



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees

DEMENTIA SINGING EXPERIENCE, SUSSEX

On accounts for the year  
ended

31<sup>st</sup> May 2023

Charity no  
(if any)

1184951

Set out on pages

(remember to include the page numbers of additional sheets)

Responsibilities and  
basis of report

I report to the trustees on my examination of the accounts of the above  
charity ("the Trust") for the year ended 31<sup>st</sup> May 2023.

As the charity's trustees, you are responsible for the preparation of the  
accounts in accordance with the requirements of the Charities Act 2011 ("the  
Act").

I report in respect of my examination of the Trust's accounts carried out  
under section 145 of the 2011 Act and in carrying out my examination, I have  
followed all the applicable Directions given by the Charity Commission under  
section 145(5)(b) of the Act.

Independent  
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to  
undertake the examination by being a qualified member of (insert name of  
applicable listed body)]. Delete [ ] if not applicable.

I have completed my examination. I confirm that no material matters have  
come to my attention in connection with the examination (other than that  
disclosed below \*) which gives me cause to believe that in, any material  
respect:

- the accounting records were not kept in accordance with section 130  
of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements  
concerning the form and content of accounts set out in the Charities  
(Accounts and Reports) Regulations 2008 other than any requirement  
that the accounts give a 'true and fair' view which is not a matter  
considered as part of an independent examination.

I have no concerns and have come across no other matters in connection  
with the examination to which attention should be drawn in this report in  
order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

IER

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Oct 2018

IER

1

Oct 2018

\* Please delete the words in the brackets if they do not apply:

order to enable a proper understanding of the accounts to be reached.  
with the examination to which attention should be drawn in this report in  
I have no concerns and have come across no other matters in connection  
considered as part of an independent examination.  
that the accounts give a 'true and fair' view which is not a matter  
considered as part of an independent examination.

Signed: [Signature]

Date: 26/1/2024

Name: BEN CHEAL

Relevant professional qualification(s) or body (if any): BSc(HONS) MCIOS

Address: 17A BUCKINGHAM ROAD  
LORETHINE  
LA SUSSEX BN11 1TH

Give here brief details of any items that the examiner wishes to disclose.

Section B Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).



DEMENTIA SINGING EXPERIENCE,  
SUSSEX  
ANNUAL REPORT AND FINANCIAL  
STATEMENT FOR THE YEAR END

MAY 31ST 2023

CHARITY NUMBER 1184951

## **Contents**

Legal and Administrative Information

Report of the Management Committee

Financial Report

Balance Sheet

**Dementia Singing Experience, Sussex**

**Report of Trustees for the year end May 31st 2023**

**The Trustees presents the annual report and financial statements for the year ending May 31st 2023**

**Charity Name: Dementia Singing Experience, Sussex (DSES)**

**Charity registration number: 1184951**

**Registered office and  
Operational address: 65 Palmeira Avenue  
Hove  
East Sussex  
BN3 3GE**

**Management Committee and Trustees**

**Alan Hustwayte Chairman / Trustee**

**Sue Wren Secretary / Trustee**

**Viv Tate Treasurer / Trustee**

**Graham Slack Trustee**

**Alena Slack Trustee**

**Trustees are appointed or reappointed at our Annual General meeting held in January**

**Staff - Self employed**

**Suzanne Procter Principal**

**Helen Snow Vice Principal**

**Lucy Groenewoud Craft Tutor**

**Jane Jenkinson Singing Tutor**

**Gemma Thompson Singing Tutor**

**Sarah Bryant Craft Tutor**

**Marisa Gardner Craft Tutor**

**Juliette Rayak Craft Tutor**

**Bank**

**Metro Bank Brighton**

**82 North Street**

**Brighton**

**BN1 1ZA**

**Constitution adopted August 19th 2019**

## Annual Report

### Aims and Objectives

Our aims are to help those living with dementia to still feel that there is a life worth living, that they are still important and that they have not been forgotten. We want to reach out to as many people as we possibly can in the Sussex area to bring the wonder of music to them as we know it can soothe, stimulate and bring to mind long forgotten memories!

Our objectives are to support, bring joy, laughter, a sense of still belonging, a chance to reminisce, a sense of community for those living with dementia and to offer a moment of respite for their carers with our interactive singing, movement and craft sessions.

### Summary of main activities undertaken for the public benefit in relation to our aims and objectives

The main aim for this past year was to try to maintain all our regular homes/centres and to reach out to more new venues. We have managed to fulfil that aim and have added two new venues to our regular monthly calendar as well as leading all our regular monthly sessions. We have also managed to add more craft sessions to our monthly calendar after requests from many of our regular venues who only received our singing sessions. We have recruited one more craft leader to help with these extra sessions. Juliette has proved to be a huge success and she will continue to deliver craft sessions with us for the foreseeable future.

### Main Achievements during the year

Our main achievements during this year have been securing further funding through both successful funding applications and private donations. This will see us in good stead as we head towards a few months without our Principal as she heads off on an theatre tour for 8 months. Suzanne will continue to oversee the running of the charity but most of the admin and preparation, plus many of the sessions will be covered by Helen our Vice Principal.

We continue to receive wonderful praise for all our work and will endeavour to carry on with that throughout the next year.

## FINANCIAL REPORT

|                      |            |
|----------------------|------------|
| Income               | £20,637.82 |
| Expenditure          | £25,958.54 |
| Leaving an excess of | - £5320.72 |
| Total reserves are   | £24,057.67 |

**Date:** 02/02/2024  
**Time:** 13:25:28

### Dementia Singing Experience Sussex Balance Sheet

**Page:** 1

**From:** Month 1, June 2022  
**To:** Month 12, May 2023

**Chart of Accounts:**

Default Layout of Accounts

|                                                 | <u>Period</u> | <u>Year to Date</u> |           |
|-------------------------------------------------|---------------|---------------------|-----------|
| <b>Fixed Assets</b>                             |               |                     |           |
|                                                 |               | 0.00                | 0.00      |
| <b>Current Assets</b>                           |               |                     |           |
| Bank Account                                    | 0.00          | 26,089.64           |           |
|                                                 |               | 0.00                | 26,089.64 |
| <b>Current Liabilities</b>                      |               |                     |           |
| Creditors : Short Term                          | 771.97        | 2,031.97            |           |
| Bank Account                                    | 4,548.75      | 0.00                |           |
|                                                 |               | 5,320.72            | 2,031.97  |
| <b>Current Assets less Current Liabilities:</b> |               | (5,320.72)          | 24,057.67 |
| <b>Total Assets less Current Liabilities:</b>   |               | (5,320.72)          | 24,057.67 |
| <b>Long Term Liabilities</b>                    |               |                     |           |
|                                                 |               | 0.00                | 0.00      |
| <b>Total Assets less Total Liabilities:</b>     |               | (5,320.72)          | 24,057.67 |
| <b>Capital &amp; Reserves</b>                   |               |                     |           |
| Funds                                           | 0.00          | 29,378.39           |           |
| P & L Account                                   | (5,320.72)    | (5,320.72)          |           |
|                                                 |               | (5,320.72)          | 24,057.67 |

**Date:** 02/02/2024  
**Time:** 13:24:36

**Dementia Singing Experience Sussex**  
**Profit and Loss**

**Page:** 1

**From:** Month 1, June 2022  
**To:** Month 12, May 2023

**Chart of Accounts:**

Default Layout of Accounts

|                                         | <b><u>Period</u></b> | <b><u>Year to Date</u></b> |
|-----------------------------------------|----------------------|----------------------------|
| <b>Sales</b>                            |                      |                            |
| Donations                               | 20,637.82            | 20,637.82                  |
|                                         | 20,637.82            | 20,637.82                  |
| <b>Purchases</b>                        |                      |                            |
| Cost of Charitable Activities           | 742.33               | 742.33                     |
|                                         | 742.33               | 742.33                     |
| <b>Direct Expenses</b>                  |                      |                            |
|                                         | 0.00                 | 0.00                       |
| <b>Gross Profit/(Loss):</b>             | <u>19,895.49</u>     | <u>19,895.49</u>           |
| <b>Overheads</b>                        |                      |                            |
| Support Costs - Printing and Stationery | 55.02                | 55.02                      |
| Management & Admin - Tutor Fees         | 24,802.76            | 24,802.76                  |
| Management & Admin -Sundry              | 358.43               | 358.43                     |
|                                         | 25,216.21            | 25,216.21                  |
| <b>Net Profit/(Loss):</b>               | <u>(5,320.72)</u>    | <u>(5,320.72)</u>          |

**Date:** 02/02/2024  
**Time:** 13:25:52

**Dementia Singing Experience Sussex**  
**Period Trial Balance**

**Page:** 1

**To Period:** Month 12, May 2023

| <b><u>N/C</u></b> | <b><u>Name</u></b>        | <b><u>Debit</u></b>     | <b><u>Credit</u></b>    |
|-------------------|---------------------------|-------------------------|-------------------------|
| 1200              | Bank Current Account      | 26,089.64               |                         |
| 2100              | Creditors Control Account |                         | 2,031.97                |
| 3200              | Funds                     |                         | 29,378.39               |
| 4000              | Donations Received        |                         | 20,637.82               |
| 5200              | Session Materials         | 742.33                  |                         |
| 7302              | Office Stationery         | 55.02                   |                         |
| 7803              | Tutor Fees                | 24,802.76               |                         |
| 8202              | Clothes                   | 81.71                   |                         |
| 8204              | Insurance                 | 276.72                  |                         |
|                   | <b>Totals:</b>            | <b><u>52,048.18</u></b> | <b><u>52,048.18</u></b> |

**The trustees declare that they have approved the trustees' report above.**

Signed on behalf of the charity's trustees

Signature



Full name

Alan Hustwayte

Position

Chairman / Trustee

Date

Thursday 1st February 2024