



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

**From: 14/08/2020 Period start date. To: 13/082021 Period end date.**

**Charity name: Clevedon Men's Shed**

**Charity registration number: 1184904**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To promote social inclusion and relieve the needs of those affected by social isolation or loneliness for the public benefit by assisting people over the age of 18 years old (particularly but not exclusively men), within Clevedon and the surrounding area, from becoming excluded, isolated or lonely and assisting them to integrate into the community and society through the provision of facilities in which they can meet socially to undertake, jointly or individually, woodwork, metalwork, craft, creative, or recreational activities, learn or pass on skills and knowledge and support each other.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Gathering socially, meeting together twice weekly in a relaxed welcoming environment, sharing working on our Shed and personal projects, thereby promoting social inclusion and relieving the needs of those affected by social isolation or loneliness.</p> <p>Working in small teams on outreach projects in the community.</p> <p>Undertaking projects for other charities, deserving organisations and individuals in the community.</p> <p>Making mainly wooden items to donate to other charities, individuals, sell or give away in return for donations toward our funds.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	All CMS Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

**Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	None – we do not make grants.
Policy on social investment including program related investment	Para 1.38	None – we have no investments.
Contribution made by volunteers	Para 1.38	Our four Trustees are volunteers and they invest considerable personal time and often donating their incidental expenses in advancing our charity's aims and achievements. Six other volunteers from our members were project management leaders to wisely use the major £10k grant we received.
Other		We have rent free use of a building leased by two amateur dramatic clubs from North Somerset Council. They only use it in the evening, we only use it in the daytime.

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>We estimate our various activities, listed below, have benefitted over 300 members of the local and wider community by carrying out the activities listed below: -</p> <p>Undertaking general clearance and maintenance of a North Somerset owned park and gardens adjacent to our facility. Without this ongoing work this park would become overwhelmed by weeds and fallen tree debris. This continued during lockdown, when the park was very well used for the permitted socially distanced meeting outside and for exercising.</p> <p>We repaired furniture and restored 5 large outside patio benches for Clevedon Community Centre a much-used community hub.</p> <p>We continued repairing and renovating garden tools for members of the community.</p> <p>We were busy making more wooden toys and a rocking horse and donating them to a Springboard Opportunity Nursery for pre-school children with behaviour problems</p> <p>A team were disassembling used prosthetic legs for shipment to 11 African countries by the charity Legs4Africa. This is an ongoing task.</p> <p>We landscaped our area, built a ramp for access to our workshop, improved and enlarged a wooden decking area to enable our members to meet socially and take refreshments outside and created a small boarder garden to grow herbs and plants.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<p>We continued to meet our objectives. In reply to questions about how our members benefitted by coming to our Shed facilities, answers included:</p> <p>"I now have a reason to get out of bed each day"</p> <p>"It beats day time TV anytime"</p> <p>"I used to have no friends and now I have made some great new friends and I'm never lonely".</p> <p>It is evidence of achieving our purpose.</p>
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		We have maintained our planned growth in membership, which stands at 27 (August 21, but currently 40 in June 2022).
Performance of fundraising activities against objectives set	Para 1.41	<p>We greatly exceeded our fundraising targets this year.</p> <p>We obtained a £10k grant from Quartet, a fundholding charity in Bristol, to be used to improve our facility, to buy professional tools and equipment, to install a access ramp to enable those with mobility issues to negotiate our sloping ground to use our workshop and to purchase all the PPE and cleaning materials to be able to declare our premises Covid-19 Secure and then be open between the pandemic lockdown periods.</p> <p>Each time we have set up a stall at local fairs and markets we have exceeded our objectives in terms of funds raised.</p>
Investment performance against objectives	Para 1.41	Not applicable
Other		<p>Like all UK Men's Shed we had to close due to the Covid-19 Virus crisis during the lockdown periods; however, I held Zoom virtual coffee break meeting twice each week, over 100 in total. Between our trustees we rang our members weekly to check they were OK and were not in need of anything.</p> <p>We had a Caretaker open our building each week to help air the building, carry out building improvements and maintenance and ensure all our tools and equipment were maintained in good working order.</p> <p>Our Shedders carried on with certain Outreach projects in the Community and many of them made things in their own workshops and sheds to donate to other charities, or for our charity to sell to raise funds.</p> <p>We the Trustees were active in planning to reopen between Covid lockdowns following all the laws, rules and guidelines, which we successfully achieved being open whenever we were permitted.</p>

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	We have sufficient funds to meet our expected expenditure. Our annual subscriptions are due on the day following the end of this period 1 <sup>st</sup> August annually.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We retain sufficient funds to meet our liabilities for utilities, electricity, water, fire safety equipment inspections and maintenance for the next 3 months.
Amount of reserves held	Para 1.22	£400
Reasons for holding zero reserves	Para 1.22	Not applicable
Details of fund materially in deficit	Para 1.24	Not applicable
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<p>We have no concerns because we could easily increase the size of our membership and increase our income, we are able to produce wooden items to sell, carryout small repairs and DIY jobs often doing this in return for donations.</p> <p>Our Men's Shed is growing, without publicising it and due to the community work we do we are respected and supported with numerous offers of assistance.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<p>Annual members subscriptions and donations made toward tea, coffee and biscuits, sometimes cake, all the making of which are donated by trustees and members.</p> <p>A major Bristol Charity fundholders: Quartet awarded us a £10k grant to improve our facility, buy profession tools and equipment and ensure our facility met all rules and guidance to allow it to open between and after the Covid lockdowns.</p> <p>Making mainly wooden items to sell at local fairs and markets, often just for donations.</p> <p>Making and repairing items for members of the community in return for donations.</p>
Investment policy and objectives including any social investment policy adopted	Para 1.46	None we have no investments
A description of the principal risks facing the charity	Para 1.46	<p>Lack of sufficient subscribed members.</p> <p>Eviction from our current building, by the leaseholders, two amateur dramatic clubs.</p>

		<p>That is unlikely as we have a great working relationship and help maintain and improve the building for them.</p> <p>North Somerset Council. Withdrawing our 5-year Licence to Occupy the land adjacent to our workshop building. There have been no signs of that occurring. Unlikely as we have built up a good relationship with the relevant Council officers.</p>
Other		None

## Structure, Governance and Management

Description of charity's trusts:		None
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation (CIO)
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	At AGM by members. Our 4 Trustees are all voluntary and hold the four governing roles of Chairman, Vice-Chairman, Treasurer and Secretary.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Resource and training material from National Council for Voluntary Organisations (NCVO) and the UK Men's Shed Association
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The Trustees try to follow a bottom-up system of management of our Men's Shed with them acting as facilitators trying to ensure its members are able to get what they want from our facilities.
Relationship with any related parties	Para 1.51	None – not applicable
Other		Not applicable

## Reference and Administrative details

Charity name	Clevedon Men's Shed
Other name the charity uses	None
Registered charity number	1184904
Charity's principal address	Apartment 2, The Mansion, 1 Jesmond Road, Clevedon. BS21 7SA

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mike Somerton	Chairman	27/07/2021	All members at AGM
2	Robert White	Vice-Chairman	27/07/2021	All members at AGM
3	Derek Dowdell	Treasurer	27/07/2021	All members at AGM
4	David Young	Secretary	The whole year	All members at AGM

Corporate trustees – names of the directors at the date the report was approved

Director name		
None		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
None		

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this fall within the custodian charity's objects	Not applicable
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Not applicable

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
None		

#### Name of chief executive or names of senior staff members (Optional information)

None
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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

None - no non-disclosures

## Other optional information


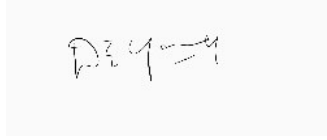
None



## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees



Signature(s)		
Full name(s)	Michael Somerton	David Young
Position (eg Secretary, Chair, etc)	Chairman & Trustee	Secretary & Trustee
Date	27 May 2022	


**Clevedon Men's Shed Accounts August 14th 2020 to 13th August 2021**

Petty Cash Figures							Bank Account Figures									
For 14/08/2019 through 12/08/2021								Paid in	Paid out	Date	Cheque NO.	Sort Code	Reason for payment in/out	Approved by	VAT Track	
RECEIPTS			PAYMENTS													
Date	Description	Amount Received	Date2	Description2	Amount paid	Approved By	Transfer to bank from petty cash	£363.36 from 2019/2020			Account Cheques	Cheques In Only			VAT Receipts	VAT Claim Back
14/08/2019	Petty cash carried over from 2019/2020 accounts	62.8						£957.44								
17/08/2020	Allan Andrews Subs	£25.00	22/08/2020	Accounts Diary	£9.99	Mike Somerton	£319.90	£20.00		15/08/2020			Community Centre Garden Fund Raiser	Mike Somerton		£0.00
20/08/2020	PPE Donation Fund	£26.00				Mike Somerton		£10.00		15/08/2020			Community Centre Garden Fund Raiser	Mike Somerton		£0.00
29/09/2020	PPE Donation Fund	£28.00				Mike Somerton		£25.00		18/08/2020			Subs	Mike Somerton		£0.00
01/10/2020	Donation for Toy Fort	£60.00				Mike Somerton		£25.00		21/08/2020			Subs	Mike Somerton		£0.00
06/10/2020	Screws for wheelchair ramp				£4.69	Mike Somerton		£15.00		28/08/2020			sale of Kitten dish	Mike Somerton		£0.00
06/10/2020	Items for wheelchair ramp				£11.97	Mike Somerton			£36.00	26/08/2020			6 Hi Viz Waistcoats CCGFR	Mike Somerton		£0.00
03/11/2020	Items for Landscaping				£11.99	Mike Somerton			£24.00	30.08.2020			Re-emburse DY for paying UKMSA fees	Mike Somerton		£0.00
03/11/2020	Subs	£25.00				Mike Somerton			£105.00	01/09/2020			Chippings for CCGFR	Mike Somerton		£0.00
18/12/2020	4 Coin Holders Sold	£10.00				Mike Somerton		£25.00		07/09/2020			Subs	Mike Somerton		£0.00
24/02/2021	David Gurl Market Sales	£30.00				Mike Somerton		£5.00		07/09/2020			Donation	Mike Somerton		£0.00
11/05/2021	Donation for tools	£10.00	25/04/2021	R Lane Landscaping Items	£12.76	Mike Somerton		£25.00		10/09/2020			Subs	Mike Somerton		£0.00
			25/04/2021	D Young PPE Items	£21.11	Mike Somerton		£25.00		11/09/2020			Subs	Mike Somerton		£0.00
			28/04/2021	D Young, Light Bulbs	£19.00	Mike Somerton			£94.99	15/09/2020			Chippings for CCGFR	Mike Somerton		£0.00
			18/05/2021	R Lane Pyography Items	£14.91	Mike Somerton			£94.71	15/09/2020			Shoplands 5879 Decking	Mike Somerton		£0.00
25/05/2021	Weekly Donations	£42.27				Mike Somerton			£218.00	30/09/2020			Pyrography Kits	Mike Somerton		£0.00
			19/06/2021	Compost/Padlock	£13.37	Mike Somerton		£10,000.00		29/09/2020			Quartec Community Foundation Grant	Mike Somerton		£0.00
14/06/2021	Membership fees Steve Hutchings	£30.00				Mike Somerton			£33.45	30/09/2020			Feet for Decking Shelter	Mike Somerton		£0.00
28/05/2021	Tea and Coffee R lane				£8.49	Mike Somerton			£298.54	02/10/2020			Timber for Shelter	Mike Somerton		£0.00
22/06/2021	Weekly Donations	£12.90				Mike Somerton			£190.88	06/10/2020			2 Wheelchair Ramps	Mike Somerton		£0.00
			22/06/2021	Compost and Tub	£25.00	Mike Somerton			£15.00	13/10/2020			Screwfix	Mike Somerton		£0.00
22/06/2021	Membership fees Paul Ruddock	£25.00				Mike Somerton			£131.00	12/10/2020			Screwfix	Mike Somerton		£0.00
29/06/2021	Weekly Donations	£9.00				Mike Somerton			£14.49	12/10/2020			Screwfix	Mike Somerton		£0.00
			29/06/2021	Cutting Mat/Weed Killer	£8.49	Mike Somerton			£125.00	12/10/2020			Screwfix	Mike Somerton		£0.00
13/07/2021	Weekly Donations	£20.05				Mike Somerton			£919.00	12/10/2020			Screwfix	Mike Somerton		£0.00
			13/07/2021	Bungee Cord for Shading	£8.99	Mike Somerton			£13.97	05/10/2020			W H Smith	Mike Somerton		£0.00
13/07/2021	Weekly Donations	£5.80				Mike Somerton			£54.88	02/10/2020			Ebay	Mike Somerton		£0.00
			13/07/2021	Tap Fittings	£30.13	Mike Somerton			£218.00	02/10/2020			Shoplands	Mike Somerton		£0.00

Date	Description	Amount Received	Date2	Description2	Amount paid	Approved By	Transfer to bank from petty cash	£363.36 from 2019/2020			Account Cheques	Cheques In Only			VAT Receipts	VAT Claim Back				
03/08/2021	Subs	£50.00				Mike Somerton			£33.45	30/10/2020			Screwfix	Mike Somerton		£0.00				
03/08/2021	Donation From Sale	£4.00				Mike Somerton		£319.90		16/10/2020			Transferred from Petty Cash	Mike Somerton		£0.00				
12/08/2021	Subs	£50.00				Mike Somerton			£32.00	17/10/2020			Screwfix	Mike Somerton		£0.00				
									£14.86	17/10/2020			Electric Bill	Mike Somerton		£0.00				
									£612.00	26/10/2020			Screwfix	Mike Somerton		£0.00				
									£2,936.86	28/10/2020			Yandies	Mike Somerton		£0.00				
									£67.00	29/10/2020			Drainage pipe	Mike Somerton		£0.00				
									£100.00	29/10/2020			Hobbycraft	Mike Somerton		£0.00				
									£33.03	30/10/2020			Shoplands 6682	Mike Somerton		£0.00				
									£51.49	30/10/2020			Shoplands 6770	Mike Somerton		£0.00				
									£72.98	30/10/2020			Shoplands 6918	Mike Somerton		£0.00				
									£13.97	03/10/2020			Stationary	Mike Somerton		£0.00				
									£11.96	05/10/2020			Cleaning Items	Mike Somerton		£0.00				
									£30.00	30/10/2020			Driver Bits for Ramp	Mike Somerton		£0.00				
									£19.89	27/10/2020			Trays for Toolboxes	Mike Somerton		£0.00				
									£5.00	12/11/2020			Rawl Plugs	Mike Somerton		£0.00				
									£28.98	18/11/2020			Shoplands 7217	Mike Somerton		£0.00				
									£35.48	22/11/2020			Payment to M Anderson	Mike Somerton		£0.00				
								£25.00		05/11/2020			Brian Chislett Subs	Mike Somerton		£0.00				
									£184.65	28/11/2020			Insurance	Mike Somerton		£0.00				
									£149.99	25/11/2020			Yandies, Wood turning Tools	Mike Somerton		£0.00				
									£125.00	03/12/2020			Screwfix	Mike Somerton		£0.00				
									£74.00	09/12/2020			Shoplands 7511	Mike Somerton		£0.00				
									£40.00	11/12/2020			Second Hand Vice	Mike Somerton		£0.00				
									£15.84	10/01/2021			Electric Bill	Mike Somerton		£0.00				
									£190.00	05/02/2021			Dremal Kit From Screwfix	Mike Somerton		£0.00				
									£44.99	11/02/2021			Hand held Hoover	Mike Somerton		£0.00				
									£298.50	02/03/2021			Woodturning Bench	Mike Somerton		£0.00				
									£85.90	05/03/2021			Yandies, Wood turning Tools	Mike Somerton		£0.00				
								£8.19	£472.20	16/03/2021			PAT Testing Equipment	Mike Somerton		£0.00				
										21/03/2021			NatWest Transaction Awards	Mike Somerton		£0.00				
									£69.99	23/03/2021			Big Jaw Vice, Yandies	Mike Somerton		£0.00				
									£5.00	29/03/2021			Screwfix Swarfega	Mike Somerton		£0.00				
									£51.42	15/04/2021			Re-emburse DY for buying ppe	Mike Somerton		£0.00				
									£76.00	15/04/2021			Pyrography Blanks Yandies	Mike Somerton		£0.00				
									£150.20	15/04/2021			Woodturning Items Yandies	Mike Somerton		£0.00				
									£40.97	15/04/2021			M Parsons Coach Bolts, Screwfix	Mike Somerton		£0.00				
									£100.00	28/04/2021			Cordless Sander Screwfix	Mike Somerton		£0.00				
									£50.00	28/04/2021			Socket Set Screwfix	Mike Somerton		£0.00				
									£27.72	28/04/2021			Sanding Disks	Mike Somerton		£0.00				
									£37.97	03/05/2021			Ronsil Paint for benches	Mike Somerton		£0.00				
									£13.99	04/05/2021			Paid DY for Flexible Drill Bit	Mike Somerton		£0.00				
									£78.21	11/05/2021			Flowers for Landscaping Project	Mike Somerton		£0.00				
									£29.10	11/05/2021			Weed killer and Stakes for Landscaping	Mike Somerton		£0.00				
									£49.98	12/05/2021			Gabions for Landscaping	Mike Somerton		£0.00				
									£65.28	13/05/2021			Shoplands invoice 8936	Mike Somerton						
									£37.98	15.05.2021			Yandies Buffing Machine	Mike Somerton						
									£97.09	21/05/2021			PPE Toolstream	Mike Somerton						
								£5.00	£25.98	29/05/2021			Amazon Charity Payment	Mike Somerton						
									£129.25	02/06/2021			Gabions for Landscaping	Mike Somerton						
									£12.00	19/06/2021			Tools for Landscaping Amazon	Mike Somerton						
									£227.48	19/06/2021			Floor Paint	Mike Somerton						
									£61.07	20/06/2021			Chop Saw and Spare Blade	Mike Somerton						
									£146.52	20/06/2021			Pay Martin Parsons for Shading	Mike Somerton						
									£117.97	04/07/2021			Shoplands Invoice 10030	Mike Somerton						
									£16.92	04/07/2021			Yandies	Mike Somerton						
									£26.65	12/07/2021			Toolstream	Mike Somerton						
									£50.00	19/07/2021			Electric Bill	Mike Somerton						
									£31.30	03/08/2021			Payment towards Chubb Safety Checks	Mike Somerton						
									£15.35	03/08/2021			Toolstream	Mike Somerton						
									£49.70	03/08/2021			Toolstream	Mike Somerton						
								£225.00		03/08/2021			Screwfix	Mike Somerton						
													Subs	Mike Somerton						
Total	Petty cash collected this year	£525.82			£200.89			£319.90	£10,758.09	£10,258.02										
Petty cash after transfer to bank and cash payouts								Total paid in	£11,077.99											
plus £200 Float																	Bank Balance	£500.07	£0.00	£0.00

Date	Description	Amount Received	Date2	Description2	Amount paid	Approved By	Transfer to bank from petty cash	£363.36 from 2019/2020			Account Cheques	Cheques In Only			VAT Receipts	VAT Claim Back
Bank Income this Year		£10,758.09														
Cash Outgoings this Year		£200.89					Total Income this Year		£10,758.09							
Bank Outgoings this Year		£10,258.02					Total outgoings this Year		£10,458.91							

Print Name	Appointment	Signature
Mike Somerton	Treasurer	
David Young	Secretary	

Print Name	Appointment	Signature
Mike Somerton	Treasurer	
David Young	Secretary	