



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From: 1st January 2022 to 31st December 2022
Charity name: St Mary's Church House Hall Trust (CIO)

Charity registration number: 1184940

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Provision of a Community and Church Hall for use of inhabitants of Bridport without distinction of political, religious or other opinions including for meetings, lectures and classes and for other forms of recreation and leisure time occupation with the object of improving the condition of life for the said inhabitants.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	To manage, via St Mary's Church House Hall Management Committee, the day-to-day letting of the hall, its cleaning, insurance, services, repairs and maintenance on a non-profit making basis, for the benefit of user groups and individuals from the local community.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees confirm that they have complied with their duty to have due regard to the commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant.

Achievements and Performance

Aims	SORP reference	Statement
Achievements against objectives set	Para 1.41	The trust has continued to meet its aims, of providing a well-subscribed facility for inhabitants of the town and surrounding areas, now back to a level comparable with before the pandemic.
Performance of fundraising activities against objectives set	Para 1.41	All the trust's normal funds are raised by hall lets and use of the hall and hence income levels have been restored to the levels of

		before the pandemic (historically in the region of £14000-16,000). All funds raised are planned to be spent on maintaining and running the hall.
Investment performance against objectives	Para 1.41	The trust has no major investments but keeps its reserves in an instant access account paying a low level of interest..

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>Hire receipts were £14,200 in 2022. The total of receipts plus bank interest was £14,287. Expenses totalled £17,056 in the period, resulting in a decrease of £2,769 to give an end of year holding of £23,847.</p> <p>The two main reasons for the decrease were £1,778 spent on a planned major upgrade to the hall lights and the need for a professional fire risk assessment (£636).</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>In normal times the Trust seeks to hold in the order of one year's typical income as contingency reserves against any major repair/replacement needs or unanticipated drop in income. Following the closures due to the pandemic, the Trust sought funds from government/council grants, national charities, local donors and Crowd Funding. It was planned to use some of the surplus gained thereby on improvement projects to the hall, but in mid-2022 these plans were put in hold following input from the landlord that major fire safety work might be needed. For this reason, the end of 2021 holding of £26,616 has only fallen to £23,846 on 31st December 2022.</p> <p>It is envisaged this balance will be reduced in 2023 as improvement projects are resumed.</p>
Amount of reserves held	Para 1.22	<p>On 31st December 2022, £23,846</p> <p>This compares with</p> <ul style="list-style-type: none"> - on 31/12/2021 £26,616 - on 31/12/2020 £8,852 <p>For information, the prior unregistered trust held:</p> <ul style="list-style-type: none"> - on 18/08/2019: £16,203 - on 31/12/2018: £14,775
Details of fund materially in deficit	Para 1.24	n/r
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	With resumption of a normal level of bookings for 2023 and expected looking forward there are no concerns at the moment.

Structure, Governance and Management

Description of charity's trusts:		St Mary's Church House Hall Trust (CIO) was registered in August 2019 and replaced the prior unregistered St Mary's Church Hall Trust established by deed in in 1918.
Type of governing document	Para 1.25	Trust Deed
How is the charity constituted?	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>The formal appointment of new individuals as charity trustees shall be made by the existing charity trustees. In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.</p> <p>For historical reasons, St Mary's Church, South Street, Bridport, may at their discretion appoint one of the CIO trustees, being such as but not limited to the rector, church warden or other individual associated with the church.</p>

Reference and Administrative details

Charity name	St Mary's Church House Hall Trust (CIO)
Other names the charity uses	<p>St Mary's Church House Hall Management Committee: the charity is run on a day-to-day basis by the hall committee, comprising a group of volunteers drawn from users of the hall and operating to a constitution agreed with the Trustees. At least one member of the Management Committee must be a Trustee of the CIO.</p> <p>St Mary's Church House Hall: two bank accounts are maintained under this name, on behalf of the CIO, by the Management Committee.</p>
Registered charity number	1184940
Charity's principal address	<p>The address of the Trust's Community Hall is Church House Hall, South Street, Bridport DT6 3NN.</p> <p>The address for correspondence in connection with Charity Commission/CIO matters is that of a CIO Trustee and member (currently secretary) of St Mary's Church House Hall Management Committee:</p> <p>MF Crook, 14 Thread Mill Lane, Pymore, Bridport DT6 5QT</p>

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Stephen Bartlett	Trustee	From 19 th August 2019 to present date	Current trustees of the CIO and also St Mary's Church – see box 3, Structure, Governance and Management as above
Anthony John Nott	Trustee	From 19 th Aug. 2019, retired 18 th August 2022	
Monty Frederick Crook	Trustee, Secretary, and C.C. Contact	From 29 th October 2021 to present date	
Anthony Meadley	Trustee	From 29 th October 2021 to present date	
Vincent Anthony O'Farrell	Trustee	From 29 th October 2021 to present date	

Corporate trustees – names of the directors at the date the report was approved: **None**

Name of trustees holding title to property belonging to the charity:

The Trust owns no property but leases its Community Hall at a peppercorn rent from Magna Housing Association.

The long-term lease with Magna is registered with the Land Registry in the name of the CIO .

Funds held as custodian trustees on behalf of others: **None**

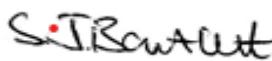
Exemptions from disclosure: **None**

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature



Full name

Stephen Bartlett

Position

Trustee

Date

4/10/2023



Receipts and payments accounts

CC16a

For the period
from

01/01/2022


To

31/12/2022

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year 01 Jan - 31 Dec 2021
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Hall Hire Receipts	14,200	-	-	14,200	6,941
2020 rent hire refund chq - not presented	-	-	-	-	63
HMRC furlough payments	-	-	-	-	2,112
Dorset CC support grants	-	-	-	-	6,538
Gift Aid on donations	-	-	-	-	810
National Charity and local donations	-	-	-	-	5,869
Crowdfund project receipts	-	-	-	-	10,062
Business Instant Access acc. interest	87	-	-	87	45
PPL Refund	-	-	-	-	448
Sub total (Gross income for AR)	14,287	-	-	14,287	32,888
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	14,287	-	-	14,287	32,888
A3 Payments					
Hall Routine Running Costs					
- Electricity	855	-	-	855	80
- Gas	944	-	-	944	283
- Water	442	-	-	442	188
- Broadband/phone rental	452	-	-	452	141
- Insurances	581	-	-	581	611
- Local individuals' donations moved to Crowdfunder	-	-	-	-	379
- Caretaker services: labour & equipment for repairs & maintenance	3,717	-	-	3,717	2,024
- Re-sealing of hall floor	-	-	-	-	2,994
- Cleaning - materials and windows	458	-	-	458	363
- Cleaners' Wages/Caretaker's cleaning service	5,444	-	-	5,444	5,038
- Cleaner's PAYE	1,082	-	-	1,082	763
- PPL/PRS licence	66	-	-	66	-
- Website/publicity/stationary costs	160	-	-	160	220
- Sundries	-	-	-	-	65
Sub total - Hall Routine Running Costs	14,201	-	-	14,201	13,149
Hall Improvement Project Costs					
- mural in play area	-	-	-	-	1,200
- cupboard, nameplate	-	-	-	-	775
- Fire risks assessment	636	-	-	636	-
- upgrade of hall lights: LED lights	1,088	-	-	1,088	-
- upgrade of hall lights to LED: fitting	690	-	-	690	-
- picture rail installed	184	-	-	184	-
- projector screen (late reimbursement)	165	-	-	165	-
- Outer door & porch painting	92	-	-	92	-
Sub total - Hall Improvement Projects	2,855	-	-	2,855	1,975
Sub total	17,056	-	-	17,056	15,124
A4 Asset and investment purchases, (see table)					
None	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	17,056	-	-	17,056	15,124
Net of receipts/(payments)	- 2,769	-	-	- 2,769	17,764
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	26,616	-	-	26,616	8,852
Cash funds this year end	23,847	-	-	23,847	26,616

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	TSB Trust Current account	3,058	-	-
	TSB Business Instant Access account	20,787	-	-
		-	-	-
	Total cash funds	23,845	-	-
Agree balances with receipts and payments account	£2 error due to rounding	Agreement Error	OK	OK
B2 Other monetary assets	Details	to nearest £	to nearest £	to nearest £
	Debtors:	-	-	-
	A J Wakely & Son	54	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
	None		-	-
			-	-
B4 Physical Assets retained for the charity's own use	Details	Fund to which asset belongs: Unrestricted	Cost (optional)	Current value (optional)
	Kitchen Fittings, Equipment and Utensils	753	-	-
	Hall Furniture, broadband equipment, screen, LED lighting	1884	-	-
	Cleaning & Sanitary Equipment	214	-	-
	Outside Equipment	29	-	-
	Play area Mural	960	-	-
B5 Monetary Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Creditors:	Unrestricted	-	
	HMRC PAYE	267	-	
		-	-	
		-	-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		S BARTLETT	14/09/2023	
		TRUSTEE		



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's
report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

ST MARY'S CHURCH HOUSE HALL TRUST

On accounts for the year
ended

31/12/2022

Charity no
(if any)

1184940

Set out on pages

CCXXR2 PAGES 1-4 AND CCXX R1 ACCOUNTS PAGES 1-2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended *31st December 2022*

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below*~~) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Ruth Jenkins

Date:

10/10/2023

Name:

RUTH BARBARA HILDEGARD JENKINS

Relevant professional
qualification(s) or body
(if any):

FCCA MAAT ATT

Address:

2 WARNE HILL

BRIDPORT

DORSET DT6 4AQ

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.