



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **01.04.2023** Period start date To **31.03.2024**
Period end date

Charity name: Havens Community Cars CIO

Charity registration number: 1184955

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The object of the CIO is to provide transport facilities in East Sussex for people who have special need for such facilities because they are elderly poor or disabled, people with young children or those living in isolated areas where there are no adequate public transport facilities
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Havens Community Cars CIO provides an effective, volunteer-led, community transport voluntary car scheme (VCS) for individuals from vulnerable groups including, but not limited to, older people, those with disabilities, people in rural or isolated communities or those unable to access conventional bus services or other local transport
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees of Havens Community Cars CIO are aware of the guidance pertaining to public benefit of the operation of a CIO/Charity and are confident that our charitable spending fully meets those criteria

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	Havens Community Cars is not a grant making organisation
Policy on social investment including program related investment	Para 1.38	Havens Community Cars has no social investment or program related investment
		Havens Community Cars CIO value the contribution made by their volunteers

Contribution made by volunteers	Para 1.38	and have all appropriate policies and training implemented and regularly updated
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Community transport plays a crucial role in enhancing the lives of vulnerable or at-risk beneficiaries by providing essential mobility and access to vital services. For individuals who may be elderly, disabled, or economically disadvantaged, reliable transportation can be a barrier to participating in community life, attending medical appointments, or accessing employment and educational opportunities. By offering tailored transport solutions, such as door-to-door services or flexible scheduling, community transport empowers these individuals to regain their independence, foster social connections, and improve their overall well-being. This critical support not only alleviates feelings of isolation but also promotes inclusivity, ensuring that everyone has the opportunity to engage with their community and lead a fulfilling life.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	Havens Community Cars has been restructured due to personnel changes and has outsourced its call handling and part of the administration, which has seen a significant drop in required income and fundraising. However, this is not a sustainable model as we advance, and HCC recognises that a paid manager's position will be necessary when finances allow for better sustainability and longevity.

Investment performance against objectives	Para 1.41	N/A
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Charity's financial position has not changed significantly for this financial year, but it suffered a minimal year-on-year loss
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The charity's ethos is to ensure that available funding is used effectively to provide support when needed. However, it has not operated long enough to build up substantial reserves. This is another key focus for the Trustees, staff, and volunteers for the coming year.
Amount of reserves held	Para 1.22	The end-of-year balance in the bank was enough for a six-month operational reserve figure
Reasons for holding zero reserves	Para 1.22	As above
Details of fund materially in deficit	Para 1.24	No deficit
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	No uncertainties

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Grants and donations
Investment policy and objectives including any social investment policy adopted	Para 1.46	No investment policy
A description of the principal risks facing the charity	Para 1.46	Lack of funding in the charity sector
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution CIO Foundation Model
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO Foundation Model
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	As per CIO Foundation Model Charity Commission filed constitution – new Trustees are appointed at properly convened meetings

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Havens Community Cars CIO
Other name the charity uses	Havens Community Cars
Registered charity number	1184955
Charity's principal address	87 Ambleside Avenue, Telscombe Cliffs, BN10 7LN 2a Thompson Road, Denton, BN9 0RS 01273 918226

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Paula Woolven BEM	Chair of Trustees		
2	Marilyn Nolan BEM	Trustee		
3	Michaela Twaits	Trustee		
4	Stephanie Drury	Trustee		
5	Jacqui Flavell	Trustee		
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Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Paula Woolven	Michaela Twaits
Full name(s)	Paula Woolven	Michaela Twaits
Position (eg Secretary, Chair, etc)	Chair of Trustees	Trustee
Date	15 th January 2025	

PROFIT AND LOSS FOR THE YEAR ENDING 31 MARCH 2024	
HAVENS COMMUNITY CARS	
Expenditure	
Salaries	-15454
HMRC	-892
Volunteer Expenses	-6912
Training	-175
Advertising	-660
Subscription	-307
Room Rental	-1200
Insurance	-420
Administration and website	-12,905
Call Answering Service	-6167
Vehicle maintenance and repairs	-257
	-45349
Income	
Grants	35095
Contributions	733
Journey Income	8993
	44821
	-528