

Report of the Trustees and
Financial Statements for the Year Ended 31 October 2021
for
League Of Friends of the Alexandra
Hospital

Hamiltons Group Limited
Chartered Certified Accountants
Meriden House
6 Great Cornbow
Halesowen
West Midlands
B63 3AB

**League Of Friends of the Alexandra
Hospital**

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for the Year Ended 31 October 2021**

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**League Of Friends of the Alexandra
Hospital**

**Report of the Trustees
for the Year Ended 31 October 2021**

The trustees present their report with the financial statements of the charity for the year ended 31 October 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

To relieve and support patients and former patients of the hospital and the wards and departments at the hospital in carrying out their work.

Main objectives for the period

The Charity's main objectives for the period are the same as its overall objectives stated above.

Public benefit

The Charity's activities represent public benefit in terms of the services they provide to patients and staff and the funds they raise towards the cost of hospital equipment and projects.

The Charity Trustees are satisfied that they have complied with the duty in section 17(5) of the Charities Act 2011 to have due regard to the public benefit guidance published by the Commission.

Social investments

The Charity's main strategy for achieving its stated objectives is to raise funds to meet the objects of the Charity above.

Grantmaking

A representative brings applications to the monthly trustees meetings from the hospital management who attends the meetings in an ex-officio capacity. Applications are fully discussed and voted upon. The Trustees are rigorous in ensuring that the best possible prices are obtained and that all equipment requested would be fully utilised in the Alexandra Hospital, Redditch and be maintained by the Worcestershire Acute Hospitals NHS Trust. The Officers at their discretion may authorise small requests from funds, and from funds held for specific departments and wards. No item of charitable expenditure over the value of £500 is purchased without the agreement of the Trustees and in consultation with hospital authorities.

Volunteers

The Charity relies upon a small army of volunteers and members to undertake these activities. Their contribution is immeasurable - the Charity could not function without them. The Trustees are immensely grateful for the time and effort they contribute and will always welcome new members and volunteers.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

The Charity runs a coffee shop to raise funds and to benefit patients, staff and visitors. The shop has been closed for the whole of the accounting period due to the COVID 19 government restrictions.

Other activities include flower arranging and fund raising activities.

A most unfortunate consequence of the complete closure of the coffee shop was the redundancy of the two coordinators who had given many years of valuable and loyal service and were greatly instrumental in the successful operation of the coffee shop.

**League Of Friends of the Alexandra
Hospital**

**Report of the Trustees
for the Year Ended 31 October 2021**

FINANCIAL REVIEW

Principal funding sources

The principal contributor to the funds raised by the charity has, for many years, been the profit earned by the operation of the coffee shop in the hospital. The charity has been unable to offer patients, visitors and staff the coffee shop facility during the year under review due to the restrictions imposed as a consequence of the COVID 19 pandemic

The results for the year inevitably reflect the charity's inability to trade and income has been limited to the generous donations received from individuals and members of the charity.

This funding enabled the Charity to provide grants amounting to £38,948 (2020 : £12,423) in pursuit of its objectives.

Reserves policy

Cash reserves are held to cover day-to-day running costs, amounts outstanding for specific departments and other future expenditure for the objects of the Charity.

Monthly financial information is produced to enable the Trustees to monitor these funds.

At the year end unrestricted funds amounted to £268,824 (2020 : £295,782) and restricted funds, held for expenditure on specific purposes, amounted to £86,598 (2020 : £96,426).

FUTURE PLANS

The gradual easing of COVID 19 restrictions gives the trustees the confidence to reopen the coffee shop albeit, initially, on a restricted basis. The charity has always relied on a team of dedicated volunteers and the trustees are anxious to retain their valuable services in order to operate the coffee shop.

Prior to the year end £Nil was committed to hospital equipment and projects which had not yet been invoiced at that date. All expenditure is carefully monitored by the Trustees in full consultation with hospital management.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document it is registered as Charitable Incorporated Organisation number CEO18580.

Recruitment and appointment of new trustees

Trustees are selected by election at the AGM. One third of Trustees retire at each AGM, those serving the longest retire first. Trustees are able to offer themselves for immediate re-election.

Upon their first appointment at the AGM, new Trustees are given a trustee booklet which sets out all information considered necessary for their induction and training. All Trustees have the opportunity to raise any further training needs at the regular trustee meetings

Organisational structure

Policy decisions and management of the Charity are in the hands of the Trustees who meet once a month. This includes the general administration of the Charity, such as financial controls and accounting, membership records, publicity, fund raising, secretarial duties and production of the newsletter which are undertaken voluntarily by Trustees.

Decisions are made by way of a simple majority vote.

All expenditure on medical equipment is carefully approved and monitored by the Trustees, after being approached for funds from the various Departments and Wards, and in full consultation with Hospital Management.

Day to day management and staffing rotas are dealt with by the paid co-ordinators.

Review of major risks

The Trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

**League Of Friends of the Alexandra
Hospital**

**Report of the Trustees
for the Year Ended 31 October 2021**

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1184967

Principal address

The Alexandra Hospital
Woodrow Drive
Redditch
Worcestershire
B98 7UB

Trustees

P Hadley Honorary Chairman
G Griffin Honorary Secretary
B Hilson Honorary Treasurer
P L Beard (resigned 21/7/2021)
R Beard
R Dixon
N Spencer
S Wilson

Independent Examiner

Hamiltons Group Limited
Chartered Certified Accountants
Meriden House
6 Great Cornbow
Halesowen
West Midlands
B63 3AB

Co-ordinators

A H Smith
C Phillips

EVENTS SINCE THE END OF THE YEAR

Information relating to events since the end of the year is given in the notes to the financial statements.

Approved by order of the board of trustees on 17 March 2022 and signed on its behalf by:



P Hadley - Trustee

Independent Examiner's Report to the Trustees of
League Of Friends of the Alexandra
Hospital

Independent examiner's report to the trustees of League Of Friends of the Alexandra Hospital

I report to the charity trustees on my examination of the accounts of League Of Friends of the Alexandra Hospital (the Trust) for the year ended 31 October 2021.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Sue Bowdler FCCA
Hamiltons Group Limited
Chartered Certified Accountants
Meriden House
6 Great Cornbow
Halesowen
West Midlands
B63 3AB

Date: 17 March 2022

**League Of Friends of the Alexandra
Hospital**

**Statement of Financial Activities
for the Year Ended 31 October 2021**

				Year Ended 31.10.21	Period 20.8.19 to 31.10.20
	Notes	Unrestricted fund £	Restricted fund £	Total funds £	Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	19,973	10,620	30,593	389,577
Other trading activities	3	127	-	127	89,182
Investment income	4	<u>1,900</u>	<u>-</u>	<u>1,900</u>	<u>4,216</u>
Total		22,000	10,620	32,620	482,975
EXPENDITURE ON					
Raising funds		25,390	-	25,390	71,454
Charitable activities					
Grantmaking		18,500	20,448	38,948	12,423
Governance costs		2,904	-	2,904	3,341
Flower arranging		-	-	-	257
Trading activities		-	-	-	3,292
Other resources expended		<u>2,164</u>	<u>-</u>	<u>2,164</u>	<u>-</u>
Total		<u>48,958</u>	<u>20,448</u>	<u>69,406</u>	<u>90,767</u>
NET INCOME/(EXPENDITURE)		(26,958)	(9,828)	(36,786)	392,208
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>295,782</u>	<u>96,426</u>	<u>392,208</u>	<u>-</u>
TOTAL FUNDS CARRIED FORWARD		<u><u>268,824</u></u>	<u><u>86,598</u></u>	<u><u>355,422</u></u>	<u><u>392,208</u></u>

The notes on pages 7 to 13 form part of these financial statements

**League Of Friends of the Alexandra
Hospital**

**Statement of Financial Position
31 October 2021**

	Notes	Unrestricted fund £	Restricted fund £	2021 Total funds £	2020 Total funds £
FIXED ASSETS					
Tangible assets		4,548	-	4,548	6,330
CURRENT ASSETS					
Debtors		4,380	-	4,380	3,734
Cash at bank		<u>261,896</u>	<u>86,598</u>	<u>348,494</u>	<u>399,056</u>
		266,276	86,598	352,874	402,790
CREDITORS					
Amounts falling due within one year		(2,000)	-	(2,000)	(16,912)
NET CURRENT ASSETS		<u>264,276</u>	<u>86,598</u>	<u>350,874</u>	<u>385,878</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>268,824</u>	<u>86,598</u>	<u>355,422</u>	<u>392,208</u>
NET ASSETS		<u>268,824</u>	<u>86,598</u>	<u>355,422</u>	<u>392,208</u>
FUNDS					
Unrestricted funds				268,824	295,782
Restricted funds				<u>86,598</u>	<u>96,426</u>
TOTAL FUNDS				<u>355,422</u>	<u>392,208</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 17 March 2022 and were signed on its behalf by:



P Hadley - Trustee

**League Of Friends of the Alexandra
Hospital**

**Notes to the Financial Statements
for the Year Ended 31 October 2021**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest £.

Financial reporting standard 102 - reduced disclosure exemptions

The charity has taken advantage of the following disclosure exemptions in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland':

- the requirements of Section 7 Statement of Cash Flows.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

The following specific policies are applied to particular categories of income:

Voluntary income is received by way of grants, donations and gifts and is included in full in the statement of financial activities when receivable. Grants where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included.

Legacies income is recognised when the charity is advised of specific amounts receivable.

Gifts donated for resale are included as incoming resources within activities for generating funds when they are sold.

Income from investments is included in the year in which it is receivable.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources

Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes.

Charitable expenditure comprise those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Fundraising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the charitable activities.

**League Of Friends of the Alexandra
Hospital**

**Notes to the Financial Statements - continued
for the Year Ended 31 October 2021**

1. ACCOUNTING POLICIES - continued

Expenditure

Support costs are those costs incurred directly in support of expenditure on the objects of the charity and include project management.

Governance costs are those incurred in the administration of the charity.

Redundancy payments are payable when employment is terminated by the charity before the normal retirement date or end of employment contract. Redundancy costs are recognised when the charity can no longer withdraw the offer of the benefits.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Kitchen & coffee shop equipment	- 25% - 50% on reducing balance
General equipment	- 20% on reducing balance

All classes of assets are included in the financial statements at cost. Individual assets costing below £500 are written off straight against the income and expenditure account.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

2. DONATIONS AND LEGACIES

	Year Ended 31.10.21 £	Period 20.8.19 to 31.10.20 £
Donations	2,237	4,694
Grants	17,299	9,360
Specific donations	10,620	8,889
Collection boxes	86	1
Members donations	351	1,635
Xmas fund raising	-	2,072
Donation from previous charity	-	362,926
	<u>30,593</u>	<u>389,577</u>

**League Of Friends of the Alexandra
Hospital**

**Notes to the Financial Statements - continued
for the Year Ended 31 October 2021**

2. DONATIONS AND LEGACIES - continued

Grants received, included in the above, are as follows:

	Year Ended 31.10.21 £	Period 20.8.19 to 31.10.20 £
Job Retention Scheme	<u>17,299</u>	<u>9,360</u>

3. OTHER TRADING ACTIVITIES

	Year Ended 31.10.21 £	Period 20.8.19 to 31.10.20 £
Coffee shop sales	-	83,113
Donated book sales	18	1,480
Donated knitting sales	-	412
Table lettings	-	3,552
Stamp sales	<u>109</u>	<u>625</u>
	<u>127</u>	<u>89,182</u>

4. INVESTMENT INCOME

	Year Ended 31.10.21 £	Period 20.8.19 to 31.10.20 £
Deposit account interest	<u>1,900</u>	<u>4,216</u>

5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 October 2021 nor for the period ended 31 October 2020.

Trustees' expenses

	Year Ended 31.10.21 £	Period 20.8.19 to 31.10.20 £
Trustees' expenses	<u>-</u>	<u>465</u>

**League Of Friends of the Alexandra
Hospital**

**Notes to the Financial Statements - continued
for the Year Ended 31 October 2021**

6. STAFF COSTS

The average monthly number of employees during the year was as follows:

	Year Ended 31.10.21	Period 20.8.19 to 31.10.20
Co-ordinators	<u>2</u>	<u>2</u>

No employees received emoluments in excess of £60,000.

The two Co-ordinators were made redundant in October 2021 at a cost of £9,360.

7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted fund £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	284,388	105,189	389,577
Other trading activities	89,182	-	89,182
Investment income	<u>4,216</u>	<u>-</u>	<u>4,216</u>
Total	377,786	105,189	482,975
 EXPENDITURE ON			
Raising funds	71,454	-	71,454
Charitable activities			
Grantmaking	3,660	8,763	12,423
Governance costs	3,341	-	3,341
Flower arranging	257	-	257
Trading activities	<u>3,292</u>	<u>-</u>	<u>3,292</u>
Total	<u>82,004</u>	<u>8,763</u>	<u>90,767</u>
 NET INCOME	<u>295,782</u>	<u>96,426</u>	<u>392,208</u>
 TOTAL FUNDS CARRIED FORWARD	<u><u>295,782</u></u>	<u><u>96,426</u></u>	<u><u>392,208</u></u>

**League Of Friends of the Alexandra
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**Notes to the Financial Statements - continued
for the Year Ended 31 October 2021**

8. TANGIBLE FIXED ASSETS

	Kitchen & coffee shop equipment £	General equipment £	Totals £
COST			
At 1 November 2020 and 31 October 2021	<u>8,552</u>	<u>419</u>	<u>8,971</u>
DEPRECIATION			
At 1 November 2020	2,557	84	2,641
Charge for year	<u>1,715</u>	<u>67</u>	<u>1,782</u>
At 31 October 2021	<u>4,272</u>	<u>151</u>	<u>4,423</u>
NET BOOK VALUE			
At 31 October 2021	<u>4,280</u>	<u>268</u>	<u>4,548</u>
At 31 October 2020	<u>5,995</u>	<u>335</u>	<u>6,330</u>

9. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021 £	2020 £
Other debtors	3,997	3,261
Prepayments	<u>383</u>	<u>473</u>
	<u>4,380</u>	<u>3,734</u>

10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021 £	2020 £
Trade creditors	350	2,230
Other creditors	<u>1,650</u>	<u>14,682</u>
	<u>2,000</u>	<u>16,912</u>

11. MOVEMENT IN FUNDS

	At 1.11.20 £	Net movement in funds £	At 31.10.21 £
Unrestricted funds			
General fund	295,782	(26,958)	268,824
Restricted funds			
Restricted funds	96,426	(9,828)	86,598
TOTAL FUNDS	<u>392,208</u>	<u>(36,786)</u>	<u>355,422</u>

**League Of Friends of the Alexandra
Hospital**

**Notes to the Financial Statements - continued
for the Year Ended 31 October 2021**

11. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	22,000	(48,958)	(26,958)
Restricted funds			
Restricted funds	10,620	(20,448)	(9,828)
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>32,620</u>	<u>(69,406)</u>	<u>(36,786)</u>

Comparatives for movement in funds

	Net movement in funds £	At 31.10.20 £
Unrestricted funds		
General fund	295,782	295,782
Restricted funds		
Restricted funds	96,426	96,426
	<hr/>	<hr/>
TOTAL FUNDS	<u>392,208</u>	<u>392,208</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	377,786	(82,004)	295,782
Restricted funds			
Restricted funds	105,189	(8,763)	96,426
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>482,975</u>	<u>(90,767)</u>	<u>392,208</u>

**League Of Friends of the Alexandra
Hospital**

**Notes to the Financial Statements - continued
for the Year Ended 31 October 2021**

12. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 October 2021.

13. POST BALANCE SHEET EVENTS

The gradual easing of COVID 19 restrictions gives the trustees the confidence that they will be able to reopen the coffee shop albeit, initially, on a restricted basis.

**League Of Friends of the Alexandra
Hospital**

**Detailed Statement of Financial Activities
for the Year Ended 31 October 2021**

	Year Ended 31.10.21 £	Period 20.8.19 to 31.10.20 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	2,237	4,694
Grants	17,299	9,360
Specific donations	10,620	8,889
Collection boxes	86	1
Members donations	351	1,635
Xmas fund raising	-	2,072
Donation from previous charity	-	362,926
	<u>30,593</u>	<u>389,577</u>
Other trading activities		
Coffee shop sales	-	83,113
Donated book sales	18	1,480
Donated knitting sales	-	412
Table lettings	-	3,552
Stamp sales	109	625
	<u>127</u>	<u>89,182</u>
Investment income		
Deposit account interest	1,900	4,216
Total incoming resources	<u>32,620</u>	<u>482,975</u>
EXPENDITURE		
Other trading activities		
Coffee shop costs	(9,551)	41,510
Trustees' expenses	-	465
Co-ordinators salaries	33,226	25,516
Coffee shop repairs & renewals	-	1,406
Depn of kitchen equipment	1,715	2,557
	<u>25,390</u>	<u>71,454</u>
Charitable activities		
Insurance	856	1,033
Advertising	95	95
Sundries	644	700
Flowers costs	-	257
Grants to institutions	38,948	12,423
	<u>40,543</u>	<u>14,508</u>

This page does not form part of the statutory financial statements

**League Of Friends of the Alexandra
Hospital**

**Detailed Statement of Financial Activities
for the Year Ended 31 October 2021**

	Year Ended 31.10.21 £	Period 20.8.19 to 31.10.20 £
Support costs		
Management		
Postage and stationery	-	531
Depn of general equipment	<u>67</u>	<u>84</u>
	67	615
 Finance		
Bank charges	252	849
 Governance costs		
Wages preparation	600	450
Legal fees	54	1,391
Independent exam fees	<u>2,500</u>	<u>1,500</u>
	<u>3,154</u>	<u>3,341</u>
 Total resources expended	<u>69,406</u>	<u>90,767</u>
 Net (expenditure)/income	<u>(36,786)</u>	<u>392,208</u>