



Trustees' Annual Report for the period

| | | | |
|-----------------------------|--|----|---------------------------------|
| From : | 7 April 2022 | To | 6 April 2023 (Tax Year 2023) |
| Charity name: | Easthampstead Park Community School Friends Association | | |
| Charity Number | 1184978 | | |
| Charity's principal address | Easthampstead Park Community School Ringmead Road Bracknell Berkshire RG12 8FS | | |

Names of the charity trustees who manage the charity

| Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|-----------------|-----------------|-----------------------------------|---|
| Rene Rastall | Chair | | |
| Graham Ferguson | Treasurer | | |
| Janet Sumner | | | |
| Mark Hooper | | | |
| Mary Temperton | | | |
| Liz Cook | | | |

Structure, Governance and Management

| | | |
|---|-----------|-----------------------|
| Description of charity's trusts: | | |
| Type of governing document (trust deed, royal charter) | Para 1.25 | Constitution |
| How is the charity constituted? (e.g unincorporated association, CIO) | Para 1.25 | CIO |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | Appointed by Trustees |

Objectives and Activities

| | SORP reference | |
|--|--------------------|--|
| Summary of the purposes of the charity as set out in its governing document | Para 1.17 | <p>The objects of the CIO are To advance the education of students in the school in particular by:</p> <p>a) providing and/or assisting in the provision of equipment, facilities, resources and experiences that extend and enrich learning.</p> <p>b) promoting positive close co-operation and communication between parents, carers, alumni, school staff, governors and community volunteers.</p> |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | <p>In setting our objectives and planning our activities our Trustees have given careful consideration to the Charity Commission's public benefit guidance.</p> <p>During the 2020 C19 lockdown the trustees and volunteers were unable to be in school in person to support fund raising activities for the current year. (7April 2020 to 6 April 2021)</p> <p>Trustees have visited the school and begun fundraising for the 2022/2023 academic school year through the School Lottery and Amazon Smile.</p> <p>In January 2023 Amazon Smile discontinued the charity platform and we continue to maintain the School Lottery Fundraising.</p> |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit | Para 1.18 | In setting our objectives and planning our activities our Trustees have given careful consideration to the Charity Commission's public benefit guidance. |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|--|-----------|--|
| Policy on grant making | Para 1.38 | |
| Policy on social investment including program related investment | Para 1.38 | |
| Contribution made by volunteers | Para 1.38 | |
| Other | | |

Achievements and Performance

| | | |
|---|-----------|---|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20 | <ol style="list-style-type: none"> 1. The Charity was established on 20 August 2019 2. We had just started with our fundraising activities in the Sep 2019 - Mar 2020 when C19 lockdown was announced in 20 March 2020 3. The charity continued to raise funds through online funding streams to support students 4. The main achievement for the period under review has been to maintain funding streams that do not place a strain on the local school community while we have been in lockdown as some family members may be furloughed or out of work at present. 5. The Charity is raising funds to replace the stage curtain in June 2022 for student performances and to provide a Book Vending Machine in November 2022. These stage curtains were purchased and installed, paid for in February 2023 6. The school implemented a Literacy Vending Machine that provided students with the opportunity to select a reading book as a reward for their outstanding behaviour and apid for it in February 2023.. |
|---|-----------|---|

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|--|-----------|--|
| Achievements against objectives set | Para 1.41 | |
| Performance of fundraising activities against objectives set | Para 1.41 | |
| Investment performance against objectives | Para 1.41 | |
| Other | | |

Financial Review

| | | |
|---|-----------|---|
| Review of the charity's financial position at the end of the period | Para 1.21 | <ol style="list-style-type: none"> 1. The Charity was established on 20 August 2019 during the school summer holidays while school was closed . 2. The Trustees fundraise utilising the independently managed School Lottery. A Lottery licence was renewed for 2022 from Bracknell Forest Council Licence No: LI/19/00695/GALOTT. 3. The School Lottery revenue generated was £3'735 less the cost of running the lottery of £2'281. |
|---|-----------|---|

| | | |
|--|-----------|--|
| | | <p>Nett Total £ 1'454.00 School lottery participants that won donated their winnings to the Charity - this amounted to Total of £338.40</p> <p>7. No Refreshment sales at Parents Evenings were made as Parents Evenings since March 2020 have been virtual £0.00</p> <p>8. The Charity registered with Amazon Smile and received a total of £261.79 on purchases made by customers that nominated EPCFA as their charity of choice. This ended in January 2023</p> <p>9. In summary Income of £6'460.21 and Expenses of £8838.91 resulted in a Nett Loss of £2'378.70 for 2023 as a result of the donated Curtains (£3'933.00) and Literacy Vending Machine (£1375.00) to the school.</p> <p>10. The 2023 accounts are approved by the trustees and will be submitted on-line to the Charity Commission</p> <p>11. In addition, the Trustees Annual Finance Report for 2023 was added to the Google shared Drive for the EPCSFA records</p> |
| Statement explaining the policy for holding reserves stating why they are held | Para 1.22 | No Policy on reserves as we have only just constituted the charity. |
| Amount of reserves held | Para 1.22 | No Policy on reserves. |
| Reasons for holding zero reserves | Para 1.22 | Purpose is to provide enrichment. Funds on hand will be utilised in 2023/2024 |
| Details of fund materially in deficit | Para 1.24 | No deficit - Retained earning of £5'085.46 |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | None |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|--|
| The charity's principal sources of funds (including any fundraising) | Para 1.47 | |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 | |
| A description of the principal risks facing the charity | Para 1.46 | |
| Other | | |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|--|-----------|--|
| Policies and procedures adopted for the induction and training of trustees | Para 1.51 | |
|--|-----------|--|

| | | |
|---|-----------|--|
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 | |
| Relationship with any related parties | Para 1.51 | |
| Other | | |

Funds held as custodian trustees on behalf of others

| | |
|---|--|
| Description of the assets held in this capacity | |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects | |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets | |

Exemptions from disclosure



Reason for non-disclosure of key personnel details

| |
|--|
| |
|--|

Other optional information

The school was academised on 01.11.2022 to King's Academy Easthampstead Park however the Friends Association are keeping the name in honour of the school's 50th anniversary in July 2023. The change of name will take effect during 2023/4 by special resolution.

Declarations

| | | |
|--|---|---|
| The trustees declare that they have approved the trustees' report above. | | |
| Signed on behalf of the charity's trustees | | |
| Signature(s) |  |  |
| Full name(s) | Rene Rastall | Graham Ferguson |
| Position (eg Secretary, Chair, etc) | Chair | Treasurer |
| Date | 24.01.2023 | |



Finance Report

| | 2023 | 2022 |
|-----------------------------------|------------------|------------------|
| Income | £6,460.21 | £5,691.48 |
| Amazon Smile | £261.79 | £233.08 |
| General Donations | £0.00 | £0.00 |
| Lottery Funding | £3,735.00 | £4,970.00 |
| Lottery Prize Donations | 338.40 | 488.40 |
| Prom Ticket sales | £1,570.00 | |
| Prom Donations | £290.01 | |
| Prom Just Giving | £265.01 | |
| Expenditure | -£8,838.91 | -£3,002.00 |
| Lottery Costs | -£2,241.00 | -£2,982.00 |
| Lottery Licence | -£40.00 | |
| Bank Charges | -£55.00 | -£20.00 |
| Prom Venue Cost | -£1,125.00 | |
| Prom Ticket Charges Stripe | -£46.61 | |
| Prom Ticket Charges Ticket Tailor | -£0.96 | |
| Prom Just Giving Costs | -£22.34 | |
| New Curtains | -£3,933.00 | |
| Literacy Book Vending machine | -£1,375.00 | |
| | -£2,378.70 | £2,689.48 |
| BALANCE SHEET | 2023 | 2022 |
| RETAINED INCOME | 2020 £1,836.74 | 2020 £1,836.74 |
| RETAINED INCOME | 2021 £2,937.94 | 2021 £2,937.94 |
| RETAINED INCOME | 2022 £2,689.48 | 2022 £2,689.48 |
| RETAINED INCOME | 2023 -£2,378.70 | |
| Employment of Capital | £5,085.46 | £7,464.16 |
| ASSETS | | |
| - BANK ACCOUNT | £4,908.40 | £7,287.10 |
| - CASH | £177.06 | £177.06 |
| DEBTORS | | |
| - Lottery Deposit | £0.00 | |
| - EPCS PrivateFund | £0.00 | |
| - Match Funding | £0.00 | £0.00 |
| CREDITORS | | |
| | £0.00 | £0.00 |
| | £5,085.46 | £7,464.16 |
| | £0.00 | £0.00 |

Note 1 : Net Lottery Funding

our School Lottery creates and runs lotteries for schools across the UK. Our lotteries raise money through local communities to improve educational facilities and the school environment for thousands of pupils. 40% of ticket proceeds go to your school funds plus 34.2% towards cash prizes. Supporters can pay monthly or make a one-off payment, by Direct Debit or debit card.

<https://www.yourschoollottery.co.uk/>

| | |
|---------------------|------------|
| Lottery Funding | £3,735.00 |
| Lottery Prize Donat | 338.40 |
| Lottery Costs | -£2,281.00 |
| Nett fundraising | £1,792.40 |

Note 2 EPProm Fundraising

The Prom night was the 28 June 2023. Ticket went on sale and the deposit was paid during this financial year. The ticket price is the venue price per person. No additional funds were added to the ticket price so we will relied on generous donations for decorations, prom prizes, photography, photobooth and any other extras for the students to enjoy this celebration.

| | |
|-------------------|------------|
| Prom funds rasied | £2,125.02 |
| Prom expenses | -£1,194.91 |
| Nett fundraising | £930.11 |