

## Trustee Meeting for Countrymen UK

Date 16/11/2023

Apologies Johnathan, James, Woody (Andy)

Marilyn has requested to step down from the trustees due to ill health but would like to be kept updated on progress

Present Julie Sue Liz Harry Rose Becci

Conflict of interest..... Julie and Sue are also on the board for Future Roots...Julie and James own Rylands site.

Minutes agreed as accurate Harry proposed and Rose second

Health and safety

One Participant speeds on the tramper....organized a kill switch to be fitted so we have control to make it safer for everyone on site when he is here

Safe guarding

I participant has very poor mental health and is explicit to the team. He is accessing CMHT and has an appointment with them regularly. We informed them we were concerned about the level of his distress. The team need support if he has been particularly focal.

We have offered a second session for free for the foreseeable future.

Challenges

Some session volunteers need support and we are feeling there is a growing need for volunteers to be able to access the farm in their own right. More physically able men having a get together. Funding to be sought to do this.

We have had several visits from men who feel the price is too high they are capable and don't need one to one support. We have proposed that the session return to 15.00 as the cost is having an impact on the numbers of men coming. If the men need one to one support or need a buggy the cost will remain the same.

January will be difficult because of need to cover Jans job or induct another person. Jan has said the odd session she will come in if needed.

Finance has improved slightly with some funding coming through but there is still a need to progress and keep Countrymen UK in people's minds so more funding comes through

Staffing

Has changed to reflect finances and need

Nigel 1 week a month but will do more in Jan Feb to help out

Bev continues as is and if she has half an hour spare will do the fridge as she used to do.

David has reduced his time down

We are down to the bare wire in terms of workers so very reliant on good volunteers but we can operate safely as long as there isn't long write ups to do

We have around 10 volunteers on the books who come usually a session a week.

Liz left the meeting at this point while we discussed the manager role as she has requested to be considered for the job.

The quality of applicants were not up to the whole job with different people being good at aspects of the role and needing lots of support to get going which isn't available.

Options we have is to appoint Liz to part of the role with a support person to assist the areas she is least familiar with or readvertise. Liz is very qualified to run the club with vast experience of working with people with similar needs but hasn't done project management before.

There is an applicant who could compliment these skills and we could request that he meets and discusses the options available.

Job roles were briefly discussed, and it was proposed that we offer Liz the role 2 days a week and the other applicant one day a week.



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Countrymen Uk

1184921

## Receipts and payments accounts

CC16a

For the period  
from

1st November 2022

To

31st October 2023

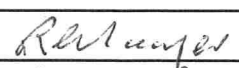
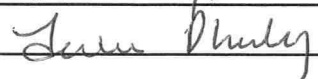
### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Grants	19,350	-	-	19,350	10,500
Donations	14,226	-	-	14,226	5,461
Fees	22,394	-	-	22,394	19,510
Interest Received	89	-	-	89	16
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>56,059</b>	<b>-</b>	<b>-</b>	<b>56,059</b>	<b>35,487</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>56,059</b>	<b>-</b>	<b>-</b>	<b>56,059</b>	<b>35,487</b>
<b>A3 Payments</b>					
Wages & NI costs	26,341	-	-	26,341	24,710
Staff training & welfare	419	-	-	419	371
Rent	14,500	-	-	14,500	6,000
Computer & IT costs	228	-	-	228	354
Insurance	677	-	-	677	677
Repairs & maintenance	740	-	-	740	1,926
Printing, post & stationery	296	-	-	296	-
Telephone & broadband	147	-	-	147	344
Accountancy fees	870	-	-	870	840
Bank charges	53	-	-	53	55
Sundry expenses	223	-	-	223	-
<b>Sub total</b>	<b>44,494</b>	<b>-</b>	<b>-</b>	<b>44,494</b>	<b>35,277</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>44,494</b>	<b>-</b>	<b>-</b>	<b>44,494</b>	<b>35,277</b>
<b>Net of receipts/(payments)</b>	<b>11,565</b>	<b>-</b>	<b>-</b>	<b>11,565</b>	<b>210</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>35,332</b>	<b>-</b>	<b>-</b>	<b>35,332</b>	<b>35,122</b>
<b>Cash funds this year end</b>	<b>46,897</b>	<b>-</b>	<b>-</b>	<b>46,897</b>	<b>35,332</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank & cash in hand	37,091	-	-
	Fees outstanding	9,893	-	-
	PAYE creditor	- 87	-	-
	<b>Total cash funds</b>	<b>46,897</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))			
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>				
<b>B4 Assets retained for the charity's own use</b>				
<b>B5 Liabilities</b>				

Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
			MRS R E LOCKYER	23/5/24
			JULIA PLUMLEY	23/5/24

**Profit & Loss  
2022 - 2023**

**Report date 10/10/23**

	Debit	Credit
<b>Income</b>		
CC Fees		£ 14,960.00
Donations		£ 4,354.43
Grants		£ 19,350.00
Just Giving		£ 10,073.00
Bank Interest Received		£ 77.25
Unkown		£ 3,376.00
<b>Total Income</b>		<b>£ 52,190.68</b>
<b>less Expenses</b>		
Web Design	£ 460.35	
Telephone & Internet	£ 147.16	
Insurance	£ 676.95	
Professional Fees	£ 690.00	
Bank Charges	£ 46.40	
Wages Including Pensions	£ 22,617.90	
PAYE	£ 1,608.83	
OH & Rent	£ 7,500.00	
Unknown	£ 307.50	
<b>Total Expenditure</b>	<b>£ 34,055.09</b>	
<b>Operating Profit</b>		<b>£ 18,135.59</b>

Budget to Year end	Notes
	<u>Accounts start 1st Nov 2022; Month 8 31st June 2023</u>
£ 16,320.00	Prorated to 12 months
£ 4,750.29	Assume CUK will carry out several fund raising events before 31st Oct 2023
£ 19,350.00	Hunts Grant £8,750 per anum secured for 3 years subject to Outcome reports per Anuum
£ 10,073.00	£10K donation from local chap to be split 50/50 with FR, £2500 tax back to come
£ 84.27	Assume will just maintain
£ 3,682.91	mix of odd cheques not yet catogrised, also £2K transferred back by FR to CUK to aid
<b>£ 54,260.47</b>	
£ 542.89	this has £150 annual maintance fee included plus £100 for web content updates
£ 147.16	phones now on FR system so no more phone bills,
£ 676.95	Renewal Date 28th April 2024
£ 1,400.00	Accounts fee
£ 50.62	
£ 24,674.07	
£ 1,755.09	
£ 7,500.00	FR have stopped rent until CUK stands on own finacial status
£ 307.50	general
<b>£ 37,054.28</b>	<b>Wages reduced</b>
	<b>JP secured £8.75K funding a year for 3 years</b>
	<b>JP secured £12500 donation at Holnest church</b>
	<b>JP has £10K of grants awaiting feed back</b>
	<b>FR £2K transfer</b>
<b>£ 17,206.19</b>	<b><u>Triodos CUK Account as of 10/10/23 £39,456.86</u></b>

**Strategy required**

- 1) Securing Grants
- 2) Countrymen Fees are they enough
- 3) Legacy fund raising,
- 4) maximising Charity status with local buisness and high net worth individules
- 5) CUK CEO to head direction, CCG leads etc and social subscribing etc