

TEMPS Trustees Report - April 2020 - March 2021

This year's report was compiled by Trustees Linda Bunkell , Beryl Blackmore & Lynda Baker.

TEMPS continue to provide quality, accessible Out of School Childcare offering a welcoming atmosphere. A further objective is to advance the Education of the Children and Training of the staff providing the Childcare.

Care is provided for children attending the Rofft School from Nursery to Year 6 during Term Time, during Holiday Club care is provided for children attending other schools to the age of 14 years. A maximum of 52 children can attend the club using the mobile and stated rooms in the school, outdoor classroom / pod.

Due to COVID-19 Restrictions it has been a very difficult time for the Club. The Club was closed for a period of time and staff were furloughed. The Club continued to follow Government Guidelines. During the period the club was closed new Risk Assessments were introduced, deep-cleaning of the mobile classroom, repair work carried out in the classroom. Staff were re-trained in new procedures due to Covid-19 ready for when the Club was to re-open.

The Club were fortunate to get two small grants one from Wrexham County Borough Council and we were also entitled to Furlough payments for staff wages. If it was not for this assistance, it was quite possible staff would have had to be let go/made redundant and the Club would have used all the emergency contingency fund and probably had to close down. During the pandemic we managed to pay all our expenses including the rent on the mobile to Wrexham County Council.

Brief Overview April 2020 - March 2021

April 2020

During April 2020 the Club opened for Key Worker Children and for Vulnerable Children over the Easter Holidays as the Rofft School was not open for these children. We agreed to do this as we wanted to assist Key Workers and vulnerable children. The Club ran at a loss during this period.

May 2020

Due to Government Guidelines the Club did not open during May.

June 2020

The Club was closed and on 23rd June we had a meeting to discuss the summer opening and how the Club was going to move forward.

July 2020 & August 2020

We sent out information to parents and carers and there was a need for childcare during the school holidays for Key Workers and vulnerable children. We averaged 6 children each day. We managed to secure a "Moon Dance Grant" that assisted us with our expenses – wages and utilities. Again, the club made a considerable loss during this time.

September 2020

We returned to school after a success Holiday Club even though we made a loss in revenue. We opened for two training days. The Before School Club was extremely quiet as school opened at 8.30am each morning. Numbers were lower at the After School Club but we continued to offer the service.

October 2020

We continued to run Before and After School Club. Two staff remained on Furlough. We opened for 4 days for the October Half-Term. We requested from Wrexham County Council to carry our repairs on the Exterior of the building.

November 2020

The Club continued to open numbers increased slightly. We promote a FunTime Club for children or Nursery Age. We set up a Web Site for the TEMPD and a new G-mail account for TEMPS.

December 2020

During December we opened Before and After School Club while the school was open. We did not open the Holiday Club in December.

January 2021

Numbers at the Before and After School Club continued to be low. This was due to parent's/carers' working from home or being furloughed and did not need the service.

February 2021

In addition to the Before and After School Club we opened the Holiday Club for the February Half-Term 4 days. Numbers at the TEMPS still low but again some parent's / carers did not need the Club as they were still working from home or furloughed.

March 2021

Due to low numbers attending the Club we found it necessary to put some staff back onto Furlough. We were waiting for information from Welsh Assembly regarding how schools were going to move forward. Our plan was to open the Club during the Easter Holidays in April.

TEMPS Holiday Club

During July 2020 and August 2020 we ran the Holiday Club for 6 weeks of the School Holidays we had around 24 children using the service each week. This number was low so income did not cover our expenditure but we used some of our contingency funds.

The Children enjoyed their time at the Club for a lot of them they had been isolating and this was the first time they could play safely with their friends. We did a variety of tasks including craft, sporting activities, cookery etc. A lot of time was spent outside. We did not run any trips during this period.

TEMPS Fun Time Club

Due to COVID restrictions it was difficult to promote the Fun Time Club but feedback from Parents & Carers that there was interest in this facility and we choose to continue and hopefully from September 2021 we will have around 12+ children attending this Club on a regular basis.

Before School Club April 2020-March 2021:

Numbers were extremely low so we reduced staff so there was only one member of staff on duty between 7.45 and 8.45am. There were staff in school so we implemented this for a short period of time.

After School Club:

We had around 24 children attending the After School Club. This is a lot less than pre-pandemic levels.

Good News since September 2021 these numbers have increased to pre-pandemic levels.

Staff

All staff kept up to date with necessary training and qualifications. All staff files are up to date.

Web Site

The TEMPS Web Site Was Launched.

TEMPS Accounts

TEMPS Accountants MGP of Gresford have completed the accounts for 2020/2021 these are attached in the return.

Trustees Meetings / Communications

Trustees had limited face to face meetings due to COVID 19 but regular communications between April 2020 and March 2021. Regular meetings socially distanced with two Trustees & Manager throughout the pandemic.

Linda Bunkell

Lynda Baker

Beryl Blackmore

Trustees

Beryl Blackmore

Income & Expenditure Statement

31/03/2021

Beryl Blackmore

t/a

Temps After School and Holiday Club

The Rofft School

Wynnstay Lane, Marford

Wrexham

LL12 8LA

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Temps After School and Holiday Club

Beryl Blackmore
Accountants Report
For the year ended 31/03/2021

I approve this account for submission to HM Inspector of Taxes
and confirm that I have made available all relevant records and
information for its preparation

.....
Beryl Blackmore

Date

This Income and Expenditure account has been prepared without
carrying out an audit from the books, vouchers and information
produced to us by Beryl Blackmore.

Mike Griffiths & Partners Ltd
The Yew Tree Inn
High Street
Gresford
Wrexham
LL12 8RF

Temps After School and Holiday Club

Beryl Blackmore
Income and Expenditure Account
For the year ended 31/03/2021

	2021	2020
	£	£
Sales and work done	32,943	57,207
Less cost of Sales:		
Consumables	<u>2,162</u>	<u>2,276</u>
	2,162	2,276
	30,781	54,931
Bank interest receivable	30	59
Rent receivable	-	36
Grants receivable	<u>34,576</u>	<u>-</u>
	<u>65,387</u>	<u>55,026</u>
Advertising and sales promotion	643	76
Subsistence	-	1,766
Insurance	356	355
Rent	3,150	3,150
Repairs and renewals	2,318	3,050
General wages	46,795	41,224
PAYE	4,994	3,124
Pension contributions	296	-
Training	74	432
Accountancy fees	1,121	553
Stationery & office supplies	289	236
Telephone	498	732
DBS Checks	117	236
Subscriptions	10	10
Sundry expenses	<u>50</u>	<u>322</u>
	60,711	55,266
Excess of Income over Expenditure	<u><u>4,676</u></u>	<u><u>(240)</u></u>

Beryl Blackmore

Income & Expenditure Statement

31/03/2021

Beryl Blackmore

t/a

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