

# ST MARY'S CHURCH HOUSE HALL TRUST

England & Wales · Charity number 1184940

## Details

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**Status** Registered

**Legal form** CIO

**Registered** 2019-08-19

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 7 St. Cecilians Gardens  
Bridport  
Dorset  
DT6 3XF

**Phone** 01308 456138

**Email** [sbartlett7416@gmail.com](mailto:sbartlett7416@gmail.com)

**Website** <https://stmaryschurchhousehall.org/>

## Activities

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**Objects:** THE OBJECTS OF THE CIO ARE TO PROVIDE AND MAINTAIN A FACILITY FOR THE PURPOSES OF: 3.1 A COMMUNITY HALL FOR USE OF INHABITANTS OF BRIDPORT WITHOUT DISTINCTION OF POLITICAL, RELIGIOUS OR OTHER OPINIONS INCLUDING FOR MEETINGS, LECTURES AND CLASSES AND FOR OTHER FORMS OF RECREATION AND LEISURE TIME OCCUPATION WITH THE OBJECT OF IMPROVING THE CONDITION OF LIFE FOR THE SAID INHABITANTS. 3.2 A CHURCH HALL FOR USE BY OFFICERS, STAFF AND USERS OF ST MARY'S CHURCH ON A BASIS AGREED BETWEEN THE CHARITY TRUSTEES AND THE CHURCH

**Activities:** Provision of a Community (& Church) Hall for meetings/lectures/classes and other forms of recreation/leisure activity with the aim of improving the condition of life for inhabitants of Bridport without distinction of political/religious or other opinions. A supervised volunteer committee manages the halls' letting/cleaning/insurance/services/repairs and maintenance on a non-profit making basis.

## Classification

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- **How:** Provides Buildings/facilities/open Space
- **What:** The Advancement Of Health Or Saving Of Lives, Religious Activities, Arts/culture/heritage/science, Recreation
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, The General Public/mankind

## Geography

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- Dorset

## Finances

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Period end	Income	Expenditure	Assets	Employees
2024-12-31	£21,363	£20,798	-	-
2023-12-31	£16,256	£18,778	-	-
2022-12-31	£14,287	£17,056	-	-
2021-12-31	£32,888	£15,124	-	-
2020-12-31	£12,725	£20,076	-	-

## Trustees

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Name	Role	Appointed
Anthony Meadley		2024-10-24
Michael David Dommett		2023-06-09
Monty Frederick Crook		2024-10-24
STEPHEN JOHN BARTLETT		2023-08-19
Vincent Anthony O'Farrell		2024-10-24

**ST MARY'S CHURCH HOUSE HALL TRUST**

England & Wales - Charity number 1184940

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# Accounts

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## Trustees' Annual Report for the period

From: 1<sup>st</sup> January 2024 to 31<sup>st</sup> December 2024  
Charity name: St Mary's Church House Hall Trust (CIO)

Charity registration number: 1184940

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Provision of a Community and Church Hall for use of inhabitants of Bridport without distinction of political, religious or other opinions including for meetings, lectures and classes and for other forms of recreation and leisure time occupation with the object of improving the condition of life for the said inhabitants.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	To manage, via St Mary's Church House Hall Management Committee, the day-to-day letting of the hall, its cleaning, insurance, services, repairs and maintenance on a non-profit making basis, for the benefit of user groups and individuals from the local community.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees confirm that they have complied with their duty to have due regard to the commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant.

## Achievements and Performance

Aims	SORP reference	Statement
Achievements against objectives set	Para 1.41	The trust has continued to meet its aims, of providing a well-subscribed facility for inhabitants of the town and surrounding areas.
Performance of fundraising activities against objectives set	Para 1.41	All the trust's normal funds are raised by hall lets; both use of the hall, and the 2024 income, were in line with historical levels. All funds raised are planned to be spent on

		maintaining and running the hall.
Investment performance against objectives	Para 1.41	The trust has no major investments but now keeps some monies in an instant access account paying a low level of interest, but its major reserves in an account paying a higher level of interest.

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>Hire receipts were £19,084 in 2024. The total of all receipts was £19,419, which excludes a one-off £1920 refund (part of a 4-year floor re-treatment deal, to be paid in two-year instalments, but with monies for 2026/7 taken wrongly in 2024).</p> <p>Expenses totalled £20,798 in the period, but £18,878 when the erroneous floor treatment cost (above) was excluded. Of this, £1,910 was spent on a hall upgrade project, a 50% share of major forecourt reworking carried out in 2023 by the landlord.</p> <p>The total net expenditure of £18,878, resulting in a surplus for the year of £565.</p> <p>Reserves at the end of 2024 were £21,889.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>In normal times the Trust seeks to hold in the order of one year's typical income as contingency reserves against any major repair/replacement needs or unanticipated drop in income.</p> <p>Any extra funds are earmarked for any major expenses which arise and for hall improvement projects, as exemplified by the £1,910 spent in 2024.</p>
Amount of reserves held	Para 1.22	<p>On 31<sup>st</sup> December 2024, £21,889.</p> <p>This compares with</p> <ul style="list-style-type: none"> <li>- on 31/12/2023 £21,324</li> <li>- on 31/12/2022 £23,847</li> <li>- on 31/12/2021 £26,616</li> </ul>
Details of fund materially in deficit	Para 1.24	n/r
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<p>There are no financial concerns at the moment.</p> <p>The Trust and its Hall Management Committee in 2024 have managed to appoint an experienced volunteer to take over the treasurer's role, plus a new committee member to handle bookings, and has divvied up some of the routine roles. But, it remains hard to refresh the Committee membership from the pool of hirers and attendees to hall functions, despite advertisements; this is expected to</p>

		be an on-going issue, which may have future impact.
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## Structure, Governance and Management

Description of charity's trusts:		St Mary's Church House Hall Trust (CIO) was registered in August 2019 and replaced the prior unregistered St Mary's Church Hall Trust established by deed in in 1918.
Type of governing document	Para 1.25	Trust Deed
How is the charity constituted?	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The formal appointment of new individuals as charity trustees shall be made by the existing charity trustees. In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO. For historical reasons, St Mary's Church, South Street, Bridport, may at their discretion appoint one of the CIO trustees, being such as but not limited to the rector, church warden or other individual associated with the church.

## Reference and Administrative details

Charity name	<b>St Mary's Church House Hall Trust (CIO)</b>
Other names the charity uses	<b>St Mary's Church House Hall Management Committee:</b> the charity is run on a day-to-day basis by the hall committee, comprising a group of volunteers drawn from users of the hall and operating to a constitution agreed with the Trustees. At least one member of the Management Committee must be a Trustee of the CIO. <b>St Mary's Church House Hall:</b> two bank accounts are maintained under this name, on behalf of the CIO, by the Management Committee.
Registered charity number	1184940
Charity's principal address	The address of the Trust's Community Hall is Church House Hall, South Street, Bridport DT6 3NN.  The address for correspondence in connection with Charity Commission/CIO matters is that of a CIO Trustee and member (currently secretary) of St Mary's Church House Hall Management Committee: MF Crook, 7 St Cecilians Gardens, Bridport T6 3XF (new address since 28/05/2025)

**Names of the charity trustees who manage the charity**

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Stephen John Bartlett	Trustee	Re-appointed for another 3 years from 19 <sup>th</sup> August 2023.	Current trustees of the CIO and also St Mary's Church – see box 3, Structure, Governance and Management as above
Monty Frederick Crook	Trustee, Secretary, and C.C. Contact	Re-appointed for another 3 years from 24 <sup>th</sup> October 2024.	
Michael David Dommett	Trustee	Appointed for 3 years from 9 <sup>th</sup> June 2023.	
Anthony Meadley	Trustee	Re-appointed for another 3 years from 24 <sup>th</sup> October 2024.	
Vincent Anthony O'Farrell	Trustee	Re-appointed for another 3 years from 24 <sup>th</sup> October 2024.	

**Corporate trustees** – names of the directors at the date the report was approved: **None**

**Name of trustees holding title to property** belonging to the charity:

The Trust owns no property but leases its Community Hall at a peppercorn rent from Magna Housing Association.

The long-term lease with Magna is registered with the Land Registry in the name of the CIO.

**Funds held as custodian trustees on behalf of others:** **None**

**Exemptions from disclosure:** **None**

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature

S. J. Bartlett

Full name

Stephen Bartlett

Position

Trustee

Date

20<sup>th</sup> February 2025




**Receipts and payments accounts**

For the period from	Period start date 01/01/2024	To	Period end date 31/12/2024
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**Section A Receipts and payments**

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Hall Hire Receipts	19,084	-	-	19,084	15,933
less Hall hire refunds	-	-	-	-	151
Floor treatment refund	1,920	-	-	1,920	-
Donations	-	-	-	-	62
Donations - for Bridport Food Bank and paint	-	-	-	-	120
Utility refunds	110	-	-	110	93
Business Instant Access acc. interest	249	-	-	249	199
<b>Sub total (Gross income for AR)</b>	<b>21,363</b>	<b>-</b>	<b>-</b>	<b>21,363</b>	<b>16,256</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>21,363</b>	<b>-</b>	<b>-</b>	<b>21,363</b>	<b>16,256</b>
<b>A3 Payments</b>					
- Electricity	988	-	-	988	510
- Gas	2,052	-	-	2,052	1,490
- Water	388	-	-	388	434
- Broadband/phone rental	327	-	-	327	488
- Insurances	654	-	-	654	631
- Caretaker services: labour & equipment for repairs & maintenance	2,240	-	-	2,240	2,234
- Major repair: 2024/2025 floor treatment (4 year deal)	1,920	-	-	1,920	-
- Major repair: 2026/2027 floor treatment cost taken in error	1,920	-	-	1,920	-
- Major repairs/replacements	-	-	-	-	1,787
- Cleaning - materials and windows	586	-	-	586	558
- Cleaner's wages/Caretaker's cleaning service	5,631	-	-	5,631	5,723
- Cleaner's PAYE (HMRC)	1,672	-	-	1,672	1,121
- PPL/PRS licence	161	-	-	161	168
- Website/publicity/stationarycosts	49	-	-	49	50
- Sundries	22	-	-	22	88
- Volunteer expenses	92	-	-	92	-
- Advertising hall official roles	186	-	-	186	-
<b>Sub total - Hall Routine Running Costs</b>	<b>18,888</b>	<b>-</b>	<b>-</b>	<b>18,888</b>	<b>15,282</b>
Hall Improvement Project Costs	-	-	-	-	-
- Major improvement (forecourt cost share)	1,910	-	-	1,910	-
<b>Sub total - Hall Improvement Projects</b>	<b>1,910</b>	<b>-</b>	<b>-</b>	<b>1,910</b>	<b>3,496</b>
<b>Total Expenses</b>	<b>20,798</b>	<b>-</b>	<b>-</b>	<b>20,798</b>	<b>18,778</b>
<b>Adjusted figures (w/out duplicate floor payment and subsequent refund)</b>					
Receipts	19,443	-	-	19,443	-
Expenses	18,878	-	-	18,878	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A4 Asset and investment purchases, (see table)</b>					
None	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total expense payments (before adjustment)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net of receipts/(payments)</b>	<b>20,798</b>	<b>-</b>	<b>-</b>	<b>18,878</b>	<b>18,778</b>
	565	-	-	565	- 2,522
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>21,324</b>	<b>-</b>	<b>-</b>	<b>21,324</b>	<b>23,847</b>
<b>Cash funds this year end</b>	<b>21,889</b>	<b>-</b>	<b>-</b>	<b>21,889</b>	<b>21,325</b>

## Section B Statement of assets and liabilities

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	TSB Trust Current Account	2,218	-	-
	TSB Business Instant Access Account	19,106	-	-
		-	-	-
	<b>Total cash funds</b>	<b>21,324</b>	<b>-</b>	<b>-</b>
	OK	OK	OK	
<b>B2 Other monetary assets</b>	<b>Debtors:</b>	-	-	-
		100	-	-
	N Harper - Late hirer fees, December	-	-	-
		-	-	-
<b>B3 Investment assets</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)
	None		-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	<b>Details</b>	Fund to which asset belongs: unrestricted	Cost (optional)	Current value (optional)
	Kitchen Fittings, Equipment and Utensils	483	-	-
	Hall Furniture, broadband equipment, screen, lighting	578	-	-
	Cleaning & Sanitary Equipment	137	-	-
	Outside Equipment	18	-	-
	Play area Mural	614	-	-
			-	-
			-	-
<b>B5 Liabilities</b>	<b>Details</b>	Fund to which liability relates	Amount due (optional)	When due (optional)
	<b>Creditors:</b>	Unrestricted	-	
	HRC PAYE - due early 2025	320	-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		<b>S.J.BARTLETT</b>	<b>20/02/2025</b>	
		Trustee		

**ST MARY'S CHURCH HOUSE HALL TRUST**

England & Wales - Charity number 1184940

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# Accounts

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## Trustees' Annual Report for the period

From: 1<sup>st</sup> January 2023 to 31<sup>st</sup> December 2023  
Charity name: St Mary's Church House Hall Trust (CIO)

Charity registration number: 1184940

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Provision of a Community and Church Hall for use of inhabitants of Bridport without distinction of political, religious or other opinions including for meetings, lectures and classes and for other forms of recreation and leisure time occupation with the object of improving the condition of life for the said inhabitants.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	To manage, via St Mary's Church House Hall Management Committee, the day-to-day letting of the hall, its cleaning, insurance, services, repairs and maintenance on a non-profit making basis, for the benefit of user groups and individuals from the local community.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees confirm that they have complied with their duty to have due regard to the commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant.

### Achievements and Performance

Aims	SORP reference	Statement
Achievements against objectives set	Para 1.41	The trust has continued to meet its aims, of providing a well-subscribed facility for inhabitants of the town and surrounding areas.
Performance of fundraising activities against objectives set	Para 1.41	All the trust's normal funds are raised by hall lets; both use of the hall, and the 2023 income, were in line with historical levels. All

		funds raised are planned to be spent on maintaining and running the hall.
Investment performance against objectives	Para 1.41	The trust has no major investments but keeps its reserves in an instant access account paying a low level of interest. We are looking to change banks and put some into a higher interest account.

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>Hire receipts were £15,782 net in 2023. The total of all receipts including bank interest was £16,256.</p> <p>Routine expenses totalled £15,282 in the period, £974 lower than the total income.</p> <p>An additional sum of £3,496 was spent from reserves on hall upgrade projects, mostly safety and hygiene items.</p> <p>Total expenditure was thus £18,778, resulting in a deficit for the year of £2,522.</p> <p>Reserves at the end of 2023 were £21,325.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>In normal times the Trust seeks to hold in the order of one year's typical income as contingency reserves against any major repair/replacement needs or unanticipated drop in income.</p> <p>Following the closures due to the pandemic, the Trust sought funds from government and council grants, national charities, local donors and Crowd Funding. The extra funds so generated were earmarked for any major expenses which arise and for hall improvement projects, as exemplified by the £3,496 spent in 2023.</p>
Amount of reserves held	Para 1.22	<p>On 31<sup>st</sup> December 2023, £21,325.</p> <p>This compares with</p> <ul style="list-style-type: none"> <li>- on 31/12/2022 £23,847</li> <li>- on 31/12/2021 £26,616</li> </ul>
Details of fund materially in deficit	Para 1.24	n/r
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<p>With resumption of a normal level of bookings for 2023 and the expected hires looking forward there are no financial concerns at the moment.</p> <p>However, the Trust and its Hall Management Committee has found it hard to refresh the Committee membership from the pool of hirers and attendees to hall functions, and advertisements have been unsuccessful, which may have an impact unless new volunteers can be found.</p>

## Structure, Governance and Management

Description of charity's trusts:		St Mary's Church House Hall Trust (CIO) was registered in August 2019 and replaced the prior unregistered St Mary's Church Hall Trust established by deed in in 1918.
Type of governing document	Para 1.25	Trust Deed
How is the charity constituted?	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The formal appointment of new individuals as charity trustees shall be made by the existing charity trustees. In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO. For historical reasons, St Mary's Church, South Street, Bridport, may at their discretion appoint one of the CIO trustees, being such as but not limited to the rector, church warden or other individual associated with the church.

## Reference and Administrative details

Charity name	<b>St Mary's Church House Hall Trust (CIO)</b>
Other names the charity uses	<b>St Mary's Church House Hall Management Committee:</b> the charity is run on a day-to-day basis by the hall committee, comprising a group of volunteers drawn from users of the hall and operating to a constitution agreed with the Trustees. At least one member of the Management Committee must be a Trustee of the CIO. <b>St Mary's Church House Hall:</b> two bank accounts are maintained under this name, on behalf of the CIO, by the Management Committee.
Registered charity number	1184940
Charity's principal address	The address of the Trust's Community Hall is Church House Hall, South Street, Bridport DT6 3NN.  The address for correspondence in connection with Charity Commission/CIO matters is that of a CIO Trustee and member (currently secretary) of St Mary's Church House Hall Management Committee:  MF Crook, 14 Thread Mill Lane, Pymore, Bridport DT6 5QT

**Names of the charity trustees who manage the charity**

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Stephen John Bartlett	Trustee	Reappointed from 20 <sup>th</sup> August 2023 to present date	Current trustees of the CIO and also St Mary's Church – see box 3, Structure, Governance and Management as above
Monty Frederick Crook	Trustee, Secretary, and C.C. Contact	From 29 <sup>th</sup> October 2021 to present date	
Michael David Dommert	Trustee	From 9 <sup>th</sup> June 2023 to present date	
Anthony Meadley	Trustee	From 29 <sup>th</sup> October 2021 to present date	
Vincent Anthony O'Farrell	Trustee	From 29 <sup>th</sup> October 2021 to present date	

**Corporate trustees** – names of the directors at the date the report was approved: **None**

**Name of trustees holding title to property** belonging to the charity:

The Trust owns no property but leases its Community Hall at a peppercorn rent from Magna Housing Association.

The long-term lease with Magna is registered with the Land Registry in the name of the CIO.

**Funds held as custodian trustees on behalf of others:** **None**

**Exemptions from disclosure:** **None**

**Declarations**

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees**

Signature	
Full name	Stephen Bartlett
Position	Trustee
Date	20 <sup>th</sup> September 2024



Receipts and payments accounts

For the period from	Period start date 01/01/2023	To	Period end date 31/12/2023
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Hall Hire Receipts	15,933	-	-	15,933	14,200
less Hall hire refunds	- 151	-	-	- 151	-
Donations	62	-	-	62	-
Donations - for Bridport Food Bank and paint	-	120	-	120	-
Utility refunds	93	-	-	93	-
Business Instant Access acc. interest	199	-	-	199	87
<b>Sub total (Gross income for AR)</b>	<b>16,136</b>	<b>120</b>	<b>-</b>	<b>16,256</b>	<b>14,287</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>16,136</b>	<b>120</b>	<b>-</b>	<b>16,256</b>	<b>14,287</b>
<b>A3 Payments</b>					
- Electricity	510	-	-	510	855
- Gas	1,490	-	-	1,490	944
- Water	434	-	-	434	442
- Broadband/phone rental	488	-	-	488	452
- Insurances	631	-	-	631	581
- Caretaker services: labour & equipment for repairs & maintenance	2,234	-	-	2,234	3,717
- Major repairs/replacements	1,787	-	-	1,787	not specified
- Cleaning - materials and windows	558	-	-	558	458
- Cleaner's wages/Caretaker's cleaning service	5,723	-	-	5,723	5,444
- Cleaner's PAYE	1,121	-	-	1,121	1,082
- PPL/PRS licence	168	-	-	168	66
- Website/publicity/stationarycosts	50	-	-	50	160
- Sundries	38	50	-	88	-
- Sundries - for Bridport Food Bank					
<b>Sub total - Hall Routine Running Costs</b>	<b>15,232</b>	<b>50</b>	<b>-</b>	<b>15,282</b>	<b>14,201</b>
<b>Hall Improvement Project Costs</b>					
Basement improvements					
- smoke stoppage	830	-	-	830	-
- Improved hatch door	1,970	-	-	1,970	-
- Electrics and décor	390	70	-	460	-
Better hygiene - 2x upgraded hand dryers	236	-	-	236	-
2022 Improvement projects total	-	-	-	-	2,855
<b>Sub total - Hall Improvement Projects</b>	<b>3,426</b>	<b>70</b>	<b>-</b>	<b>3,496</b>	<b>2,855</b>
<b>Sub total</b>	<b>18,658</b>	<b>120</b>	<b>-</b>	<b>18,778</b>	<b>17,056</b>
<b>A4 Asset and investment purchases, (see table)</b>					
None	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>18,658</b>	<b>120</b>	<b>-</b>	<b>18,778</b>	<b>17,056</b>
<b>Net of receipts/(payments)</b>	<b>- 2,522</b>	<b>-</b>	<b>-</b>	<b>- 2,522</b>	<b>- 2,769</b>
<b>A5 Transfers between funds</b>	<b>23,847</b>	<b>-</b>	<b>-</b>	<b>23,847</b>	<b>26,616</b>
<b>A6 Cash funds last year end</b>	<b>21,325</b>	<b>-</b>	<b>-</b>	<b>21,325</b>	<b>23,847</b>
<b>Cash funds this year end</b>					



**ST MARY'S CHURCH HOUSE HALL TRUST**

England & Wales - Charity number 1184940

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# Accounts

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## Trustees' Annual Report for the period

**From:** 1<sup>st</sup> January 2022 to 31<sup>st</sup> December 2022  
**Charity name:** St Mary's Church House Hall Trust (CIO)

**Charity registration number:** 1184940

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Provision of a Community and Church Hall for use of inhabitants of Bridport without distinction of political, religious or other opinions including for meetings, lectures and classes and for other forms of recreation and leisure time occupation with the object of improving the condition of life for the said inhabitants.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	To manage, via St Mary's Church House Hall Management Committee, the day-to-day letting of the hall, its cleaning, insurance, services, repairs and maintenance on a non-profit making basis, for the benefit of user groups and individuals from the local community.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees confirm that they have complied with their duty to have due regard to the commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant.

### Achievements and Performance

Aims	SORP reference	Statement
Achievements against objectives set	Para 1.41	The trust has continued to meet its aims, of providing a well-subscribed facility for inhabitants of the town and surrounding areas, now back to a level comparable with before the pandemic.
Performance of fundraising activities against objectives set	Para 1.41	All the trust's normal funds are raised by hall lets and use of the hall and hence income levels have been restored to the levels of

		before the pandemic (historically in the region of £14000-16,000). All funds raised are planned to be spent on maintaining and running the hall.
Investment performance against objectives	Para 1.41	The trust has no major investments but keeps its reserves in an instant access account paying a low level of interest..

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>Hire receipts were £14,200 in 2022. The total of receipts plus bank interest was £14,287. Expenses totalled £17,056 in the period, resulting in a decrease of £2,769 to give an end of year holding of £23,847.</p> <p>The two main reasons for the decrease were £1,778 spent on a planned major upgrade to the hall lights and the need for a professional fire risk assessment (£636).</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>In normal times the Trust seeks to hold in the order of one year's typical income as contingency reserves against any major repair/replacement needs or unanticipated drop in income. Following the closures due to the pandemic, the Trust sought funds from government/council grants, national charities, local donors and Crowd Funding. It was planned to use some of the surplus gained thereby on improvement projects to the hall, but in mid-2022 these plans were put in hold following input from the landlord that major fire safety work might be needed. For this reason, the end of 2021 holding of £26,616 has only fallen to £23,846 on 31<sup>st</sup> December 2022.</p> <p>It is envisaged this balance will be reduced in 2023 as improvement projects are resumed.</p>
Amount of reserves held	Para 1.22	<p>On 31<sup>st</sup> December 2022, £23,846</p> <p>This compares with</p> <ul style="list-style-type: none"> <li>- on 31/12/2021       £26,616</li> <li>- on 31/12/2020       £8,852</li> </ul> <p>For information, the prior unregistered trust held:</p> <ul style="list-style-type: none"> <li>- on 18/08/2019:       £16,203</li> <li>- on 31/12/2018:       £14,775</li> </ul>
Details of fund materially in deficit	Para 1.24	n/r
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	With resumption of a normal level of bookings for 2023 and expected looking forward there are no concerns at the moment.

## Structure, Governance and Management

Description of charity's trusts:		St Mary's Church House Hall Trust (CIO) was registered in August 2019 and replaced the prior unregistered St Mary's Church Hall Trust established by deed in in 1918.
Type of governing document	Para 1.25	Trust Deed
How is the charity constituted?	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The formal appointment of new individuals as charity trustees shall be made by the existing charity trustees. In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO. For historical reasons, St Mary's Church, South Street, Bridport, may at their discretion appoint one of the CIO trustees, being such as but not limited to the rector, church warden or other individual associated with the church.

## Reference and Administrative details

Charity name	<b>St Mary's Church House Hall Trust (CIO)</b>
Other names the charity uses	<b>St Mary's Church House Hall Management Committee:</b> the charity is run on a day-to-day basis by the hall committee, comprising a group of volunteers drawn from users of the hall and operating to a constitution agreed with the Trustees. At least one member of the Management Committee must be a Trustee of the CIO. <b>St Mary's Church House Hall:</b> two bank accounts are maintained under this name, on behalf of the CIO, by the Management Committee.
Registered charity number	1184940
Charity's principal address	The address of the Trust's Community Hall is Church House Hall, South Street, Bridport DT6 3NN.  The address for correspondence in connection with Charity Commission/CIO matters is that of a CIO Trustee and member (currently secretary) of St Mary's Church House Hall Management Committee:  MF Crook, 14 Thread Mill Lane, Pymore, Bridport DT6 5QT

**Names of the charity trustees who manage the charity**

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Stephen Bartlett	Trustee	From 19 <sup>th</sup> August 2019 to present date	Current trustees of the CIO and also St Mary's Church – see box 3, Structure, Governance and Management as above
Anthony John Nott	Trustee	From 19 <sup>th</sup> Aug. 2019, retired 18 <sup>th</sup> August 2022	
Monty Frederick Crook	Trustee, Secretary, and C.C. Contact	From 29 <sup>th</sup> October 2021 to present date	
Anthony Meadley	Trustee	From 29 <sup>th</sup> October 2021 to present date	
Vincent Anthony O'Farrell	Trustee	From 29 <sup>th</sup> October 2021 to present date	

**Corporate trustees** – names of the directors at the date the report was approved: **None**

**Name of trustees holding title to property** belonging to the charity:

The Trust owns no property but leases its Community Hall at a peppercorn rent from Magna Housing Association.  
The long-term lease with Magna is registered with the Land Registry in the name of the CIO .

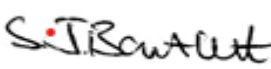
**Funds held as custodian trustees on behalf of others:** **None**

**Exemptions from disclosure:** **None**

**Declarations**

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees**

<b>Signature</b>	
<b>Full name</b>	Stephen Bartlett
<b>Position</b>	Trustee
<b>Date</b>	4/10/2023



**Receipts and payments accounts**

CC16a

For the period  
from

01/01/2022

To

31/12/2022

**Section A Receipts and payments**

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year 01 Jan - 31 Dec 2021
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Hall Hire Receipts	14,200	-	-	14,200	6,941
2020 rent hire refund chq - not presented	-	-	-	-	63
HMRC furlough payments	-	-	-	-	2,112
Dorset CC support grants	-	-	-	-	6,538
Gift Aid on donations	-	-	-	-	810
National Charity and local donations	-	-	-	-	5,869
Crowdfund project receipts	-	-	-	-	10,062
Business Instant Access acc. interest	87	-	-	87	45
PPL Refund	-	-	-	-	448
<b>Sub total (Gross income for AR)</b>	<b>14,287</b>	<b>-</b>	<b>-</b>	<b>14,287</b>	<b>32,888</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>14,287</b>	<b>-</b>	<b>-</b>	<b>14,287</b>	<b>32,888</b>
<b>A3 Payments</b>					
<b>Hall Routine Running Costs</b>					
- Electricity	855	-	-	855	80
- Gas	944	-	-	944	283
- Water	442	-	-	442	188
- Broadband/phone rental	452	-	-	452	141
- Insurances	581	-	-	581	611
- Local individuals' donations moved to Crowdfunder	-	-	-	-	379
- Caretaker services: labour & equipmennt for repairs & maintenance	3,717	-	-	3,717	2,024
- Re-sealing of hall floor	-	-	-	-	2,994
- Cleaning - materials and windows	458	-	-	458	363
- Cleaners' Wages/Caretaker's cleaning service	5,444	-	-	5,444	5,038
- Cleaner's PAYE	1,082	-	-	1,082	763
- PPL/PRS licence	66	-	-	66	-
- Website/publicity/stationary costs	160	-	-	160	220
- Sundries	-	-	-	-	65
<b>Sub total - Hall Routine Running Costs</b>	<b>14,201</b>	<b>-</b>	<b>-</b>	<b>14,201</b>	<b>13,149</b>
<b>Hall Improvement Project Costs</b>					
- mural in play area	-	-	-	-	1,200
- cupboard, nameplate	-	-	-	-	775
- Fire risks assessment	636	-	-	636	-
- upgrade of hall lights: LED lights	1,088	-	-	1,088	-
- upgrade of hall lights to LED: fitting	690	-	-	690	-
- picture rail installed	184	-	-	184	-
- projector screen (late reimbursement)	165	-	-	165	-
- Outer door & porch painting	92	-	-	92	-
<b>Sub total - Hall Improvement Projects</b>	<b>2,855</b>	<b>-</b>	<b>-</b>	<b>2,855</b>	<b>1,975</b>
<b>Sub total</b>	<b>17,056</b>	<b>-</b>	<b>-</b>	<b>17,056</b>	<b>15,124</b>
<b>A4 Asset and investment purchases, (see table)</b>					
None	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>17,056</b>	<b>-</b>	<b>-</b>	<b>17,056</b>	<b>15,124</b>
<b>Net of receipts/(payments)</b>	<b>- 2,769</b>	<b>-</b>	<b>-</b>	<b>- 2,769</b>	<b>17,764</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>26,616</b>	<b>-</b>	<b>-</b>	<b>26,616</b>	<b>8,852</b>
<b>Cash funds this year end</b>	<b>23,847</b>	<b>-</b>	<b>-</b>	<b>23,847</b>	<b>26,616</b>





Section A

Independent Examiner's Report

Report to the trustees/ members of

ST MARY'S CHURCH HOUSE HALL TRUST

On accounts for the year ended

31/12/2022

Charity no (if any)

1184940

Set out on pages

CCXXR2 PAGES 1-4 AND CCXX R1 ACCOUNTS PAGES 1-2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31st December 2022

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below\*~~) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Ruth Jenkins

Date:

10/10/2023

Name:

RUTH BARBARA HILDEGARD JENKINS

Relevant professional qualification(s) or body (if any):

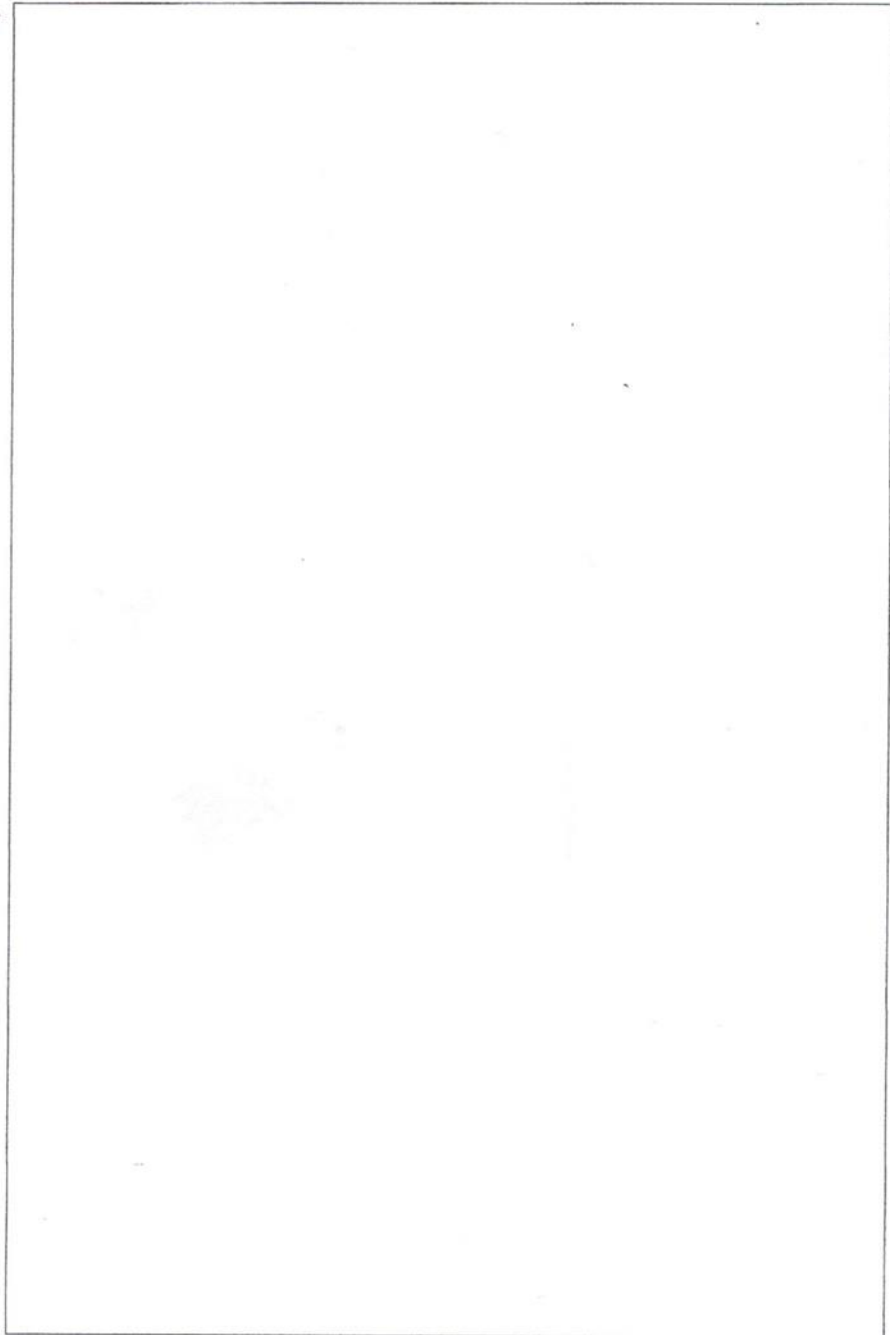
FCCA MAAT ATT

Address:

2 WARNE HILL  
BRIDPORT  
DORSET DT6 4AQ

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**



**ST MARY'S CHURCH HOUSE HALL TRUST**

England & Wales - Charity number 1184940

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# Accounts

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## Trustees' Annual Report for the period

**From:** 1<sup>st</sup> January 2021 to 31<sup>st</sup> December 2021  
**Charity name:** St Mary's Church House Hall Trust (CIO)

**Charity registration number:** 1184940

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Provision of a Community and Church Hall for use of inhabitants of Bridport without distinction of political, religious or other opinions including for meetings, lectures and classes and for other forms of recreation and leisure time occupation with the object of improving the condition of life for the said inhabitants.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	To manage, via St Mary's Church House Hall Management Committee, the day-to-day letting of the hall, its cleaning, insurance, services, repairs and maintenance on a non-profit making basis, for the benefit of user groups from the local community.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees confirm that they have complied with their duty to have due regard to the commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant.

### Achievements and Performance

	SORP reference	
Achievements against objectives set	Para 1.41	The trust has continued to meet its aims, as far as been possible in view of the pandemic, of providing a well-subscribed facility for inhabitants of the town and surrounding areas.
Performance of fundraising activities against objectives set	Para 1.41	All the trust's normal funds are raised by hall lets and once the pandemic eased, to allow reopening in May 2020, income levels were gradually restored over the rest of the year

		<p>to more usual levels. By year-end the daily session usage was in the region of 75%, a realistic maximum level.</p> <p>Whilst the hall was shut down or hire income was limited by the reduced activities which were permitted under government restrictions, alternative sources of funds were sought including Council grants, UK Gov. furlough payments, seeking donations from both national and local charities, individuals and a Crowdfund project.</p>
Investment performance against objectives	Para 1.41	The trust has no investments.

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>Hire receipts were £6,941 in 2021, about 45-55% of historical levels, Government/council grants, gift aid and furlough payments were £9,460, with a total of £15,931 in donations from charities and local/Crowdfund sources. The overall total of receipts in the year was £32,888.</p> <p>Expenses totalled £15,124 in the period, leaving an increase in funds of £17,764.</p> <p>(For comparison, in normal years the old trust which had operated up to August 2019 had annual income and expenses both in the range £14000 - £16,000, with reserves of about £15,000.)</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>In normal times the (prior) Trust sought to hold in the order of one year's typical income as contingency reserves against any major repair/replacement needs or unanticipated drop in income. The CIO would plan follow the same policy as far as possible in the future, but in the pandemic year of 2021 the aim was to try and secure a bigger reserve in case the subsequent year(s) also suffered major income drop, perhaps coupled with less generous Government/council grants.</p>
Amount of reserves held	Para 1.22	<p>On 31<sup>st</sup> December 2021, £26,614</p> <p>This compares with</p> <ul style="list-style-type: none"> <li>- on 31/12/2020           £8,852</li> </ul> <p>For information, the prior trust held:</p> <ul style="list-style-type: none"> <li>- on 18/08/2019:       £16,203</li> <li>- on 31/12/2018:       £14,775</li> <li>- on 31/12/2017:       £14,190</li> </ul>
Details of fund materially in deficit	Para 1.24	n/r
Explanation of any uncertainties about the	Para 1.23	The action taken by the committee in securing funds in 2021 has relieved for now the main concern, which was the long-term effect of

charity continuing as a going concern		Covid 19, this despite the hall having been closed up to May 2021 and not restored to a normal level of bookings until September.
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## Structure, Governance and Management

Description of charity's trusts:		St Mary's Church House Hall Trust (CIO) was registered in August 2019 and replaced the prior unregistered St Mary's Church Hall Trust established by deed in in 1918.
Type of governing document	Para 1.25	Trust Deed
How is the charity constituted?	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The formal appointment of new individuals as charity trustees shall be made by the existing charity trustees. In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO. For historical reasons, St Mary's Church, South Street, Bridport, may at their discretion appoint one of the CIO trustees, being such as but not limited to the rector, church warden or other individual associated with the church.

## Reference and Administrative details

Charity name	<b>St Mary's Church House Hall Trust (CIO)</b>
Other names the charity uses	<b>St Mary's Church House Hall Management Committee:</b> the charity is run on a day-to-day basis by the hall committee, comprising a group of volunteers drawn from users of the hall and operating to a constitution agreed with the Trustees. At least one member of the Management Committee must be a Trustee of the CIO. <b>St Mary's Church House Hall:</b> two bank accounts are maintained under this name, on behalf of the CIO, by the Management Committee.
Registered charity number	1184940
Charity's principal address	The address of the Trust's Community Hall is Church House Hall, South Street, Bridport DT6 3NN.  The address for correspondence in connection with Charity Commission/CIO matters is that of a CIO.Trustee and member of St Mary's Church House Hall Management Committee:  MF Crook, 14 Thread Mill Lane, Pymore, Bridport DT6 5QT

## Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Stephen Bartlett	Chairman #	From 19 <sup>th</sup> August 2019	Current trustees of the CIO and also St Mary's Church – see box 3, Structure, Governance and Management as above
Anthony John Nott	Trustee #	From 19 <sup>th</sup> August 2019	
Monty Frederick Crook	Trustee	From 29 <sup>th</sup> October 2021	
Anthony Meadley	Trustee	From 29 <sup>th</sup> October 2021	
Vincent Anthony O'Farrell	Trustee	From 29 <sup>th</sup> October 2021	

# Inaugural Trustee and also a long-term trustee of the prior unregistered St Mary's Church Hall Trust.

**Corporate trustees** – names of the directors at the date the report was approved: **None**

**Name of trustees holding title to property** belonging to the charity:

The Trust owns no property but leases its Community Hall at a peppercorn rent from Magna Housing Association.

The lease with Magna is now registered with the Land Registry in the name of the CIO rather than as previously in the names of individual Trustees

**Funds held as custodian trustees on behalf of others:** **None**

**Exemptions from disclosure:** **None**

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature



Full name

Stephen Bartlett

Position

Chairman of Trustees

Date

04/10/ 2022




**Receipts and payments accounts**

For the period from	01/01/2021	To	31/12/2021
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**Section A Receipts and payments**

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last retrun (19/08/19 to 31/12/20) to the nearest £
<b>A1 Receipts</b>					
Hall Hire Receipts	6,941	-	-	6,941	10,546
2020 rent hire refund chq - not presented	63	-	-	63	-
HMRC furlough payments	2,112	-	-	2,112	1,896
Dorset CC support grants	6,538	-	-	6,538	-
Gift Aid on donations	810	-	-	810	-
National Charity and local donations	5,869	-	-	5,869	-
Crowdfund project receipts	10,062	-	-	10,062	-
Business Instant Access acc. interest	45	-	-	45	122
PPL Refund	448	-	-	448	161
<b>Sub total (Gross income for AR)</b>	<b>32,888</b>	<b>-</b>	<b>-</b>	<b>32,888</b>	<b>12,725</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	15,931	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>32,888</b>	<b>-</b>	<b>-</b>	<b>32,888</b>	<b>12,725</b>
<b>A3 Payments</b>					
Electricity	80	-	-	80	1,379
Gas	283	-	-	283	971
Water	188	-	-	188	480
Broadband/phone installation/rental	141	-	-	141	-
Insurances	611	-	-	611	1,117
Major item purchases:	-	-	-	-	-
- mural in play area	1,200	-	-	1,200	-
- cupboard, nameplate, projector screen	775	-	-	775	-
Local individuals' donations moved to Crowdfunder	379	-	-	379	-
Repairs / maintenance/renewals - materials/equipment	5,018	-	-	5,018	5,782
Cleaning - materials and windows	363	-	-	363	-
Cleaners' Wages/Caretaker's cleaning service	5,038	-	-	5,038	8,900
Cleaner's PAYE	763	-	-	763	784
PPL/PRS licence	-	-	-	-	496
Sundries	65	-	-	65	104
Website/publicity/stationary costs	220	-	-	220	-
Uncleared cheque (2020 hire rent refund)	-	-	-	-	63
<b>Sub total</b>	<b>15,124</b>	<b>-</b>	<b>-</b>	<b>15,124</b>	<b>20,076</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>15,124</b>	<b>-</b>	<b>-</b>	<b>15,124</b>	<b>20,076</b>
<b>Net of receipts/(payments)</b>	<b>17,764</b>	<b>-</b>	<b>-</b>	<b>17,764</b>	<b>- 7,351</b>
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	8,852	-	-	8,852	16,203
<b>Cash funds this year end</b>	<b>26,616</b>	<b>-</b>	<b>-</b>	<b>26,616</b>	<b>8,852</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	TSB Current account	5,914	-	-
	TSB Business Instant Access acc.	20,700	-	-
		-	-	-
	<b>Total cash funds</b>	<b>26,614</b>	<b>-</b>	<b>-</b>
Agree balances with receipts and payments account: <i>attributed to rounding</i>	<i>£2 error</i>	<i>Agreement Error</i>	<i>OK</i>	<i>OK</i>
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	<b>Details</b>			
	eg, Debtors	-	-	-
	None	-	-	-
		-	-	-
<b>B3 Investment assets</b>	<b>Details</b>	Fund to which asset belongs	Cost (optional)	Current value (optional)
	None		-	-
			-	-
<b>B4 Physical Assets retained for the charity's own use</b>	<b>Details</b>	Fund to which asset belongs: Unrestricted	Cost (optional)	Current value (optional)
	Kitchen Fittings, Equipment and Utensils	941	-	-
	Hall Furniture, broadband equipment, screen	995	-	-
	Cleaning & Sanitary Equipment	268	-	-
	Outside Equipment	207	-	-
	Play area Mural	1200	-	-
<b>B5 Monetary Liabilities</b>	<b>Details</b>	Fund to which liability relates	Amount due (optional)	When due (optional)
	eg Creditors	Unrestricted	-	
	Projektor screen - M Crook	164.98		
	HMRC PAYE	298	-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		S BARTLETT	04/10/2022	



**Section A Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
St MARY'S CHURCH HOUSE HALL TRUST

**On accounts for the year  
ended**

31/12/2021	<b>Charity no (if any)</b>	1184940
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**Set out on pages**

CCXX R1 accounts (SS) and CCXX R2 accounts (SS)  
(remember to include the page numbers of additional sheets)

**Responsibilities and  
basis of report**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Signed:**

*Ruth Jenkins*

**Date:**

17/10/2022

**Name:**

RUTH BARBARA HILDEGARD JENKINS

**Relevant professional  
qualification(s) or body  
(if any):**

FCCA MAAT ATT

**Address:**

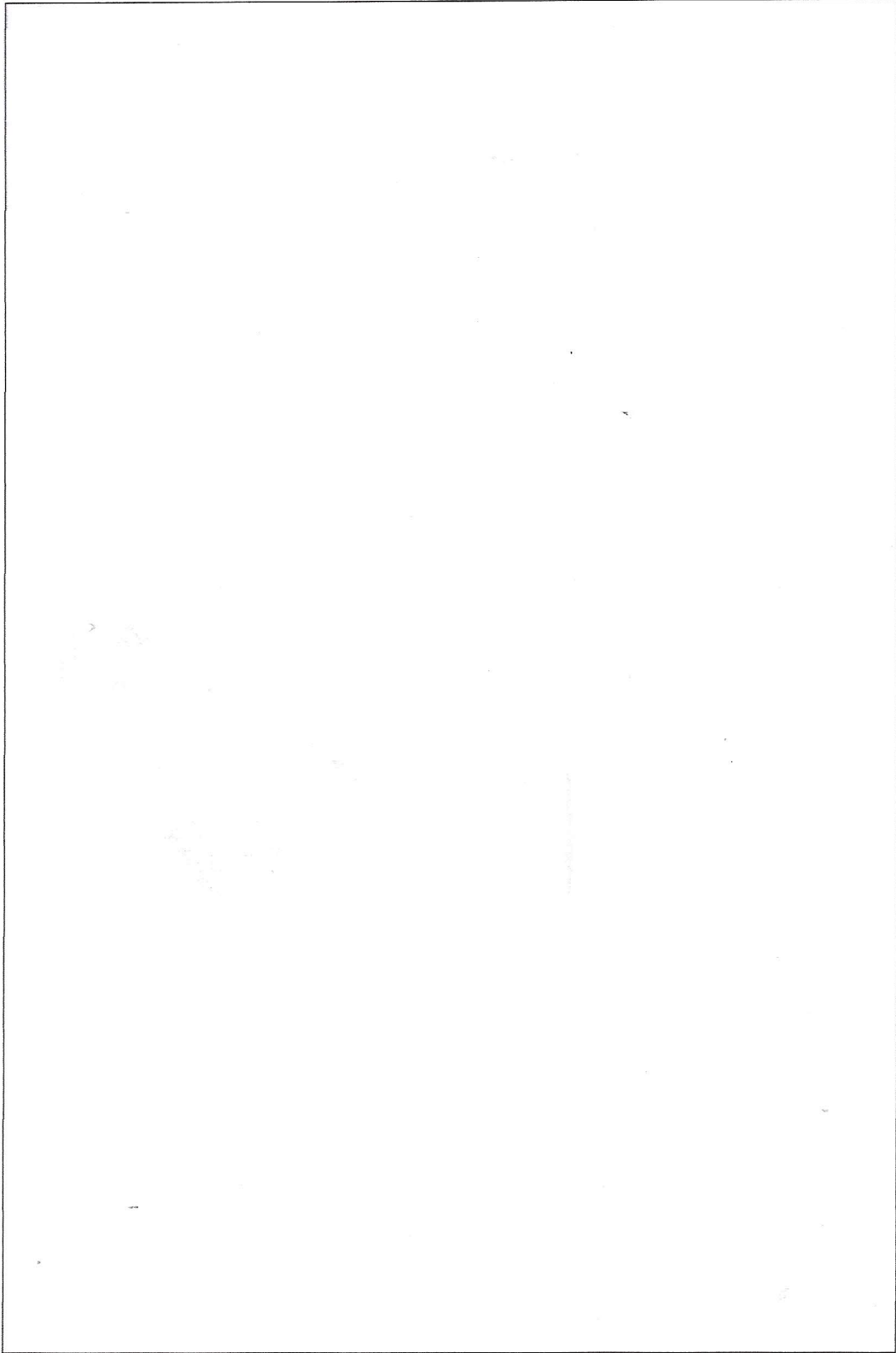
2 WARNE HILL

BRIDPORT

DORSET DT6 4AQ

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



**ST MARY'S CHURCH HOUSE HALL TRUST**

England & Wales - Charity number 1184940

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# Accounts

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## Trustees' Annual Report for the period

**From:** 19<sup>th</sup> August 2019 to 31<sup>st</sup> December 2020

**Charity name:** St Mary's Church House Hall Trust (CIO)

*Prior to 19<sup>th</sup> August 2019*

*- St Mary's Church Hall Trust (unregistered, founded in 1919)*

**Charity registration number:** 1184940

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Provision of a Community and Church Hall for use of inhabitants of Bridport without distinction of political, religious or other opinions including for meetings, lectures and classes and for other forms of recreation and leisure time occupation with the object of improving the condition of life for the said inhabitants. The hall was originally founded in 1925 by worthies of the adjacent St Mary's Church but is now independent of that body.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	To manage via St Mary's Church House Hall Management Committee the day-to-day letting of the hall, its cleaning, insurance, services, repairs and maintenance on a non-profit making basis, for the benefit of user groups from the local community.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees confirm that they have complied with their duty to have due regard to the commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant.

## Achievements and Performance

	SORP reference	
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Achievements against objectives set	Para 1.41	The trust has continued to meet its aims, as far as been possible in view of the pandemic, of providing a well-subscribed facility for inhabitants of the town and surrounding areas.
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Performance of fundraising activities against objectives set	Para 1.41	All the trusts funds are raised by hall lets and income levels were well sustained until pandemic shutdown(s). The estimated daily session usage under normal conditions was in the region of 60 to 65 % of a realistic maximum total.
Investment performance against objectives	Para 1.41	The trust has no investments.

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>This period covers from 19/08/2019 (when the prior unregistered trust was replaced by this C.I.O.) until 31/12/2020.</p> <p>Receipts were £12,726 and expenses £20,076 in the period. (The high level of expenses reflected the 16 months' period plus the fact that early in the pandemic the opportunity was taken for some deep cleaning and re-painting.)</p> <p>The year-end holdings were £8,852, a decrease of £7,351 over the sums passed on from the prior unregistered trust.</p> <p>For comparison, in normal years the old trust had annual income and expenses both in the range £14000 - £16,000, with reserves of about £15,000.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	In normal times the (prior) Trust sought to hold in the order of one year's typical income as contingency funds against any major repair/replacement needs or unanticipated drop in income. The CIO will follow the same policy as far as possible in the future.
Amount of reserves held	Para 1.22	<p>On 31/12/2020: £8,852</p> <p>The prior trust:</p> <ul style="list-style-type: none"> <li>- on 18/08/2019: £16,203</li> <li>- on 31/12/2018: £14,775</li> <li>- on 31/12/2017: £14,190</li> </ul>
Reasons for holding zero reserves	Para 1.22	n/r
Details of fund materially in deficit	Para 1.24	n/r
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	The main concern has been regarding the long-term effect of Covid 19, the hall having been closed since mid-March 2020 whenever required by UK Gov. regulation. Return or renewal of Hirers has depended very much on Government guidelines and people's personal confidence. The committee has done all it can to ensure the hall is managed in a Covid-safe manner and has expended considerable effort in 2021 to restore the level of funds, from a wide variety of sources.

## Structure, Governance and Management

Description of charity's trusts:		St Mary's Church House Hall Trust (CIO) was registered in August 2019 and replaces the unregistered St Mary's Church Hall Trust established by deed in in 1918.
Type of governing document	Para 1.25	Trust Deed
How is the charity constituted?	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The formal appointment of new individuals as charity trustees shall be made by the existing charity trustees. In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO. For historical reasons, St Mary's Church, South Street, Bridport, may at their discretion appoint one of the CIO trustees, being such as but not limited to the rector, church warden or other individual associated with the church.

## Reference and Administrative details

Charity name	<b>St Mary's Church House Hall Trust (CIO)</b>
Other names the charity uses	<b>St Mary's Church House Hall Management Committee:</b> the charity is run on a day-to-day basis by the hall committee, comprising a group of volunteers drawn from users of the hall and operating to a constitution agreed with the Trustees. At least one member of the Management Committee must be a Trustee of the CIO. <b>St Mary's Church House Hall:</b> two bank accounts are maintained under this name, on behalf of the CIO, by the Management Committee.
Registered charity number	1184940
Charity's principal address	The address of the Trust's Community Hall is Church House Hall, South Street, Bridport DT6 3NN.  The address for correspondence in connection with Charity Commission/CIO matters is  MF Crook, Chairman, St Mary's Church House Hall Management Committee, 14 Thread Mill Lane, Pymore, Bridport DT6 5QT

**Names of the charity trustees who manage the charity \*\***

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Stephen Bartlett	Chairman #	From 19 <sup>th</sup> August 2019	Current trustees of the CIO and also St Mary's Church – see box 3, Structure, Governance and Management as above
Anthony John Nott	Inaugural trustee #	From 19 <sup>th</sup> August 2019	
Simon Wakely	Inaugural trustee #	From 19 <sup>th</sup> August 2019	

# Was also a long-term trustee of the prior unregistered St Mary's Church Hall Trust

\*\* Appointment of further trustees is pending

**Corporate trustees** – names of the directors at the date the report was approved: **None**

**Name of trustees holding title to property** belonging to the charity:

The Trust owns no property but leases its Community Hall at a peppercorn rent from Magna Housing Association.

Currently the lease with Magna is still in the name of the Trustees of the unregistered St Mary's Church Hall Trust but action (long delayed by the pandemic) is in progress to transfer the lease and its registration at the Land Registry into the name of the CIO.

The inaugural trustees of the CIO are the same as the long-term trustees of the unregistered St Mary's Church Hall Trust.

**Funds held as custodian trustees on behalf of others:** **None**

**Exemptions from disclosure:** **None**

**Declarations**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature



Full name

**Stephen Bartlett**

Position

Chairman of Trustees

Date

**25/10/2021**



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name	No (if any)
St Mary's Church House Hall Trust	1184940

CC16a

NOTES

(1)

## Receipts and payments accounts

For the period from	Period start date	To	Period end date
	19/08/2019		31/12/2020

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £ 1/01/19 to 18/08/19
<b>A1 Receipts</b>					
Hall hire receipts	10,546	-	-	10,546	9,413
HMRC furlough receipts	1,896	-	-	1,896	-
Bank business account interest	122	-	-	122	70
Donations	-	-	-	-	25
PPL/PRS Licence refund	161	-	-	161	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>12,725</b>	<b>-</b>	<b>-</b>	<b>12,725</b>	<b>9,508</b>
<b>A2 Asset and investment sales, (see table).</b>					
None	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>12,725</b>	<b>-</b>	<b>-</b>	<b>12,725</b>	<b>9,508</b>
<b>A3 Payments</b>					
Electricity	1,379	-	-	1,379	1,288
Gas	971	-	-	971	-
Water	480	-	-	480	344
Insurances	1,117	-	-	1,117	36
Repairs & maintenance	4,922	-	-	4,922	2,303
Renewals	860	-	-	860	-
Cleaning: wages, cleaning materials	8,900	-	-	8,900	3,558
Cleaner's PAYE	784	-	-	784	78
PPL/PRS Licence subscription payments	496	-	-	496	-
Sundries	104	-	-	104	473
Uncleared cheque (hire rent refund)	63	-	-	63	-
<b>Sub total</b>	<b>20,076</b>	<b>-</b>	<b>-</b>	<b>20,076</b>	<b>8,080</b>
<b>A4 Asset and investment purchases, (see table)</b>					
None	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>20,076</b>	<b>-</b>	<b>-</b>	<b>20,076</b>	<b>8,080</b>
<b>Net of receipts/(payments)</b>	<b>- 7,351</b>	<b>-</b>	<b>-</b>	<b>- 7,351</b>	<b>1,428</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>16,203</b>	<b>-</b>	<b>-</b>	<b>16,203</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>8,852</b>	<b>-</b>	<b>-</b>	<b>8,852</b>	<b>1,428</b>

NOTES:

(1) The CIO was established after discussion with the Charity Commission to replace an unregistered historical trust.

(2) Last year figures are those for the final 8 months of the historical trust and show the situation prior to the CIO.

(3) on page 2: The bank accounts are managed by the ongoing Hall Management Committee and were passed over to the CIO.

## Section B Statement of assets and liabilities at the end of the period

NOTES

Categories	Details	Unrestricted funds	Restricted & Endowment funds	Compare Unrestricted funds 18/08/2019
		to nearest £	to nearest £	to nearest £
<b>B1 Cash funds</b>	TSB Current account	1,260	-	4,670
	Less uncleared cheque	- 63	-	-
	TSB Business Instant Access account	7,655	-	11,533
	<b>Total cash funds</b>	<b>8,852</b>	<b>-</b>	<b>16,203</b>

(3)

see p.1

(agree balances with receipts and payments account(s))

OK

Categories	Details	Unrestricted funds	Restricted funds	Endowment funds
		to nearest £	to nearest £	to nearest £
<b>B2 Other monetary assets</b>	Hire rent due (late payment)	366	-	-
	PPL/PRS Licence refund due	496	-	-
	EDF Electricity refund due	302	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>	None	-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Physical Assets retained for the charity's own use</b>		Unrestricted		
	Kitchen Fittings, Equipment and Utensils			1,176
	Hall Furniture			911
	Cleaning & Sanitary Equipment		-	334
	Outside Equipment		-	44

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Monetary Liabilities</b>	Rent refund due to hirer	Unrestricted	72	-
	PAYE payment due to HMRC	Unrestricted	177	-

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval

S. J. Bartlett

S. BARTLETT

25/10/2021