

# **Bethel Apostolic Church - Leeds**

Charity number 1184993

## **Annual Report and Financial Statements for the year ended 31 March 2022**



West Yorkshire Community Accounting Service

# **Bethel Apostolic Church - Leeds**

## **Annual Report and Financial Statements for the year ended 31 March 2022**

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**Prepared by West Yorkshire Community Accountancy Service CIO**

# **Bethel Apostolic Church - Leeds**

## **Trustees' report for the year ended 31 March 2022**

### **Reference and administrative details of the charity, its trustees and advisors**

The trustees during the financial year and up to and including the date the report was approved were:

<b>Name</b>	<b>Position</b>	<b>Dates</b>
David Adams	Chairman	
Thelma Stanley	Treasurer	
Calvin Wade		Deceased during the year
Clinton Creighton		
Pastor Victor Stanley		
Brenda Adams		
Gaynor Weeks-Wade		Appointed December 2021
<b>Charity number</b>	1184993	Registered in England and Wales
<b>Registered and principal address</b>	<b>Bankers</b>	
43-45 Victoria Road	Lloyds Bank Plc	
Leeds	2 The Headrow	
LS6 1AS	Leeds	
	LS1 6PN	

### **Independent examiner**

Simon Bostrom FCIE

### **West Yorkshire Community Accountancy Service CIO**

Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW

### **Structure, governance and management**

The charity is a Charitable Incorporated Organisation (CIO) formed on 21 August 2019.

### **Method of recruitment and appointment of trustees**

The trustees of the charity are the Bishop, Overseer, the Senior Elder, Senior Evangelist, Senior Missionary, the Senior Deacon, the Pastor and the Senior Church Usher.

The charity trustees may appoint new or replacement trustees agreed by a resolution.

### **Objectives and activities**

#### **The charity's objects**

To advance the Christian Religion in accordance with the Christian Faith, primarily but not exclusively within Leeds and the surrounding area.

# **Bethel Apostolic Church - Leeds**

## **Trustees' report (continued) for the year ended 31 March 2022**

### **Objectives and activities (continued)**

#### **The charity's main activities**

Bethel Apostolic Church provides facilities for public worship and meeting the spiritual needs of attendees. The key aim is to provide support and services for the benefit of the Leeds community and the surrounding area. Members of the church and other assemblies benefit from the religious education programme that is provided. All church services are opened to the public. There are no restrictions on membership in terms of ethnic groups.

The other activities of Bethel Apostolic Church include:

- \* Enhancing the religious principle in accordance with the Christian principle that God must be exalted
- \* Engaging in missionary work, pastoral work and training of men and women to teach the tenets of worship
- \* Visiting and comforting the sick and undertake other outreach work within the wider community

#### **Community Intervention**

Following overall agreement from the Trustees at Bethel Apostolic Church- Leeds, the church provides funding, as and when required, to the Bethel CYDC Support Initiative project. Bethel CYDC Support Initiative (BCSI) provides a support network to help with community issues. They consist of a team who set up various programs and initiatives aimed at assisting individuals and groups who are facing challenges and obstacles.

Bethel Apostolic Church continues to hold weekly evangelical meetings which includes the following:

- \* Worship Services
- \* Children & Young People Sunday School
- \* Bible Study
- \* Prayer Meeting

Bethel Apostolic Church have recently hosted a Local District Evangelical Meeting – namely Brotherhood Day – whereby members from the local district joined together in worship.

#### **Public benefit statement**

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the advancement of religion.

#### **Achievements and performance**

##### **Weekly Meetings**

As a result of the above much has been achieved spiritually/emotionally, as detailed below:

Sunday Service – During the process of worshipping, members/visitors become closely connected to God. Similarly due to the teachings of sound doctrines they develop biblical knowledge as well as become deeper in their faith. Also, due to participating in services members have had the opportunity to use their spiritual giftings, which in turn has built up one's self esteem as well as enhanced one's spiritual growth.

Bible Studies – This has been a source of learning, discussion about specific topics & development of ones' faith.

Sunday School – Due to biblical teachings the children and young people have an awareness of biblical principals/precepts. This has afforded them the opportunity to grow spiritually as well as empowered them to develop good morals.

Wednesday Payer Meeting – During the process of individual and corporate prayer, members who attend prayer meeting have gained spiritual strength, spiritual healing & deliverance.

# **Bethel Apostolic Church - Leeds**

## **Trustees' report (continued) for the year ended 31 March 2022**

### **Financial review**

The net payments for the year were £6,229.

### **Reserves policy**

The charity's free reserves, excluding fixed assets, at the year end were £101,788.

The trustees originally agreed to allocate £20,000 to the reserves, based on historical operational costs of the charity. The main reason being to help manage the risks posed by any unexpected expenditure and unforeseen daily operational costs. Overall, this will provide a level of assurance that the trustees will:

- Act in the interests of the charity
- Protect and safeguard the assets of the charity
- Act with reasonable care and skill

The trustees agreed that the reserve would be reviewed on a regular basis, as an integral part of the management of the financial activities of the charity. The review would consider whether it is reasonable to increase or decrease the level of the reserves.

The trustees agreed to increase the reserves to £40,000 at the meeting held on 24 September 2019 and this is reviewed annually. A key factor was the level and cost of maintenance still required. The level of maintenance was reviewed by the trustees during the year. To keep the reserves at the agreed level, the trustees will:

The plans to use reserves in excess of this are to:

- \* Identify and complete any urgent and essential maintenance work
- \* Provide support to special needs request from members
- \* Provide donations to other charities
- \* Provide gifts to members

Signed on behalf of the board of trustees on .....

Signed: ..... (Trustee)

Name: .....

## **Bethel Apostolic Church - Leeds**

### **Independent examiner's report to the trustees of Bethel Apostolic Church - Leeds**

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 March 2022, which are set out on pages 6 to 9.

#### **Responsibilities and basis of report**

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the CIO as required by section 130 of the Act; or
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: .....

Name: Simon Bostrom FCIE

Date: .....

#### **West Yorkshire Community Accountancy Service CIO**

Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW

# Bethel Apostolic Church - Leeds

## Receipts and payments account

for the year ended 31 March 2022

	Notes	2022 Unrestricted funds £	2022 Restricted funds £	2022 Total funds £	2021 Total funds £
<b>Receipts</b>					
Offerings and donations	(2)	39,059	3,675	42,734	33,022
Fees and charges		7,148	-	7,148	5,506
Loan repayments		970	-	970	-
<b>Total receipts</b>		<b>47,177</b>	<b>3,675</b>	<b>50,852</b>	<b>38,528</b>
<b>Payments</b>					
Donations and financial support for members		6,086	3,675	9,761	582
Donations to other charities		1,236	-	1,236	1,150
Loans to members		969	-	969	-
Insurance		4,191	-	4,191	3,813
Vehicle running costs		2,840	-	2,840	5,704
Utilities		3,760	-	3,760	4,001
Stationery		471	-	471	84
Telephone		331	-	331	304
Other administration costs		591	-	591	780
Fuel		218	-	218	82
Repairs and maintenance		29,482	-	29,482	6,941
Cleaning		389	-	389	597
Catering		452	-	452	194
Bookkeeping		330	-	330	-
Accountancy and independent examination		390	-	390	390
Material and resources		482	-	482	70
Instruments		1,188	-	1,188	-
<b>Total payments</b>		<b>53,406</b>	<b>3,675</b>	<b>57,081</b>	<b>24,692</b>
<b>Net income / (expenditure)</b>		<b>(6,229)</b>	<b>-</b>	<b>(6,229)</b>	<b>13,836</b>
<b>Fund balances brought forward</b>		<b>108,017</b>	<b>-</b>	<b>108,017</b>	<b>94,181</b>
<b>Fund balances carried forward</b>	(3)	<b>101,788</b>	<b>-</b>	<b>101,788</b>	<b>108,017</b>

# Bethel Apostolic Church - Leeds

## Statement of assets and liabilities

as at 31 March 2022

	2022	2022	2022	2021
	Unrestricted	Restricted	Total	Total
	£	£	£	£
<b>Cash funds</b>				
Cash at bank	101,757	-	101,757	107,979
Cash in hand	31	-	31	38
<b>Total cash funds</b>	<u>101,788</u>	<u>-</u>	<u>101,788</u>	<u>108,017</u>

### Amounts owed to the charity

Loans to members	969
	<u>969</u>

### Assets retained for the charity's own use

43-45 Victoria Road, Hyde Park LS6 1AS currently valued at £275,000.

Ford Transit minibus (subject to hire purchase agreement)

Computer

Digital Stage Piano

### Liabilities

Independent examination	£
	<u>390</u>
	<u>390</u>

The financial statements were approved by the board of trustees on .....

Signed: ..... (Trustee)

Name: .....



# **Bethel Apostolic Church - Leeds**

## **Notes to the accounts continued for the year ended 31 March 2022**

### **1 Accounting policies**

#### **Basis of accounting**

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

#### **Taxation**

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

#### **Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

# Bethel Apostolic Church - Leeds

## Notes to the accounts continued for the year ended 31 March 2022

2 Grants and donations	2022 Unrestricted funds £	2022 Restricted funds £	2022 Total funds £	2021 Total funds £
General donations and offerings	28,214	-	28,214	27,247
Bethel United Manchester	-	2,325	2,325	-
Bethel United Sheffield	-	1,350	1,350	-
Donations from trustees	7,589	-	7,589	5,775
Gift aid claims	3,256	-	3,256	-
	<u>39,059</u>	<u>3,675</u>	<u>42,734</u>	<u>33,022</u>

3 Restricted funds	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f £
Funeral fund	-	3,675	3,675	-	-
	<u>-</u>	<u>3,675</u>	<u>3,675</u>	<u>-</u>	<u>-</u>

### Fund name

### Purpose of restriction

Funeral fund

During the year donations were received to contribute towards the cost of the funeral for Calvin Wade who passed away during the year.

## 4 Related party transactions

### Trustee expenses

No trustee received any expenses during this year or the previous year.

### Donations from trustees

During the year 5 trustees made unrestricted donations to the charity totalling £7,589 (2021: 3 trustees and £5,775).

### Trustee remuneration and benefits

No trustee received any remuneration or benefit during this year (2021: one trustee was paid £4,225 in respect of repairs and maintenance).

### Other related party transactions

Included within the donations and financial support for members is a payment to Gaynor Weeks-Wade who is the wife of Calvin Wade, one of the charity trustees, who sadly passed away during the year. A payment of £5,640 was made to contribute to the costs of the funeral. Donations totalling £3,675 were received from Bethel United Manchester and Sheffield to contribute to that cost.