



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From: 1st January 2021 to 31st December 2021
Charity name: St Mary's Church House Hall Trust (CIO)

Charity registration number: 1184940

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Provision of a Community and Church Hall for use of inhabitants of Bridport without distinction of political, religious or other opinions including for meetings, lectures and classes and for other forms of recreation and leisure time occupation with the object of improving the condition of life for the said inhabitants.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	To manage, via St Mary's Church House Hall Management Committee, the day-to-day letting of the hall, its cleaning, insurance, services, repairs and maintenance on a non-profit making basis, for the benefit of user groups from the local community.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees confirm that they have complied with their duty to have due regard to the commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant.

Achievements and Performance

	SORP reference	
Achievements against objectives set	Para 1.41	The trust has continued to meet its aims, as far as been possible in view of the pandemic, of providing a well-subscribed facility for inhabitants of the town and surrounding areas.
Performance of fundraising activities against objectives set	Para 1.41	All the trust's normal funds are raised by hall lets and once the pandemic eased, to allow reopening in May 2020, income levels were gradually restored over the rest of the year

		<p>to more usual levels. By year-end the daily session usage was in the region of 75%, a realistic maximum level.</p> <p>Whilst the hall was shut down or hire income was limited by the reduced activities which were permitted under government restrictions, alternative sources of funds were sought including Council grants, UK Gov. furlough payments, seeking donations from both national and local charities, individuals and a Crowdfund project.</p>
Investment performance against objectives	Para 1.41	The trust has no investments.

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>Hire receipts were £6,941 in 2021, about 45-55% of historical levels, Government/council grants, gift aid and furlough payments were £9,460, with a total of £15,931 in donations from charities and local/Crowdfund sources. The overall total of receipts in the year was £32,888.</p> <p>Expenses totalled £15,124 in the period, leaving an increase in funds of £17,764.</p> <p>(For comparison, in normal years the old trust which had operated up to August 2019 had annual income and expenses both in the range £14000 - £16,000, with reserves of about £15,000.)</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	In normal times the (prior) Trust sought to hold in the order of one year's typical income as contingency reserves against any major repair/replacement needs or unanticipated drop in income. The CIO would plan follow the same policy as far as possible in the future, but in the pandemic year of 2021 the aim was to try and secure a bigger reserve in case the subsequent year(s) also suffered major income drop, perhaps coupled with less generous Government/council grants.
Amount of reserves held	Para 1.22	<p>On 31st December 2021, £26,614</p> <p>This compares with</p> <ul style="list-style-type: none"> - on 31/12/2020 £8,852 <p>For information, the prior trust held:</p> <ul style="list-style-type: none"> - on 18/08/2019: £16,203 - on 31/12/2018: £14,775 - on 31/12/2017: £14,190
Details of fund materially in deficit	Para 1.24	n/r
Explanation of any uncertainties about the	Para 1.23	The action taken by the committee in securing funds in 2021 has relieved for now the main concern, which was the long-term effect of

charity continuing as a going concern		Covid 19, this despite the hall having been closed up to May 2021 and not restored to a normal level of bookings until September.
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Structure, Governance and Management

Description of charity's trusts:		St Mary's Church House Hall Trust (CIO) was registered in August 2019 and replaced the prior unregistered St Mary's Church Hall Trust established by deed in 1918.
Type of governing document	Para 1.25	Trust Deed
How is the charity constituted?	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The formal appointment of new individuals as charity trustees shall be made by the existing charity trustees. In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO. For historical reasons, St Mary's Church, South Street, Bridport, may at their discretion appoint one of the CIO trustees, being such as but not limited to the rector, church warden or other individual associated with the church.

Reference and Administrative details

Charity name	St Mary's Church House Hall Trust (CIO)
Other names the charity uses	St Mary's Church House Hall Management Committee: the charity is run on a day-to-day basis by the hall committee, comprising a group of volunteers drawn from users of the hall and operating to a constitution agreed with the Trustees. At least one member of the Management Committee must be a Trustee of the CIO. St Mary's Church House Hall: two bank accounts are maintained under this name, on behalf of the CIO, by the Management Committee.
Registered charity number	1184940
Charity's principal address	The address of the Trust's Community Hall is Church House Hall, South Street, Bridport DT6 3NN. The address for correspondence in connection with Charity Commission/CIO matters is that of a CIO Trustee and member of St Mary's Church House Hall Management Committee: MF Crook, 14 Thread Mill Lane, Pymore, Bridport DT6 5QT

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Stephen Bartlett	Chairman #	From 19 th August 2019	Current trustees of the CIO and also St Mary's Church – see box 3, Structure, Governance and Management as above
Anthony John Nott	Trustee #	From 19 th August 2019	
Monty Frederick Crook	Trustee	From 29 th October 2021	
Anthony Meadley	Trustee	From 29 th October 2021	
Vincent Anthony O'Farrell	Trustee	From 29 th October 2021	

Inaugural Trustee and also a long-term trustee of the prior unregistered St Mary's Church Hall Trust.

Corporate trustees – names of the directors at the date the report was approved: **None**

Name of trustees holding title to property belonging to the charity:

The Trust owns no property but leases its Community Hall at a peppercorn rent from Magna Housing Association.

The lease with Magna is now registered with the Land Registry in the name of the CIO rather than as previously in the names of individual Trustees

Funds held as custodian trustees on behalf of others: **None**

Exemptions from disclosure: **None**

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature



Full name

Stephen Bartlett

Position

Chairman of Trustees

Date

04/10/ 2022



CHARITY COMMISSION
FOR ENGLAND AND WALES

St MARY'S CHURCH HOUSE HALL TRUST		No (if any) 1184940		CC16a
Receipts and payments accounts				
For the period from	01/01/2021	To	31/12/2021	

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last retrun (19/08/19 to 31/12/20)
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Hall Hire Receipts	6,941	-	-	6,941	10,546
2020 rent hire refund chq - not presented	63	-	-	63	-
HMRC furlough payments	2,112	-	-	2,112	1,896
Dorset CC support grants	6,538	-	-	6,538	-
Gift Aid on donations	810	-	-	810	-
National Charity and local donations	5,869	-	-	5,869	-
Crowdfund project receipts	10,062	-	-	10,062	-
Business Instant Access acc. interest	45	-	-	45	122
PPL Refund	448	-	-	448	161
Sub total (Gross income for AR)	32,888	-	-	32,888	12,725
A2 Asset and investment sales, (see table).					
	-	15,931	-	-	-
Sub total	-	-	-	-	-
Total receipts	32,888	-	-	32,888	12,725
A3 Payments					
Electricity	80	-	-	80	1,379
Gas	283	-	-	283	971
Water	188	-	-	188	480
Broadband/phone installation/rental	141	-	-	141	-
Insurances	611	-	-	611	1,117
Major item purchases:	-	-	-	-	-
- mural in play area	1,200	-	-	1,200	-
- cupboard, nameplate, projector screen	775	-	-	775	-
Local individuals' donations moved to Crowdfunder	379	-	-	379	-
Repairs / maintenance/renewals - materials/equipment	5,018	-	-	5,018	5,782
Cleaning - materials and windows	363	-	-	363	-
Cleaners' Wages/Caretaker's cleaning service	5,038	-	-	5,038	8,900
Cleaner's PAYE	763	-	-	763	784
PPL/PRS licence	-	-	-	-	496
Sundries	65	-	-	65	104
Website/publicity/stationary costs	220	-	-	220	-
Uncleared cheque (2020 hire rent refund)	-	-	-	-	63
Sub total	15,124	-	-	15,124	20,076
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	15,124	-	-	15,124	20,076
Net of receipts/(payments)	17,764	-	-	17,764	- 7,351
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	8,852	-	-	8,852	16,203
Cash funds this year end	26,616	-	-	26,616	8,852

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	TSB Current account	5,914	-	-
	TSB Business Instant Access acc.	20,700	-	-
		-	-	-
	Total cash funds	26,614	-	-
Agree balances with receipts and payments account: attributed to rounding		£2 error	Agreement Error	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	eg, Debtors	-	-	-
	None	-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
	None		-	-
			-	-
B4 Physical Assets retained for the charity's own use	Details	Fund to which asset belongs: Unrestricted	Cost (optional)	Current value (optional)
	Kitchen Fittings, Equipment and Utensils	941	-	-
	Hall Furniture, broadband equipment, screen	995	-	-
	Cleaning & Sanitary Equipment	268	-	-
	Outside Equipment	207	-	-
	Play area Mural	1200	-	-
B5 Monetary Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	eg Creditors	Unrestricted	-	
	Projektor screen - M Crook	164.98		
	HMRC PAYE	298	-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	S J. Bartlett	S BARTLETT	04/10/2022	



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

St MARY'S CHURCH HOUSE HALL TRUST

On accounts for the year
ended

31/12/2021

Charity no
(if any)

1184940

Set out on pages

CCXX R1 accounts (SS) and CCXX R2 accounts (SS)

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Ruth Jenkins

Date:

17/10/2022

Name:

RUTH BARBARA HILDEGARD JENKINS

Relevant professional
qualification(s) or body
(if any):

FCCA MAAT ATT

Address:

2 WARNE HILL

BRIDPORT

DORSET DT6 4AQ

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.