

KA Easthampstead Park PTA
CHARITABLE INCORPORATED ORGANISATION REG.118 4978
Ringmead Road
Bracknell
Berkshire, RG12 8FS

Tel: 01344 304 567
Fax: 01344 867 862
Email epcsfriends@gmail.com

To: The Charity Commission for England and Wales

Date: 29.01.2026

Charity Name: KA Easthampstead Park PTA Registered Charity Number: 1184978

Subject: Interim Submission of Statement of Accounts for the Year Ended 5 April 2025

Dear Charity Commission,

We are submitting the enclosed Statement of Accounts for the financial year ending 5 April 2025. Please note that these are provided as an interim submission pending the completion of a formal Independent Examination.

Reason for Interim Status: During this financial period, the charity's income increased significantly due to a one-off transfer of £55,234.34 as a result of the conversion of Easthampstead Park School to academy status. These funds, previously held in a School Private Fund, were transferred to the PTA for ongoing management. Because our gross income for the year (£53,978.64) exceeds the £25,000 threshold, we have engaged the services of a professional Independent Examiner.

Status of the Independent Examination: The Board of Trustees formally approved the reconciled accounts on 28.08.2025. Subsequent to that meeting, we have been in discussions with Warner Wilde, Certified Chartered Accountants, since 15.09.2025 to arrange the statutory review.

The firm has agreed to be appointed as the Independent Examiner. We are currently awaiting the formal letter of engagement, which the Trustees will review for final acceptance at our next scheduled meeting on 05.02.2026.

Our Commitment: The Trustees wish to maintain transparency by providing these reconciled accounts in a timely manner according to our usual reporting cycle. We have reconciled the Prom event income and expenditure, which accounts for the most complex timing differences in our books.

We will upload the final signed Independent Examiner's Report as a supplementary document immediately upon receipt from Warner Wilde.

Yours faithfully,



The Chair
The Board of Trustees KA Easthampstead Park PTA



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From :	6 April 2024	To	5 April 2025 (Tax Year 2025)
Charity name:	KA Easthampstead Park PTA Previously (Easthampstead Park Community School Friends Association - name change on 07.06.2025)		
Charity Number	1184978		
Charity's principal address	Easthampstead Park Community School Ringmead Road Bracknell Berkshire RG12 8FS		

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Rene Rastall	Chair	Full Year	
Graham Ferguson	Treasurer	Full Year	
Janet Sumner		Full Year	
Mark Hooper		Full Year	
Mary Temperton		Full Year	
Liz Cook		Full Year	
Juliet Blakemore		Full Year	
James Sumner		20.11.2024 - 06.04.2025	

Structure, Governance and Management

Description of charity's trusts:		
Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Appointed by Trustees
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The objects of the CIO are To advance the education of students in the school in particular by: a) providing and/or assisting in the provision of equipment, facilities, resources and experiences that extend and enrich learning. b) promoting positive close co-operation and communication between parents, carers, alumni, school staff, governors and community volunteers.

Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Fundraising and Resource Provision: The Trustees have undertaken various fundraising activities, most notably the independently managed School Lottery and the Year 11 Prom initiatives, to generate funds for the school. These activities provide the financial resources necessary to assist in the provision of equipment and facilities that extend and enrich the learning environment for all students.</p> <p>Direct Educational Investment: During this period, the charity invested in a School Council sustainability initiative, providing recycling bins across the school site to promote environmental awareness and improve school facilities.</p> <p>Asset Management and Oversight: The Trustees successfully managed the transfer of £55,234.34 from the pre-academisation School Private Fund into the charity's accounts. This ensures these funds are protected and utilized specifically for student-led initiatives and educational enhancements in line with the charity's objects.</p> <p>Community Engagement: Through the administration of the Year 11 Prom, the charity provided a platform for ticket sales and fundraising, facilitating a significant milestone event for the student body while aiming for a break-even financial outcome.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees confirm they have complied with their duty to have due regard to the Charity Commission's general guidance on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Establishment: The charity was established on 20 August 2019 during the school summer holidays.</p> <p>Core Activities: Throughout the period, the charity successfully maintained its primary funding streams, ensuring continued support for student initiatives without placing an undue financial burden on the local school community.</p> <p>Sustainability Initiatives: In 2025, the charity invested in a School Council sustainability project, providing recycling bins across the school site to enhance the educational environment.</p> <p>Fund Management: A significant achievement this year was the successful transition and management of the pre-academisation School Private Fund, which was transferred to the charity to be utilized in strict accordance with our charitable objectives</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>Note 1: Accounting Policy & Financial Year The accounts are prepared on a Receipts and Payments basis.</p> <p>The charity's financial year aligns with the UK tax year, running from 6 April to 5 April.</p> <p>This results in a timing difference regarding the academic year (September to July); specifically, income for summer events is often received in the financial period prior to the related event expenditure.</p> <p>Note 2: School Lottery Fundraising The Trustees fundraise utilizing the independently managed School Lottery (Bracknell Forest Council Licence No: LI/19/00695/GALOTT).</p> <p>For the 2024/25 period, the lottery generated gross revenue of £2,074.83.</p> <p>After deducting operating costs of £1,244.40 and adding £108.15 in winnings donated back by participants, the net income was £938.58.</p> <p>Note 3: Ring-fenced Funds (The Year 11 Prom) The charity provides the administrative platform and financial oversight for the Year 11 Prom with the objective of breaking even.</p> <p>For the period ending 5 April 2025, receipts totaled £4,720.34, comprising £2,835.52 in ticket sales, £205.00 in voluntary donations, and £1,679.82 in fundraising.</p> <p>Total upfront expenses reached £6,914.62, resulting in a reported net deficit of £(2,194.28) for this tax year.</p> <p>As the event occurs in June, this deficit is a temporary timing difference; final ticket sales and fundraising received between April and June 2025 will cover this balance in the following financial year.</p> <p>Note 4: Exceptional Transfer of Funds (School Conversion) Following the school's conversion to academy status, the "School Private Fund"—previously managed directly by the school—was officially released to the charity.</p> <p>This one-off transfer amounted to £55,234.34.</p> <p>These funds were subject to a professional independent examination by Warner Wilde prior to transfer and are held to support future student-led initiatives and educational enhancements.</p> <p>Financial Summary and Position For the financial year ended 5 April 2025, total receipts were £53,978.64 and total payments were £2,802.45.</p> <p>This resulted in a net surplus of £51,176.19.</p> <p>The 2025 accounts were approved by the Board of Trustees on 28 August 2025.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Trustees review the level of available funds at each committee meeting to ensure the charity remains a going concern and that all spending aligns with our charitable objects.
Amount of reserves held	Para 1.22	Bank Balance £58,562.95 Cash £455.01 Total £59,017.96
Reasons for holding zero reserves	Para 1.22	The purpose is to provide enrichment. Funds on hand will be utilised for the next academic years.
Details of fund materially in deficit	Para 1.24	No deficit.
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<p>1. Exceptional Transfer (School Conversion) The single largest source of funds for the 2024/25 period was a one-off transfer resulting from the school's transition to academy status. Source: The "School Private Fund," which was previously managed directly by the school.</p> <p>Amount: £55,234.34.</p> <p>Purpose: These funds were released to the charity to be managed in accordance with its objectives for ongoing student-led initiatives and educational enhancements.</p> <p>2. School Lottery Fundraising The charity maintains a consistent stream of unrestricted income through a lottery scheme. Method: An independently managed lottery via "Gatherwell / Your School Lottery".</p> <p>Gross Revenue: £2,074.83.</p> <p>Donated Winnings: An additional £108.15 was received from participants who chose to donate their prize winnings back to the charity.</p> <p>Net Contribution: After costs and licensing fees, this provided £938.58 in net income.</p> <p>3. Year 11 Prom Activities While intended to operate on a break-even basis, the Prom generates significant administrative receipts. Ticket Sales: £2,835.52.</p> <p>Prom Donations: £205.00 in voluntary donations made alongside ticket purchases.</p> <p>Specific Fundraising: £1,679.82 generated through dedicated Prom fundraising activities.</p> <p>4. Other Donations and Grants General Donations: Outside of the exceptional transfer and Prom-specific gifts, the charity received smaller general donations and grants totaling £165.55 in the previous year (2023/24).</p>
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity		
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects		
Details of arrangements for safe custody and segregation of such assets from the charity's own assets		

Exemptions from disclosure

Reason for non-disclosure of key personnel details

Other optional information

Special Resolution 5: Change of Name
Background: On 24 January 2024, the Trustees initially resolved to change the charity's name from Easthampstead Park Community School Friends Association to Easthampstead Park Friends Association.

- **Regulatory Feedback:** Following feedback that the term "Friends" could be misinterpreted in specific contexts, a new resolution was proposed.

- **Final Resolution:** On 10 May 2025, the Board of Trustees unanimously passed Special Resolution 5 to change the charity name to KA Easthampstead Park PTA.



- **Current Status:** This change aligns with the school's transition to academy status (King's Academy Easthampstead Park) and was formally approved by the Charity Commission on 7 June 2025

Relationship with Related Parties
Institutional Connection: The charity maintains a close relationship with King's Academy Easthampstead Park.

Fund Management: During this period, the charity assumed responsibility for the School Private Fund (£55,234.34) following the school's academisation, ensuring these funds remain protected and dedicated to student-led initiatives and educational enhancement

Declarations

The trustees declare that they have approved the trustees’ report above.
Signed on behalf of the charity’s trustees

Signature(s)		
Full name(s)	Rene Rastall	Graham Ferguson
Position (eg Secretary, Chair, etc)	Chair	Treasurer
Date	28.08.2025	

Statement of Accounts for the Tax Year (6 April – 5 April)

1. Receipts and Payments Account

		2024/25 (£)	2023/24 (£)
Receipts (Income)			
Fundraising: School Lottery (Net)	Note 2	£938.58	£1,178.20
Event Support : Prom	Note 3	-£2,194.28	£1,798.61
Donations & Grants	Note 4	£55,234.34	£165.55
Total Receipts		£53,978.64	£3,142.36
Costs of Generating Funds			
Operational Costs (Bank Charges, etc.)		£62.40	£118.80
Charitable Activities (Giving back)			
Donations/Grants to School for Student Initiatives		£2,740.05	£267.25
Total Payments		£2,802.45	£386.05
Net Surplus / (Deficit)		£51,176.19	£2,756.31
Cash at Bank (Start of Year - 6 April)			
Petty Cash (Start of Year - 6 April)		£7,386.76	£4,908.40
		£455.01	£177.06
Cash at Bank (End of Year - 5 April)			
Petty Cash (End of Year - 5 April)		£58,562.95	£7,386.76
		£455.01	£455.01
Net movement		£51,176.19	£2,756.31

2. Statement of Assets and Liabilities

Cash Funds:

Total held in the charity bank account.	£58,562.95	£7,386.76
Petty Cash	£455.01	£455.01
	£59,017.96	£7,841.77

Liabilities:

£0.00	£0.00
£0.00	£0.00

3. Notes to the Accounts

Note 1: Accounting Policy & Financial Year

The accounts are prepared on a Receipts and Payments basis. The financial year aligns with the UK tax year (6 April to 5 April). This results in a timing difference regarding the academic year (September to July); specifically, income for summer events is often received in the financial period prior to the event expenditure.

Note 2: School Lottery Fundraising

Lottery Fundraising: The charity participates in a school lottery scheme managed by Gatherwell Ltd (Your School Lottery). This provides a consistent stream of unrestricted income used to support educational facilities and student activities. Funds are received after costs and prize payouts.

Licensing Timing Update: For the 2024/25 period, the annual statutory licensing fee was not paid within the financial year ending 5 April 2025. The payment of £20.00 was subsequently processed on 24 June 2025 following communication from Bracknell Forest Council regarding a local authority IT system transition and the provision of a new registration number IC 3937. Consequently, the lottery net income for the 2024/25 tax year reflects zero expenditure for licensing.

	2024/25 (£)	2023/24 (£)
Lottery Funding	£2,074.83	£2,558.00
Lottery Prize Donations	£108.15	£196.20
Lottery Costs	-£1,244.40	-£1,536.00
Lottery Licence		-£20.00
Net Lottery Fundraising	£938.58	£1,198.20

Note 3: Ring-fenced Funds (The Prom)

Event Funding & Reserves (The Prom): The charity operates a ring-fenced fund for the annual Prom. All income generated for this event is tracked independently to ensure transparency and financial accountability.

Financial Objective: The primary goal for the Prom is to break even. The charity does not seek to generate a profit from this specific student event.

Surplus Management: In the event of a financial surplus, the remaining funds are retained within the charity's accounts as a reserve to support future student-led initiatives or the following year's event.

Deficit Coverage: Should fundraising and ticket sales fail to meet the total event cost, the Trustees may authorise a subsidy from general unrestricted funds to cover the shortfall, ensuring the event remains viable.

Tax Year View (6 April – 5 April):	2025/2026 (£)	2024/25 (£)	2023/24 (£)	2022/2023 (£)
Prom ticket sales	£0.00	£2,835.52	£6,335.00	£1,570.00
Prom donations	£0.00	£205.00	£548.94	£290.01
Prom fundraising	£454.12	£1,679.82	£1,353.36	£265.01
Prom expenses	-£845.60	-£6,914.62	-£6,438.69	-£1,194.91
Net receipts and payments for the Prom	-£391.48	-£2,194.28	£1,798.61	£930.11
Ring-fenced balance of PROM Funds available	£142.96			

The Challenge: The Charity's financial year ends on 5 April, whereas the Prom cycle concludes in June. This creates a "timing difference" where expenses and income for the same event are split across two different tax years.

The Explanation: Tax Year View (6 April – 5 April): The deficit of (£2,194.28) shown in these accounts reflects significant deposits and upfront costs (e.g., venue, security, decorations) paid before the 5 April deadline, without the offset of final ticket sales received after that date.

Academic Year View (Project Outcome): When reconciled for the full event cycle (September 2024 – June 2025), the Prom achieved its "break-even" objective, resulting in a modest surplus of £142.96 for the Proms 2023, 2024 and 2025.

The PROM	Total	2025	2024	2023
Receipts	£15,536.78	£1,034.36	£8,415.97	£6,086.45
Payments	-£15,393.82	-£1,032.95	-£8,409.86	-£5,951.01
Ring-fenced balance of The Prom Funds available	£142.96	£1.41	£6.11	£135.44

(Note: No ticket sales for the 2025 Prom were facilitated through the Charity)

Note 4: Exceptional Transfer of Funds (Private Fund)

Restricted & Unrestricted Transfer from School Private Fund : Following the school's conversion to academy status, the "School Private Fund"—previously managed directly by the school—was officially transferred to the PTA. Although the academisation was completed in 2022, the transfer was delayed, and the final release of funds to the charity was completed in 2025

- **Total Transfer Amount:** The charity received a one-off lump sum of £55,234.34.

- **Source and Verification:** Prior to the transfer, these funds underwent a professional independent examination by Warner Wilde, Certified Chartered Accountants

- **Management Policy:** The PTA has assumed responsibility for these funds to ensure they are protected and used specifically for student-led initiatives and educational enhancements

Status of Independent Examination: The Board of Trustees approved the reconciled accounts on 28.08.2025 and subsequently engaged Warner Wilde on 15.09.2025 to conduct the statutory review. Due to a confirmed delay in the firm's final reporting, these accounts are submitted as an interim statement to maintain transparency. The formal Independent Examiner's Report will be uploaded to the Charity Commission portal immediately upon receipt

4. Trustees' Approval

The accounts were approved by the Trustees on 28.08.2025 and signed on their behalf by:



Signature (Chair)