504	-	-	-	10,504	15,648
Cost of trading (bank charges, bookstall)	18	600	-	-	-	600	577
<b>Major capital expenditure</b>	19						
Major repairs & redecoration to church building		-	-	70,456	-	70,456	12,740
New building work		-	-	-	-	-	-
<b>Other expenditure</b>	20						
Other payments not already listed		4,057	-	20	-	4,077	10,311
<b>Total resources expended</b>		<b>109,152</b>	<b>-</b>	<b>101,721</b>	<b>-</b>	<b>210,873</b>	<b>166,083</b>
<b>Net incoming resources before transfers</b>		<b>12,601</b>	<b>-</b>	<b>58,520</b>	<b>-</b>	<b>45,919</b>	<b>5,543</b>
<b>Transfers between funds</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net movement in funds</b>		<b>12,601</b>	<b>-</b>	<b>58,520</b>	<b>-</b>	<b>45,919</b>	<b>5,543</b>
<b>Balance b/fwd 1 January</b>		<b>6,533</b>	<b>-</b>	<b>177,946</b>	<b>-</b>	<b>184,479</b>	<b>190,022</b>
<b>Balances c/fwd</b>		<b>19,134</b>	<b>-</b>	<b>119,426</b>	<b>-</b>	<b>138,560</b>	<b>184,479</b>

## NOTES TO THE FINANCIAL STATEMENT

### INCOME AND ENDOWMENTS

		Unrestricted Fund £	Designated Fund £	Restricted Fund £	Endowment Fund £	Total TD 2023 £	Total Y/E 2022 £
<b><u>PLANNED GIVING</u></b>							
1-2							
Standing Order - Gift Aided	1	17,597	-	-	-	17,597	27,130
Regular Envelopes - Gift Aided		2,023	-	-	-	2,023	2,468
Parish Giving Scheme - Gift Aided		18,695	-	-	-	18,695	7,880
Parish Giving Scheme	2	1,125	-	-	-	1,125	-
Standing Order		1,100	-	-	-	1,100	1,200
		<b>40,540</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>40,540</b>	<b>38,678</b>
<b><u>COLLECTIONS AT SERVICES</u></b>							
3							
Baptism Collections		-	-	-	-	-	82
Baptism Collections - Gift Aided		-	-	-	-	-	100
Plate Collections		5,454	-	-	-	5,454	4,097
Plate Collections Gift Aided		1,479	-	-	-	1,479	1,320
Wedding and Funeral Collections		190	-	-	-	190	422
Wedding and Funeral Collections - Gift Aided		-	-	-	-	-	30
		<b>7,123</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>7,123</b>	<b>6,051</b>
<b><u>ALL OTHER VOLUNTARY RECEIPTS</u></b>							
4							
Appeals		-	-	5,752	-	5,752	4,477
Appeals Gift Aided		-	-	705	-	705	1,749
CAF & GAYE giving		235	-	-	-	235	50
Donations		3,372	-	10,326	-	13,697	3,415
Donations - Gift Aided		19,860	-	1,351	-	21,211	15,951
Gift Aid Reclaim		16,834	-	604	-	17,438	15,731
Legacies		-	-	-	-	-	21,600
Wall Boxes & Candlestand		583	-	-	-	583	723
		<b>40,883</b>	<b>-</b>	<b>18,737</b>	<b>-</b>	<b>59,621</b>	<b>63,696</b>
<b><u>GRANT INCOME</u></b>							
5							
Grants - One-Off		2,700	-	500	-	3,200	6,250
Grants - Recurring		-	-	-	-	-	-
Grant - VAT Reclaim		-	-	11,190	-	11,190	1,791
		<b>2,700</b>	<b>-</b>	<b>11,690</b>	<b>-</b>	<b>14,390</b>	<b>8,041</b>
<b><u>ACTIVITIES FOR GENERATING FUNDS</u></b>							
6							
Churches Trust Bike Ride		321	-	-	-	321	126
Concerts and Events		8,582	-	5,635	-	14,217	10,821
Other Fundraising		-	-	-	-	-	56
Sale		5,984	-	-	-	5,984	6,199
		<b>14,887</b>	<b>-</b>	<b>5,635</b>	<b>-</b>	<b>20,522</b>	<b>17,202</b>
<b><u>INVESTMENT INCOME</u></b>							
7							
Dividends and Interest		148	-	2,289	-	2,437	764
Rental income		10	-	4,620	-	4,630	4,630
		<b>158</b>	<b>-</b>	<b>6,909</b>	<b>-</b>	<b>7,067</b>	<b>5,394</b>
<b><u>CHURCH ACTIVITIES</u></b>							
8							
Fees - Statutory		6,142	-	-	-	6,142	4,630
Non-charitable trading (Wispire)		100	-	-	-	100	100
Use of Church building		15	-	-	-	15	850
		<b>6,257</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>6,257</b>	<b>5,580</b>
<b><u>OTHER INCOME</u></b>							
9							
Children & Families		1,793	-	230	-	2,023	2,190
Church Flowers		-	-	-	-	-	-
Church Flowers Gift Aided		30	-	-	-	30	20
Fees - Additional		703	-	-	-	703	451
Miscellaneous		3,597	-	-	-	3,597	10,924
Refreshments		3,081	-	-	-	3,081	2,313
		<b>9,205</b>	<b>-</b>	<b>230</b>	<b>-</b>	<b>9,434</b>	<b>15,898</b>

# NOTES TO THE FINANCIAL STATEMENT ctd.

## EXPENDITURE

		Unrestricted Fund £	Designated Fund £	Restricted Fund £	Endowment Fund £	Total TD 2023 £	Total Y/E 2022 £
<b><u>COST OF GENERATING FUNDS</u></b>							
10	Concerts & Events	3,361	-	1,543	-	4,904	4,658
	Fund Raising	-	-	-	-	-	70
		<b>3,361</b>	<b>-</b>	<b>1,543</b>	<b>-</b>	<b>4,904</b>	<b>4,727</b>
<b><u>CHURCH ACTIVITIES</u></b>							
11	Parish Share	<b>65,861</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>65,861</b>	<b>62,313</b>
<b><u>MISSION GIVING AND DONATIONS</u></b>							
12	Charities - Home (UK)	3	-	6,094	-	6,097	2,992
	Charities - Overseas	5	-	1,713	-	1,718	2,671
	Charities - Secular	11	-	2,952	-	2,963	3,618
	Charities - Christian Relief	42	-	3,286	-	3,328	1,605
		<b>62</b>	<b>-</b>	<b>14,045</b>	<b>-</b>	<b>14,107</b>	<b>10,887</b>
<b><u>SALARIES, WAGES &amp; HONORARIA</u></b>							
13	Administrator Parish/Team	-	-	6,812	-	6,812	6,645
	Salaries	-	-	-	-	-	-
	Support Costs	4,928	-	-	-	4,928	13,102
		<b>4,928</b>	<b>-</b>	<b>6,812</b>	<b>-</b>	<b>11,740</b>	<b>19,747</b>
<b><u>CLERGY AND STAFFING EXPENSES</u></b>							
14	Clergy Expenses	2,460	-	-	-	2,460	2,077
	Computer	-	-	-	-	-	-
	Subscriptions	322	-	-	-	322	240
		<b>2,782</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,782</b>	<b>2,316</b>
<b><u>CHURCH RUNNING EXPENSES</u></b>							
15-18	Mission and Evangelism	2,966	-	-	-	2,966	3,501
15	Children & Families	1,485	-	246	-	1,731	2,622
16	Parish/Team Administration	1,564	-	710	-	2,273	2,763
	Parish Administration - Independent Examiner	600	-	-	-	600	600
	Churchyard Expenses	224	-	-	-	224	51
	Cleaning	576	-	-	-	576	650
	Insurance	673	-	5,631	-	6,305	5,798
	Maintenance	915	-	2,257	-	3,172	2,919
	Photocopier	2,269	-	-	-	2,269	1,464
	Postage	615	-	-	-	615	606
	Printing	1,487	-	-	-	1,487	2,669
	Stationery	872	-	-	-	872	599
	Security	673	-	-	-	673	1,273
	Service Costs	2,077	-	-	-	2,077	1,302
17	Gas and Electricity	10,114	-	-	-	10,114	15,288
	Water	390	-	-	-	390	360
18	Bank charges	600	-	-	-	600	577
		<b>28,101</b>	<b>-</b>	<b>8,844</b>	<b>-</b>	<b>36,945</b>	<b>43,041</b>
<b><u>MAJOR CAPITAL EXPENDITURE</u></b>							
19	Church - Major Repairs & Decorations	-	-	70,456	-	70,456	12,740
		<b>-</b>	<b>-</b>	<b>70,456</b>	<b>-</b>	<b>70,456</b>	<b>12,740</b>
<b><u>OTHER EXPENDITURE</u></b>							
20	Church Flowers	137	-	-	-	137	36
	Gifts & Grants	540	-	20	-	560	2,100
	Miscellaneous	2,461	-	-	-	2,461	7,439
	Refreshments	919	-	-	-	919	736
		<b>4,057</b>	<b>-</b>	<b>20</b>	<b>-</b>	<b>4,077</b>	<b>10,311</b>

# Aylsham PCC

## BALANCE SHEET for the year ended 31 December 2023

		2023	2022
	Notes	£	£
<b>Current assets</b>	D		
Debtors & prepayments		9,468	11,916
Cash at bank & in hand		84,047	127,461
Short-term deposits		52,552	52,520
		<u>146,068</u>	<u>191,897</u>
<b>Current liabilities</b>			
Creditors - amounts falling due within one year		7,507	7,418
<b>Net current assets</b>		<u>138,560</u>	<u>184,479</u>
<b>Total net assets</b>		<u>138,560</u>	<u>184,479</u>
<b>Represented by Parish Funds</b>		<b>2023</b>	<b>2022</b>
Unrestricted	E	19,134	6,533
Restricted	G	119,426	177,946
		<u>138,560</u>	<u>184,479</u>

The financial statements were approved by the board of Trustees on ..... 5 May 2024 ..... and were signed on its behalf by:

..... Reverend Canon Julie Boyd ..... Trustee

# Aylsham PCC

## 1. Fund movement - current year

### PARISH FUNDS DETAILS for the year ended 31 December 2023

<b>E. Unrestricted</b>	<b>Bal b/fwd</b>	<b>Receipts</b>	<b>Payments</b>	<b>Transfers</b>	<b>Bal c/fwd</b>
Cash in Hand	19	-	8	-	11
General Account	6,513	121,761	- 109,152	-	19,123
	<b>6,533</b>	<b>121,753</b>	<b>- 109,152</b>	<b>-</b>	<b>19,134</b>
<b>G. Restricted</b>	<b>Bal b/fwd</b>	<b>Receipts</b>	<b>Payments</b>	<b>Transfers</b>	<b>Bal c/fwd</b>
Fabric Fund	69,165	2,256	- 14,063	-	57,358
Choir Fund	-	3,703	-	-	3,703
Charities Fund	482	16,899	- 15,609	-	1,773
Liz Jones Youth	2,308	32.67	-	-	2,341
Pop, Corn and Grace Radio	79	-	-	-	79
School House Trust	13,587	4,620	- 616	-	17,591
Mercers' Grant	43,138	-	- 7,768	-	35,370
Church Community Fund	1,213	-	-	-	1,213
Bells Fund	47,976	15,690	- 63,666	-	-
	<b>177,946</b>	<b>43,201</b>	<b>- 101,721</b>	<b>-</b>	<b>119,426</b>
<b>Total Parish Funds</b>	<b>184,479</b>	<b>164,954</b>	<b>- 210,873</b>	<b>-</b>	<b>138,560</b>

## NOTES TO DESIGNATED AND RESTRICTED PARISH FUNDS

Fabric Fund restricted to repairs and maintenance of the church fabric, including insurance.

Choir Fund restricted to choir items at the discretion of the Director of Music.

Charities Fund restricted to charitable income and donations.

Liz Jones Youth Fund restricted to benefit the young people of Aylsham.

Pop, Corn & Grace Radio Fund restricted to production costs of a Festival Radio Station.

School House Trust Fund restricted to educational and youth support costs from rent received.

Mercers Grant restricted to Team Administrator employment and costs of Children & Families work at the discretion of the Rector.

Church Community Fund restricted to church and local community projects at the discretion of the Trustees.

Bells Temporary Fund restricted to major repairs of the bells and related items.

# Aylsham PCC

## 1. Fund movement - Comparative year 2022

### PARISH FUNDS DETAILS for the year ended 31 December 2022

<b>E. Unrestricted</b>	<b>Bal b/fwd</b>	<b>Receipts</b>	<b>Payments</b>	<b>Transfers</b>	<b>Bal c/fwd</b>
Cash in Hand	-	19	-	-	19
General Account	5,647	116,145	- 115,278	-	6,513
	<b>5,647</b>	<b>116,165</b>	<b>- 115,278</b>	<b>-</b>	<b>6,533</b>
<b>F. Designated</b>	<b>Bal b/fwd</b>	<b>Receipts</b>	<b>Payments</b>	<b>Transfers</b>	<b>Bal c/fwd</b>
Millennium Sale	3,342	-	- 3,342	-	-
	<b>3,342</b>	<b>-</b>	<b>- 3,342</b>	<b>-</b>	<b>-</b>
<b>G. Restricted</b>	<b>Bal b/fwd</b>	<b>Receipts</b>	<b>Payments</b>	<b>Transfers</b>	<b>Bal c/fwd</b>
Fabric Fund	61,201	27,519	- 19,556	-	69,165
Charities Funds	286	11,775	- 11,579	-	482
Liz Jones Youth	2,295	13	-	-	2,308
Pop, Corn and Grace	79	-	-	-	79
School House Trust	17,728	4,620	- 8,762	-	13,587
Mercers Grant	50,556	50	- 7,468	-	43,138
Church Community Fund	913	300	-	-	1,213
Bells Fund	47,976	-	-	-	47,976
	<b>181,033</b>	<b>44,278</b>	<b>- 47,365</b>	<b>-</b>	<b>177,946</b>
<b>Total Parish Funds</b>	<b>190,022</b>	<b>160,442</b>	<b>- 165,986</b>	<b>-</b>	<b>184,479</b>

## GENERAL NOTES

### 2. ACCOUNTING POLICIES

The financial statement has been prepared in accordance with Church Accounting Regulations 2006 and in accordance with applicable UK accounting standards and the Charities Statement of Recommended Practice 2015, Accounting and Reporting by Charities and applicable accounting standard FRS 102.

The financial statement has been prepared under the historical cost convention and includes all transactions, assets and liabilities for which the PCC is responsible in law. It does not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

#### STATEMENT OF FINANCIAL ACTIVITIES

##### A. INCOMING RESOURCES

Planned giving, collections and similar donations are recognised when received.

Income tax recoverable on gift aid donations is recognised when the incoming resource to which it relates is received.

Grants and legacies are accounted for when the PCC is notified of its entitlement and the amount due, and is reasonably certain of its ultimate receipt.

Dividends are accounted for when declared receivable, and interest as and when accrued by the payer.

Rental income and other items spanning financial years are accounted for, pro-rata, in the years to which they refer.

All incoming resources are accounted for gross.

##### B. RESOURCES EXPENDED

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC.

The diocesan parish share expected to be paid over is accounted for when due.

Insurance and other items spanning financial years are accounted for, pro-rata, in the years to which they refer.

All other expenditure is generally recognised when it is incurred and is accounted for gross.

#### BALANCE SHEET

##### C. FIXED ASSETS

Consecrated and benefice property is not included in the accounts in accordance with s.10(2)(a) and (c) of the Charities Act 2011.

No value is placed on moveable church furnishings held by the incumbent and churchwardens on special trust for the PCC, which require a faculty for disposal, since the PCC considers this to be an inalienable property, listed in the church's inventory, which can be inspected at any reasonable time.

Fixed assets are not valued in the financial statements as all such items are deemed to be completely de-valued at the time of acquisition.

##### D. CURRENT ASSETS AND LIABILITIES

Debtors are accruals of receipts to the current financial statement that are outstanding with the bank at the year end, and the prepayment of expenditure that relates to future years.

Creditors are accruals of payments to the current financial statement that are outstanding with the bank at the year end, and prepayment of income that relates to future years.

Deposit funds are with the CCLA CBF Church of England Deposit Fund.

#### FUND ACCOUNTING

E. Unrestricted funds are freely available to be used for any general purpose within the charitable aims and objectives of the church, on application to and at the discretion of the Trustees.

F. Designated funds are set aside out of unrestricted funds for any purpose specified by the Trustees. These funds remain unrestricted and may subsequently be reallocated for other uses or returned to general unrestricted funds by the Trustees.

G. Restricted funds are monies given, collected or donated for a specific purpose. They must only be used for the purpose in which they were given or raised. Any restrictions placed on gifts would be considered by the PCC before being accepted.

### 3. EMPLOYEES

The average monthly number of employees during the year is: 1

There were no employees whose annual remuneration was £60,000 or more.

	2023	2022
Number of employees	1	1
Employment costs	£	£
Salaries Gross	6,525	6,190
Employer pension	261	248
Employer pension life assurance	33	31
	6,819	6,469

### 4. TRUSTEES

As the parish organist, Mr H C Macey, who is a member of the PCC, was paid £3,788      honorarium/copyright fees during the year.  
As deputy organist/pianist, Mr M R Martin, who is a member of the PCC was paid £405      in fees during the year.  
No other payments or expenses were paid to any other PCC member, persons closely connected to them, or related parties.