

**REGISTERED CHARITY NUMBER: 1185005**

**Report of the Trustees and Financial Statements  
for the Year Ended 31 December 2022  
for**

**Aylsham PCC**



**Aylsham Parish Church**  
**Registered Charity No. 1185005**

## **2022 Report and Accounts for the Parochial Church Council of Aylsham Parish Church**

### **Aims and Purposes**

Aylsham Parochial Church Council (PCC) has the responsibility, in cooperation with the incumbent, to promote the whole mission of the Church, pastoral, evangelistic, social, and ecumenical, in the ecclesiastical parish.

### **Objectives and Activities**

The PCC is committed to enabling as many people as possible to worship at our church and be part of the parish community. It is primarily focussed on the advancement of religion, which is recognised as a charitable purpose having public benefit. All regular public worship is provided free of charge, is not restricted to Church of England adherents, and is available and open to all.

### **Achievements and Performance**

#### **Worship and Prayer**

The PCC is keen to offer a range of services during the week and over the course of the year that our community find both beneficial and spiritually fulfilling. We continue to offer online worship for those not able to attend in person. During 2022 we started to run Discover once a month on the second Sunday which was aimed at families and offered worship, food and crafts. This has been an important learning experience and we are now evaluating the next steps in developing this ministry.

Services are regularly supported by our organist and a SATB choir of around twenty-five members. We have also started to run 'Find Your Voice' for those who are interested in joining the choir but are not confident enough for full membership. We have attracted several new singers and some joined the choir for the carol service as well as singing for a carol service at Blickling Church.

We have a team of bell ringers who, unfortunately, have not been able to ring due to cracking in the bells. Funds have been raised for the repairs and a Faculty was granted late in the year with the work planned to start early in 2023.

Members of the congregation volunteer as stewards, readers, intercessors, and coffee makers on a rota basis, and for many other activities.

All are welcome to attend our regular services and group activities. At present there are 162 Parishioners on the Church Electoral Roll, 25 of whom are not resident within the parish.

As well as our regular services we enable our community to celebrate and thank God at the milestones of their journey through life. Through baptism we thank God for the gift of life, in marriage public vows are exchanged with God's blessing and through funeral services friends and families express their grief and give thanks for the life which is now complete in this world and to commend the person into God's keeping. There were forty-six funerals, one baptism and twelve weddings in the year.

A special service was held in Church following the death of Queen Elizabeth II and condolence books were available in Church along with a quiet space for reflection.

## **Deanery Synod**

We have three elected members of the Deanery Synod which meets on a regular basis.

## **The Church in the centre of the Community**

The benefits of the organisation's purposes are available to everyone and include the advancement of religion, public worship, teaching, free activities for families, community services such as the foodbank, music and singing and other church related activities, donations, and grants, supporting community groups and services, a listening ear and a caring church community, and the church is open every day providing a space to just be.

During the Covid pandemic, the church collaborated with other community organisations to set up a community helpline which received over one thousand calls and provided assistance for anyone in the community who needed it. This line has now terminated as numbers of calls reduced to zero but, we continue to support members of the community who require assistance. We have also provided food packs for school children during the holidays as part of the Filling the Gap initiative.

The church, through the PCC, plays a significant part in the education of our community. Christian values and beliefs are very firmly embedded in St Michael's Church of England, VA, Primary and Nursery School.

The PCC nominates three Foundation governors to the Governing Body of St Michaels. In addition, our Rector and Curate regularly took assemblies, both in person at local schools. Schools have also resumed having visits to and services in the Church.

The Church provides a wealth of community activities including weekly children's activities which attract approximately 80 children and families per week and holiday activities which attract hundreds of people per activity. These activities resumed towards the end of 2021. A Light Party was also held with the intention of offering a drop in for families on Halloween. This was well attended with many families staying for the whole event.

Activities for adults include our New Brew Café, Men's breakfast, Mother's Union, and numerous other groups. The Church is a regular home to a community choir. Concerts and evening events which were held on a regular basis with a varied programme of offerings. Our Monday Sale ran between March and September and attracted a great many people each week – a community event and also a very good fundraiser. The Church is also home to the local Foodbank. In December 2022 a Christmas Day lunch was organised by the Church and was well attended and successful.

The Christmas Tree Festival returned to the Church once more and was extremely well attended meaning that significant amounts of funds were raised for the participating charities.

Following a special service celebrating the Platinum Jubilee of Queen Elizabeth II there was a picnic lunch which allowed the congregation to celebrate this event together.

A new curate Rev Natalie Rees joined the team in June 2022 and Rev Tracy Jessop moved on to Fakenham in August 2022.

## **Mission and Evangelism**

We work closely with the local Church of England School and with the other schools in the community through their assemblies and by regular services and activities held in the church specifically for the schools. Also, showing and sharing the Christian faith and love across the parish is paramount in all that is done by the clergy, Parochial Church Council, and members of the church community.

Donations to other charities and our own projects provide public benefits in the relief of poverty and need, whether within or outside the ecclesiastical parish, often for minority groups with particular needs

such as the elderly, or those of any age having to use the foodbank for example.

We reach out to the community across the parish in many ways including through our website at [www.aylshamparishchurch.org.uk](http://www.aylshamparishchurch.org.uk), Facebook, Twitter, notice boards, newsletters and through a regular page in the local free magazine that is delivered to every home in the parish.

### **Pastoral care**

Pastoral care is provided to persons in need, identified by the PCC through pastoral contact in the parish, and through baptisms, weddings and funerals and is carried out by the clergy and other approved visitors and ministers.

### **Team Ministry and Ecumenical Relationships**

The Church is part of the Aylsham and District Team Ministry which consists of 18 Churches in and around Aylsham. The Team is currently staffed by a Rector, 3 Team Vicars (1 part time) and a Curate who work together to minister to the needs of the community in all the locations. There is a vacancy for a fourth team vicar in the Bure Valley parishes which is in the process of being filled. In addition, St Michael's is part of the Aylsham Churches together and regularly participates in activities with Churches of other denominations within Aylsham.

### **Financial Review 2022**

Planned giving, the church's primary source of income that enables it to flourish and serve its members and community, did not increase in 2022 unlike expenditure, and comprised of 61% standing orders, 15% envelopes, and 24% direct debits through the Parish Giving Scheme. This scheme reduces administration, improves cashflow through monthly payments including gift aid tax, and prompts members to increase their giving annually in line with inflation, and will be promoted further in 2023. From time to time, we receive legacies, usually from someone who has a long-term connection with the church. The PCC would consider any restrictions placed on gifts before accepting them.

Unrestricted giving was comparable to last year with £41,112 planned, £4,905 in collections, £16,522 from donations, many generously given to help with the Parish Share, and £13,068 in gift aid tax rebate. Fundraising doubled to £13,933 as the concert series and weekly sales re-started following COVID. Fees from thirty-four funerals, twelve interments, seven weddings, and other associated items totalled £5,080. An energy grant application was submitted to the diocese and £5,250 gratefully received. Miscellaneous receipts totalled £16,392.

Unrestricted income was £116,262.

Restricted income included a pecuniary legacy of £21,600 received from the estate of the late Mrs Joyce Fothergill for which we were most grateful, for use on the fabric of the building. Rental of £4,620 was received from the old schoolhouse and £14,855 raised for charity from appeals, fundraising and grants with other receipts totalling £3,203.

Restricted income was £44,278.

Total income for the year was £160,540.

Unrestricted expenditure for the Christian ministry of the church included £62,313 parish share, which contributed to clergy stipends and housing, the cost of parish ministry, and the ministry and mission of the diocese. Although paid in full, it was not easy, as utility costs alone saw a massive 121% nett increase to £15,648 whilst regular income did not increase. £7,424 was expended on children's activities, mission and evangelism and service costs, £10,469 on church running costs, £7,225 on staffing, £4,727 on fundraising, and £10,702 on other items.

Unrestricted expenditure was £118,718.

Restricted expenditure comprised of £14,950 for a new flagpole, tower repairs and LED lighting, £14,839 on salaries and support, £11,579 charitable giving and grants, and £5,997 on church running costs. Restricted expenditure was £47,365.

Total expenditure for the year was £166,083.

The previous year brought forward was £190,022, +£160,540 income, -£166,083 expenditure, leaving £184,479 carried forward; £6,533 unrestricted, £177,946 restricted.

From time to time, we may apply for grants to English Heritage, the Listed Places of Worship Grant Scheme, or some other heritage Grantmaker for maintenance of our building. We may also apply to the Diocese or other Grantmakers for support with other projects the PCC wishes to undertake in furtherance of its charitable objects.

### **Reserves Policy**

We hold no Reserve Funds or Assets in overseas investment companies or Trusts, and we do not currently hold a reserves policy.

### **Volunteers**

The church is supported by a large contingent of regular and occasional volunteers who work tirelessly to ensure that we can continue to offer all the activities that we do. We are grateful to each and every one of them.

### **Structure, governance, and management**

The method of appointment of PCC members is set out in the Church Representation Rules. At St Michael's our PCC consists of the Rector, Curate, Churchwardens, Deanery Synod Representatives, and those elected at our Annual General Meeting. All members of the congregation are encouraged to attend the meeting and stand for the PCC. In addition to elected members, the PCC do co-opt members who have a particular skill set which would enhance the PCC.

PCC members are responsible for making decisions on all general matters of importance to the Church including how funds are spent. The PCC is supported by a Fabric Committee which is chaired by our Fabric Officer, a Strategic Resources and Fundraising Committee, a Mission Team, and an Events officer. Specific projects may also involve the setting up of a committee as was the case with our organ restoration project. All these groups report back to the full PCC who meet every 2 months with a break during the Summer.

During the past year we have agreed a Clergy Wellbeing Policy which is overseen by a group involving the Rector, Curate, Churchwarden and 3 members of the PCC.

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have regard to the House of Bishops' guidance on safeguarding children and vulnerable adults).

### **Administrative information**

Aylsham Parish Church is situated by the Market Place in the centre of town. It is part of the Diocese of Norwich within the Church of England. The correspondence address is Aylsham Parish Church, Market Place, Aylsham, NR11 6EH. The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2020) and is registered with the Charity Commission, registration number 1185005.

PCC members who have served at any time from 1<sup>st</sup> January 2022 until the date this report was approved are:

Ex Officio members:

- Incumbent: Reverend Canon Julie Boyd
- Curate: Reverend Tracy Jessop (Until August 2022)
- Curate: Reverend Natalie Rees (From June 2022)
- Churchwarden: Mr Mathew Martin
- Churchwarden – Mr Tobias De Ville Shaw (Until 31<sup>st</sup> December 2022)
- Diocesan Synod Representative - Mrs Fiona Tibbitt
- Diocesan Synod Representative - Mrs Valerie Root
- Diocesan Synod Representative – Mrs Debbie Graver (also PCC Secretary)

Elected members:

- Mrs Mary Elsey
- Mrs Sylvia Martin (Treasurer)
- Mr Clive McCombie
- Mrs Angela Quinn
- Mr Henry Macey
- Mr Richard Hodder (Until Sept 2022)
- Mr Michael Daniels
- Mrs Jenny Cobley
- Mr Peter Martin
- Mrs Sally Hildrew
- Mrs Erica Fisher
- Mrs Penny Bond (From May 2022)
- Mr David Martin (Until May 2022)

Approved by the PCC on 30 January 2023 and signed on their behalf by the Rector, Reverend Canon Julie Boyd

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## **Independent Examiner's Report to the Trustees of Aylsham PCC**

### **Independent examiner's report to the trustees of Aylsham PCC**

I report to the charity trustees on my examination of the accounts of Aylsham PCC (the Trust) for the year ended 31 December 2022.

#### **Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



#### **Mark Johnstone FCA**

Argents Chartered Accountants  
15 Palace Street  
NORWICH  
Norfolk  
NR3 1RT

Date: 8 June 2023

# Aylsham PCC

Charity Commission Registration 1185005

## FINANCIAL STATEMENT for the year ended 31 December 2022

STATEMENT OF FINANCIAL ACTIVITIES	Notes	Unrestricted Fund	Designated Fund	Restricted Fund	Endowment Fund	Total TD 2022	Total Y/E 2021
		£	£	£	£	£	£
<b>INCOME AND ENDOWMENTS</b>	<b>A</b>						
<b>Voluntary receipts</b>							
Tax efficient planned giving	1	29,598	-	-	-	29,598	38,901
Other planned giving	2	11,514	-	-	-	11,514	1,592
Collections at services	3	4,905	-	682	-	5,587	2,750
All other giving & voluntary receipts	4	16,522	-	9,843	-	26,364	67,610
Gift Aid reclaim		13,068	-	694	-	13,761	16,631
Legacies received (capital value)		-	-	21,600	-	21,600	1,000
Grant Income	5	5,250	-	1,000	-	6,250	35,505
<b>Total of voluntary receipts</b>		<b>80,856</b>	<b>-</b>	<b>33,819</b>	<b>-</b>	<b>114,675</b>	<b>163,990</b>
<b>Activities for generating funds</b>	6						
Gross receipts from fundraising activities		13,933	-	3,269	-	17,202	6,817
<b>Investment income</b>	7						
Dividends, interest, receipts from property etc.		105	-	5,288	-	5,394	4,815
<b>Church activities</b>	8						
Statutory fees retained by the PCC		4,630	-	-	-	4,630	5,899
Gross receipts from trading		950	-	-	-	950	295
<b>Other receipts</b>	9						
Other receipts not already listed		15,787	-	1,902	-	17,689	10,695
<b>Total of other receipts</b>		<b>35,406</b>	<b>-</b>	<b>10,459</b>	<b>-</b>	<b>45,865</b>	<b>28,522</b>
<b>Total incoming resources</b>		<b>116,262</b>	<b>-</b>	<b>44,278</b>	<b>-</b>	<b>160,540</b>	<b>192,512</b>
<b>EXPENDITURE</b>	<b>B</b>						
<b>Costs of generating funds</b>	10						
Fundraising activities (costs and payments)		4,727	-	-	-	4,727	2,128
<b>Church activities</b>							
Diocesan parish share contribution	11	58,970	3,342	-	-	62,313	62,000
Mission giving & donations	12	508	-	10,379	-	10,887	5,363
Salaries, wages & honoraria	13	4,908	-	14,839	-	19,747	29,373
Clergy and staffing expenses	14	2,316	-	-	-	2,316	1,359
<b>Church expenses</b>							
Mission & evangelism costs	15	6,123	-	-	-	6,123	5,726
Church running expenses (including Governance)	16	11,463	-	8,207	-	19,669.96	16,084
Church utility bills	17	15,648	-	-	-	15,648	7,083
Cost of trading (bank charges, bookstall)	18	577	-	-	-	577	421
<b>Major capital expenditure</b>	19						
Major repairs & redecoration to church building		-	-	12,740	-	12,740	21,958
New building work		-	-	-	-	-	-
<b>Other expenditure</b>	20						
Other payments not already listed		10,135	-	1,200	-	11,335	2,857
<b>Total resources expended</b>		<b>115,376</b>	<b>3,342</b>	<b>47,365</b>	<b>-</b>	<b>166,083</b>	<b>154,353</b>
<b>Net incoming resources before transfers</b>		<b>886</b>	<b>-</b>	<b>3,342</b>	<b>-</b>	<b>5,543</b>	<b>38,158</b>
<b>Transfers between funds</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net movement in funds</b>		<b>886</b>	<b>-</b>	<b>3,342</b>	<b>-</b>	<b>5,543</b>	<b>38,158</b>
<b>Balance b/fwd 1 January</b>		<b>5,647</b>	<b>3,342</b>	<b>181,033</b>	<b>-</b>	<b>190,022</b>	<b>151,864</b>
<b>Balances c/fwd</b>		<b>6,533</b>	<b>-</b>	<b>177,946</b>	<b>-</b>	<b>184,479</b>	<b>190,022</b>



## NOTES TO THE FINANCIAL STATEMENT

### INCOME AND ENDOWMENTS

		Unrestricted Fund £	Designated Fund £	Restricted Fund £	Endowment Fund £	Total TD 2022 £	Total Y/E 2021 £
<b><u>PLANNED GIVING</u></b>							
1-2							
Standing Order - Gift Aided	1	27,130	-	-	-	27,130	33,840
Regular Envelopes - Gift Aided		2,468	-	-	-	2,468	5,061
Parish Giving Scheme	2	9,850	-	-	-	9,850	-
Standing Order		1,200	-	-	-	1,200	1,300
Regular Envelopes		464	-	-	-	464	292
		<b>41,112</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>41,112</b>	<b>40,493</b>
<b><u>COLLECTIONS AT SERVICES</u></b>							
3							
Baptism Collections		82	-	-	-	82	-
Baptism Collections - Gift Aided		100	-	-	-	100	-
Plate Collections		3,158	-	475	-	3,633	1,458
Plate Collections Gift Aided		1,300	-	20	-	1,320	396
Wedding and Funeral Collections		235	-	187	-	422	836
Wedding and Funeral Collections - Gift Aided		30	-	-	-	30	60
		<b>4,905</b>	<b>-</b>	<b>682</b>	<b>-</b>	<b>5,587</b>	<b>2,750</b>
<b><u>ALL OTHER VOLUNTARY RECEIPTS</u></b>							
4							
Appeals		-	-	4,477	-	4,477	44,924
Appeals Gift Aided		-	-	1,749	-	1,749	3,585
CAF & GAYE giving		50	-	-	-	50	30
Donations		3,060	-	355	-	3,415	3,069
Donations - Gift Aided		12,760	-	3,190	-	15,951	15,561
Gift Aid Reclaim		13,068	-	694	-	13,761	16,631
Legacies		-	-	21,600	-	21,600	1,000
Wall Boxes & Candlestand		651	-	72	-	723	442
		<b>29,590</b>	<b>-</b>	<b>32,136</b>	<b>-</b>	<b>61,726</b>	<b>85,242</b>
<b><u>GRANT INCOME</u></b>							
5							
Grants - One-Off		5,250	-	1,000	-	6,250	-
Grants - Recurring		-	-	-	-	-	35,505
		<b>5,250</b>	<b>-</b>	<b>1,000</b>	<b>-</b>	<b>6,250</b>	<b>35,505</b>
<b><u>ACTIVITIES FOR GENERATING FUNDS</u></b>							
6							
Churches Trust Bike Ride		126	-	-	-	126	110
Concerts and Events		7,928	-	2,893	-	10,821	1,770
Other Fundraising		56	-	-	-	56	242
Sale		5,823	-	376	-	6,199	4,696
		<b>13,933</b>	<b>-</b>	<b>3,269</b>	<b>-</b>	<b>17,202</b>	<b>6,817</b>
<b><u>INVESTMENT INCOME</u></b>							
7							
Dividends and Interest		95	-	668	-	764	82
Rental income		10	-	4,620	-	4,630	4,733
		<b>105</b>	<b>-</b>	<b>5,288</b>	<b>-</b>	<b>5,394</b>	<b>4,815</b>
<b><u>CHURCH ACTIVITIES</u></b>							
8							
Fees - Statutory		4,630	-	-	-	4,630	5,899
Non-charitable trading (Wispire)		100	-	-	-	100	100
Use of Church building		850	-	-	-	850	195
		<b>5,580</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>5,580</b>	<b>6,194</b>
<b><u>OTHER INCOME</u></b>							
9							
Children & Families		2,130	-	60	-	2,190	1,513
Church Flowers		-	-	-	-	-	100
Church Flowers Gift Aided		20	-	-	-	20	20
Fees - Additional		451	-	-	-	451	646
Insurance Claim		-	-	-	-	-	1,742
Miscellaneous		10,874	-	50	-	10,924	4,405
Refreshments		2,313	-	-	-	2,313	1,214
VAT Reclaim		-	-	1,791	-	1,791	1,055
		<b>15,787</b>	<b>-</b>	<b>1,902</b>	<b>-</b>	<b>17,689</b>	<b>10,695</b>

# NOTES TO THE FINANCIAL STATEMENT ctd.

EXPENDITURE		Unrestricted Fund £	Designated Fund £	Restricted Fund £	Endowment Fund £	Total TD 2022 £	Total Y/E 2021 £
<b><u>COSTS OF GENERATING FUNDS</u></b>	10						
Concerts & Events		4,658	-	-	-	4,658	944
Fund Raising		70	-	-	-	70	1,185
		<b>4,727</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>4,727</b>	<b>2,128</b>
<b><u>CHURCH ACTIVITIES</u></b>	11						
Parish Share		<b>58,970</b>	<b>3,342</b>	<b>-</b>	<b>-</b>	<b>62,313</b>	<b>62,000</b>
<b><u>MISSION GIVING AND DONATIONS</u></b>	12						
Charities - Home (UK)		33	-	2,959	-	2,992	2,815
Charities - Overseas		326	-	2,346	-	2,671	502
Charities - Secular		83	-	3,535	-	3,618	482
Charities - Christian Relief		66	-	1,539	-	1,605	1,564
		<b>508</b>	<b>-</b>	<b>10,379</b>	<b>-</b>	<b>10,887</b>	<b>5,363</b>
<b><u>SALARIES, WAGES &amp; HONORARIA</u></b>	13						
Administrator Parish/Team		-	-	6,645	-	6,645	7,356
Salaries		-	-	-	-	-	11,697
Support Costs		4,908	-	8,194	-	13,102	10,320
		<b>4,908</b>	<b>-</b>	<b>14,839</b>	<b>-</b>	<b>19,747</b>	<b>29,373</b>
<b><u>CLERGY AND STAFFING EXPENSES</u></b>	14						
Clergy Expenses		2,077	-	-	-	2,077	1,119
Computer		-	-	-	-	-	-
Subscriptions		240	-	-	-	240	240
		<b>2,316</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,316</b>	<b>1,359</b>
<b><u>CHURCH RUNNING EXPENSES</u></b>	15-18						
Mission and Evangelism Costs	15	3,501	-	-	-	3,501	3,463
Children & Families		2,622	-	-	-	2,622	2,263
Parish/Team Administration	16	879	-	824	-	1,703	2,314
Parish Administration - Independent Examiner		600	-	-	-	600	600
Church Flowers		36	-	-	-	36	-
Churchyard Expenses		51	-	-	-	51	51
Cleaning		650	-	-	-	650	-
Insurance		-	-	5,174	-	5,174	5,001
Insurance (Parish Room)		624	-	-	-	624	589
Maintenance		710	-	2,210	-	2,919	646
Photocopier		1,464	-	-	-	1,464	1,464
Postage		606	-	-	-	606	1,071
Printing		2,669	-	-	-	2,669	1,940
Stationery		599	-	-	-	599	323
Security		1,273	-	-	-	1,273	976
Service Costs		1,302	-	-	-	1,302	1,110
Gas and Electricity	17	15,288	-	-	-	15,288	6,883
Water		360	-	-	-	360	201
Bank charges	18	577	-	-	-	577	421
		<b>33,811</b>	<b>-</b>	<b>8,207</b>	<b>-</b>	<b>42,018</b>	<b>29,315</b>
<b><u>MAJOR CAPITAL EXPENDITURE</u></b>	19						
Church - Major Repairs & Decorations		-	-	12,740	-	12,740	21,958
		<b>-</b>	<b>-</b>	<b>12,740</b>	<b>-</b>	<b>12,740</b>	<b>21,958</b>
<b><u>OTHER EXPENDITURE</u></b>	20						
Gifts		900	-	-	-	900	460
Grants		-	-	1,200	-	1,200	-
Miscellaneous		8,499	-	-	-	8,499	1,907
Refreshments		736	-	-	-	736	490
		<b>10,135</b>	<b>-</b>	<b>1,200</b>	<b>-</b>	<b>11,335</b>	<b>2,857</b>

# Aylsham PCC

## BALANCE SHEET for the year ended 31 December 2022

		2022	2021
		£	£
<b>Current assets</b>	<b>D</b>		
Debtors & prepayments		11,916	6,511
Cash at bank & in hand		127,461	137,951
Short-term deposits		52,520	52,506
		<u>191,897</u>	<u>196,968</u>
<b>Current liabilities</b>			
Creditors - amounts falling due within one year		7,418	6,946
<b>Net current assets</b>		<u>184,479</u>	<u>190,022</u>
<b>Total net assets</b>		<u>184,479</u>	<u>190,022</u>
<b>Represented by Parish Funds</b>		<b>2,022</b>	<b>2021</b>
Unrestricted	E	6,533	5,647
Designated	F	-	3,342
Restricted	G	177,946	181,033
		<u>184,479</u>	<u>190,022</u>

The financial statements were approved by the board of Trustees on 30 January 2023 and were signed on its behalf by:

Mrs Debbie Graver  
..... Trustee

# Aylsham PCC

## 1. Fund movement - current year

### PARISH FUNDS DETAILS for the year ended 31 December 2022

E. Unrestricted		Bal b/fwd	Receipts	Payments	Transfers	Bal c/fwd
Cash in Hand		-	117	- 97	-	19
General Account		5,647	116,145	- 115,278	-	6,513
		<b>5,647</b>	<b>116,262</b>	<b>- 115,376</b>	<b>-</b>	<b>6,533</b>
F. Designated		Bal b/fwd	Receipts	Payments	Transfers	Bal c/fwd
Millennium Fund	a	3,342	-	- 3,342	-	-
		<b>3,342</b>	<b>-</b>	<b>- 3,342</b>	<b>-</b>	<b>-</b>
G. Restricted		Bal b/fwd	Receipts	Payments	Transfers	Bal c/fwd
Fabric Fund	b	61,201	27,519	- 19,556	-	69,165
Organ Fund	c	-	-	-	-	-
Charities Fund	d	286	11,775	- 11,579	-	482
Liz Jones Youth	e	2,295	13	-	-	2,308
Pop, Corn and Grace	f	79	-	-	-	79
School House Trust	g	17,728	4,620	- 8,762	-	13,587
Mercers' Grant	h	50,556	50	- 7,468	-	43,138
Church Community Fund	i	913	300	-	-	1,213
Bell Fund	j	47,976	-	-	-	47,976
		<b>181,033</b>	<b>44,278</b>	<b>- 47,365</b>	<b>-</b>	<b>177,946</b>
<b>Total Parish Funds</b>		<b>190,022</b>	<b>160,540</b>	<b>- 166,083</b>	<b>-</b>	<b>184,479</b>

## NOTES TO DESIGNATED AND RESTRICTED PARISH FUNDS

- Millennium Fund - Designated for church projects and other essential items from Monday Sale donations.
- Fabric Fund - Restricted to cover costs relating to church fabric including insurance, restoration and maintenance.
- Organ Fund - Restricted temporary fund for major repairs to the organ and related items.
- Charities Fund - Restricted to specific charitable fundraising and payments.
- Liz Jones Youth Fund - Restricted to benefit the young people of Aylsham.
- Pop, Corn & Grace Fund - Restricted to production costs of the Festival Radio Station.
- School House Trust Fund - Restricted to educational and youth support costs from rent received.
- Mercers 'Deepening Rural Mission' Grant - Restricted to Team Administrator and Team Youth Worker employment costs.
- Church Community Fund - Restricted to church or local community projects as agreed by the Trustees.
- Bell Fund - Restricted temporary fund for the bells repair project.

# Aylsham PCC

## 1. Fund movement 2021 - comparative year

### PARISH FUNDS DETAILS For the year ended 31 December 2021

<b>E. Unrestricted</b>		<b>Bal b/fwd</b>	<b>Receipts</b>	<b>Payments</b>	<b>Transfers</b>	<b>Bal c/fwd</b>
General Account		7,750	93,586	- 95,690	-	5,647
		<b>7,750</b>	<b>93,586</b>	<b>- 95,690</b>	<b>-</b>	<b>5,647</b>
<b>F. Designated</b>		<b>Bal b/fwd</b>	<b>Receipts</b>	<b>Payments</b>	<b>Transfers</b>	<b>Bal c/fwd</b>
Quinn Legacy		5,254	-	- 5,000	- 254	0
Millennium Sale	a	4,215	4,656	- 5,529	-	3,342
		<b>9,470</b>	<b>4,656</b>	<b>- 10,529</b>	<b>- 254</b>	<b>3,342</b>
<b>G. Restricted</b>		<b>Bal b/fwd</b>	<b>Receipts</b>	<b>Payments</b>	<b>Transfers</b>	<b>Bal c/fwd</b>
Fabric Fund	b	75,332	2,827	- 16,958	-	61,201
Organ Fund	c	-	-	-	-	-
Charity Funds	d	378	5,060	- 5,152	-	286
Liz Jones Youth	e	2,294	1	-	-	2,295
Pop, Corn and Grace	f	79	-	-	-	79
School House Trust	g	20,081	4,620	- 6,972	-	17,728
Mercers Grant	h	33,905	35,703	- 19,053	-	50,556
Church Community Fund	i	-	913	-	-	913
Bells Fund	j	2,574	45,147	-	254	47,976
		<b>134,644</b>	<b>94,270</b>	<b>- 48,135</b>	<b>254</b>	<b>181,033</b>
<b>Total Parish Funds</b>		<b>151,864</b>	<b>192,512</b>	<b>- 154,353</b>	<b>-</b>	<b>190,022</b>

## GENERAL NOTES

### 2. ACCOUNTING POLICIES

The financial statement has been prepared in accordance with the Church Accounting Regulations 2006 in accordance with applicable accounting standards and the Current Statement of Recommended Practice, Accounting and Reporting by Charities and applicable accounting standard FRS 102.

The financial statement has been prepared under the historical cost convention. The financial statement includes all transactions, assets and liabilities for which the PCC is responsible in law. It does not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

#### STATEMENT OF FINANCIAL ACTIVITIES

##### A. INCOMING RESOURCES

Planned giving, collections and similar donations are recognised when received.

Income tax recoverable on gift aid donations is recognised when the incoming resource to which it relates is received.

Grants and legacies are accounted for when the PCC is notified of its entitlement and the amount due, and is reasonably certain of its ultimate receipt.

Dividends are accounted for when declared receivable, and interest as and when accrued by the payer.

Rental income and other items spanning financial years are accounted for, pro-rata, in the years to which they refer.

All incoming resources are accounted for gross.

##### B. RESOURCES EXPENDED

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC.

The diocesan parish share expected to be paid over is accounted for when due.

Insurance and other items spanning financial years are accounted for, pro-rata, in the years to which they refer.

All other expenditure is generally recognised when it is incurred and is accounted for gross.

#### BALANCE SHEET

##### C. FIXED ASSETS

Consecrated and benefice property is not included in the accounts in accordance with s.10(2)(a) and (c) of the Charities Act 2011.

No value is placed on moveable church furnishings held by the incumbent and churchwardens on special trust for the PCC, which require a faculty for disposal, since the PCC considers this to be an inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time).

Fixed assets are not valued in the financial statements as all such items are deemed to be written off at the time of acquisition.

##### D. CURRENT ASSETS AND LIABILITIES

Debtors are accruals of receipts to the current financial statement that are outstanding with the bank at the year end, and the prepayment of expenditure that relates to future years.

Creditors are accruals of payments to the current financial statement that are outstanding with the bank at the year end, and prepayment of income that relates to future years.

Deposit funds are with the CCLA CBF Church of England Deposit Fund.

#### FUND ACCOUNTING

E. Unrestricted funds are general funds not subject to any restrictions regarding their use and are available, on application, for the general purposes of the PCC.

F. Designated funds are general funds set aside by the PCC for future use. Project funds are designated for particular projects for administration purposes only. Designated funds remain unrestricted and the PCC will move any surplus to other general funds.

G. Restricted funds comprise (a) of income from endowments that is to be expended only on the restricted purposes intended by the donor, and (b) of revenue donations or grants for a specific PCC activity intended by the donor. Any restrictions on gifts would be considered by the PCC before being accepted.

### 3. EMPLOYEES

The average monthly number of employees during the year was: 1

There were no employees whose annual remuneration was £60,000 or more.

	2022	2021
Number of employees	1	1.5
Employment costs	£	£
Salaries Gross	6,190	16,917
Employer pension	248	677
Employer pension life assurance	31	85
	6,469	17,679

### 4. TRUSTEES

During the year in his role as church organist, trustee Henry Macey has been paid £3,788 in honorarium and copyright fees.

No other payments of remuneration or benefits are made to trustees by the charity during the year.