

Outreach Community & Residential Services	
Trustees' Annual Report for the year ended 31 March 2021	
<p>OUR VALUES</p> <p>We will always strive to create:</p> <ul style="list-style-type: none"> - Sense of Worth and Sense of Self-Worth within the organisation - Inclusion - People are more than the service they receive or the role they are employed in - Empowerment - Encourage development and opportunity for creativity - Equal but Different - A holistic approach which is responsive and as adaptable as we can be - Empathy - We actively listen and are not judgemental - Fair and Transparent - Only doing things that are useful and meaningful 	
The Trustees present their Report and Accounts for the year ended 31 March 2021.	
Reference and administrative details	
<i>The charity name.</i>	
The legal name of the charity is:- Outreach Community & Residential Services.	
<i>The charity's areas operation and UK charitable registration.</i>	
The charity is registered in England & Wales with the Charity Commission in England & Wales (CCEW) with charity number 509119.	
<i>Legal structure of the charity</i>	
The governing document is dated	11 January 1979
The trustees are all individuals.	
<i>The principal operating address, telephone number, email and web addresses of the charity are:-</i>	
35-37 Blackburn Street	
Radcliffe, Manchester	
M26 1NR	
Telephone 0161 740 3456	
Email Address akilah@outreach.co.uk Web address http://www.outreach.co.uk/	
<i>The Trustees in office on the date the report was approved were:-</i>	
Peter Elton - Chair	
Ivor Silver - Secretary	
Barry Fine FCA - Treasurer	
<i>Objects and activities of the charity</i>	
<i>The purposes of the charity as set out in its governing document.</i>	
The objects of the Trust are to relieve persons with a physical or mental handicap and persons suffering from mental illness and in particular, but not exclusively, such persons of the Jewish faith.	
<i>The main activities undertaken in relation to those purposes during the year.</i>	
The policies adopted to further the objectives are the provision of residential care accommodation, supported living services and domiciliary support.	
The Trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the aims and objectives when planning future activities.	
<i>The short term and longer term aims and objectives.</i>	

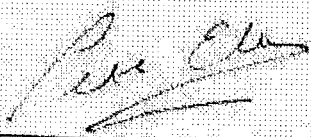
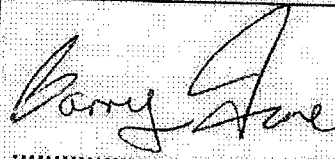
	<p>The aims of the charity are to provide the residential care and supported living accommodation in the Manchester area in adapted accommodation and to provide community support that is coordinated from the domiciliary team. To also increase its offer of leisure and social opportunities via the community hub and café.</p>
	<p><i>The charity's strategies for achieving its aims and objectives in the future.</i></p>
	<p>The charity looks to achieve its strategic aims and carry out its operational objectives of the year by working closely with Local Authority Social Service Departments and Health Authorities in determining and providing for the needs of its service users.</p>
	<p><i>The contribution of volunteers during the year.</i></p>
	<p>The main achievements and performance of the charity during the year.</p>
	<p>On the 8th September 2020 the trustees agreed to transfer the charity 509119 to become a Charitable Incorporated Organisation and to start legal proceedings.</p> <p>This has been registered as Charity 1184970.</p> <p>In the year to March 2021 the charity 1184970 has not traded as a CIO and has only traded as Charity 509119, with the accounting date being changed from April 2020 to 31 July 2021.</p>
	<p>Structure, governance and management of the charity</p>
	<p><i>The policies and procedures for the induction and training of trustees.</i></p>
	<p>The executive committee of trustees has the power to appoint additional members of the executive committee as it shall deem necessary provided that no more than three such additional members are appointed in any one year.</p> <p>The Board keeps the skill requirements for the trustee body under review and provides additional training where necessary. All new Trustees receive an induction programme, which covers strategic and operational objectives, documentation, obligations, and staffing structures. The induction process for any newly appointed trustee comprises of</p> <ul style="list-style-type: none"> - A series of meetings with the Chief executive and existing executive committee of trustees. - Governance handbooks for members and trustees support Outreach's Articles by setting out policies, procedures and practices that the trustees will adopt in the fulfilment of their responsibility. - Accompanied visits to various services.
	<p><i>The charity's organisational structure.</i></p>

	<p>Outreach is an unincorporated Association governed by a written Trust Deed dated 11 January 1979. The original trustees now known as custodian trustees are responsible for electing any other trustees.</p> <p>An executive committee of trustees, appointed annually by the annual General Meeting, established a Constitution on 24 November 1988, which laid down the method of running the organisation. The Annual General Meeting also appoints an Advisory Management committee.</p> <p>The Executive meets a minimum of 8 times a year, the board agrees the strategic direction of the organisation, setting the budget and deciding upon major undertakings. Responsibility for the day-to-day operation of the charity is delegated to the Chief Executive. The Chief Executive reports fully to the Trustees at each Board meeting and to the Chair on a regular basis.</p>
	<p>The Executive Committee Dr Peter Elton - Chair Ivor Silver - Secretary Barry Fine - Treasurer Barbara Pearlman</p> <p>Management Committee Yvonne Coppel Basil Herwald Lawrence Rickless Sam Bolton John Knight</p>
	<i>How the charity makes decisions and how decisions are delegated.</i>
	<p>There are clear distinctions between the role of trustees and the leadership team. The board of trustees holds a range of reserved matters and delegates certain authority to the executive team in order to run the organisation efficiently. Matters such as policy, strategy and budgets are prepared by the leadership team for consideration and approval by the trustees, who then monitor the implementation of these plans. There are a number of board committees with clear terms of reference.</p> <p>The committees include: Finance - which ensures the board receives the appropriate financial information for planning, performance monitoring and major decisions. The minutes of the meetings are made available to all trustees on a timely basis. The committees meet at least 8 times per annum.</p> <p>External pay benchmarking via the use of market data taken from sector pay surveys and reports.</p> <p>We have a range of detailed human resource policies to support our charitable objectives, which are reviewed regularly and ensure compliance with employment legislation.</p>
	<i>The Chief Executive Officer and other senior management personnel to whom day to day management is delegated</i>
	Akilah Akinola - Chief Executive
	Louise Carter - Director of Operations

Bankers		<p>Nat West Bank plc 463 Bury Old Road Prestwich Manchester M25 1AB</p> <p>Santander Bridle Road Bootle Merseyside GIR 0AA</p>
HR		<p>Peninsula Victoria Place Manchester M4 4FB</p>
Financial review		
<i>The charity's financial position at the end of the year ended 31 March 2021</i>		
The financial position of the charity at 31 March 2021 and comparatives for the prior period, as more fully detailed in the accounts, can be summarised as follows:-		
	2021	
	£	
Net income	0.00	
Unrestricted Revenue Funds available for the general purposes of the charity	0	
Unrestricted revaluation reserve	0	
Total Unrestricted Funds	0	
Restricted Revenue Funds	0	
Total Funds	0	
<i>Financial review of the position at the reporting date, 31 March 2021</i>		
<p>This year we have not traded as a CIO using Charity 1184970</p>		
<i>Policies on reserves.</i>		

	<i>Availability and adequacy of assets of each of the funds</i>
	<i>Investment policy and investment objectives.</i>
	<i>The major risks to which the Charity is exposed and reviews and systems to mitigate them.</i>
	<i>Plans For the Future</i>
	Summary of plans for the future and the trustees' perspective of the future direction of the charity.

	<p>The charity is committed to its values and its person-centred way of working and continuing to support people with learning disability and/or mental health needs in residential care homes, supported living and in the community. The good reputation of the charity is leading to more referrals, which is planned to lead to a gradual expansion of the charity's services.</p> <ul style="list-style-type: none"> - Outreach is committed to person-centred ways of working to facilitate collaboration between its broad range of services. It will continue to invest in its workforce development strategies in order to attract, retain and reward a skilled and motivated workforce. - To invest in updating and improving its methods of communicating with staff and recording and accessing information in real time. - Invest in service quality and impact improvement and develop new innovative and responsive services that provide holistic support for people. Outreach will adapt to the changing needs of the people it supports, its partners and commissioners - In a changing landscape, the charity will work to continuously improve its support to people, to help them make positive decisions about their support. It will continue to create personalised packages and work in partnership to deliver high quality, flexible, valued results that create sustainable change for people. - To continue expanding domiciliary support provision and develop further leisure and social opportunities by developing and investing in the community hub. - Increasing the number of supported living services by working in partnership with property developing organisations.
	Details of The Auditor
	Langer & Co
	Chartered Accountant and Statutory Auditor
	8-10 Gatley Road
	Cheadle
	Cheshire
	SK8 1PY
	Statement as to disclosure of information to auditors
	The trustees state that so far as each of the trustees at the time this report was approved are aware:-
	a) There is no relevant audit information (as defined by section 418(3) of the Companies Act 2006) of which the auditors are unaware, and
	b) The trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and establish that the auditors are aware of that information.
	Statement of Trustees' Responsibilities
	<p>The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities Act 2011 and the Charities (Accounts and Reports) Regulations 2008. Notwithstanding the explicit requirement in the extant statutory regulations, the Charities (Accounts and Reports) Regulations 2008, to prepare the financial statements in accordance with the SORP 2005, in view of the fact that the SORP 2005 has been withdrawn, the Trustees determined to interpret this responsibility as requiring them to follow current best practice and prepare the accounts according to the FRS 102 SORP (Statement of Recommended Practice for Accounting and Reporting by Charities) 2015, (as amended by the Bulletin issued in October 2018 and applicable to all accounting periods beginning on or after 1st January 2019), (The SORP), .</p>

<p>In particular, charity law requires the Trustees, if they prepare accounts on an accruals basis, to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of the surplus or deficit of the charity. In preparing those financial statements the Trustees are required to :-</p>				
<p>- to prepare the accounts in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law);</p>				
<p>- select suitable accounting policies and apply them consistently;</p>				
<p>- make judgements and estimates that are reasonable and prudent;</p>				
<p>- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business;</p>				
<p>- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements;</p>				
<p>The law requires that the trustees must not approve the accounts unless they are satisfied that they give a true and fair view of the state of affairs of the charity and of the surplus or deficit of the charity for the year.</p>				
<p>The Trustees are also responsible for maintaining adequate accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which are sufficient to show and explain the charity's transactions and enable them to ensure that the financial statements comply with regulations made under the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.</p>				
<p>The Trustees are also responsible for the contents of the Trustees' report, and the statutory responsibility of the auditor in relation to the Trustees' report is limited to examining the report and ensuring that the report is consistent with the figures disclosed in the financial statements.</p>				
<p>This report was approved by the board of trustees on</p>				
				
<p>Peter Elton Trustee</p>		<p>Barry Fine Trustee</p>		